Lake Country Fire & Rescue – Fire Board

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # **42**
115 Main St, Delafield, WI 53018
Thursday, November 30, 2023 at 5 PM

SPECIAL ORDER OF BUSNESS: Recognition of LCFR Deputy Chief Tanya Reynen who recently obtained the title of "Executive Fire Officer" from the National Fire Academy. Chief Reynen has been going through this program for 18 months and we are very proud of the hard work she has put in to achieve this title. Congratulations Chief Reynen!

1. **Meeting called to order with the Pledge of Allegiance**
   The meeting was opened by President Jim Morris at 5:06 pm with the Pledge of Allegiance

2. **Roll Call**
   Present were Beb Bellin, Tom Touchette, Matt Grimmer, Roger Yolo, Martin Gallun, Jeff Rumler, Magilee Miller, Anthony Arbucias, Al Theis, Gene Mayernick, Jim Morris, Jerry Orlowski, Assistant Chief Matt Haerter and Administrative Assistant Staci Nielson. Steve Goetz attended remotely and Mark Moore joined remotely at 5:24.

3. **Public Comments**
   No public comments

4. **Approval of minutes from the Fire Board Meeting on Wednesday, October 11, 2023**
   A motion was made by Gallun and seconded by Theis to approve the minutes from Wednesday, Oct 11, 2023 with one spelling correction. All ayes, no further discussion. The motion was carried.

5. **Discussion and possible action on FY 2022 Audit as presented by Howard Jeanson on August 23, 2023**
   A motion was made by Arbucias and seconded by Mayernick to approve the 2022 audit and to make the adjustment of the $250,000 from assigned to unassigned as recommended by Howard Jeanson.

   Discussion: Grimmer said that the City of Delafield City Attorney, City Auditor and City Council are unwilling to, in their opinion, "give away" the $250,000 from the original 3 owners. They would like an amendment to formalize the wording to "protect" these funds, but it isn't ready for this meeting. They are willing to take on the task of preparing the amendment and once that has been adopted then they will approve the audit.

   Arbucias said that the audit is a review of LCFR's financial statements and that the auditor found no issues with those statements. The issue with the $250,000 has nothing to do with the 2022 audit. Mayernick said that the $250,000 still can't be spent without agreement of all municipalities. It would just be in the "assigned" category. Grimmer replied that the City's auditor didn't agree. He said they would like the $250,000 in a "restricted" category rather than assigned.

Jim said the auditor is trying to get this finished up and the City is being disrespectful, especially since our next meeting isn't until January. Grimmer said he is aware of the disrespect and that this is costing an additional $4K per month, but that is the wishes of his Council. Rummler mentioned that the owners will be meeting three times in December starting on December 6th. He feels it is up to the owners to come to an agreement at their meetings and that it is out of the Board's hands. That is why he will vote no on the motion.

Vote: Ayes were Beb Bellin, Tom Touchette, Martin Gallun, Magilee Miller, Anthony Arbucias, Al Theis, Gene Mayernick, Jim Morris, Jerry Orlowski, Steve Goetz and Mark Moore.

Nays were Matt Grimmer, Roger Yolo and Jeff Rumler

The motion failed.

6. **Treasurer's Report**
   a. **Ambulance billing and collection update for September & October**
      Ambulance revenues are still tracking at the same percentages as budgeted for the year.

   b. **Board review of balance sheet, revenues and expenses for September & October**

7. **Board approval of check disbursements over $1,500 and bank and credit card recon. for Sept & Oct**
   A motion was made by Gallun and seconded by Orlowski to approve check disbursements over $1,500 from September and October 2023, and bank and credit card reconciliations from September and October. All ayes, no further discussion. The motion was carried.

8. **Discussion and possible action on Resolution 2023-03 Establishing 2024 LCFR Fee Schedule**
   A motion was made by Grimmer and seconded by Theis to approve Resolution 2023-03 Establishing the 2024 LCFR Fee Schedule with a correction to" Inspections more than 150,000 sq. ft". All ayes, no further discussion. The motion was carried.

   Yolo has a question about "plus an additional .0025/sq.ft." Haerter said we will look into that and get back to the Board.

9. **Discussion and possible action on Resolution 2023-04 Establishing 2024 LCFR Wage Schedule**
   A motion was made by Yolo and seconded by Gallun to approve Resolution 2023-04 Establishing 2024 LCFR Wage Schedule. All ayes, no further discussion. The motion was carried.

10. **Discussion and possible action on Resolution 2023-05 Establishing Health Ins Contribution for 2024**
A motion was made by Theis and seconded by Touchette to approve Resolution 2023-05 Establishing Employee Health Insurance Contribution for 2024. All ayes, no further discussion. The motion was carried.

11. **Discussion and possible action on Resolution 2023-06 Establishing Dental Ins Contribution for 2024**
A motion was made by Gallun and seconded by Miller to approve Resolution 2023-06 Establishing Employee Dental Insurance Contribution for 2024. All ayes, no further discussion. The motion was carried.

12. **Discussion and possible action on ambulance purchase contract**
A motion was made by Grimmer and seconded by Mayernick to move $70,000 from the 2025 Capital Expenditures budget to the 2024 Capital Expenditures budget. This will allow LCFR to enter into a purchase contract for our next ambulance, which will significantly reduce the cost and timeline for the new ambulance. All ayes, no further discussion. The motion was carried.

The current ambulance is owned by the Village of Wales and will be returned to them.

Mayernick asked about the $120,000 difference in the Stryker contract in 2024 and 2025. Haerter said he believes it is in what items are available, but he will get back to the Board.

13. **President's Report**
Jim would like to rotate meetings around the various LCFR Stations in 2024.

   a. **Discussion on 2024 Budget**

Mayernick asked about the $120,000 difference in the Stryker contract in 2024 and 2025. Haerter said he believes it is in what items are available, but he will get back to the Board.

14. **Chief's Report**

   a. **LCFR Call Activity report**
   Call activity was presented for September and October. Information is also available in the LCFR Monthly Reports on the website.

   b. **Staffing Report/Metrics Reporting**
   LCFR will be working on filling 7 vacancies at the beginning of the year including 5 Firefighters, 1 Training Chief and 1 Mechanic. The mechanic will save money and time being able to repair & maintain vehicles in-house.

   c. **Training/Conference Updates**

   d. **Vehicle/Equipment Status**
   The new ladder truck has been delayed by at least a month. The old truck will go back to the City when taken out of use.

e. **Update on current/ongoing department projects**

Arbucias asked if we are increasing our interfacility transfers. Haerter answered that yes we are increasing some and that Amber Christian has been going out and speaking with people face to face to get our name out there, but it is actually quite competitive.

15. **New business**

No new business.

16. **The next scheduled Board Meeting is on Wednesday, January 17, 2024 at 5:00pm to be held at Station #42 in Delafield.**

There may be a Board meeting called in December to approve the 2022 Audit.

LCFR Schedule note: Administrative Offices will be closed on December 22nd and 25th in observance of Christmas, and December 29 and January 1, 2024, in observance of New Year's.

17. **Adjournment**

A motion to adjourn was made by Gallun and seconded by Grimmer at 6:09. All ayes, no further discussion. The motion was carried.

Respectfully submitted by Staci Nielson, Secretary/Treasurer