Lake Country Fire & Rescue – Fire Board

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # **31**
W302N1208 Maple Ave, Delafield WI 53018
Wednesday, July 16, 2025 at 5 PM

1. **Meeting called to order with the Pledge of Allegiance**
   The meeting was opened by Vice President Gene Mayernick at 5:05 pm with the Pledge of Allegiance

2. **Roll Call**
   Present were: Alan Enters, Tom Touchette, Martin Gallun, Jeff Rumler, Magalie Miller, Al Theis, Vice President Gene Mayernick, Kent Attwell, Jerry Orlowski, Jeanne Strandberg, Chief Matt Fennig and Administrative Assistant Staci Nielson. Anthony Arbucius attended remotely. Excused were President Jim Morris and Gerry Fleisher.

3. **Public Comments**
   There were no public comments.

4. **Approval of minutes from the Fire Board Meeting on Wednesday, April 16, 2025**
   A motion was made by Gallun and seconded by Theis to approve the minutes from Wednesday, April 16, 2025. All ayes, no further discussion. The motion passed unanimously.

5. **Discussion and possible action on amendment to 2025 Budget to include FAP award**
   A motion was made by Gallun and seconded by Miller to amend the 2025 Revenue Budget Account #42050 to $95,000 to reflect the increased FAP Funding and to create a new expenditure account under the Ambulance Supply Expense category in the amount of $85,000 with the community contribution remaining unchanged.

   A roll call vote was held. The ayes were: Alan Enters, Tom Touchette, Martin Gallun, Jeff Rumler, Magalie Miller, Anthony Arbucias, Al Theis, Gene Mayernick, Kent Atwell, Jerry Orlowski and Jeanne Strandberg.

6. **Presentation of 2024 Audit**
   Chief Fennig mentioned that during the Funding Formula Partners' meeting, he let them know that the 2023 Budget could still be amended with regards to the purchase of the Ladder Truck in order to align with the 2023 Audit. All 7 of the Partner Communities said to leave it as it is, and that everyone knows what occurred with the Ladder Truck purchase and it was not worth changing.

   With regards to the 2024 Audit, LCFR finished the year $516,000 under budget. Touchette asked what happens to that surplus. Chief Fennig explained that the Fire Board can assign those funds, or it will stay in unassigned to be used in the following year. A motion was made by Attwell and seconded by Theis to approve the 2024 Audit. All ayes, no further discussion. The motion passed unanimously.

7. **Treasurer's Report**
   a. **Ambulance billing and collection update for March – May**
   Ambulance revenues are lower because we've had fewer transports the first half of the year. Other revenue are making up for that deficit including Inspection Fees, Bad Debt Recovery, Interest Income, and 2% Dues, which will all be higher than what was budgeted.

   b. **Board review of balance sheet, revenues and expenses for March – May**
   We are doing well on the revenue side due to the items listed above as well as the significant increase in FAP Funding. Expense-wise, we are also doing well. We have spent 37% of our budgeted funds while we are at 42% of the year done.

8. **Board approval of checks over $1,500 and bank & credit card reconciliations for March -May**
   A motion was made by Theis and seconded by Attwell to approve the checks & reconciliations from March - May. All ayes, no further discussion. The motion was carried.

9. **President's Report**
   a. **Update on Funding Formula Study**
   The 7 partner communities have been meeting regularly since January to review the funding formula and make changes to the IMA. The amendment should be ready for the August Board meetings.

10. **Chief's Report**
    a. **LCFR Call Activity report**
    There were 247 calls in June. 151 were EMS and the rest fire-related.

    b. **Staffing Report/Metrics Reporting**
    There have been fewer brown-outs in July. Academy started in June. We were fully staffed for the 4th of July weekend. All full-time positions are fully staffed.

11. **New business**
    Attwell would like to discuss audio and video recording the Fire Board meetings at the next meeting.

12. **Election of Officers**
    A motion was made by Rumler and seconded by Orlowski to nominate Jim Morris for President. Motion passed unanimously.

    A motion was made by Orlowski and seconded by Theis to nominate Gene Mayernick for Vice President. Motion passed unanimously.

13. **The next scheduled Board Meeting is a Budget Workshop on Wednesday, August 13, 2025 at 5:00pm to be held at Station #41 (Chenequa) located at 31275 W Hwy K in Hartland.**

14. **Adjournment**
    A motion to adjourn was made by Attwell and seconded by Theis at 6:17. All ayes, no further discussion. The motion was carried unanimously.

Respectfully submitted by Staci Nielson, Secretary/Treasurer