

PARK COMMISSION APRIL 8, 2024

The Park Commission meeting was called to order at 6:00 p.m. by Chair Paul Johnson.

Members present: Paul Johnson, Alan Barrows, Mary Ziebell, Tammy Johnson, and Gil Ziebell.

Also Present: Deputy Clerk Pauline Wigderson, Maintenance Supervisor Theresa Fitzsimmons and Village President, John Meyer.

It was noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENT

Village President, John Meyer, was present to introduce himself to the Park Commission. He has just taken over the position. He stated that public safety is his number 1 concern, with the Park Comprehensive plan being number 2. The February snowstorm was very hard on trees in the Village, so the Village Board decided to have a brush pickup on April 19th and April 26th and this would be a very good tie in with Arbor Day. There has been very good feedback at the Village Hall about the pickup and would hope that the Park Commission members will help to promote it as well. Alan Barrows will stay on the Park Commission as the liaison to the Village Board. If there is anything that the Village Board could help with, please let John know.

Park Commission acknowledged receipt of the minutes for the Park Commission meeting of March 11, 2024, motion by Alan Barrows to approve the minutes and waive the requirement of reading same, second by Mary Ziebell, motion passed unopposed.

RECOMMENDATION FOR THE CONTRACT TO CREATE A COMPREHENSIVE PARK PLAN FOR WALES

DISCUSSION: Four requests for developing the Comprehensive Park Plan were sent out. SEH, Ruekert Mielke, GIA and SEWRPC were all contacted in February. SEWRPC does create park plans, their cost is between \$2,000 and \$20,000. They could not give us a timeline until we sign a contract with them, but at the time we talked we would be to start would be around 2025 and a finish date of 2027. We did not receive anything from GIA or Ruekert Mielke. SEH quote is for \$21,000 and they could possibly have a use complete in time to get a grant written for the spring of 2025. SEH will continue to work with to look for grants and help submit grants once the comprehensive plan is complete. Allen Barrows looked for possible grants to help with the funding to produce the comprehensive plan and he did not find any. We should check what the cost would be for SEH to create and submit grant applications on our behalf.

MOTION: Motion by Alan Barrows to recommend approval to the Village Board for the SEH quote with a timeline of 4-8 months and at a cost of \$21,000 as submitted, second Tammy Johnson. Motion passed unopposed.

PURCHASE OF TWO SET OF BLEACHERS FOR THE BASEBALL DIAMONDS AT WALES COMMUNITY PARK

DISCUSSION: Theresa has gotten three quotes for 2 sets of new bleachers for the baseball diamonds. Kettle Moraine School District has stated that they would pay for one set of bleachers. Three quotes were received, Uline - \$5,788.02; Park Warehouse - \$5,808.00 and Lee Recreation - \$8,210.00. Theresa recommends we approve the quote from Uline, we have used them in the past and they have the best quote. The Village's share would be \$2,869.01 for one set and we would then bill the Kettle Moraine School District for \$2,869.01 for the additional set. Theresa should make contact with the Dale at

PARK COMMISSION APRIL 8, 2024

KMSD to make sure that they are still willing to do a cost share of the bleachers before she places the order.

MOTION: Motion by Alan Barrows to approve the purchase of the 2 sets of bleachers contingent on KMSD doing a cost share for the second set, if not we only be purchasing one set at \$2869.01 from Uline as submitted, second Tammy Johnson. Motion passed unopposed.

CONCRETE PADS FOR THE BLEACHERS AND DUGOUTS FOR THE BASEBALL DIAMONDS AT WALES COMMUNITY PARK

DISCUSSION: KMSD would like to install a concrete slab to place the bleachers on, this will replace the gravel and dirt that is there now. Installing the concrete slab will make it much easier to maintain and improve the functionality of the area. With not having to mow or trim the area and the use of herbicides to kill the weeds. The pad would be 4" thick, be pitched for proper drainage. It will be installed at grade level, so there is no step to navigate. A non-slip "broom" finish will be installed on the top – like a sidewalk. The pad will be 3,000 square feet, 20 feet wide by 150 feet in length from dugout to dugout. The school will be installing the pad. They should make sure that they will not run into a water line. Theresa should inspect the pad to make sure it is installed per the specifications submitted by KMSD.

MOTION: Motion by Alan Barrows to approve the installation of the 3,000 square foot pad for the bleachers and dugouts by KMSD at the Varsity diamonds contingent on Theresa doing inspections on the area before the slab is poured, as submitted, second Mary Ziebell. Motion passed unopposed.

JOBS FOR BUILDING AND GROUNDS

DISCUSSION: Soccer fields 1 – 12 are painted, the remaining fields will be completed by the end of the week as long as the weather is good. Interviews were finished today for the seasonal help. 3 are returning from last year, so they will need just one more for this season. Ryan from Greenspace will be giving us information on possible replacement ideas for the fence at the soccer fields. With all the rain the soccer fields are very mushy, and the retention pond is full. A new power washer was purchased, this will help with the cleaning of equipment.

ADJOURNMENT

Motion by Mary Ziebell to adjourn, second by Tammy Johnson, motion passed, unopposed. The regular Park Commission meeting was adjourned at 6:32 p.m.

Respectfully Submitted by

Pauline Wigderson, Secretary