

**VILLAGE OF THERESA**  
**REGULAR VILLAGE BOARD MEETING MINUTES**  
**Monday, June 15, 2026**

The meeting was called to order by President Steger at 7 pm and the Pledge of Allegiance was recited. Roll call was taken and a quorum was present (excused absence: Krapfl). Clerk-Treasurer Tellier reported that notice of the meeting was posted in accordance with the Open Meetings Law on June 10, 2026.

Motion by Trustee Haak, second by Trustee Bodden, approving the minutes from May 18, 2026. Motion carried, 6-0.

Motion by Trustee Brandenburg, second by Trustee Bodden, approving Resolution 2026-09: Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for Safe Drinking Water Loan Program. All were in favor, 6-0.

Motion by Trustee Bodden, second by Trustee Brandenburg, approving Resolution 2026-10: Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the Clean Water Loan Program. All were in favor, 6-0.

Motion by Trustee Brandenburg, second by Trustee Haak, approving the Professional Services agreement for funding administration provided by Kunkel Engineering Group for the Milwaukee St/HWY 175 Reconstruction Project. All were in favor, 6-0.

Motion by Trustee Brandenburg, second by Trustee Bodden, approving the Engineering Services agreement for engineering services provided by JE Arthur and Associates for the Milwaukee St/HWY 175 Reconstruction Project. All were in favor, 6-0. It was requested that in the section for Construction Staking "water" main be added.

Motion by Trustee Haak, second by Trustee Brandenburg, approving the electrical quote for work to be completed by Aubrey Electric Inc. requested by the Theresa Historical Society for the upper level of the Village Garage in the amount of \$7638.00. Motion carried, 5-0 (abstain Polster).

Library Board Report – President Steger explained that the library did not receive generator power during last week's outage. Upon investigation, it was determined that a breaker in the Village's main electrical panel had been turned off. The electrician who removed the library sign had not restored power to the breaker. Once the breaker was turned back on, generator power was restored to the library.

Public Safety Report by Chair Haak

Police Department Report – Weed notices provide property owners with a specified timeframe to address violations. If the work is not completed, or a valid reason is not provided within the allotted time, a citation may be issued. Following the initial notice, the Village may proceed with corrective action if necessary. Officers monitor grass and weed conditions during patrols and issue notices when warranted. No complaints regarding grass or weed violations have been filed with the Police Department this year.

Fire Commission Report

Fire Commission Bylaws (amended March 31, 2026, by the Fire Commission)

Discussion took place regarding the official name of the Fire Department. Scott Bernhard indicated he would research the appropriate legal name. Suggested revisions to the bylaws should be submitted to Karrie Isken.

#### Fire Department Report

- 46 calls year-to-date; unknown how many calls were in the Village
- Will provide update on possible fire truck purchase for July's meeting

#### Ambulance Committee Report – meeting June 18, 6:30 pm

Mayville EMS Report – Mayville EMS reported an average response time of 8–10 minutes, which is within contractual requirements.

Motion by Steger, second by Billings, approving the Retail Alcohol and Tobacco Licenses for the Term July 2026-June 2027. Motion carried, 5-0 (abstain Polster).

Motion by Billings, second by Bodden, approving the Operator Licenses for the Term July 2026-June 2027. Motion carried, 5-0 (abstain Polster).

#### Update on 5K Run-Walk/Augtoberfest

- Looking for concrete barriers

#### Public Works Committee by Chair Steger

- Motion by Brandenburg, second by Haak, approving Resolution 2026-08: 2025 Compliance Maintenance Annual Report (CMAR). Motion carried, 6-0. The plant is operating great.
- MCO is now coming in just 1-day per week for 3-5 hours. New employees are working out great.
- Bulk Water Sales discussion
  - Motion by Brandenburg, second by Bodden, to continue bulk water sales to use Well 2 and purchase a meter so we are able to charge for exact gallons and Public Works will need to unlock the door and provide the hose. Motion carried, 6-0. This will eliminate issues from hydrants.
- Sump Pump Water across sidewalks
  - The water and hoses create an ice hazard and cause physical damage to the sidewalk.
- Generator for Well 1
  - Jason will get a quote. The old generator did work last week when needed.
- Fuel Reimbursement for Adelmeyer Farms-hauled leaves and compost from River's Edge Park and spread on our fields by the WWTP before they planted them; we do need the woodchip pile ground and possibly hauled away this summer
  - Motion by Trustee Polster, second by Trustee Bodden, to issue \$500 to Adelmeyer Farms for hauling leaves and compost from River's Edge Park. All in favor, 6-0.
- 2027 Highway 175/Milwaukee St Update

Finance/Personnel Committee Report Chair Bodden

- a. Motion by Haak, second by Polster, approving May bills in the amount of \$110,490.13 and wages in the amount of \$22,843.85. Motion carried, 6-0.
- b. Motion by Brandenburg, second by Haak, approving the May Budget to Actual Report. Motion carried, 6-0.
- c. Motion by Brandenburg, second by Steger, approving the May Treasurer's Report. Motion carried, 6-0.

Motion by Haak, second by Brandenburg, to convene in Closed Session pursuant to Wis. Stat. § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Roll Call Vote:

Brandenburg – Aye  
Polster – Aye  
Billings – Aye  
Haak – Aye  
Bodden – Aye  
Steger – Aye

Motion carried, 6-0.

Motion by Steger, second by Haak, to reconvene in Open Session at 9:17 p.m. Motion carried, 6-0.

President Steger declared the meeting adjourned at 9:17 pm.

Respectfully submitted,

Becky Tellier, WCPC, MMC  
Village Clerk-Treasurer