

Public Safety Committee Minutes

April 20, 2026 6:30pm

Attendance: Trustee Haak, Trustee Koenigs, Trustee Bodden

Notable attendees: Chief Markus

1. The meeting was called to order at 6:30pm.
2. **Motion made by Bodden, Seconded by Koenigs to approve March 23, 2026 Public Safety Committee Minutes. Motion carried.**
3. Sidewalk Safety-
 - a Village will look into the crossing at 175 and Depot Rd, and across Depot Road. Possibly signage and flashing lights.
 - b **Motion Made by Haak, Seconded by Bodden to paint crosswalks if allowed on 175 and Depot and across Depot. Motion Carried**
 - c Letters are going out for sidewalks that are a hazard.
 - d Chief will check with Doc to see if Dollar General needs a sidewalk down Depot Road.
4. Police Dept Report- See packet
 - a. Higher Case Load recently
 - b. Chief Markus put in for a 5k grant for the Drug Task force
 - c. 3. Re-codification whole Board should meet on either May or June
5. Fire Commission Report- In house audit on April 28th. Trustee Brandenburg will attend
6. Fire Department Report- nothing to report
7. Ambulance Committee Report- Kevin needs the upstairs for another month. Furniture will be moved out on May 7th at 8:30am.
8. Mayville EMS Report- See page 7 of packet
9. Motion made by Haak to approve the 5 Operators Licenses. Seconded by Koenigs. Motion Carried
10. The Theresa Athletic Association sent in the wrong form by the April 15th deadline. Chief Markus and Becky Tellier. Will figure it out with them.
11. Future Agenda Items—Theresa Fire Commission Bylaws, DD crosswalk
12. **Motion to adjourn at 6:56pm by Trustee Koenigs, seconded by Trustee Bodden Motion Carried.**

Respectfully submitted by Chair Haak

Date: April 27, 2026

To: Rick Geiger, Ambulance Committee

From Kevin Baerwald

Rick;

Here is an overview of what has been done since the shut down of the ambulance service.

Air gas oxygen account has been cancelled, all o2 cylinders and nitrous tanks have been returned and the account is paid up and now closed.

Penn Care medical distribution has been closed out and closed.

Bound tree Medical is still open, but no activity on the account, and is now paid up. That account can be closed first part of May.

Liability insurance with Richards Insurance has been cancelled sine March of this year, account is closed.

Cell phone account with ATT First Net has also been closed.

The billing company EMS/MC is still collecting on our behalf and our wind down period ends June 30, 2026. At that point our account will be closed and any remaining files will be emailed to us.

Americollect, our collections company is still collecting on some accounts, can close that account on June 30th 2026 also or sooner if wanted.

In January all the W2's was completed and sent out to all EMS people. Also, the w2's for the fire department were completed.

The 1st quarter payroll was reported to the State of Wisconsin DWD in early April.

The 1st quarter 941 and scheduled B were also filed with the IRS in early April.

In early July the last 941 should be filed with the IRS indicating that the service is now closed.

The Post office box 275 is paid up until end of June or July, that will expire.

On May 30, 2026 QuickBooks payroll will end.

Rent has been paid to the village for the month May.



ECS Service Report

1-WAY SYSTEM



Project Information

Customer Name: <u>Theresa</u>	Date of Service: <u>4-6-26</u>
Customer Contact #	Site # <u>1</u>
Address: <u>Firemans park</u>	
Primary Technician: <u>Rick</u>	
Secondary Technician: <u>Blake</u>	

Siren Information

(Document issues found and replacement parts in notes section below)

Siren Controller Type: <u>fcH</u>	S/N: <u>4836</u>	
Siren Head Type: <u>2T22</u>	S/N:	
Gear Driven ☒ Check	Belt Driven ☐ Check	Belt Condition ☐ Good ☐ Replace Next Year ☐ Bad
Cabinet Type ☒ Metal ☐ Aluminum	Cabinet Condition ☒ Good ☐ Recommend Replacement	
Service ☒ Overhead ☐ Underground ☐ Other:	Meter #	
Input Voltage: <u>119.8</u> VAC	Cabinet Height: <u>6'</u>	F: <u>1749</u> C: <u>0</u>
200 AMP Fuse ☐ Good ☐ Bad <u>N/A</u>	Rotation: <u>-</u> Ohms	Chopper: <u>3</u> Ohms
Charger 1: <u>-</u> VDC	Charger 2: <u>-</u> VDC	Charger 3: <u>-</u> VDC
Charger Fuses ☐ Pass ☐ Fail ☒ N/A	Transformer Rectifier: <u>-</u> VDC	Firmware Version: <u>2.4.0.0</u>
Battery 1: <u>-</u> CCA	Battery 2: <u>-</u> CCA	Battery 3: <u>-</u> CCA
☐ Replace (low CCA)	☐ Replace (low CCA)	☐ Replace (Low CCA)
Total Battery: <u>-</u> VDC	Radio Battery: <u>-</u> VDC	
Battery Model: <u>-</u>	Radio Model: <u>One way</u>	
Antenna Model: <u>1046</u>	Antenna Height: <u>6'</u>	
Pole Condition ☒ Good ☐ Bad	Pole Height: <u>50'</u>	
Board Voltage ☒ AC ☐ DC	Cabinet Locks? ☒ Yes ☐ No	

1-way System Inspection Check List

(If no/fail, document reason in notes section below)

Electrical Connections	☒ Pass ☐ Fail
Grounding System	☒ Pass ☐ Fail
Antenna Cable Secure	☒ Pass ☐ Fail
Visual Rotation	☐ Pass ☐ Fail ☒ N/A
Audible Siren	☒ Pass ☐ Fail

Cleaned Cabinets	☒ Yes
Surge Protector	☐ Yes ☒ No
Decon Bags	☒ Replaced
Rust Inhibitors	☒ Replaced
Uploaded to Drive	☒ Yes

Notes:

AB 213.2
AC 213.1
BC 213.4

Technician Signature: _____



ECS Service Report

1-WAY SYSTEM



Project Information

Customer Name: <u>Theresa</u>	Date of Service: <u>4-6-26</u>
Customer Contact #	Site # <u>2</u>
Address: <u>DPW</u>	
Primary Technician: <u>Rick</u>	
Secondary Technician: <u>Blake</u>	

Siren Information

(Document issues found and replacement parts in notes section below)

Siren Controller Type: <u>NFCBH</u>	S/N: <u>8040217</u>
Siren Head Type: <u>200'</u>	S/N:
Gear Driven ☒ Check ☐ Belt Driven ☐ Check	Belt Condition ☐ Good ☐ Replace Next Year ☐ Bad
Cabinet Type ☐ Metal ☒ Aluminum	Cabinet Condition ☒ Good ☐ Recommend Replacement
Service ☐ Overhead ☒ Underground ☐ Other:	Meter # <u>-</u>
Input Voltage: <u>122.6</u> VAC	Cabinet Height: <u>13'</u> F: <u>847</u> C: <u>65535</u>
200 AMP Fuse ☒ Good ☐ Bad	Rotation: <u>6</u> Ohms Chopper: <u>6</u> Ohms
Charger 1: <u>54</u> VDC	Charger 2: <u>-</u> VDC
Charger 3: <u>-</u> VDC	Charger 4: <u>-</u> VDC
Charger Fuses ☒ Pass ☐ Fail ☐ N/A	Transformer Rectifier: <u>-</u> VDC
Battery 1: CCA ☒ Replace (low CCA)	Battery 2: CCA ☒ Replace (low CCA)
Battery 3: CCA ☒ Replace (low CCA)	Battery 4: CCA ☒ Replace (low CCA)
Total Battery: <u>50.5</u> VDC	Radio Battery: <u>-</u> VDC
Battery Model: <u>ECS Blue</u>	Radio Model: <u>One Way</u>
Antenna Model: <u>Ground Plane</u>	Antenna Height: <u>25'</u>
Pole Condition ☒ Good ☐ Bad	Pole Height: <u>50'</u>
Board Voltage ☒ AC ☒ DC	Cabinet Locks? ☒ Yes ☐ No

1-way System Inspection Check List

(If no/fail, document reason in notes section below)

Electrical Connections	☒ Pass ☐ Fail
Grounding System	☒ Pass ☐ Fail
Antenna Cable Secure	☒ Pass ☐ Fail
Visual Rotation	☐ Pass ☐ Fail ☐ N/A
Audible Siren	☐ Pass ☐ Fail

Cleaned Cabinets	☒ Yes
Surge Protector	☒ Yes ☐ No
Decon Bags	☒ Replaced
Rust Inhibitors	☒ Replaced
Uploaded to Drive	☐ Yes

Notes:

Replaced 4 Batteries due to Age

Technician Signature: _____



ECS Service Report

1-WAY SYSTEM



Project Information

Customer Name: <i>Theresa</i>	Date of Service: <i>4-6-26</i>
Customer Contact #	Site # <i>3</i>
Address: <i>Water Tower</i>	
Primary Technician: <i>Rick</i>	
Secondary Technician: <i>Blake</i>	

Siren Information

(Document issues found and replacement parts in notes section below)

Siren Controller Type: <i>DFCH</i>	S/N: <i>4431</i>	
Siren Head Type: <i>2001</i>	S/N: <i>DC2717602</i>	
Gear Driven ☐ Check	Belt Driven ☒ Check	Belt Condition ☐ Good ☐ Replace Next Year ☐ Bad
Cabinet Type ☒ Metal ☐ Aluminum	Cabinet Condition ☒ Good ☐ Recommend Replacement	
Service ☐ Overhead ☒ Underground ☐ Other: <i>Feed from Water Tower</i>	Meter # <i>-</i>	
Input Voltage: <i>123.5</i> VAC	Cabinet Height: <i>6'</i>	F: <i>-</i> C: <i>-</i>
200 AMP Fuse ☒ Good ☐ Bad	Rotation: <i>22</i> Ohms	Chopper: <i>3</i> Ohms
Charger 1: <i>9.5</i> VDC	Charger 2: <i>9.8</i> VDC	Charger 3: <i>9.6</i> VDC
Charger 4: <i>13.6</i> VDC	Firmware Version: <i>NO LCD</i>	
Charger Fuses ☒ Pass ☐ Fail ☐ N/A	Transformer Rectifier: <i>-</i> VDC	
Battery 1: <i>789</i> CCA	Battery 2: <i>825</i> CCA	Battery 3: <i>847</i> CCA
Battery 4: <i>843</i> CCA	Replace (low CCA) ☐	
Total Battery: <i>53.8</i> VDC	Radio Battery: <i>-</i> VDC	
Battery Model: <i>ECS Blue 21</i>	Radio Model: <i>One Way</i>	
Antenna Model: <i>10A6</i>	Antenna Height: <i>8'</i>	
Pole Condition ☒ Good ☐ Bad	Pole Height: <i>50'</i>	
Board Voltage ☒ AC ☒ DC	Cabinet Locks? ☒ Yes ☐ No	

1-way System Inspection Check List

(If no/fail, document reason in notes section below)

Electrical Connections ☒ Pass ☐ Fail	Cleaned Cabinets ☒ Yes
Grounding System ☒ Pass ☐ Fail	Surge Protector ☒ Yes ☐ No
Antenna Cable Secure ☒ Pass ☐ Fail	Decon Bags ☒ Replaced
Visual Rotation ☒ Pass ☐ Fail ☐ N/A	Rust Inhibitors ☒ Replaced
Audible Siren ☒ Pass ☐ Fail	Uploaded to Drive ☒ Yes

Notes: *Recommend 4 New Batteries 2027 due to Age*

Batteries from 2021

Technician Signature: _____



April 16, 2026

Theresa Public Works
Attn: Jason Jacobitz
292 Mayville St.
Theresa, WI 53091 (920-488-4003) dpwdirector@villageoftheresawi.gov

Proposal

We propose to furnish Electrical work to replace Electric Service, to include:

- (1) Electrical permit / fee
- (1) 200 Amp overhead meter socket (120 / 240v single phase)
- (1) 200 Amp riser conduit / conductors (full size for commercial)
- (1) 200 Amp service entrance conduit / conductors (full size for commercial)
- (2) Ground rods
- (1) Bonding to code
- (1) 200 Amp loadcenter (square D 120 /240v single phase)
- (1) Breakers as needed
- (1) Panel directory labeled
- (1) Labor to complete

The above work will be completed for the sum of.....\$3,959.00
Three thousand nine hundred fifty nine dollars and no cents

Initial if Approved

Notes:

- The new panel has 42 spaces. You currently are using 32 spaces with the sub panel, that allows at least 10 spaces for future growth. I am estimating the Historical Society work will use up about 7 of those spaces, only leaving you (3) spaces for future expansion so, I propose to keep the sub panel.
- Work to take place June 2026 or later.

Terms and Conditions:

- This price is available for 15 days and subject to change thereafter.
- Progress payments to be made according to construction schedule.
- Utility fees including transformer pad and lateral conduits / conductors, and any other items not specifically delineated in this proposal are not included in this price.
- All work is estimated to be performed during first shift hours.
- Price does not include trenching in frost condition.
- Light fixture openings do not include independent support of fixture or assembly / installation of decorative hardware including crystals.
- Light fixtures located on mirrors / glass to be installed by mirror / glass contractor.
- All lamps supplied by Aubrey Electric, Inc. (including LED) will be covered strictly by the manufacturer's warranty. Labor to replace lamps for any reason will be billable.



Positive Connections. Powerful Solutions.

- Items not located and marked by Digger's Hotline are the responsibility of the Customer. Customer agrees that Aubrey Electric is not responsible for damage to unmarked private utilities including, but not limited to gas, power, communications, cable, water, irrigation systems, invisible fencing, etc.).
- If unforeseen spray foam, blocking in walls, or any other obstacles present behind finished walls exist, pricing of proposal may be affected.
- Aubrey Electric, Inc. shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Customer shall not be entitled to any damages resulting thereof.
- All materials are subject to availability and may affect lead time or contract dates of completion due to unforeseen events related to the COVID-19 pandemic or any future epidemics, manufacturer closures, and/or natural disasters beyond our control.
- A complete explanation of our terms of sale is available upon request.

We appreciate the opportunity to provide this quote.

Sincerely,

Daryn Dobraff

I accept this proposal and the sales terms and conditions of Aubrey Electric, Inc.

Customer Signature

Date

861 MAYER LN
Mayville, WI 53050 USA
(414) 640-8763
kliepert@sbcglobal.net



Estimate

ADDRESS
Village of Theresa

ESTIMATE 26-089
DATE 04/28/2026

DESCRIPTION	AMOUNT
Remove existing overhead service on old fire house/DPW building and install new 200 amp 120/240 volt single phase service	4,980.91
Use all metal conduit on outside and copper wires	
All grounding to code	
Try to remove sub panel and incorporate into new panel	
Remove as much old fire alarm box stuff as possible	
All new grounding, 2 new ground rods and new ground to water entrance	
Panel to be Cutler Hammer CH	
TOTAL	\$4,980.91

Accepted By

Accepted Date



April 16, 2026

Theresa Parks & Recreation Department
Attn: Jason Jacobitz
292 Mayville St.
Theresa, WI 53091 (920-488-4003) dpwdirector@villageoftheresawi.gov

Proposal

We propose to furnish Electrical work to Add GFCI Receptacle on picnic table base support, to include:

- (1) Electrical permit / fee
- (1) Trenching with backfill with spoils (does not include grass restoration – based on 100')
- (1) Weather rated, tamper resistant GFCI receptacle
- (1) In use weatherproof cover
- (1) 20 Amp branch circuit in Bathhouse mechanical room
- (1) Labor to complete

The above work will be completed for the sum of.....\$1,918.00
One thousand nine hundred eighteen dollars and no cents

Initial if Approved

Notes:

- Work to take place no sooner than May 11, 2026.

Terms and Conditions:

- This price is available for 15 days and subject to change thereafter.
- Progress payments to be made according to construction schedule.
- Utility fees including transformer pad and lateral conduits / conductors, and any other items not specifically delineated in this proposal are not included in this price.
- All work is estimated to be performed during first shift hours.
- Price does not include trenching in frost condition.
- Light fixture openings do not include independent support of fixture or assembly / installation of decorative hardware including crystals.
- Light fixtures located on mirrors / glass to be installed by mirror / glass contractor.
- All lamps supplied by Aubrey Electric, Inc. (including LED) will be covered strictly by the manufacturer's warranty. Labor to replace lamps for any reason will be billable.
- Items not located and marked by Digger's Hotline are the responsibility of the Customer. Customer agrees that Aubrey Electric is not responsible for damage to unmarked private utilities including, but not limited to gas, power, communications, cable, water, irrigation systems, invisible fencing, etc.).
- If unforeseen spray foam, blocking in walls, or any other obstacles present behind finished walls exist, pricing of proposal may be affected.
- Aubrey Electric, Inc. shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Customer shall not be entitled to any damages resulting thereof.



Positive Connections. Powerful Solutions.

- All materials are subject to availability and may affect lead time or contract dates of completion due to unforeseen events related to the COVID-19 pandemic or any future epidemics, manufacturer closures, and/or natural disasters beyond our control.
- A complete explanation of our terms of sale is available upon request.

We appreciate the opportunity to provide this quote.

Sincerely,

Daryn Dobraff

I accept this proposal and the sales terms and conditions of Aubrey Electric, Inc.

Customer Signature

Date

861 MAYER LN
Mayville, WI 53050 USA
(414) 640-8763
kliepert@sbcglobal.net



Estimate

ADDRESS
Village of Theresa

ESTIMATE 26-090
DATE 04/28/2026

DESCRIPTION	AMOUNT
Install park outlets for movie night	2,861.12
Install 1 quad box with 2 GFIs in it with in use cover	
Roughly 100' trench to get around tree	
Use IMC conduit for better protection	
Install 1 20 amp outlet	
Install WP box on corner for future electric	
TOTAL	\$2,861.12

Accepted By

Accepted Date

Fw: 2026 CHIP SEAL BUDGET NUMBERS for village of Theresa

From DPW Director <DPWDirector@villageoftheresawi.gov>

Date Wed 5/13/2026 12:40 PM

To C T <ct@villageoftheresawi.gov>

From: John Holzman <jholzman@scottconstruct.com>

Sent: Thursday, April 30, 2026 11:34 AM

To: DPW Director <DPWDirector@villageoftheresawi.gov>

Cc: Brian Warner <bwarner@scottconstruct.com>; Bob Bruha <bbruha@scottconstruct.com>; John Holzman <jholzman@scottconstruct.com>

Subject: 2026 CHIP SEAL BUDGET NUMBERS for village of Theresa

Jason,

Below are the budget numbers for chip sealing and spot wedging.

Option #1

Double chip seal, using 3/8 black washed granite chips on the bottom coat and fa2 ¼ inch washed black granite chips on the topcoat. Pickup sweeping is also included in the price as well as hand patching of potholes using cold mix patch prior to chip sealing.

Wisconsin St

Approximate 6,115sy (updated length to church)

\$31,186.00

McArthur Rd

Approximate 8,735sy

\$44,548.00

McArthur Rd

(Wedging)1 ½ cold mix paver laid asphalt (100% virgin materials) (132 ton)

\$17,984.00

Total option #1 price \$93,718.00

Option #2

Single seal using 3/8 black washed granite chips . Pickup sweeping is also included in the price as well as hand patching of potholes using cold mix patch prior to chip sealing.

Wisconsin St

Approximate 6,115sy (updated length to church)

\$19,700.00

McArthur Rd

Approximate 8,735sy
\$28,126.00

McArthur Rd
(Wedging)1 ½ cold mix paver laid asphalt (100% virgin materials) (132 ton)
\$17,984.00

Total option #2 price \$65,810.00

Thank you
John Holzman



John Holzman

Regional Manager

Jholzman@scottconstruct.com

Office 608.254.2555

Fax 608.254.2249

Cell 608.432.9076

PO Box 340, Lake Delton, WI 53940



SLURRY SURFACING SPECIALISTS

STRUCK & IRWIN PAVING, INC.

7219 Gene Street • DeForest, WI 53532 • Phone: 608-842-1676 • Fax: 608-842-1680

April 28, 2026

Mr. Jason Jacobitz
Director of Public Works, Village of Theresa
201 S. Milwaukee Street
Theresa, WI 53091

Re: Street Maintenance Proposal - Village of Theresa

Dear Jason:

Thank you for taking the time to discuss possible street maintenance work in Theresa with me last week. We are sending you this proposal as requested.

The biggest concerns on W. Rock River Street, Wisconsin Street, and McArthur Road are the severe cracking and potholes that exist, along with some rutting. Their presence indicates the pavement surface is worn and aged. The streets have deteriorated even more just from a year ago when we last looked at them. As a result, the cracks and potholes need to be addressed with our crack sealing and patching. Otherwise, these streets will continue to deteriorate at a very fast rate.

In addition, one coat of micro-surfacing will not add enough integrity to the street surface for it to hold up. Due to the deterioration that currently exists, our experience has been that preparatory work followed by two micro-surfacing coats will successfully improve these streets for many years. The two micro-surfacing coats will also allow water to drain along the gutter pan which it currently not happening in some spots. Lastly, the dense aggregate of the micro-surfacing will allow this surface to hold up to any ponded water that happens to be on the surface of the streets.

Our proposal is in the form of an Agreement. Attached are two copies of an Agreement for your consideration. Signing and returning one copy of the enclosed Agreement will authorize us to proceed with the work. Struck & Irwin Paving maintains Workers Compensation and Employer's Liability insurance for its employees as required by state laws. We also maintain general liability and automobile liability insurance for personal injury and property damage. A certificate of insurance will be issued upon execution of the enclosed Agreement.

We appreciate the opportunity to submit our proposal and look forward to your favorable response. In the meantime, please do not hesitate to call if you have any questions or if we can be of further assistance.

Sincerely,

STRUCK & IRWIN PAVING, INC.



D. Joseph Wessley
Project Manager

Enclosures

AGREEMENT

This is an agreement by and between STRUCK & IRWIN PAVING, INC. (CONTRACTOR) and the VILLAGE OF THERESA (OWNER).

SCOPE OF WORK: Contractor shall furnish materials and labor necessary to complete the Work described as follows:

Perform preparatory work (crack sealing at unsealed primary cracks and at previously sealed primary cracks that have sunk/split open/failed in accordance with Contractor's specification for rubberized crack sealing; and spray patching at unsealed secondary cracks and potholes in accordance with Contractor's specification for spray patching) onto the street segment(s) listed below. Contractor shall supply all labor, material, equipment, and traffic control devices needed to complete the preparatory work described herein.

Apply two coats of micro-surfacing in accordance with Contractor's specification for micro-surfacing onto the street segment(s) listed below. Contractor shall supply all labor, material, equipment, and traffic control devices necessary to complete the micro-surfacing work described herein.

COST: The Scope of Work outlined herein shall be completed as follows:

<u>Item</u>	<u>Preparatory Work Cost</u>	<u>Micro-Surfacing Work Cost</u>	<u>Total Cost</u>	<u>Authorization initials for each item</u>
<u>W. Rock River Street</u> from Church Street to S. Wisconsin Street	\$1,716.25	\$11,533.20	\$13,249.45	_____
<u>S. Wisconsin Street</u> from W. Rock River Street to McArthur Road	\$6,473.75	\$43,503.60	\$49,977.35	_____
<u>McArthur Road</u> from S. Wisconsin Street to pavement change/white mark just south of Theresa WWTP	\$10,886.25	\$73,155.60	\$84,041.85	_____
Total Cost :				_____
				(Owner to fill in Total)
<u>ALL THREE STREET SEGMENTS ABOVE, INCLUSIVE</u>	\$17,550.15	\$122,088.00	\$139,638.15	_____

NOTE: Full payment to the Contractor shall be made no later than 30 days after invoice date. Interest accrues at a rate of 1½ percent per month (18 percent annually) for past due invoices.

AUTHORIZATION: This Agreement shall be binding upon authorization of the Contractor's and Owner's representatives below. Contractor shall commence the work described herein upon receipt of a fully executed Agreement from the Owner.

VILLAGE OF THERESA
Dodge County, Wisconsin

By: _____

Name: _____
(please print or type)

Title: _____
(please print or type)

Date: _____

STRUCK & IRWIN PAVING, INC.
DeForest, Wisconsin

By: _____

D. Joseph Wessley
Project Manager

Date: 4/28/2026

NOTE: This proposal may be withdrawn by Contractor if not accepted and received within 30 days.

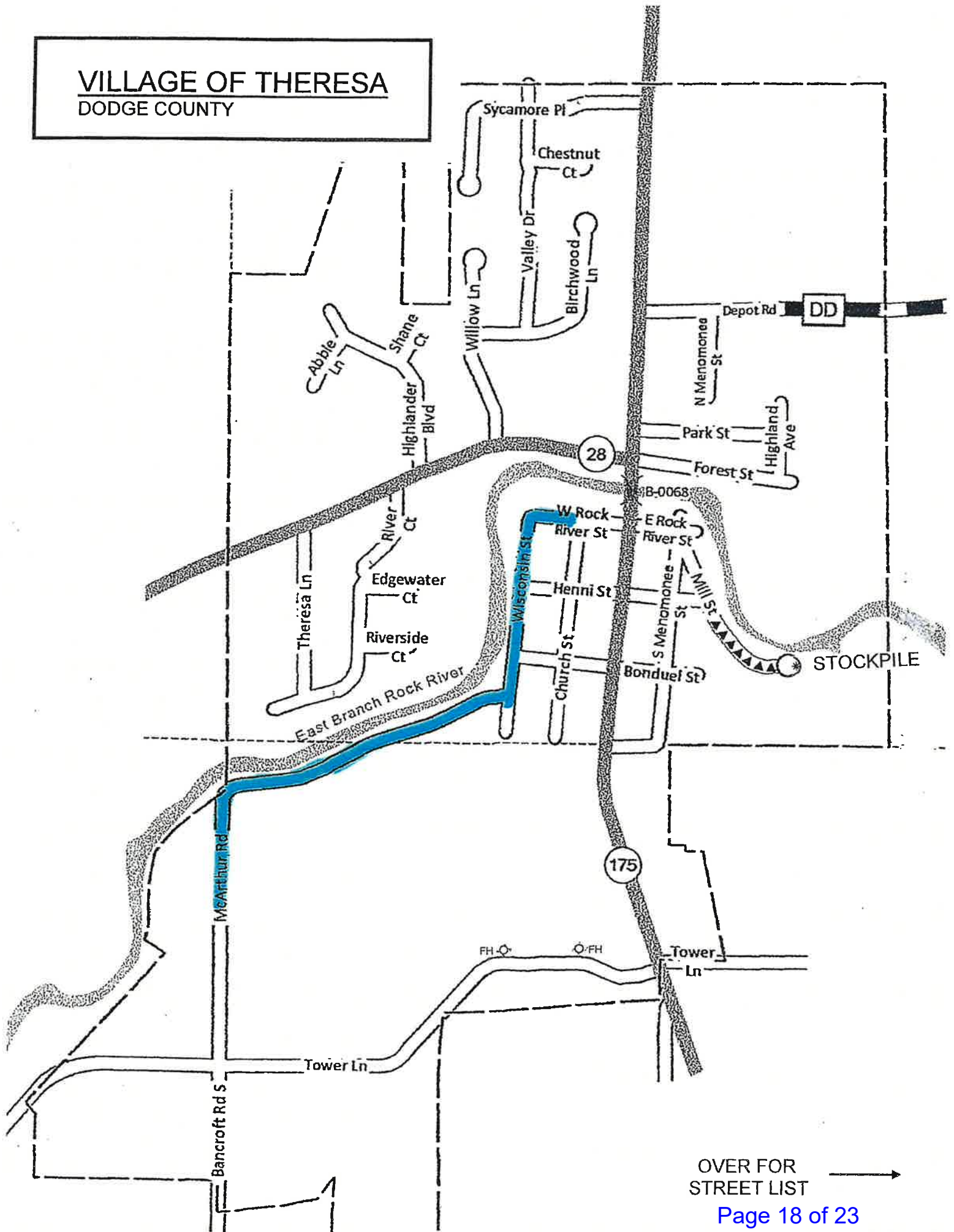


STRUCK & IRWIN PAVING, INC.

SLURRY SURFACING SPECIALISTS

VILLAGE OF THERESA

DODGE COUNTY



OVER FOR
STREET LIST

Village of Theresa

Regular Village Board Meeting Minutes

April 20, 2026 | 7:00 p.m.

1. Call to Order

President Steger called the Regular Village Board Meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Roll Call

Present: President Jody Steger; Trustee David Brandenburg; Trustee Joe Haak; Trustee Pat Bodden; Trustee Sandy Koenigs; Trustee Shawn Krapfl; Trustee Robin Billings

Staff Present: Clerk-Treasurer Becky Tellier; Director of Public Works Jason Jacobitz; Police Chief Dan Markus

3. Public Comment

None noted.

4. Approval of Minutes

Motion made by Trustee Billings, seconded by Trustee Krapfl, approving the minutes from March 23, 2026. Motion carried unanimously.

5. Business Items

CDBG Grant Applications & Required Policies

The Board reviewed and approved resolutions related to the Community Development Block Grant (CDBG) program, including submission of the application, commitment of matching funds, and adoption of required policies.

Motion made by Trustee Brandenburg, seconded by Trustee Haak, approving Resolution 2026-05 to Submit a CDBG grant application. All were in favor.

Motion made by Trustee Haak, seconded by Trustee Brandenburg, approving Resolution 2026-06 to Commit Match Funds and the Certification of Match Funds Secured. All were in favor.

Motion made by Trustee Brandenburg, seconded by Trustee Krapfl, approving a Residential Anti-Displacement and Relocation Assistance Plan (RADRAP) for CDBG Programs. All were in favor.

Motion made by Trustee Haak, seconded by Trustee Bodden, approving Resolution 2026-07 to Repeal and Recreate Chapter 162 – Fair Housing Ordinance. All were in favor.

Motion by Trustee Brandenburg, seconded by Trustee Bodden, approving Resolution 2026-04 to Adopt a Policy on Non-Violent Civil Rights Demonstrations to Prohibit the Use of Excessive Force and to Enforce Applicable State and Local Laws Prohibiting Physically Barring Entrances and Exits. All were in favor.

A future meeting will be scheduled to include Village Trustees and Staff in order to complete the remaining questions for the recodification project.

Motion made by Trustee Brandenburg, seconded by President Steger, approving the Certified Survey Map for combination of lots for properties located at 106 and 108 Tower Lane. Motion carried, 7-0.

Annual Reorganization Information

Motion by Trustee Haak, seconded by Trustee Brandenburg, approving the Committee Assignments for 2026-2027 as presented. All were in favor.

Motion by Trustee Brandenburg, seconded by Trustee Krapfl, approving Empeople Credit Union as the official Village depository, approving Village Hall and the website as the official posting locations, approving legal counsel (Dempsey Law Firm and QBS Law Firm, and approving the Dodge County Pionier as the official newspaper for the Village of Theresa. Motion carried, 7-0.

Village President's Report

President Steger expressed appreciation to Clerk-Treasurer Tellier for her work on the Innovation Grant and for assisting the Town of Theresa submittal. It was further noted that Tellier identified a discrepancy in the library's annual reporting and promptly notified the Library Board President. The Library Board President is now working with the Wisconsin Department of Public Instruction to correct the 2025 annual report, as well as prior years as recommended.

Public Safety Report

Discussion was held regarding sidewalk hazards, crosswalk improvements, and drainage concerns. Item to return to a future agenda.

Police Department Report

Chief Markus reported increased activity, major investigations, and grant submissions for drug task force equipment.

Fire Commission, Fire Department & Ambulance Updates

Updates were provided on bylaws, audit scheduling, and EMS transition. Board participation in audit requested.

Alcohol & Tobacco License Renewals and Operator's Licenses

Issues with incorrect forms were discussed. Staff to follow up with applicants.

Motion made by President Steger, seconded by Trustee Koenigs, to approve operator's licenses for Jedda Keller, Katie Krueger, Robin Qualmann, Kailey Gavin, and Julie Gorham. Motion carried, 7-0.

Public Works & Infrastructure

Updates on wastewater operations, hydrant project, road maintenance, and Highway 175 project were discussed.

Motion by Trustee Brandenburg, seconded by Trustee Haak, to have Town & Country Construction replace the valve and hydrant on Highlander Avenue and Forest Street. All were in favor.

Public Works Hiring

Interviews ongoing; some candidates disqualified after background checks.

Parks

Parks updates included electrical improvements and concerns about ground bees.

Finance & Budget

Motion by President Steger, seconded by Trustee Haak, approving March 2026 bills in the amount of \$122,930.66 and wages in the amount of \$20,611.76. Motion carried, 7-0.

Motion by Trustee Haak, seconded by Trustee Krapfl, approving the March 2026 Budget to Actual Report. All were in favor.

Motion by President Steger, seconded by Trustee Brandenburg, approving the March 2026 Treasurer's Report. All were in favor.

Brief discussion took place on the black dirt pile.

6. Closed Session

Motion made by Trustee Brandenburg, seconded by Trustee Krapfl, to convene into closed session at 8:24 pm pursuant to Wis. Stat. §19.85(1)(g) Conferring with legal counsel. Roll call vote taken and all were in favor.

7. Return to Open Session

Motion made by Trustee Haak, seconded by Trustee Billings, to return to open session at 8:59 pm. Motion carried, 7-0.

8. Adjournment

President Steger declared the meeting adjourned at 9 pm.

Respectfully submitted,

Becky Tellier, WCPC, MMC
Clerk-Treasurer

Partnership Opportunity with the TAG Center – Expanding Wellness Access for Your Residents

From Jessica Loomans <jloomans@mayvillecity.com>

Date Fri 5/1/2026 2:42 PM

To C T <ct@villageoftheresaw.gov>

Dear Village of Theresa,

I hope this message finds you well. I am reaching out on behalf of the TAG Center in Mayville to explore a potential partnership opportunity that would expand access to wellness, aquatics, and recreation services for your residents.

The TAG Center serves as a regional hub for health, fitness, and aquatic programming, offering a wide range of opportunities for individuals and families of all ages. We are proud to already partner with neighboring communities in a way that makes these services more accessible and affordable.

One successful model we currently utilize involves municipalities subsidizing memberships for their residents. Through this partnership, residents of participating communities are able to receive the TAG Center resident rate rather than the non-resident rate, with the municipality paying the difference annually. This approach provides a meaningful wellness benefit to residents while maintaining predictable and transparent costs for the municipality.

We would be happy to provide data on how many of your residents are currently utilizing the TAG Center, as well as projections to help inform decision-making.

In addition to membership subsidies, we are very interested in exploring collaborative regional ideas. For example, we would love to partner on initiatives such as a **"Marsh Area Pool Pass,"** where multiple communities work together to offer shared access to aquatic facilities across the region. A program like this could increase usage, provide added value to residents, and strengthen partnerships between municipalities.

We are also open to other creative collaboration opportunities, such as reciprocal access agreements where TAG Center members can utilize your facilities and your residents can enjoy access to ours. These types of shared-service partnerships can maximize resources while enhancing the overall recreational experience for our communities.

Our goal is to work together to enhance the quality of life for residents by increasing access to wellness, recreation, and aquatic services in a cost-effective and community-focused way.

Thank you for your time and consideration. I would welcome the opportunity to discuss this further, share ideas, or attend a municipal meeting to present partnership options and answer any questions.

Please feel free to reach out at your convenience. I appreciate your consideration and hope you will consider this valuable opportunity for your community.

Sincerely,

Jessica Loomans

Director of TAG, Fitness, Recreation & Aquatics

1700 Breckenridge St

Mayville, WI 53050

jloomans@mayvillecity.com

(920) 387-7988 ext 127 – Office

(920) 583-5816 – Cell



Village of Theresa
Clerk-Treasurer's Administrative Report
Meeting Month: May 2026
Prepared by: Becky Tellier, Clerk-Treasurer

Regular Monthly Duties

- Prepared agendas, packets, and minutes for Village Board and committee meetings.
 - Processed accounts payable and accounts receivable; coordinated check runs and electronic payments.
 - Processed payroll, payroll tax deposits, and benefit withholdings.
 - Completed routine bank deposits and continued work on monthly bank reconciliations.
 - Responded to resident, trustee, and staff inquiries by phone, email, and in person.
 - Processed utility payments and tracked delinquencies.
 - Maintained Village records, filing, and retention per statutory requirements.
 - Posted required public notices on the Village website, and outside Village Hall.
-

Projects & Notable Tasks – April

- Attended the Wisconsin Municipal Clerk's Northern Conference in Eau Claire April 15 - 16 (received a scholarship for the registration and 1-night hotel)
- Attended the Wisconsin Municipal Treasurer's Conference in Green Bay April 30 – May 1

- **Election**
 - Remained open 8 am – 5 pm on Friday, April 3, per Statute, for any In-Person Absentee Voters (IPAV) or anyone who wanted to submit papers by noon to be a registered write-in on the ballot
 - 349 Voters of 904 Registered
 - 12 Election Day Registrations
- **Legal Counsel**
 - Contact Dempsey Law regarding Bertram Communications – no payment made yet for 2026 and I have not received signed amendment
- **Provided Open Records Requests**
- **Theresa Community Connect Users = 350** (Auto Pay = 144 accounts)
- **Audit and PSC Annual Report**
 - Review and approve submittal of PSC Report
 - Continue to answer audit questions
- **Public Works**
 - Post opening and participated in interviews
- **Alcohol & Tobacco Retailer Licenses and Operator Licenses**
 - Forms were due back to me by April 15
 - Assist with all questions about license terms (July 1 – June 30 set by Department of Revenue)