

Village of Theresa
Regular Village Board Meeting Minutes
January 19, 2026 | 7:00 p.m.

1. Call to Order

President Steger called the Regular Village Board Meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Roll Call

Present: Chair Jody Steger, Trustee David Brandenburg; Trustee Joe Haak, Trustee Pat Bodden, Trustee Sandy Koenigs, Trustee Shawn Krapfl, Trustee Robin Billings

Staff Present: Sergeant Holly Bhirdo, Clerk-Treasurer Becky Tellier, Director of Public Works Jason Jacobitz

3. Public Comment

None

4. Approval of Minutes

Motion by Trustee Haak, seconded by Trustee Brandenburg, to approve the minutes of the December 15, 2025, Village Board Meeting. Motion carried unanimously.

5. Business Items

Motion by Trustee Brandenburg, seconded by Trustee Krapfl, approving Ordinance 2026-01: Creating Election Ward 4 in the Village of Theresa due to Congressional Districts (this is a revision to 2025-03). Motion carried unanimously.

Motion by Brandenburg, seconded by Trustee Koenigs, to approve Resolution 2026-02: Intent to Join the Statewide Public Safety Interoperable Communications System (WISCOM). Motion carried 7-0.

Currently, each agency has its own radio system → couldn't talk directly → messages relayed by dispatch → delays and confusion. With WISCOM everyone can switch to the same talkgroup and communicate in real time.

7. Reports

Administrative Report – No questions. Clerk-Treasurer Tellier mentioned less than half of the utility customers are using the Theresa Community Connect portal and 129 accounts are using auto-pay.

Library Report – Meeting Tuesday, January 20 at 4 pm

President Report – Steger is waiting to hear back from Wisconsin DOT.

Public Safety Committee, Chair Haak – Sergeant Bhirdo mentioned that Officer Justmann participated in Shop with a Cop. The department sold some old equipment and also changed phone providers for a cost savings. The PD is also participating in a trial run with a camera system in- and out-side of the building. Chris Giese provided information on the fire truck repairs that were part of a Village loan in 2025. Not all of the repairs were completed, so there may be a refund to both municipalities. The update from Mayville EMS were included in the packet and they will be holding an Open House here on February 11 from 4 – 6:30 pm.

Public Works Committee, Chair Brandenburg – Daily operations are going well. Director Jacobitz is getting used to the routine and testing schedule. MCO comes in Mondays and Thursdays. Lucas Franck is now the operator in charge until Jacobitz gets his certifications. The Public Works Garage is getting cleaned up and organized. The operator position has been posted again and we're hoping to receive experienced applicants. A swivel brush on front of the John Deere will be considered. Wisconsin DOT will schedule a Public Hearing when they have plans ready for the Highway 175/Milwaukee Street Project.

Parks Committee, Chair Krapfl – Nothing to report.

Finance & Personnel Committee, Chair Brandenburg

Motion by Trustee Brandenburg, seconded by Trustee Haak, approving the December bills as presented in the amount of \$232,521.13 and wages in the amount of \$22,797.72. Motion carried unanimously.

Motion by Trustee Brandenburg, seconded by Haak, approving the Fund Summary/Budget-to-Actual for December 2025. Motion carried, 7-0. Tellier mentioned that there could be changes after the audit is complete.

Motion by President Steger, seconded by Haak, approving the December 2025 Treasurer's Report as presented. Motion carried unanimously.

Motion by Trustee Brandenburg, seconded by Trustee Krapfl, approving Resolution 2026-01: Recognizing Village President Jody Steger for Volunteer Service in the Department of Public Works. Motion carried unanimously.

Motion by Trustee Brandenburg, seconded by President Steger, approving Maxwell Plumbing to install a water softener in the mechanical room at Village Hall. Motion carried, 7-0.

9. Closed Session

Motion by Trustee Brandenburg, seconded by Trustee Bodden, to convene into closed session at 7:37 pm pursuant to Wis. Stats. Section 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and/or (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session. Roll call vote was taken and all voted in favor. Motion carried.

Motion by Trustee Brandenburg, seconded by Trustee Koenigs to return to open session at 8:33 p.m.

Motion by Trustee Brandenburg, seconded by Trustee Billings, to correct the historical over-time misclassification in the Clerk-Treasurer's office and pay all back pay and retirement owed. Motion carried, 7-0.

Motion by Trustee Brandenburg, seconded by Trustee Haak, to approve the ambulance sale in the amount of \$307,000.00. Motion carried, 7-0. Any proceeds on this sale would be split evenly between the Village of Theresa and the Town of Theresa.

12. Adjournment

President Steger declared the meeting adjourned at 8:37 p.m.

Respectfully submitted,

Becky Tellier, WCMC
Clerk-Treasurer