

VILLAGE OF THERESA
Regular Village Board Meeting Minutes
November 17, 2025 – 7:00 p.m.

The meeting was called to order by President Jody Steger at 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken with the following members present: Trustee Brandenburg, Trustee Krapfl, Trustee Billings, Trustee Haak, Trustee Koenigs, Trustee Bodden, and President Steger.

There was no public comment.

Consent Agenda

A motion was made by Trustee Haak, seconded by Trustee Krapfl, to approve the minutes from the October 20, 2025, meeting. Motion carried, 6-0, with Trustee Koenigs abstaining.

New Business

A motion was made by Trustee Brandenburg, seconded by Trustee Billings, to approve Ordinance 2025-04: Assigning a Zoning Classification to Newly Annexed Territory. Motion carried, 7-0.

Grant and Income Survey – Tammy Hampton

Highway 175 Reconstruction - The Intent to Apply was submitted. The DNR will now develop a prioritization list. The full application is due June 30. CSD funds may be available for decorative light poles, planters, bridge stamping, and more. Work continues with Craig Hardy and Eric Otte on cost estimates. Total project cost is approximately \$1.7 million. Principal forgiveness may be available.

CDBG Income Survey - 634 surveys were mailed. 51% of returned surveys must meet low-income criteria in order to qualify for the grant. HUD may revise income standards; staff aim to complete the project before year-end. Survey tracking will begin, with an update provided in December.

LRIP – Local Road Improvement Program - Project: McArthur Road from Wisconsin St. to Tower St. Discussions included entitlement and discretionary funding, force main replacement, and a 2031 completion deadline.

Joint Library Agreement

The Town objected to the estimated \$10,000 Fiscal Agent cost and budgeted only \$2,000.

Clerk-Treasurer Tellier explained the request for two draft agreements (one for 50/50 split and the other based off equalized value) but the other information in the agreements came from information the attorneys had on file. Attorney Parmentier explained that now that there is a live dispute between the Town and Village on this, we have a conflict of interest since they do work for both parties.

Minutes from 2008 do not constitute a binding agreement.

Motion made by Trustee Brandenburg, seconded by Trustee Haak, to continue to negotiate with the Town on a Joint Library Agreement and to request a response from the Town Board by December 8 regarding whether they agree to the duties of the fiscal agent. Motion carried 7-0.

Next Library Board Meeting: December 2 at 4 p.m.

Village President's Report - Appreciation expressed for staff support. MCO may continue on a limited PT basis to maintain DNR compliance even after a Director of Public Works is hired.

Public Safety Committee – Chair Trustee Haak

Officers completed taser and VR training. EMR training is underway. Public Safety Building plans expected shortly. A historic 1920's restoration approach is being considered.

Public Works Committee – Chair Trustee Brandenburg

Part-time staff continue to be helpful. May hire an electrician for putting up holiday decorations. Interviews of qualified applicants will continue.

Finance and Personnel Committee – Chair Trustee Brandenburg

- **Motion by Trustee Brandenburg, seconded by President Steger, to approve the October bills in the amount of \$192,631.98 and wages in the amount of \$31,951.72. Motion carried, 7-0.**
- **Motion by Trustee Brandenburg, seconded by Trustee Haak, approving the Budget to Actual Report for October 2025. Motion carried, 7-0.**
- **Motion by Trustee Brandenburg, seconded by Trustee Bodden, approving the October 2025 Treasurer's Report. Motion carried, 7-0.**
- **Motion by Trustee Haak, seconded by Trustee Billings, approving Village Hall to be closed December 25 and 26. Motion carried, 7-0. *The Employee Policy and Procedures Manual says the these holidays should be taken December 24 and 25.***

Ambulance Service

Brief discussion took place regarding ambulance service for 2026. Chief Markus negotiated annual increase with Mayville EMS. The ambulance committee has a meeting scheduled for Thursday, November 20 at 6:30 pm.

- **Motion made by Trustee Haak, seconded by Trustee Billings, to approve Mayville EMS for ambulance service beginning January 1, 2026, for five years. Motion carried, 7-0.**
- **Motion was made by Trustee Brandenburg, seconded by Trustee Haak, to enter Closed Session at 8:18 p.m. Roll call vote was taken and all were in favor.**
- **A motion was made by Trustee Brandenburg, seconded by Trustee Sandy, to return to Open Session at 8:48 p.m.**

President Steger declared the meeting adjourned at 8:48 pm.

Respectfully submitted,

Becky Tellier – WCPC, MMC