

Village of Theresa
Regular Village Board Meeting Minutes
August 25, 2025 – 7:00 p.m.

1. Call to Order

The meeting was called to order by President Jody Steger at 7:01 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Present: Steger, Brandenburg, Krapfl, Haak, Billings, Koenigs

Absent: Bodden

4. Approval of Agenda

Motion made by Trustee Haak, seconded by Trustee Brandenburg, to approve the revised agenda with the addition of Item 15(d). Motion carried unanimously.

5. Public Comment

David Schaetzel, 119 Depot Rd – Addressed drainage issues on his property. He reported ongoing maintenance at his own expense and raised concerns about mosquitoes and weeds. He requested consideration of placing the drainage underground or constructing a storm sewer. Public Works Director Weisensel stated that an open ditch typically provides better flow than a culvert and recommended investigating ownership and easement rights. He will check whether the Village holds an easement and if improvements can be made.

Chris Giese, 205 Mayville St – Requested consideration of underground utility placement (referencing a need to consult with Tammy Hampton for possible grants). Suggested incorporating green space and trees in new developments. Reiterated opposition to the proposed 5G tower.

Amanda Bauer, 329 Mayville Street – Reported poor lawn conditions due to construction, leftover concrete near the new crosswalk, and issues with topsoil and reseeding. Noted that she had recently been asked to complete a Sewer Lateral Permit due to a second lateral, but she questioned if this was necessary. She also raised questions about property easements. DPW Director Weisensel will review the ordinance, inspect the site, and verify utility easements.

Kristi Haak, 351 Birchwood Ln – Voiced concerns about the proposed 5G tower, requesting research on both positive and negative long-term impacts.

Barbara Hackbarth, 107 Schnitzler Drive – Urged the Board to consider potential long-term health effects of 5G technology, stressing concern for community well-being.

6. Approval of Minutes

Motion made by Trustee Brandenburg, seconded by Trustee Haak, to approve the minutes of the July 21, 2025 meeting. President Steger suggested a minor wording change. Motion carried, 6-0.

7. Unfinished Business

Parking Ordinance §350-52 – Conflicting provisions noted regarding side parking pad requirements. Motion made by Trustee Brandenburg, seconded by Trustee Billings, to follow provision #1. Motion carried unanimously.

Cell Tower Update – Negotiations with the company continue; awaiting response before further action.

8. Administrative Report

Inquiry made about the number of residents signed up for email-only billing. There are only a handful of people that choose to only receive utility bills electronically. Recodification project continues but is difficult due to interruptions.

9. Village President's Report

President Steger suggested that the information sent with the Real Estate Assessment Notices be reviewed.

10. Public Safety Committee – Trustee Haak

Reviewed Police Department report and two thank-you letters.

5K Run: 85 participants, raising over \$6,500 for cancer research.

National Night Out: 135 attendees; discussion of planning a winter event at Rivers Edge Park.

Police Department is responding to increased medical calls.

Ambulance Director announced retirement effective September 24, 2025. Options under consideration:

1. Lifestar contract – \$300,000 with ambulance or \$500,000–\$600,000 without.
2. Combine Police and Ambulance operations – estimated \$200,000 budget increase.
3. Contract with the City of Mayville.

Mike Elack provided an overview of the Emergency Management Plan.

11. Public Works Committee – Trustee Brandenburg

DPW Report reviewed.

High infiltration noted during recent rains, indicating need for sewer main improvements.

Badger Meter / Beacon Program – Motion made by Trustee Brandenburg, seconded by Trustee Krapfl, to restrict data access to Village staff only. Motion carried, 6-0.

No flooding reported at Valley and Birchwood during last storm. Discussion on televising storm sewers and cleaning with a jetter truck, including debris capture to prevent discharge into the river.

Wisconsin Street/McArthur Road RFPs expected to be published this week.

Pier at Rivers Edge Park requires repair or replacement. Kayak launch remains on hold pending follow-up.

Bee infestation at the sandbox addressed with vinegar treatment and colder weather.

Next Public Works meeting scheduled for Thursday, August 28, 2025.

12. Finance & Personnel Committee – Chair Brandenburg

Motion made by Trustee Brandenburg, seconded by Trustee Billings, to approve July bills and wages. Motion carried, 6-0.

Budget-to-Actual report reviewed. Trustees requested the manual sheet with an added column for percentage used.

Treasurer's Report presented; loans remain due before year-end.

Motion made by Trustee Brandenburg, seconded by Trustee Haak, to approve Resolution 2025-04: Ambulance and Fire Truck Loan. Motion carried, 6-0.

13. Announcements

The Finance and Personnel Committee will be meeting on Tuesday, August 26, at 6:15 pm.

Brandenburg volunteered to complete the Board of Review training CD. Trustees Joe Haak and Sandy Koenigs will be absent October 27.

Water Utility Management Training – Grant writer Tammy Hampton recommends trustees complete the 4-hour training (worth 10 PSC points). Clerk-Treasurer Tellier will resend details.

Motion by Trustee Brandenburg, seconded by Trustee Haak, at 8:13 pm to go into Closed Session pursuant to Wis. Stats. Section 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and/or (e) Deliberating or negotiating the purchasing of public

properties, the investing of public fund, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried by roll call vote, 6-0.

Motion by Trustee Brandenburg, seconded by Trustee Haak to return to Open Session at 8:56 pm.

14. Adjournment

There being no further business, the meeting was declared adjourned at 8:56 pm by President Steger.

Respectfully submitted,
Becky Tellier, MMC
Clerk-Treasurer