

VILLAGE OF THERESA

Regular Village Board Meeting Minutes

Monday, June 16, 2025 – 7:00 PM

Location: 292 Mayville Street, Theresa, WI

1. Call to Order

President Steger called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

2. Roll Call

Present:

- President Jody Steger
- Trustee David Brandenburg
- Trustee Shawn Krapfl
- Trustee Joe Haak
- Trustee Robin Billings
- Trustee Pat Bodden
- Trustee Sandy Koenigs

3. Public Comment

- **Chris Giese**, 205 Mayville Street: Expressed concern regarding the proposed cell tower lease, noting that a 50-year lease is a significant commitment and should be carefully considered.
 - **Linda Herman**: Quoted former Trustee JR Koenigs stating “board members serve the taxpayers, not one another”. Inquired about shirts for trustees and employees—stating trustees could pay out-of-pocket, while DPW staff shirts should be part of their uniform budget. Also requested consideration of changing the meeting day to accommodate Fire Department volunteers.
 - **Barb Hackbarth**, Schnitzler Drive: Requested information on the distance between the proposed cell tower and residential homes, and its height. Voiced concerns about potential health risks if the tower is too close to homes.
 - **Heather Helsell**: Requested removal of silt from storm drain screens on Valley & Birchwood. Noted ongoing disruption and water backup in the area, and thanked Bill and Shawn for their efforts. Expressed willingness to assist financially in resolving the issue. It was stated that NextGen has been contacted about maintaining the silt screens and keeping the streets clean.
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4. Consent Agenda

Motion by Haak, seconded by Krapfl, to approve the Consent Agenda as amended.

Motion carried unanimously (7-0).

5. New Business

a. Annual Siren Maintenance – Mike Elack

Reported that annual maintenance was completed. The siren near the tower will need new batteries. A proposed 5-year service agreement starting in 2026 at \$1,425/year was presented.

Motion by Brandenburg, seconded by Bodden, to postpone action until July.

Motion carried.

b. Proposed Cell Tower Lease

Attorney Matt Parmentier recommended postponing discussion. Trustee Haak noted health concerns related to 5G towers. Trustee Koenigs suggested negotiating for higher rent and stated the tower height would be between 200–250 feet.

Motion by Koenigs, seconded by Haak, to postpone discussion until July.

Motion carried unanimously.

c. Local Government Basics Training – June 25 in Neenah

Trustees Bodden and Steger will attend. Clerk-Treasurer Tellier will register them.

d. K9 Kennel Variance – 332 Birchwood Lane

Lieutenant Chad (West Bend PD) presented information on the upcoming K9 program. Officer Gatz would like to place the kennel on the side of the house due to equipment needs and topography challenges in the backyard. The kennel would be specific to the police K9. Discussion included zoning, accessibility, and precedent concerns.

Motion by Brandenburg, seconded by Billings, to postpone until July.

Motion carried unanimously. [There will be a Zoning Board of Appeals Meeting on July 28, 2025, at 6 pm, for this item.](#)

6. Committee Reports

a. Public Safety – Chair Haak

- **Operator Licenses:**
Motion by Haak, seconded by Steger, to approve as listed.
Motion carried, 7-0.
- **Alcohol and Tobacco Retail Licenses:**
Motion by Haak, seconded by Billings, to approve as presented with corrected paperwork. Clerk-Treasurer Tellier explained the licensing differences.
Motion carried, 7-0.
- **Lions Temporary Beer License** (pending correct paperwork):
Motion by Brandenburg, seconded by Bodden.
Motion carried unanimously (7-0).
- **Emergency Management Plan:** Revisions will be made to tailor the plan to the Village.
- **5K Route:** Proposed route may change; will be reviewed in July.

Future Agenda Items:

- Speed limit signage near schools: "When Children Are Present" vs. changing to 25 MPH on Milwaukee and Mayville Streets.
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b. Public Works – Chair Brandenburg

- The mulch pile needs to be shredded.
- Sewer Lateral Ordinance must be enforced; Clerk will send notification letters.
- **CMAR Resolution 2025-03:**
Motion by Brandenburg, seconded by Haak, to approve.
Motion carried unanimously (7-0).
The CMAR evaluates treatment plant performance. Compliments were given to Bill and Ryan for their efforts.
- Patch truck floor repairs discussed; 2026 capital purchases under consideration.
- Generator for Well #1: Explore diesel options (with and without enclosure); natural gas no longer preferred.
- Wisconsin & McArthur Streets: Chip sealing discussed. RFP will be published, and bids reviewed at a later date. Goal is to extend road life.

Future Agenda Items:

- Contact Building Inspector regarding erosion control violations. Silt fences remain uninstalled; potential project shutdown discussed.
 - COM2 Electronics Recycling Event coordination.
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c. Parks – Chair Krapfl

- Benches will be refurbished; trees to be planted.
 - Park pavilions are being utilized heavily.
 - The small pier at River's Edge Park is in poor condition.
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d. Finance/Personnel – Chair Brandenburg

- **Approval of May Bills & Wages:**
Motion by Haak, seconded by Bodden, to approve.
Motion carried unanimously (7-0).
 - **Approval of Fund Summary Report through May:**
Motion by Brandenburg, seconded by Billings.
Motion carried unanimously (7-0).
 - **Approval of May Treasurer's Report:**
Motion by Brandenburg, seconded by Bodden.
Motion carried.
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7. Announcements

- June 18 – American Legion Street Dance (rain date June 25)
 - June 21 – Bike Rodeo at 290/292 Mayville St, 9-11:30 am
 - June 23 – Movie Night at Theresa Historical Society Juneau House, 7:30 pm
 - July 21 – Committee Meetings and Regular Village Board
 - September 16 – Open Book 8:30 am – 12:30 pm
 - October 5 – Pioneer Day/Spänferkal at Fireman's Park
 - October 27 – Board of Review, 5:30-7:30 pm
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8. Adjournment

President Steger declared the meeting adjourned at 8:16 PM.

Respectfully submitted,
Becky Tellier, MMA
Clerk-Treasurer