

Village of Theresa Board Meeting Minutes

April 21, 2025

Call to Order:

President Steger called the meeting to order at 7:02 p.m. The Pledge of Allegiance was recited.

Roll Call:

All members were present.

Clerk's Statement:

Clerk-Treasurer Tellier confirmed that the agendas were posted and published to the Village website on Thursday, April 16, 2025.

Public Comment

Linda Herman:

- A Mexican food truck is interested in operating in the Village.
- Asked if a new police officer had been hired, noting she saw someone unfamiliar on duty. Chief Markus clarified that the only male officers are himself and Officer Seis.
- Noted that the gas company needs to restore several properties.

Tammy Hampton – Funding Opportunities:

- **Milwaukee Street – CDBG Grant:**
The Village may be eligible to apply if an income survey is conducted. Current data shows 42% eligibility; this needs to increase. Once approved, an income survey will be conducted. The grant could provide up to \$500,000, which would require matching funds from the Village and other sources.
- **DNR Funding:**
Applications are due by October 31, 2025. The Village may qualify for up to 30% principal forgiveness if funds are available. No forgiveness was received for Mayville Street. USDA funding (for sewer and water) is available but considered administratively burdensome. CDBG and DNR grants are likely the most beneficial.
- **Priority Listing:**
A list of applicants and funded communities is published on the DNR website. Tammy is working with Craig Hardy (DOT) to maximize funding.
- **Survey Details:**
The income survey area and required response rate are determined by CDBG. Surveys typically ask for household size and income level and are tracked numerically. If the response rate is low, follow-up letters and possibly door-to-door outreach by trustees will be required. Survey results are valid for 3–5 years, depending on HUD regulations.
- **Additional Opportunities:**
 - Free online training modules for trustees (four 1-hour sessions) can earn 10 points if completed by October.

- An Asset Management Plan can also earn additional points.
 - Beautification grants are available.
 - Reeseville qualifies as a low-to-moderate income community.
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Fire Department – Rescue Pumper Refurbishment

The Board previously approved the Fire Chief to form a committee to research the purchase of a new rescue pumper. Discussion was held on whether refurbishing the existing truck might be a viable option. Questions included:

- Will other communities provide coverage if our pumper is unavailable during refurbishment? (To be confirmed with Chief Stanke.)
 - If the truck is structurally sound, can we proceed with refurbishment?
President Steger will request pricing options from the Fire Department for both new and refurbished pumpers. The City of Horicon is currently refurbishing a truck at a cost of \$250,000.
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Theresa Lions Club – Banner Request

Jack Shark, representing the Theresa Lions Club, requested permission to:

- Install two additional banner brackets near Fireman’s Park (for a total of eight).
- Hang two 5' x 3' banners in honor of the Club’s 40th anniversary — one on each side of the bridge and one on the Fireman’s Park fence.

A lift will be needed for installation. Public Works will assist. The brackets had previously been used for holiday banners.

Motion by Brandenburg, **seconded** by Krapfl, to allow the installation of banners with Public Works assistance. **Motion carried, 7-0.**

Subdivision of Land

As required, approval is needed for minor land divisions within three miles of the Village limits.

Motion by TR Brandenburg, **seconded** by TR Bodden, to approve the land division request for parcel 142-1217-0923-001 located in the Town of Theresa (N9146 County Road AY). **Motion carried unanimously.**

Appointments & Resolutions

- **Committee Assignments:** Motion by Bodden, seconded by Billings. Approved unanimously.
 - **Resolution 2025-02:** Motion by Haak, seconded by Koenigs. Approved unanimously.
 - **TSB Approval:** Motion by Haak, seconded by Koenigs. Approved unanimously.
 - **Attorney Appointment:** Motion by Haak, seconded by Billings. Approved unanimously.
 - **Official Posting Locations:** Motion by Haak, seconded by Krapfl. Approved unanimously.
 - **Official Newspaper:** Motion by Krapfl, seconded by Koenigs. Approved unanimously.
 - **Auditor (Baker Tilly):** Motion by Haak, seconded by Koenigs. Approved unanimously.
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Administrative Report

- The Village portal has 240 active accounts.
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Village President's Report

- Congratulations to **Clerk-Treasurer Becky Tellier** on earning her **Master Municipal Clerk** designation.
- Congratulations to **Chief Markus**, who graduated from Northwestern University's **School of Police Staff and Command**.
- Thank you to **Jim Polster** for eight years of service as Trustee and committee member.
- Congratulations to **Shawn Krapfl**, **Pat Bodden**, and **Robin Billings** on their appointments. Special thanks to Shawn for her continued willingness to step up when needed.

Upcoming Projects:

- Starting May 5th, Highway 28/Mayville Street resurfacing project will begin and includes the replacement of all crosswalks and two additional crosswalks.
 - There will be 3.5 inches of asphalt milled and then the street will be repaved. Manholes and valves will be leveled to the new surface once paving is complete. Northeast Asphalt was awarded the contract.
 - Alliant Energy must complete restoration work promptly to avoid interfering with roadwork. Residents expect restoration to pre-project conditions.
 - The Village is undergoing a property revaluation. If assessed values are 20% below or 10% above fair market value, the State requires reassessment. The Assessor's Office controls only the assessment part of the property tax formula. The impact on property taxes will not be known until late this year. Tax rates and individual tax impacts will be determined after budgets from all four taxing authorities are approved and net new construction and manufacturing values are calculated and submitted by the Wisconsin Department of Revenue.
 - The DOT held a public meeting at the Town Hall regarding the Highway 175 project. Approximately 60 attendees were present.
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Committee Reports

Public Safety Committee:

- **Motion** by Haak, **seconded** by Brandenburg, to approve the minutes. **Motion carried.**
- Temporary license request for TAA mentioned by Clerk-Treasurer Tellier.

Public Works Committee:

- **Motion** by Krapfl, **seconded** by Koenigs, to approve minutes. **Motion carried.**
- Soil testing discussed – Ajay Schnitzler.
- Topics: truck replacement, River's Edge Park meter installation and potential planting of six trees.
- Adelmeyer Farms – contract renewal meeting pending.
- Plowing bids for winter 2025–2026 to be sent out soon.
- Discussed future road repairs on McArthur and Wisconsin Streets.
- **Future need:** Generator for Well 1.

Parks Committee:

- Maintenance agreement shared with the committee; feedback is expected soon.

Finance Committee:

- **Bills & Wages:** Motion by Haak, seconded by Krapfl. Approved.
- **Fund Summary:** Motion by Brandenburg, seconded by President Steger. Approved.
- **Treasurer's Report:** Motion by Krapfl, seconded by Haak. Approved.
- **2026 Budget Schedule:** Motion by Brandenburg, seconded by Koenigs. Approved.

Announcements

- **May 19, 2025** – Committee Meetings and Regular Village Board
- **September 16, 2025** – Open Book, 8:30 am – 12:30 pm
- **October 27, 2025** – Board of Review, 5:30 – 7:30 pm
- **June 7, 2025** – Village Rummage Sale

Adjournment:

Motion to adjourn at 8:35 p.m.

Respectfully submitted,

Becky Tellier, MMC
Clerk-Treasurer