RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR MEETING
August 24, 2026

CALL TO ORDER

The council meeting was called to order by Mayor Scott Jones at 7:00 p.m.

LORD'S PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Michele Jeffers	EA	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Mark Leshinski	P	Law Director Matthew Mishak	EA
Councilmember Anthony Savage	P	Utility Admin. David Valentine	P
Councilmember David Troike	P	Assistant F.O. Wendy Kolmorgen	P
Council Pro Tempore Jeanne Maschari	EA	*(EA= Excused absences)*	

Councilmember Savage moved to approve the absence of Councilmember Jeffers for medical reasons. Councilmember Koscho seconded the motion.
Jeffers **Absent** Koscho x Leshinski x Maschari **Absent** Savage x Troike x Motion carried.

Councilmember Koscho moved to approve of the absence of Councilmember Maschari due to a family emergency. Councilmember Savage seconded the motion.
Jeffers **EA** Koscho x Leshinski x Maschari **Absent** Savage x Troike x Motion carried.

APPROVAL OF AGENDA August 24, 2026
Councilmember Savage moved to approve the agenda as presented for August 24, 2026. Councilmember Leshinski seconded the motion.
Jeffers **EA** Koscho x Leshinski x Maschari **EA** Savage x Troike x Motion carried.

APPROVAL OF MINUTES August 10, 2026
Councilmember Savage moved to approve the minutes as presented for August 10, 2026 as presented. Councilmember Koscho seconded the motion.
Jeffers **EA** Koscho x Leshinski x Maschari **EA** Savage x Troike x Motion carried.

MAYOR

NOACA Annual Dues
Councilmember Koscho moved to approve the annual dues invoice to NOACA. Councilmember Savage seconded the motion.
Discussion:
Jeffers **EA** Koscho x Leshinski x Maschari **EA** Savage x Troike x Motion carried.

Insurance Premiums
The Assistant Fiscal Officer respectfully requested that Village Council approve a $1,000 contribution per qualified employee toward the increased cost of health insurance coverage beginning in 2027. The request is in response to a 25.8% increase in healthcare premiums, which will create an additional financial burden for employees and their families. The contribution would help offset the increased costs and provide financial assistance to Village employees. The Assistant Fiscal Officer further requested that the contribution also be available to employees who obtain independent healthcare coverage outside of the Village-sponsored health plan.

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

Councilmember Savage moved to fix the rate of contribution to qualified employees' health insurance coverage to the sum of $1000.00 per month for 2027 who are enrolled in the Village sponsored health insurance. Councilmember Koscho seconded the motion.

Jeffers **EA** Koscho **x** Leshinski **x** Maschari **EA** Savage **x** Troike **x** Motion carried.

Councilmember Savage moved to allow qualified employees to be reimbursed up to $1000.00 per month for 2027 who are not in the Village sponsored health insurance. Councilmember Koscho seconded the motion.

Discussion: The Fiscal Officer stated that a legal opinion would be requested by the Law Director regarding the proper method of processing the $1,000 contribution. She noted that providing the contribution directly to an employee who is not enrolled in the Village sponsored health insurance plan and using the funds to purchase individual Marketplace coverage may be considered taxable income, whereas directly paying an approved vendor may be treated as non-taxable.

Jeffers **EA** Koscho **x** Leshinski **x** Maschari **EA** Savage **x** Troike **x** Motion carried.

FISCAL OFFICER

Payment Listing 8/8-8/21/2026

Presented to council.

Financial Reports

The following Financial Reports for August 2026 were presented to council: Revenue Summary, Fund Summary and Appropriation Summary.

RECORDS CLERK

2027 Calendar

Councilmember Koscho moved to approve the 2027 Village Calendar. Councilmember Savage seconded the motion.

Discussion: Councilmember Leshinski was advised that any change to the July Building & Grounds meeting date would be up to the committee since it falls on a holiday in 2027.

Jeffers **EA** Koscho **x** Leshinski **x** Maschari **EA** Savage **x** Troike **x** Motion carried.

Committee Meeting Minutes Template

A committee meeting minutes template is available in OneDrive under Policies & Forms and in the current council packet to help ensure uniform formatting.

Maternity Home Update

The Conditional Use Agreement with Cornerstone Pregnancy Services that listed the Village's additional requirements has been signed and returned no further information at this time. Mayor Jones stated that he saw Father Tim and the Cleveland Diocese is in the process of selling the land to CPS.

UTILITY ADMINISTRATOR

Service

Roof Update

Due to a lack of response from Complete Painting, additional contractors will have to be contacted for estimates.

Dumpster Days

October 16-17th

Park

Tree Planting

Countywide tree planting program through the Lorain County Commissioners and FirstEnergy. The original allocation of 18 trees has been expanded to allow for an unlimited number of trees on public property. The Beautification Committee is currently identifying appropriate tree species and locations, with potential planting sites including Evergreen Cemetery and the Community Park. A finalized tree planting plan will be presented to Council for review. The scheduled planting date is October 8, 2026, weather permitting, and volunteers will be welcome to assist.

Soccer Fields

Councilmember Leshinski questioned the increase in soccer field rental fees and asked who established the pricing. The mayor explained that the fees were adjusted after a financial review showed the Village was subsidizing park usage due to costs associated with utilities, maintenance, portable restrooms, and grounds upkeep. The mayor stated that the rental increase was intended to better offset expenses while remaining affordable and noted that the soccer association's decision to leave was unrelated to the fee increase, as they had been planning to move to fields at the school once improvements were completed.

Police

Traffic Citations 3/26-8/23

Speeding 377; Expired Lic. – 2; running Red Light – 5; Stop Sign – 2; Following to Close – 1; Texting – 2; Right on red – 4; DUI – 6

Reports Taken

DUS – 6; Domestic – 3; TPO Violation; Vehicle Theft; Neighbor Complaint -3; Dog at Large; Trespassing – 3; Unruly Juveniles – 3; Noise Complaint; Suspicious Conditions; Credit Card Theft.

Selected officers will begin Taser 10 instructor training on August 26, 2026, while officers continue completing the required 24 hours of state CPT training. The department is awaiting decals for the new cruiser and county approval for new radios. Background checks are currently underway for two police officer applicants.

ORDINANCES

Ordinance No. 1862-26 *(Second Reading)* AN ORDINANCE ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 735 MOBILE FOOD VEHICLE

Ordinance No. 1863-26 *(Second Reading)* AN ORDINANCE REPEALING EXISITING SECTION 1141.03 (e) FOOD TRUCKS OF CHAPTER 1141 OF THE CODIFIED ORDINANCES AND ENACTING NEW SECTION 1141.03 (e) MOBILE FOOD VEHICLE

Ordinance No. 1864-26 *(First Reading)* AN ORDINANCE CREATING THE VILLAGE OF SOUTH AMHERST PROCUREMENT POLICY AND DECLARING AN EMERGENCY

RESOLUTIONS

Resolution No. 783-26 *(Second Reading)* ODOT Lighting Maintenance 2027 Project

ADJOURNMENT Time 7:21 p.m.

Respectfully submitted,

____
Fiscal Officer Michelle Henke

____
Mayor Scott Jones

Payment Listing

8/22/2026 to 9/11/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
677-2026	08/24/2026	08/19/2026	CH	RLCWA	$13,939.00	O
683-2026	08/28/2026	08/25/2026	EP	Penny R K Becker	$52.37	O
684-2026	08/28/2026	08/25/2026	EP	Laurie J Beran	$997.48	O
685-2026	08/28/2026	08/25/2026	EP	Ezekiel M Frye	$330.05	O
686-2026	08/28/2026	08/25/2026	EP	Dennis M Hevener	$1,022.56	O
687-2026	08/28/2026	08/25/2026	EP	Wendy Kolmorgen	$545.50	O
688-2026	08/28/2026	08/25/2026	EP	David J Leshinski	$132.37	O
689-2026	08/28/2026	08/25/2026	EP	Brittany M Ramirez	$697.22	O
690-2026	08/28/2026	08/25/2026	EP	Alexandra Tuggle	$326.83	O
691-2026	08/28/2026	08/25/2026	EP	David A Valentine Jr.	$1,826.06	O
692-2026	08/28/2026	08/25/2026	EP	John Willis	$548.40	O
694-2026	08/26/2026	08/26/2026	CH	Columbia Gas	$194.60	O
695-2026	08/26/2026	08/26/2026	CH	Columbia Gas	$56.42	O
696-2026	08/26/2026	08/26/2026	CH	Columbia Gas	$60.13	O
697-2026	08/27/2026	08/26/2026	CH	Lowe's	$327.77	O
698-2026	08/31/2026	08/26/2026	CH	AHP of OH Premiums	$637.64	O
699-2026	08/31/2026	08/26/2026	CH	T-Mobile	$758.68	O
700-2026	09/04/2026	09/01/2026	EP	Laurie J Beran	$329.14	O
701-2026	09/04/2026	09/01/2026	EP	Michelle M Henke	$2,001.12	O
702-2026	09/04/2026	09/01/2026	EP	Michele Jeffers	$222.59	O
703-2026	09/04/2026	09/01/2026	EP	Scott Jones	$1,103.03	O
704-2026	09/04/2026	09/01/2026	EP	Robert Koscho	$316.72	O
705-2026	09/04/2026	09/01/2026	EP	Mark Leshinski	$314.99	O
706-2026	09/04/2026	09/01/2026	EP	Jeanne Maschari	$327.64	O
707-2026	09/04/2026	09/01/2026	EP	Matthew A Mishak	$1,366.42	O
708-2026	09/04/2026	09/01/2026	EP	Anthony Savage	$315.85	O
709-2026	09/04/2026	09/01/2026	EP	David T Troike	$213.17	O
711-2026	09/04/2026	09/01/2026	EP	Ryan Atha	$516.57	O
712-2026	09/04/2026	09/01/2026	EP	Kenneth Collins	$414.29	O
713-2026	09/04/2026	09/01/2026	EP	Aaron Darnell	$495.07	O
714-2026	09/04/2026	09/01/2026	EP	Michael M Frazier	$2,330.00	O
715-2026	09/04/2026	09/01/2026	EP	Michael Harvan	$1,978.40	O
716-2026	09/04/2026	09/01/2026	EP	Sabrina Jimenez	$505.38	O
717-2026	09/04/2026	09/01/2026	EP	Daniel E Makruski	$330.91	O
718-2026	09/04/2026	09/01/2026	EP	Michael Randa	$371.31	O
719-2026	09/04/2026	09/01/2026	EP	Jeffrey Saltis	$1,250.12	O
722-2026	09/04/2026	09/01/2026	EP	Jason Barnard	$337.46	O
723-2026	09/04/2026	09/01/2026	EP	Audrey Baumann	$233.31	O
724-2026	09/04/2026	09/01/2026	EP	James Becker	$139.24	O
725-2026	09/04/2026	09/01/2026	EP	Logan James Becker	$489.10	O
726-2026	09/04/2026	09/01/2026	EP	Robert G Becker Jr	$170.22	O
727-2026	09/04/2026	09/01/2026	EP	Thomas Campana	$145.37	O
728-2026	09/04/2026	09/01/2026	EP	John R Crawford II	$332.27	O
729-2026	09/04/2026	09/01/2026	EP	Alexander J Gerakis Jr	$252.20	O
730-2026	09/04/2026	09/01/2026	EP	Aaron Grimm	$1,593.93	O
731-2026	09/04/2026	09/01/2026	EP	Alexander Justice	$253.45	O

Payment Listing

8/22/2026 to 9/11/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
732-2026	09/04/2026	09/01/2026	EP	Arthur D Mead II	$44.87	O
733-2026	09/04/2026	09/01/2026	EP	Crystal Packard	$90.34	O
734-2026	09/04/2026	09/01/2026	EP	Christian Ramos	$54.75	O
735-2026	09/04/2026	09/01/2026	EP	Japheth Michael Simons Sr	$25.12	O
736-2026	09/04/2026	09/01/2026	EP	Ronald Zaleha	$325.79	O
738-2026	09/04/2026	09/01/2026	EP	Blaze R Olejko	$50.26	O
740-2026	09/01/2026	09/02/2026	CH	Ohio Edison	$537.69	O
741-2026	09/01/2026	09/02/2026	CH	Ohio Edison	$118.05	O
742-2026	09/01/2026	09/02/2026	CH	Ohio Edison	$689.04	O
744-2026	09/11/2026	09/08/2026	EP	Laurie J Beran	$952.86	O
745-2026	09/11/2026	09/08/2026	EP	Dennis M Hevener	$474.99	O
746-2026	09/11/2026	09/08/2026	EP	Wendy Kolmorgen	$665.91	O
747-2026	09/11/2026	09/08/2026	EP	David J Leshinski	$274.54	O
748-2026	09/11/2026	09/08/2026	EP	Brittany M Ramirez	$612.92	O
749-2026	09/11/2026	09/08/2026	EP	Alexandra Tuggle	$167.60	O
750-2026	09/11/2026	09/08/2026	EP	David A Valentine Jr	$1,691.76	O
751-2026	09/11/2026	09/08/2026	EP	John Willis	$590.93	O
753-2026	09/08/2026	09/08/2026	EW	EFTPS	$4,023.08	O
754-2026	09/08/2026	09/08/2026	EW	AFLAC	$56.76	O
755-2026	09/08/2026	09/08/2026	EW	Ohio Public Employees Deferred Comp	$240.00	O
756-2026	09/08/2026	09/08/2026	EW	Ohio Dept of Taxtion	$880.32	O
757-2026	09/08/2026	09/08/2026	EW	Ohio School District Income Tax	$25.23	O
758-2026	09/08/2026	09/08/2026	EW	REGIONAL INCOME TAX AGENCY	$418.90	O
11213	08/28/2026	08/25/2026	PR	Jesse Freeman	$756.11	O
11214	08/28/2026	08/25/2026	PR	Natalie Iafolla	$168.22	O
11215	08/26/2026	08/26/2026	AW	OBM	$128.82	O
11216	08/26/2026	08/26/2026	AW	Avon Lake Regional Water	$54.00	O
11217	08/26/2026	08/26/2026	AW	Piggy's	$100.00	O
11218	08/26/2026	08/26/2026	AW	LifeCare Ambulance, Inc	$732.00	O
11219	08/26/2026	08/26/2026	AW	Atlantic Emergency Solutions	$324.00	O
11220	08/26/2026	08/26/2026	AW	Milks Mower Sales & Svc	$750.16	O
11221	09/04/2026	09/01/2026	PR	Steven J Crawford	$380.54	O
11222	09/04/2026	09/01/2026	PR	William Freeman	$20.10	O
11223	09/04/2026	09/01/2026	PR	Kyle L Kudela	$324.00	O
11224	09/02/2026	09/02/2026	AW	Holland Computers Inc	$445.15	O
11225	09/02/2026	09/02/2026	AW	Auditor of State	$876.00	V
11225	09/02/2026	09/03/2026	AW	Auditor of State	-$876.00	V
11226	09/02/2026	09/02/2026	AW	K.E McCartney & Associates, Inc.	$9,520.00	O
11227	09/02/2026	09/02/2026	AW	P & J Sanitation	$245.00	O
11228	09/02/2026	09/02/2026	AW	Gatchell Grant Resources	$1,500.00	O
11229	09/02/2026	09/02/2026	AW	Milks Mower Sales & Svc	$35.86	O
11230	09/02/2026	09/02/2026	AW	Treasurer State of Ohio	$6.00	O
11231	09/02/2026	09/02/2026	AW	Thomas K Horseman	$510.00	O
11232	09/03/2026	09/03/2026	RW	Ray Johnson and Sons	$50.00	V
11232	09/03/2026	09/03/2026	RW	Ray Johnson and Sons	-$50.00	V
11233	09/03/2026	09/03/2026	RW	Ray Johnson and Sons	$50.00	O

Payment Listing

8/22/2026 to 9/11/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
11234	09/11/2026	09/08/2026	PR	Malcom Allen	$1,144.14	O
11235	09/11/2026	09/08/2026	PR	Jesse Freeman	$752.71	O
11236	09/11/2026	09/08/2026	PR	Natalie Iafolla	$194.92	O
11237	09/08/2026	09/08/2026	WH	Lorain County Commissioners	$331.60	O
11238	09/08/2026	09/08/2026	WH	LORAIN DEPARTMENT OF TAXATION	$70.04	O
11239	09/08/2026	09/08/2026	AW	Lorain County Commissioners	$1,690.02	O
11240	09/10/2026	09/10/2026	AW	Buckeye Community Bank	$1,103.93	O
11241	09/10/2026	09/10/2026	AW	Staples Advantage	$92.50	O
11242	09/10/2026	09/10/2026	AW	Scruples Cleaning Service	$200.00	O
11243	09/10/2026	09/10/2026	AW	Vasu Communications	$20.89	O
11244	09/10/2026	09/10/2026	AW	Madison Township Trustees	$10,000.00	O
11245	09/10/2026	09/10/2026	AW	K.E McCartney & Associates, Inc.	$1,619.39	O
11246	09/10/2026	09/10/2026	AW	Northeast Ohio Areawide Coordinating Agenc	$161.50	O
11247	09/10/2026	09/10/2026	AW	Ohio Municipal League	$400.00	O
11248	09/10/2026	09/10/2026	AW	LEAF	$105.00	O
11249	09/10/2026	09/10/2026	AW	Diggers of Ohio LLC	$650.00	O
11250	09/10/2026	09/10/2026	AW	SAU	$234.05	O
				Total Payments:	$88,834.71	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$88,834.71	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

SOUTH AMHERST VILLAGE, LORAIN COUNTY

Revenue Summary

September 2026

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
1000 General					
Property and Other Local Taxes	$515,856.66	$0.00	$344,554.77	($171,301.89)	66.793%
State Shared Taxes and Permits	$77,000.00	$0.00	$122,090.83	$45,090.83	158.560%
Special Assessments	$0.00	$0.00	$306.00	$306.00	0.000%
Intergovernmental	$0.00	$0.00	$40,919.15	$40,919.15	0.000%
Charges for Services	$79,827.52	$0.00	$61,674.96	($18,152.56)	77.260%
Fines, Licenses and Permits	$106,100.00	$0.00	$92,645.83	($13,454.17)	87.319%
Earnings on Investments	$50,000.00	$0.00	$40,580.81	($9,419.19)	81.162%
Miscellaneous	$5,200.00	$0.00	$30,561.39	$25,361.39	587.719%
Other Financing Sources					
Advances - In	$0.00	$0.00	$0.00	$0.00	0.000%
Sale of Fixed Assets	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$0.00	$0.00	$0.00	$0.00	
Total 1000 General	$833,984.18	$0.00	$733,333.74	($100,650.44)	
2011 Street Construction, Maint. and Repair					
Property and Other Local Taxes	$11,000.00	$0.00	$8,893.07	($2,106.93)	80.846%
State Shared Taxes and Permits	$99,000.00	$0.00	$62,312.56	($36,687.44)	62.942%
Intergovernmental	$0.00	$0.00	$0.00	$0.00	0.000%
Earnings on Investments	$3,500.00	$0.00	$1,370.84	($2,129.16)	39.167%
Miscellaneous	$800.00	$0.00	$0.00	($800.00)	0.000%
Other Financing Sources					
Transfers - In	$0.00	$0.00	$0.00	$0.00	0.000%
Sale of Fixed Assets	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$0.00	$0.00	$0.00	$0.00	
Total 2011 Street Construction, Maint. and Repair	$114,300.00	$0.00	$72,576.47	($41,723.53)	
2021 State Highway					
Property and Other Local Taxes	$940.00	$0.00	$721.07	($218.93)	76.710%
State Shared Taxes and Permits	$7,800.00	$0.00	$5,052.37	($2,747.63)	64.774%
Earnings on Investments	$1,000.00	$0.00	$958.72	($41.28)	95.872%

Report reflects selected information.

Revenue Summary

September 2026

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Total 2021 State Highway	$9,740.00	$0.00	$6,732.16	($3,007.84)	
2031 Cemetery-Operating Funds					
Property and Other Local Taxes	$9,000.00	$0.00	$5,452.29	($3,547.71)	60.581%
State Shared Taxes and Permits	$1,400.00	$0.00	$841.43	($558.57)	60.102%
Intergovernmental	$0.00	$0.00	$0.00	$0.00	0.000%
Charges for Services	$34,000.00	$0.00	$30,848.95	($3,151.05)	90.732%
Miscellaneous	$0.00	$0.00	$0.00	$0.00	0.000%
Other Financing Sources					
Transfers - In	$0.00	$0.00	$0.00	$0.00	0.000%
Advances - In	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$0.00	$0.00	$0.00	$0.00	
Total 2031 Cemetery-Operating Funds	$44,400.00	$0.00	$37,142.67	($7,257.33)	
2032 Cemetery-Perpetual Funds					
Charges for Services	$13,000.00	$0.00	$11,568.30	($1,431.70)	88.987%
Other Financing Sources					
Transfers - In	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$0.00	$0.00	$0.00	$0.00	
Total 2032 Cemetery-Perpetual Funds	$13,000.00	$0.00	$11,568.30	($1,431.70)	
2041 Recreation					
Charges for Services	$0.00	$0.00	$0.00	$0.00	0.000%
Miscellaneous	$0.00	$0.00	$0.00	$0.00	0.000%
Total 2041 Recreation	$0.00	$0.00	$0.00	$0.00	
2091 Law Enforcement Trust					
Intergovernmental	$0.00	$0.00	$4,556.50	$4,556.50	0.000%
Total 2091 Law Enforcement Trust	$0.00	$0.00	$4,556.50	$4,556.50	
2092 Indigent Alcohol Fund					
Intergovernmental	$0.00	$0.00	$0.00	$0.00	0.000%

SOUTH AMHERST VILLAGE, LORAIN COUNTY

Revenue Summary

September 2026

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Total 2092 Indigent Alcohol Fund	$0.00	$0.00	$0.00	$0.00	
2152 American Rescue Plan					
Intergovernmental	$0.00	$0.00	$0.00	$0.00	0.000%
Earnings on Investments	$0.00	$0.00	$0.00	$0.00	0.000%
Total 2152 American Rescue Plan	$0.00	$0.00	$0.00	$0.00	
2291 Underground Storage Tank					
Earnings on Investments	$0.00	$0.00	$0.00	$0.00	0.000%
Total 2291 Underground Storage Tank	$0.00	$0.00	$0.00	$0.00	
2901 Fire Levy					
Property and Other Local Taxes	$46,000.00	$0.00	$23,888.96	($22,111.04)	51.933%
Total 2901 Fire Levy	$46,000.00	$0.00	$23,888.96	($22,111.04)	
2903 Computer Fund Mayor's Court					
Fines, Licenses and Permits	$1,900.00	$0.00	$1,456.00	($444.00)	76.632%
Total 2903 Computer Fund Mayor's Court	$1,900.00	$0.00	$1,456.00	($444.00)	
2904 Computer Fund CLERK Mayor's Court					
Fines, Licenses and Permits	$6,000.00	$0.00	$4,861.00	($1,139.00)	81.017%
Total 2904 Computer Fund CLERK Mayor's Court	$6,000.00	$0.00	$4,861.00	($1,139.00)	
2905 Fire Donation Special Revenue Fund					
Miscellaneous	$2,000.00	$0.00	$2,000.00	$0.00	100.000%
Total 2905 Fire Donation Special Revenue Fund	$2,000.00	$0.00	$2,000.00	$0.00	
4901 Capital Projects					
Miscellaneous	$0.00	$0.00	$0.00	$0.00	0.000%
Other Financing Sources					
Transfers - In	$50,000.00	$0.00	$50,000.00	$0.00	100.000%
Total Other Financing Sources	$50,000.00	$0.00	$50,000.00	$0.00	
Total 4901 Capital Projects	$50,000.00	$0.00	$50,000.00	$0.00	

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY

Revenue Summary

September 2026

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
4903 Park Capital Projects					
Intergovernmental	$0.00	$0.00	$0.00	$0.00	0.000%
Other Financing Sources					
Transfers - In	$75,999.00	$0.00	$75,999.00	$0.00	100.000%
Advances - In	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$75,999.00	$0.00	$75,999.00	$0.00	
Total 4903 Park Capital Projects	$75,999.00	$0.00	$75,999.00	$0.00	
4907 FEMA Other Capital Projects					
Intergovernmental	$0.00	$0.00	$0.00	$0.00	0.000%
Other Financing Sources					
Transfers - In	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$0.00	$0.00	$0.00	$0.00	
Total 4907 FEMA Other Capital Projects	$0.00	$0.00	$0.00	$0.00	
4951 Cemetery Endowment Permanent					
Earnings on Investments	$100.00	$0.00	$45.12	($54.88)	45.120%
Total 4951 Cemetery Endowment Permanent	$100.00	$0.00	$45.12	($54.88)	
5101 Water Operating					
Special Assessments	$0.00	$0.00	$0.00	$0.00	0.000%
Charges for Services	$460,250.00	$0.00	$372,615.26	($87,634.74)	80.959%
Miscellaneous	$0.00	$0.00	$293.67	$293.67	0.000%
Other Financing Sources					
Transfers - In	$0.00	$0.00	$0.00	$0.00	0.000%
Sale of Fixed Assets	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$0.00	$0.00	$0.00	$0.00	
Total 5101 Water Operating	$460,250.00	$0.00	$372,908.93	($87,341.07)	
5102 Water Improvement					
Charges for Services	$162,000.00	$0.00	$123,774.29	($38,225.71)	76.404%

Report reflects selected information.

Revenue Summary

September 2026

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Miscellaneous	$0.00	$0.00	$0.00	$0.00	0.000%
Other Financing Sources					
Transfers - In	$0.00	$0.00	$0.00	$0.00	0.000%
Other Debt Proceeds	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$0.00	$0.00	$0.00	$0.00	
Total 5102 Water Improvement	$162,000.00	$0.00	$123,774.29	($38,225.71)	
5781 Water Security Deposits					
Charges for Services	$0.00	$0.00	$2,800.00	$2,800.00	0.000%
Total 5781 Water Security Deposits	$0.00	$0.00	$2,800.00	$2,800.00	
5901 Storm Water Management					
Special Assessments	$36,000.00	$0.00	$21,539.02	($14,460.98)	59.831%
Charges for Services	$1,000.00	($50.00)	$2,300.00	$1,300.00	230.000%
Miscellaneous	$0.00	$0.00	$0.00	$0.00	0.000%
Other Financing Sources					
Transfers - In	$0.00	$0.00	$0.00	$0.00	0.000%
Advances - In	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Sources	$0.00	$0.00	$0.00	$0.00	
Total 5901 Storm Water Management	$37,000.00	($50.00)	$23,839.02	($13,160.98)	
9101 Unclaimed Monies					
Miscellaneous	$0.00	$0.00	$45.00	$0.00	0.000%
Total 9101 Unclaimed Monies	$0.00	$0.00	$45.00	$0.00	
9901 Prepaid Opening & Closing, Cemetery					
Charges for Services	$0.00	$0.00	$0.00	$0.00	0.000%
Total 9901 Prepaid Opening & Closing, Cemetery	$0.00	$0.00	$0.00	$0.00	
9902 Mayor's Court					
Miscellaneous	$0.00	$0.00	$84,138.00	$0.00	0.000%
Total 9902 Mayor's Court	$0.00	$0.00	$84,138.00	$0.00	

SOUTH AMHERST VILLAGE, LORAIN COUNTY

Revenue Summary

September 2026

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Report Total:	$1,856,573.18	($50.00)	$1,631,665.16	($309,191.02)	

SOUTH AMHERST VILLAGE, LORAIN COUNTY

Fund Summary

September 2026

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	$1,221,266.59	$0.00	$733,333.74	$52,475.87	$807,069.34	$1,168,790.72	$205,219.33	$963,571.39
2011	Street Construction, Maint. and Repair	$85,089.61	$0.00	$72,576.47	$4,414.59	$100,657.94	$81,674.62	$8,827.79	$72,846.83
2021	State Highway	$59,612.73	$0.00	$6,732.16	$0.00	$6,630.00	$59,612.73	$1,300.00	$58,312.73
2031	Cemetery-Operating Funds	$60,358.25	$0.00	$37,142.67	$1,580.66	$54,918.27	$58,773.59	$20,421.12	$38,352.47
2032	Cemetery-Perpetual Funds	$87,940.55	$0.00	$11,588.30	$0.00	$0.00	$87,940.55	$1,000.00	$86,940.55
2041	Recreation	$3,089.36	$0.00	$0.00	$0.00	$0.00	$3,089.36	$0.00	$3,089.36
2081	Law Enforcement Trust	$12,936.26	$0.00	$4,556.50	$0.00	$2,000.00	$12,936.26	$0.00	$12,936.26
2092	Indigent Alcohol Fund	$175.00	$0.00	$0.00	$0.00	$0.00	$175.00	$0.00	$175.00
2152	American Rescue Plan	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2291	Underground Storage Tank	$13,337.55	$0.00	$0.00	$0.00	$0.00	$13,337.55	$0.00	$13,337.55
2901	Fire Levy	$82,692.88	$0.00	$73,886.98	$0.00	$38,387.62	$82,692.88	$0.00	$82,692.88
2902	Law Enforcement Technology	$7,262.32	$0.00	$0.00	$0.00	$0.00	$7,262.32	$0.00	$7,262.32
2903	Computer Fund Mayor's Court	$4,431.49	$0.00	$1,456.00	$17.50	$883.76	$4,413.99	$139.14	$4,274.84
2904	Computer Fund CLERK Mayor's Court	$27,800.03	$0.00	$4,861.00	$21.63	$276.20	$27,778.40	$64.89	$27,713.51
2905	Fire Donation Special Revenue Fund	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$2,000.00	$2,000.00	$0.00
4901	Capital Projects	$8,299.50	$0.00	$50,000.00	$0.00	$48,569.72	$8,299.50	$0.00	$8,299.50
4903	Park Capital Projects	$0.00	$0.00	$75,999.00	$0.00	$75,999.00	$0.00	$0.00	$0.00
4907	FEMA Other Capital Projects	$0.76	$0.00	$0.00	$0.00	$0.00	$0.76	$0.00	$0.76
4951	Cemetery Endowment Permanent	$5,912.36	$0.00	$45.12	$0.00	$0.00	$5,912.36	$0.00	$5,912.36
5101	Water Operating	$594,678.83	$0.00	$372,908.53	$4,569.28	$245,752.81	$590,109.55	$123,616.99	$466,492.56
5102	Water Improvement	$295,708.96	$0.00	$123,774.28	$0.00	$85,554.36	$295,708.96	$7,476.00	$288,232.96
5701	Water Security Deposits	$18,950.00	$0.00	$2,900.00	$234.05	$4,634.05	$18,715.95	$1,965.95	$16,750.00
5901	Storm Water Management	$103,475.20	($50.00)	$23,839.02	$4.34	$20,980.17	$103,420.86	$2,001.90	$101,418.96
9101	Unclaimed Monies	$6,844.50	$0.00	$45.00	$0.00	$0.00	$6,844.50	$0.00	$6,844.50
9901	Prepaid Opening & Closing, Cemetery	$28,031.50	$0.00	$0.00	$0.00	$0.00	$28,031.50	$0.00	$28,031.50
9902	Mayor's Court	$0.00	$0.00	$94,138.00	$0.00	$93,218.00	$0.00	$0.00	$0.00
	Report Total:	$2,710,893.07	($50.00)	$1,631,665.16	$63,318.32	$1,578,236.30	$2,647,524.75	$374,032.11	$2,273,492.64

Last reconciled to bank: 07/31/2026 -- Total other adjusting factors: $200.00

Report reflects selected information.

Appropriation Summary

September 2026

1000 - General	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Security of Persons and Property								
Police Enforcement								
Personal Services	$3,604.82	$153,594.00	$157,198.82	$9,179.90	$76,232.61	$2,256.01	$78,683.00	48.495%
Employee Fringe Benefits	$198.45	$29,085.00	$29,283.45	$136.22	$12,735.41	$470.50	$16,077.54	43.490%
Contractual Services	$337.91	$19,850.00	$20,187.91	$151.92	$15,706.57	$1,703.65	$2,777.69	77.802%
Supplies and Materials	$407.79	$7,700.00	$8,107.79	$20.89	$3,543.25	$1,439.52	$3,125.02	43.702%
Capital Outlay	$0.00	$22,200.00	$22,200.00	$0.00	$8,449.65	$12,908.15	$842.24	38.061%
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Police Enforcement	$4,548.97	$232,429.00	$236,977.97	$9,488.93	$116,667.64	$18,808.34	$101,503.49	
Fire Fighting, Prevention and Inspection								
Personal Services	$1,316.20	$107,800.00	$109,616.20	$6,043.89	$64,377.52	$704.68	$44,534.00	58.730%
Employee Fringe Benefits	$0.00	$37,400.00	$37,400.00	$414.56	$14,535.55	$0.00	$22,864.45	38.865%
Contractual Services	$880.42	$59,850.00	$60,730.42	$2,304.63	$46,152.97	$7,663.16	$6,916.29	75.993%
Supplies and Materials	$0.00	$43,900.00	$43,900.00	$0.00	$38,695.20	$4,349.64	$854.16	88.146%
Capital Outlay	$0.00	$40,322.00	$40,322.00	$3,000.00	$25,222.00	$14,664.00	$436.00	62.551%
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Fire Fighting, Prevention and Inspection	$2,696.62	$289,272.00	$291,968.62	$11,663.07	$188,882.24	$27,381.48	$75,604.90	
Street Lighting								
Contractual Services	$1,632.15	$28,000.00	$29,632.15	$0.00	$13,893.76	$8,138.39	$7,600.00	46.887%
Total Street Lighting	$1,632.15	$28,000.00	$29,632.15	$0.00	$13,893.76	$8,138.39	$7,600.00	
Total Security of Persons and Property	$8,877.74	$549,701.00	$558,578.74	$21,152.00	$319,543.64	$54,328.71	$184,708.39	
Leisure Time Activities								
Provide and Maintain Parks								
Personal Services	$48.15	$6,200.00	$6,248.15	$369.43	$5,963.03	$135.62	$147.50	95.467%
Employee Fringe Benefits	$0.00	$958.00	$958.00	$4.70	$855.45	$0.00	$102.55	89.419%
Contractual Services	$0.00	$7,000.00	$7,000.00	$95.00	$5,336.67	$395.00	$1,268.33	76.238%
Supplies and Materials	$0.00	$4,800.00	$4,800.00	$0.00	$1,067.62	$0.00	$3,732.38	22.242%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Other	$0.00	$500.00	$500.00	$0.00	$444.13	$0.00	$55.87	88.826%
Total Provide and Maintain Parks	$48.15	$19,458.00	$19,506.15	$469.13	$13,466.90	$530.62	$5,506.63	
Other Leisure Time Activities								
Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Supplies and Materials	$0.00	$2,900.00	$2,900.00	$0.00	$1,250.24	$0.00	$1,649.76	43.112%

Report reflects selected information.

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Other Leisure Time Activities	$0.00	$2,900.00	$2,900.00	$0.00	$1,250.24	$0.00	$1,649.76	
Total Leisure Time Activities	$48.15	$22,356.00	$22,404.15	$469.13	$14,717.14	$530.62	$7,156.39	
Community Environment								
Community Planning and Zoning								
Personal Services	$38.42	$4,000.00	$4,038.42	$156.56	$1,207.70	$60.72	$2,070.00	47.239%
Employee Fringe Benefits	$0.00	$620.00	$620.00	$2.84	$263.61	$0.00	$356.39	42.518%
Contractual Services	$0.00	$1,200.00	$1,200.00	$0.00	$310.69	$0.00	$889.31	25.891%
Supplies and Materials	$0.00	$100.00	$100.00	$0.00	$0.00	$26.56	$73.44	0.000%
Total Community Planning and Zoning	$38.42	$5,920.00	$5,958.42	$159.40	$2,432.00	$87.28	$3,389.14	
Other Community Environment								
Personal Services	$0.00	$1,700.00	$1,700.00	$0.00	$0.00	$0.00	$1,700.00	0.000%
Employee Fringe Benefits	$0.00	$275.00	$275.00	$0.00	$0.00	$0.00	$275.00	0.000%
Contractual Services	$129.00	$18,000.00	$18,129.00	$516.00	$6,967.95	$271.05	$10,890.00	38.435%
Total Other Community Environment	$129.00	$19,975.00	$20,105.00	$516.00	$6,967.95	$271.05	$12,866.00	
Total Community Environment	$167.42	$25,895.00	$26,063.42	$674.40	$9,449.95	$358.33	$16,255.14	
General Government								
Mayor and Administrative Offices								
Personal Services	$700.62	$47,200.00	$47,900.62	$2,996.92	$27,238.54	$419.74	$20,242.54	58.864%
Employee Fringe Benefits	$0.00	$18,780.00	$18,780.00	$130.83	$6,585.46	$362.00	$11,842.54	35.066%
Contractual Services	$262.25	$234,400.00	$234,662.25	$12,118.56	$89,669.54	$107,246.25	$37,746.45	38.232%
Supplies and Materials	$17.06	$4,000.00	$4,017.06	$92.50	$3,013.98	$480.11	$522.99	75.029%
Other	$0.00	$2,000.00	$2,000.00	$0.00	$1,941.78	$0.00	$58.22	97.089%
Total Mayor and Administrative Offices	$980.15	$306,380.00	$307,360.15	$15,338.71	$128,449.30	$108,498.10	$70,412.75	
Mayor's Court								
Personal Services	$238.90	$16,400.00	$16,638.90	$702.53	$9,167.10	$211.17	$7,260.63	55.094%
Employee Fringe Benefits	$0.00	$3,140.00	$3,140.00	$13.21	$1,324.79	$461.80	$1,353.41	42.191%
Contractual Services	$0.00	$1,650.00	$1,650.00	$0.00	$1,099.52	$479.98	$70.50	66.638%
Supplies and Materials	$0.00	$1,300.00	$1,300.00	$0.00	$460.43	$0.00	$839.57	35.418%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Mayor's Court	$238.90	$22,490.00	$22,728.90	$715.74	$12,051.84	$1,172.95	$9,504.11	
Clerk - Treasurer								
Personal Services	$1,645.87	$90,250.00	$91,895.87	$4,514.92	$58,560.45	$1,505.49	$31,830.00	63.725%
Employee Fringe Benefits	$750.00	$26,840.12	$27,590.12	$894.60	$10,385.86	$0.00	$17,204.26	39.390%

Report reflects selected information.

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Contractual Services	$0.00	$7,880.00	$7,880.00	$0.00	$3,992.00	$1,752.00	$2,136.00	50.660%
Supplies and Materials	$0.00	$400.00	$400.00	$0.00	$218.02	$14.79	$166.59	54.090%
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Clerk - Treasurer	$2,295.97	$125,570.12	$127,796.09	$5,409.51	$79,164.86	$3,272.25	$45,339.15	
Auditor of State Fees								
Contractual Services	$210.00	$210.00	$420.00	$0.00	$210.00	$0.00	$210.00	50.000%
Total Auditor of State Fees	$210.00	$210.00	$420.00	$0.00	$210.00	$0.00	$210.00	
Solicitor								
Personal Services	$325.07	$22,358.81	$22,683.88	$1,680.10	$14,969.67	$261.16	$7,453.05	65.993%
Employee Fringe Benefits	$0.00	$4,085.00	$4,085.00	$23.05	$1,980.96	$0.00	$2,104.04	48.494%
Contractual Services	$0.00	$14,000.00	$14,000.00	$13.23	$1,236.26	$445.69	$12,318.05	8.830%
Supplies and Materials	$0.00	$1,000.00	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0.000%
Other	$0.00	$2,800.00	$2,800.00	$0.00	$2,580.00	$0.00	$220.00	92.143%
Total Solicitor	$325.07	$44,243.81	$44,568.88	$1,716.38	$20,766.89	$706.85	$23,095.14	
Income Tax Administration								
Contractual Services	$0.00	$18,800.00	$18,800.00	$0.00	$10,636.22	$950.59	$7,213.19	56.576%
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Income Tax Administration	$0.00	$18,800.00	$18,800.00	$0.00	$10,636.22	$950.59	$7,213.19	
Tax Refunds								
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Tax Refunds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Other General Government								
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other General Government	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total General Government	$4,150.09	$517,493.93	$521,644.02	$23,180.31	$251,268.81	$114,600.77	$155,774.34	
Capital Outlay								
Capital Outlay								
Capital Outlay	$8,076.00	$136,001.00	$144,077.00	$7,000.00	$81,090.70	$35,402.90	$27,583.40	56.283%
Total Capital Outlay	$8,076.00	$136,001.00	$144,077.00	$7,000.00	$81,090.70	$35,402.90	$27,583.40	
Total Capital Outlay	$8,076.00	$136,001.00	$144,077.00	$7,000.00	$81,090.70	$35,402.90	$27,583.40	
Debt Service								
Debt Service								

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Debt Service	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Debt Service	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Debt Service	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Other Financing Uses								
Transfers - Out	$0.00	$125,999.00	$125,999.00	$0.00	$125,999.00	$0.00	$0.00	100.000%
Advances - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$125,999.00	$125,999.00	$0.00	$125,999.00	$0.00	$0.00	
Total 1000 - General	$21,317.40	$1,377,448.06	$1,398,766.33	$62,475.87	$802,069.54	$205,219.33	$391,477.56	
2011 - Street Construction, Maint. and Repair								
Transportation								
Street Maintenance and Repair								
Personal Services	$832.19	$76,000.00	$76,832.19	$2,978.50	$50,352.04	$1,230.40	$25,249.75	66.535%
Employee Fringe Benefits	$0.00	$23,430.12	$23,460.12	556.39	$12,173.13	$2,695.43	$8,591.56	51.889%
Contractual Services	$113.40	$22,600.00	$22,713.40	$237.31	$11,230.80	$1,469.20	$10,013.40	49.440%
Supplies and Materials	$207.64	$30,600.00	$30,807.64	$35.88	$16,818.56	$3,429.35	$10,558.73	54.592%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Other	$0.00	$200.00	$200.00	$0.00	$148.04	$0.00	$51.96	74.020%
Total Street Maintenance and Repair	$1,153.23	$152,860.12	$154,013.35	$3,311.06	$90,722.57	$8,824.39	$54,466.40	
Total Transportation	$1,153.23	$152,860.12	$154,013.35	$3,311.06	$90,722.57	$8,824.39	$54,466.40	
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Debt Service								
Debt Service								
Debt Service	$0.00	$13,247.16	$13,247.16	$1,103.93	$9,935.37	$5.41	$3,306.38	75.000%
Total Debt Service	$0.00	$13,247.16	$13,247.16	$1,103.93	$9,935.37	$5.41	$3,306.38	
Total Debt Service	$0.00	$13,247.16	$13,247.16	$1,103.93	$9,935.37	$5.41	$3,306.38	
Total 2011 - Street Construction, Maint. and Repair	$1,153.23	$166,107.28	$167,260.51	$4,414.99	$100,657.94	$8,829.79	$57,774.78	

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2021 - State Highway								
Transportation								
Street Maintenance and Repair								
Contractual Services	$0.00	$8,210.00	$8,210.00	$0.00	$4,850.00	$1,300.00	$2,060.00	59.074%
Supplies and Materials	$0.00	$1,790.00	$1,790.00	$0.00	$1,780.00	$0.00	$10.00	99.441%
Total Street Maintenance and Repair	$0.00	$10,000.00	$10,000.00	$0.00	$6,630.00	$1,300.00	$2,070.00	
Total Transportation	$0.00	$10,000.00	$10,000.00	$0.00	$6,630.00	$1,300.00	$2,070.00	
Total 2021 - State Highway	$0.00	$10,000.00	$10,000.00	$0.00	$6,630.00	$1,300.00	$2,070.00	
2031 - Cemetery-Operating Funds								
Public Health Services								
Cemetery								
Personal Services	$78.00	$19,000.00	$19,078.00	$656.41	$7,420.52	$223.69	$11,433.79	38.896%
Employee Fringe Benefits	$0.00	$3,390.00	$3,390.00	$30.38	$928.93	$0.00	$2,461.07	27.402%
Contractual Services	$702.25	$68,860.00	$69,562.25	$893.87	$45,353.77	$19,983.51	$4,224.97	65.198%
Supplies and Materials	$0.00	$1,500.00	$1,500.00	$0.00	$721.57	$213.92	$564.51	48.105%
Other	$0.00	$500.00	$500.00	$0.00	$493.48	$0.00	$6.52	98.696%
Total Cemetery	$840.25	$93,250.00	$94,090.25	$1,580.66	$54,918.27	$20,421.12	$18,690.86	
Total Public Health Services	$840.25	$93,250.00	$94,090.25	$1,580.66	$54,918.27	$20,421.12	$18,690.86	
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2031 - Cemetery-Operating Funds	$840.25	$93,250.00	$94,090.25	$1,580.66	$54,918.27	$20,421.12	$18,690.86	
2032 - Cemetery-Perpetual Funds								
Public Health Services								
Cemetery								
Contractual Services	$0.00	$4,000.00	$4,000.00	$0.00	$0.00	$1,000.00	$3,000.00	0.000%
Total Cemetery	$0.00	$4,000.00	$4,000.00	$0.00	$0.00	$1,000.00	$3,000.00	
Total Public Health Services	$0.00	$4,000.00	$4,000.00	$0.00	$0.00	$1,000.00	$3,000.00	

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total 2032 - Cemetery-Perpetual Funds	$0.00	$4,000.00	$4,000.00	$0.00	$0.00	$1,000.00	$3,000.00	
2041 - Recreation								
Leisure Time Activities								
Recreation								
Personal Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Recreation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Leisure Time Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2041 - Recreation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								
Contractual Services	$0.00	$2,000.00	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	100.000%
Total Police Enforcement	$0.00	$2,000.00	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	
Total Security of Persons and Property	$0.00	$2,000.00	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	
Total 2091 - Law Enforcement Trust	$0.00	$2,000.00	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	
2152 - American Rescue Plan								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2152 - American Rescue Plan	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
2901 - Fire Levy								
Capital Outlay								

Report reflects selected information

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Capital Outlay								
Contractual Services	$0.00	$900.00	$900.00	$0.00	$430.72	$0.00	$469.28	47.858%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$900.00	$900.00	$0.00	$430.72	$0.00	$469.28	
Total Capital Outlay	$0.00	$900.00	$900.00	$0.00	$430.72	$0.00	$469.28	
Debt Service								
Debt Service								
Debt Service	$0.00	$35,936.90	$35,936.90	$0.00	$35,936.90	$0.00	$0.00	100.000%
Total Debt Service	$0.00	$35,936.90	$35,936.90	$0.00	$35,936.90	$0.00	$0.00	
Total Debt Service	$0.00	$35,936.90	$35,936.90	$0.00	$35,936.90	$0.00	$0.00	
Total 2901 - Fire Levy	$0.00	$36,836.90	$36,836.90	$0.00	$36,367.62	$0.00	$469.28	
2902 - Law Enforcement Technology								
Security of Persons and Property								
Police Enforcement								
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Capital Outlay	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0.000%
Total Police Enforcement	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	
Total Security of Persons and Property	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	
Total 2902 - Law Enforcement Technology	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	
2903 - Computer Fund Mayor's Court								
General Government								
Mayor's Court								
Contractual Services	$0.00	$2,100.00	$2,100.00	$17.50	$686.76	$139.14	$1,274.10	32.703%
Total Mayor's Court	$0.00	$2,100.00	$2,100.00	$17.50	$686.76	$139.14	$1,274.10	
Total General Government	$0.00	$2,100.00	$2,100.00	$17.50	$686.76	$139.14	$1,274.10	
Total 2903 - Computer Fund Mayor's Court	$0.00	$2,100.00	$2,100.00	$17.50	$686.76	$139.14	$1,274.10	
2904 - Computer Fund CLERK Mayor's Court								
General Government								
Mayor's Court								

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Contractual Services	$0.00	$1,800.00	$1,800.00	$21.63	$275.26	$64.89	$1,458.85	15.348%
Supplies and Materials	$0.00	$1,500.00	$1,500.00	$0.00	$0.00	$0.00	$1,500.00	0.000%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Mayor's Court	$0.00	$3,300.00	$3,300.00	$21.63	$275.26	$64.89	$2,958.85	
Total General Government	$0.00	$3,300.00	$3,300.00	$21.63	$275.26	$64.89	$2,958.85	
Total 2904 - Computer Fund CLERK Mayor's Court	$0.00	$3,300.00	$3,300.00	$21.63	$275.26	$64.89	$2,958.85	
2905 - Fire Donation Special Revenue Fund								
Security of Persons and Property								
Fire Fighting, Prevention and Inspection								
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Capital Outlay	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	0.000%
Total Fire Fighting, Prevention and Inspection	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	
Total Security of Persons and Property	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	
Total 2905 - Fire Donation Special Revenue Fund	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	
4901 - Capital Projects								
Transportation								
Street Construction and Reconstruction								
Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Street Construction and Reconstruction	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Street Maintenance and Repair								
Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Street Maintenance and Repair	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Transportation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Capital Outlay								
Capital Outlay								
Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Debt Service								

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Debt Service								
Debt Service	$0.00	$48,589.72	$48,589.72	$0.00	$48,589.72	$0.00	$0.00	100.000%
Total Debt Service	$0.00	$48,589.72	$48,589.72	$0.00	$48,589.72	$0.00	$0.00	
Total Debt Service	$0.00	$48,589.72	$48,589.72	$0.00	$48,589.72	$0.00	$0.00	
Total 4901 - Capital Projects	$0.00	$48,589.72	$48,589.72	$0.00	$48,589.72	$0.00	$0.00	
4903 - Park Capital Projects								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$75,999.00	$75,999.00	$0.00	$75,999.00	$0.00	$0.00	100.000%
Total Capital Outlay	$0.00	$75,999.00	$75,999.00	$0.00	$75,999.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$75,999.00	$75,999.00	$0.00	$75,999.00	$0.00	$0.00	
Other Financing Uses								
Advances - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 4903 - Park Capital Projects	$0.00	$75,999.00	$75,999.00	$0.00	$75,999.00	$0.00	$0.00	
4907 - FEMA Other Capital Projects								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 4907 - FEMA Other Capital Projects	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
5101 - Water Operating								
Basic Utility Services								
Administration - Water								
Personal Services	$1,004.21	$90,000.00	$91,004.21	$3,385.07	$43,616.21	$1,416.68	$45,971.32	47.928%
Employee Fringe Benefits	$750.00	$26,145.12	$26,895.12	$850.24	$13,787.77	$144.86	$12,962.49	51.265%
Total Administration - Water	$1,754.21	$116,145.12	$117,899.33	$4,235.31	$57,403.98	$1,561.54	$58,933.81	
Supply / Purchase - Water								

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Contractual Services	$11,118.00	$210,000.00	$221,118.00	$0.00	$108,906.10	$100,211.90	$12,000.00	49.252%
Total Supply / Purchase - Water	$11,118.00	$210,000.00	$221,118.00	$0.00	$108,906.10	$100,211.90	$12,000.00	
Other Water								
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Contractual Services	$908.78	$97,750.00	$98,558.78	$334.17	$70,557.83	$20,294.11	$7,804.84	71.518%
Supplies and Materials	$242.77	$10,350.00	$10,592.77	$0.00	$8,884.90	$1,549.44	$158.43	83.877%
Other	$0.00	$300.00	$300.00	$0.00	$0.00	$0.00	$300.00	0.000%
Total Other Water	$1,149.55	$108,400.00	$109,549.55	$334.17	$79,442.73	$21,843.55	$8,263.27	
Total Basic Utility Services	$14,021.76	$434,545.12	$448,566.88	$4,569.29	$245,752.81	$123,616.99	$79,197.08	
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 5101 - Water Operating	$14,021.76	$434,545.12	$448,566.88	$4,569.28	$245,752.81	$123,616.99	$79,197.08	
5102 - Water Improvement								
Basic Utility Services								
Other Water								
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Water	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Basic Utility Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Capital Outlay								
Capital Outlay								
Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Capital Outlay	$0.00	$60,000.00	$60,000.00	$0.00	$22,831.60	$7,475.00	$29,693.40	38.053%
Total Capital Outlay	$0.00	$60,000.00	$60,000.00	$0.00	$22,831.60	$7,475.00	$29,693.40	
Total Capital Outlay	$0.00	$60,000.00	$60,000.00	$0.00	$22,831.60	$7,475.00	$29,693.40	
Debt Service								
Debt Service								
Debt Service	$0.00	$62,722.75	$62,722.75	$0.00	$62,722.75	$0.00	$0.00	100.000%
Total Debt Service	$0.00	$62,722.75	$62,722.75	$0.00	$62,722.75	$0.00	$0.00	

Appropriation Summary

September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Debt Service	$0.00	$62,722.76	$62,722.76	$0.00	$62,722.76	$0.00	$0.00	
Total 5102 - Water Improvement	$0.00	$122,722.76	$122,722.76	$0.00	$85,554.36	$7,475.00	$29,693.40	
5761 - Water Security Deposits								
Basic Utility Services								
Other Water								
Other	$0.00	$10,000.00	$10,000.00	$234.05	$4,634.05	$1,965.95	$3,400.00	46.341%
Total Other Water	$0.00	$10,000.00	$10,000.00	$234.05	$4,634.05	$1,965.95	$3,400.00	
Total Basic Utility Services	$0.00	$10,000.00	$10,000.00	$234.05	$4,634.05	$1,965.95	$3,400.00	
Total 5761 - Water Security Deposits	$0.00	$10,000.00	$10,000.00	$234.05	$4,634.05	$1,965.95	$3,400.00	
5901 - Storm Water Management								
Basic Utility Services								
Administration - Storm Sewers and Drains								
Personal Services	$47.04	$8,000.00	$8,047.04	$4.34	$1,551.64	$1.90	$6,493.50	19.282%
Employee Fringe Benefits	$0.00	$1,250.00	$1,250.00	$0.00	$225.73	$0.00	$1,024.27	18.058%
Contractual Services	$0.00	$38,400.00	$38,400.00	$0.00	$19,207.80	$2,000.00	$17,192.20	50.020%
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Administration - Storm Sewers and Drains	$47.04	$47,650.00	$47,697.04	$4.34	$20,985.17	$2,001.90	$24,709.97	
Total Basic Utility Services	$47.04	$47,650.00	$47,697.04	$4.34	$20,985.17	$2,001.90	$24,709.97	
Total 5901 - Storm Water Management	$47.04	$47,650.00	$47,697.04	$4.34	$20,985.17	$2,001.90	$24,709.97	
9101 - Unclaimed Monies								
Fiduciary Distributions								
Distributions of Unclaimed Monies								
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Distributions of Unclaimed Monies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Fiduciary Distributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9101 - Unclaimed Monies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

9901 - Prepaid Opening & Closing, Cemetery

Appropriation Summary

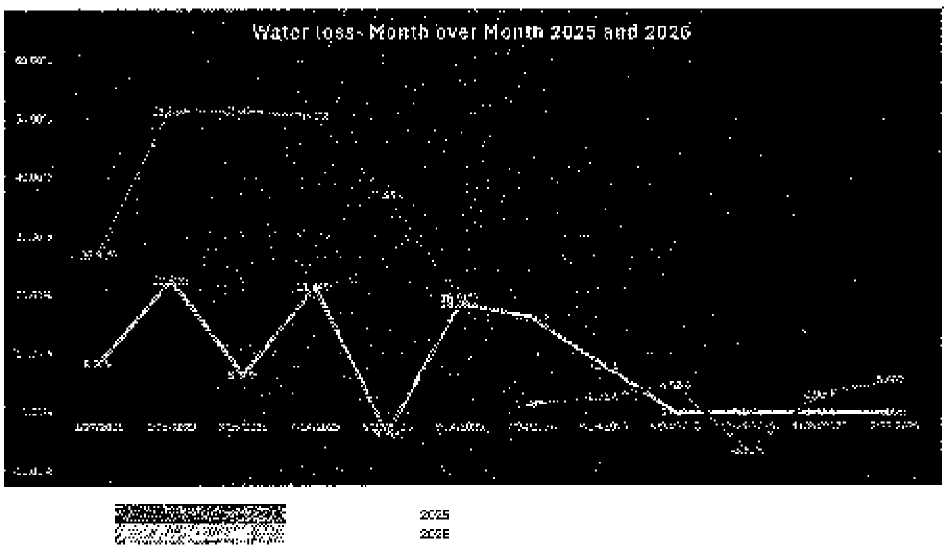
September 2026

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month to Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Fiduciary Distributions								
Distributions to Other Funds (Primary Gov't)								
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Distributions to Other Funds (Primary Gov't)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Other Distributions								
Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Distributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Fiduciary Distributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9901 - Prepaid Opening & Closing, Cemetary	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
9902 - Mayor's Court								
Fiduciary Distributions								
Distributions to Other Governments								
Other	$0.00	$0.00	$0.00	$0.00	$18,993.00	$0.00	$0.00	0.000%
Total Distributions to Other Governments	$0.00	$0.00	$0.00	$0.00	$18,993.00	$0.00	$0.00	
Distributions to Other Funds (Primary Gov't)								
Other	$0.00	$0.00	$0.00	$0.00	$74,225.00	$0.00	$0.00	0.000%
Total Distributions to Other Funds (Primary Gov't)	$0.00	$0.00	$0.00	$0.00	$74,225.00	$0.00	$0.00	
Total Fiduciary Distributions	$0.00	$0.00	$0.00	$0.00	$93,218.00	$0.00	$0.00	
Total 9902 - Mayor's Court	$0.00	$0.00	$0.00	$0.00	$93,218.00	$0.00	$0.00	
Report Totals:	$37,379.88	$2,438,489.71	$2,475,868.39	$63,318.32	$1,578,336.30	$371,052.11	$616,715.58	

August Construction Report

B/Z	ADDRESS	DESCRIPTION	B/Z	ADDRESS	DESCRIPTION
B	308 N Lake	Electrical panel	B	446 Annis	Re-roof
B	308 N Lake	HVAC Replace	Z	392 Annis	Pole Barn, Concrete
B	230 Oakdale	Re-roof	Z	110 Buckeye	Concrete

Month	SA Bill Date	Rural Water Read Date	SA Water Breaks and Other use (Not Billed)	SA Billed	SA Total Water Usage	Billed From Rural Water (Russia+Quarry)	Water loss between Rural Water and SA	Notes	Water Loss %
January	1/25/2026	1/22/2026	301000	2083580	2384580	2596090	211510	243 west main water break	8.15%
February	2/24/2026	2/24/2026	451000	2142280	2593280	3347200	753920	Fire hydrant, water break west main and tower	22.52%
March	3/25/2026	3/24/2026	651000	1828162	2479162	2646840	167678	water break on S. lake and Henry. Lost connection with water tower.	6.34%
April	4/24/2026	4/28/2026	72000	2027100	2099100	2671990	572890	Fire hydrant usage 4/20 4/24	21.44%
May	5/28/2026	5/27/2026	22800	2288737	2311537	2228910	-82627	Read dates different and half before and after the day. Negative water loss due to dates.	-3.71%
June	6/25/2026	6/22/2026	22800	2311217	2334017	2862050	528033		18.45%
July	7/23/2026	7/23/2026	22800	2280160	2302960	2751120	448160		16.29%
August	8/25/2026	8/24/2026	53100	2284175	2337275	2537690	200415		7.90%
September					0		0		#DIV/0!
October					0		0		#DIV/0!
November					0		0		#DIV/0!
December					0		0		#DIV/0!
Total			1405900	17225811	18821711	21622090	2801979		12.95%



					Rual Water Charges	NOTES
$44,615.76	$13,680.00	$58,295.76	$2,812.97	$61,108.73	$13,065.85	
$45,512.70	$13,620.00	$59,132.70	$4,576.75	$63,709.45	$16,919.40	
$41,153.95	$13,670.00	$54,753.95	$2,613.30	$57,367.26	$13,417.60	
$43,192.45	$13,600.00	$56,792.45	$3,741.33	$60,533.78	$13,543.35	
$48,558.03	$23,600.00	$72,158.03	$1,229.80	$73,387.83	$12,405.25	
$49,195.86	$13,640.00	$62,835.86	$4,108.77	$66,944.63	$14,497.65	
$48,606.61	$13,640.00	$62,246.61	$1,375.41	$63,622.02	$13,983.59	
$48,677.33	$13,640.00	$62,317.33	$1,311.05	$63,628.38	$12,871.85	
		$0.00		$0.00		
		$0.00		$0.00		
		$0.00		$0.00		
		$0.00		$0.00		
$369,512.70	$119,040.00	$488,552.70	$21,769.38	$510,322.08	$110,659.95	

Village of South Amherst **Asphalt Road Maintenance Program**

Public Works Department 517 West Main St. South Amherst, OH, 44001
Phone: (440) 986-1162 Email: [illegible]

1. PURPOSE

The purpose of this Asphalt Road Maintenance Program is to establish a consistent procedure for inspecting, maintaining, repairing, and documenting the condition of asphalt roads within the Village of South Amherst.

The program is intended to extend the useful life of Village roadways, maintain safe driving conditions, reduce long-term repair costs, and establish priorities for roadway maintenance and rehabilitation.

2. RESPONSIBILITY

The Village of South Amherst Public Works Department is responsible for implementing this program.
The Public Works Department shall:

- Inspect Village-maintained roadways on a routine basis.
- Identify potholes, cracks, pavement deterioration, drainage problems, and other roadway deficiencies.
- Perform routine maintenance and minor repairs as resources allow.
- Establish priorities for larger repairs and roadway rehabilitation.
- Maintain records of inspections, repairs, materials, labor, and associated costs.
- Coordinate major roadway projects with the Village Administrator, Fiscal Officer, and Village Council as appropriate.
- Respond to reported roadway hazards in a timely manner.

3. ROADWAY INSPECTIONS

Village roads shall be inspected routinely throughout the year and following significant weather events, including heavy rain, freezing temperatures, snow, and freeze-thaw cycles.

Inspections should identify:

1. Potholes and pavement failures.
2. Longitudinal and transverse cracking.
3. Alligator or fatigue cracking.
4. Edge deterioration.
5. Rutting or depressions.
6. Uneven pavement.
7. Drainage issues or standing water.
8. Deteriorated or missing catch basin covers.
9. Shoulder deterioration.
10. Vegetation growing through pavement.
11. Areas requiring patching, crack sealing, or resurfacing.
12. Potential hazards to motorists, bicyclists, and pedestrians.

Roadway deficiencies shall be documented and prioritized based on severity, location, traffic volume, safety concerns, and available funding.

4. MAINTENANCE PRIORITIES

Roadway maintenance shall generally be prioritized as follows:

Priority 1 – Emergency/Safety Hazard

Conditions presenting an immediate hazard to the traveling public shall be addressed as soon as practical. Examples include severe potholes, roadway collapse, exposed infrastructure, major pavement failures, or conditions affecting safe traffic movement.

Priority 2 – Preventative Maintenance

Preventative maintenance shall be performed before pavement deterioration becomes severe. This may include crack sealing, minor patching, drainage improvements, and localized pavement repairs.

Priority 3 – Routine Maintenance

Routine maintenance may include pothole repairs, edge repairs, shoulder maintenance, vegetation removal, and other minor repairs.

Priority 4 – Rehabilitation

Roads exhibiting widespread deterioration may be considered for larger rehabilitation projects, including mill and overlay, full-depth reclamation, or reconstruction.

5. POTHOLE REPAIR

Potholes shall be repaired as conditions and weather permit.

Where practical, the damaged area shall be cleaned of loose material and debris before repair. The appropriate patching material shall be selected based on weather conditions, pavement condition, and the size and depth of the repair.

Temporary cold-patch material may be used when permanent repairs cannot be completed due to weather or other conditions.

Permanent asphalt repairs should be completed when temperatures and weather conditions are suitable.

Repeated pothole failures in the same location shall be evaluated to determine whether the underlying pavement, base, drainage, or utility conditions are contributing to the failure.

6. CRACK SEALING

Cracks shall be monitored and sealed when appropriate to prevent water infiltration into the pavement structure.

Priority should be given to:

- Longitudinal cracks.
- Transverse cracks.
- Joint cracks.
- Cracks that allow water to penetrate the pavement base.

Crack sealing should be performed when pavement and weather conditions are appropriate for the selected sealing material.

Crack sealing shall generally be performed before cracks become wide or develop into extensive pavement failure.

7. ASPHALT PATCHING

Localized areas of pavement deterioration shall be repaired using asphalt patching when appropriate.

Repairs should address the failed pavement and, when necessary, the underlying base material. Areas with recurring failures shall be evaluated to determine the cause of deterioration.

Where practical, the repair area shall be cut or squared to provide stable pavement edges before placement of permanent asphalt.

8. DRAINAGE MAINTENANCE

Proper drainage is an important component of roadway maintenance.

The Public Works Department shall routinely inspect and maintain:

- Catch basins.
- Storm drains.
- Drainage ditches.
- Culverts.
- Roadside drainage areas.
- Inlets and outlets.

Drainage obstructions shall be removed when practical.

Standing water or repeated pavement failures caused by inadequate drainage shall be evaluated and corrected when feasible. Roadway repairs should not be performed without considering drainage issues that may cause the repair to fail prematurely.

9. ASPHALT OVERLAYS

Roadways with widespread cracking, surface deterioration, or pavement wear may be considered for an asphalt overlay.

Before an overlay is performed, the roadway should be evaluated for:

- Existing pavement condition.
- Base stability.
- Drainage.
- Utility cuts.
- Potholes and failed areas.
- Rutting.
- Existing pavement thickness.
- Traffic conditions.

Failed areas shall be repaired before placement of an overlay when necessary.

10. ROAD RECONSTRUCTION

Roadways exhibiting significant structural failure may require reconstruction rather than routine maintenance or an asphalt overlay.

Factors that may indicate reconstruction is necessary include:

- Extensive alligator cracking.
- Severe rutting.
- Repeated pavement failures.

- Base failure.
- Drainage problems.
- Significant settlement.
- Extensive deterioration throughout the roadway.

Reconstruction projects shall be evaluated and scheduled based on condition, public safety, available funding, and the Village's capital improvement priorities.

11. SEASONAL MAINTENANCE

Spring

Following winter, the Public Works Department shall inspect roadways for damage caused by freeze-thaw cycles, snow removal, and winter weather.

Spring inspections should identify:

- Potholes.
- Cracking.
- Edge failures.
- Frost heaving.
- Drainage problems.
- Areas requiring patching.

Summer

Summer maintenance should focus on:

- Crack sealing.
- Permanent asphalt patching.
- Drainage improvements.
- Shoulder maintenance.
- Vegetation control.
- Pavement inspections.

Fall

Before winter, the Public Works Department should inspect and address significant roadway deficiencies that could worsen during freezing weather.

Drainage structures should be checked and cleared of debris where necessary.

Winter

During winter, the Public Works Department shall monitor roadways for potholes and pavement failures. Temporary repairs may be performed when permanent repairs are not practical because of weather conditions.

12. UTILITY CUTS AND ROADWAY OPENINGS

Any roadway opening caused by Village work, utility work, or other authorized activity shall be restored in accordance with applicable Village requirements.

Temporary repairs shall be monitored until permanent restoration can be completed.

Areas that repeatedly fail following utility cuts shall be evaluated for proper base preparation, compaction, drainage, and pavement restoration.

13. VEGETATION AND EDGE MAINTENANCE

Vegetation encroaching onto or through pavement shall be removed as necessary.

Roadway edges and shoulders shall be maintained to prevent water from accumulating along the pavement edge.

Trees, brush, and other vegetation that obstruct drainage, visibility, or roadway maintenance operations shall be addressed in accordance with Village procedures.

14. ROADWAY PRIORITIZATION

The Village shall maintain a list of roadway maintenance needs and prioritize projects using factors including:

- Pavement condition.
- Safety concerns.
- Traffic volume.
- Extent of deterioration.
- Drainage conditions.
- Frequency of repairs.
- Cost of maintenance.
- Available funding.
- Expected remaining pavement life.
- Coordination with water, sewer, stormwater, or other infrastructure projects.

Preventative maintenance should be considered before major deterioration occurs whenever practical and financially feasible.

15. RECORDKEEPING

The Public Works Department shall maintain records of roadway maintenance activities.

Records should include, when applicable:

- Date of inspection.
- Road name and location.
- Type of deficiency.
- Severity of deficiency.
- Photographs, when appropriate.
- Date of repair.
- Type of repair performed.
- Materials used.
- Quantity of materials used.
- Labor hours.
- Equipment used.
- Contractor information, if applicable.
- Cost of repair.
- Follow-up inspection information.

Records shall be maintained in accordance with Village record-retention requirements.

16. ANNUAL ROADWAY REVIEW

At least annually, the Public Works Department should review the overall condition of Village-maintained asphalt roads.

The review should identify:

1. Roads requiring routine maintenance.
2. Roads requiring preventative maintenance.
3. Roads requiring resurfacing.
4. Roads requiring major rehabilitation.
5. Roads potentially requiring reconstruction.
6. Estimated project costs.
7. Recommended project priorities for the upcoming budget year.

The annual review may be used to develop the Village's roadway maintenance and capital improvement priorities.

17. SAFETY

Employees performing roadway maintenance shall follow applicable safety requirements and use appropriate personal protective equipment.

When maintenance activities create a hazard to motorists or pedestrians, appropriate traffic control, warning signs, cones, barricades, or other safety measures shall be used.

Emergency roadway hazards shall be addressed as soon as practical.

18. PROGRAM GOAL

The goal of the Asphalt Road Maintenance Program is to maintain Village roadways in a safe and serviceable condition while maximizing the useful life of existing pavement and making responsible use of Village resources.

The Village shall emphasize preventative maintenance whenever practical, recognizing that timely crack sealing, patching, drainage maintenance, and surface treatments can reduce the need for more costly roadway reconstruction.

Approved By: ______________________________

Title: ______________________________

Date: ______________________________

Effective Date: ______________________________

Review Date: ______________________________

Village of South Amherst Asphalt Road Condition Rating System

Public Works Department 517 West Main St. South Amherst, OH 44001
Phone: (440) 986-1162 Email: [illegible]

1. PURPOSE

The Village of South Amherst shall use a standardized **1–5 Road Condition Rating System** to evaluate the condition of Village-maintained asphalt roads.

The rating system provides a consistent method for:

- Identifying roadway maintenance needs.
- Establishing maintenance priorities.
- Planning annual road projects.
- Documenting pavement deterioration.
- Budgeting for future roadway improvements.
- Tracking changes in roadway conditions from year to year.

Each roadway shall be inspected at least annually, when practical, and assigned a condition score from **1 to 5.**

---

2. ROAD CONDITION RATINGS

Score	Condition	Description	Recommended Action
5	Excellent	New or nearly new pavement. Smooth surface with little or no cracking	Continue routine inspections and preventative maintenance
4	Good	Minor cracking or surface deterioration. Roadway remains structurally sound and provides good driving conditions	Preventative maintenance, crack sealing, minor patching
3	Fair	Noticeable cracking, patching, potholes, or surface wear. Some Deterioration is present, but roadway remains serviceable	Increased maintenance; consider surface treatment or asphalt overlay.
2	Poor	Significant cracking, potholes, rutting, patching, edge failure, or other deterioration. Roadway condition is declining.	Rehabilitation, extensive patching, or mill and overlay should be considered.
1	Critical	Serve pavement deterioration, extensive failure, major potholes, structural problems, or unsafe conditions.	Major rehabilitation or full reconstruction should be considered.

---

3. CONDITION SCORE GUIDELINES

SCORE 5 – EXCELLENT

Typical characteristics:

- Smooth pavement.
- Little or no cracking.
- No significant potholes.
- No significant rutting.
- Good pavement edges.

- Good drainage.
- Minimal previous patching.
- No significant structural failures.

Maintenance Recommendation:
Routine inspection and preventative maintenance only.

SCORE 4 – GOOD

Typical characteristics:

- Minor longitudinal or transverse cracking.
- Minor surface wear.
- Small number of isolated repairs.
- Little or no rutting.
- No significant structural failure.
- Roadway remains in good condition.

Maintenance Recommendation:
Crack sealing, minor patching, drainage maintenance, and other preventative maintenance.

SCORE 3 – FAIR

Typical characteristics:

- Moderate cracking.
- Several patched areas.
- Isolated potholes.
- Noticeable surface wear.
- Minor rutting or depressions.
- Beginning edge deterioration.
- Roadway remains generally serviceable.

Maintenance Recommendation:
Prioritize preventative maintenance and consider an asphalt surface treatment or overlay before deterioration becomes severe.

SCORE 2 – POOR

Typical characteristics:

- Numerous potholes.
- Extensive cracking.
- Alligator/fatigue cracking.
- Significant rutting.
- Multiple patched areas.
- Edge deterioration.
- Drainage-related pavement problems.
- Recurring repairs.

Maintenance Recommendation:
Schedule for major rehabilitation, extensive patching, mill and overlay, or other appropriate corrective action.

SCORE 1 – CRITICAL

Typical characteristics:

- Extensive pavement failure.
- Severe alligator cracking.
- Large or numerous potholes.
- Major rutting or settlement.
- Structural base failure.
- Severe edge deterioration.
- Significant drainage problems.
- Roadway may present a safety concern.

Maintenance Recommendation:
Evaluate for major rehabilitation or complete reconstruction. Immediate temporary repairs may be necessary where safety is affected.

---

4. ANNUAL ROAD RATING PROCESS

The Public Works Department shall conduct an annual inspection of Village-maintained asphalt roads.

During the inspection, employees shall evaluate:

1. Pavement surface condition.
2. Cracking.
3. Potholes.
4. Rutting and depressions.
5. Alligator/fatigue cracking.
6. Edge deterioration.
7. Drainage.
8. Previous repairs.
9. Roadway safety concerns.
10. Overall pavement condition.

Each category shall be assigned a score from **1 to 5.**

The individual category scores may then be averaged to establish the roadway's overall condition score.

Overall Condition Score

4.50 – 5.00: Excellent
3.50 – 4.49: Good
2.50 – 3.49: Fair
1.50 – 2.49: Poor
1.00 – 1.49: Critical

The Public Works Department may adjust the final rating when a significant safety, drainage, or structural issue exists that is not adequately represented by the mathematical average.

---

5. MAINTENANCE PRIORITY

The roadway rating shall be used as a planning tool.

Priority 1 – Critical

Score: 1.00–1.49

Immediate evaluation and development of a corrective action plan.

Priority 2 – Poor

Score: 1.50–2.49

Schedule major maintenance or rehabilitation as funding permits.

Priority 3 – Fair

Score: 2.50–3.49

Perform preventative maintenance and monitor deterioration closely.

Priority 4 – Good

Score: 3.50–4.49

Perform routine and preventative maintenance.

Priority 5 – Excellent

Score: 4.50–5.00

Routine inspection and preventative maintenance.

---

6. YEAR-TO-YEAR TRACKING

The Village should maintain the condition score for each roadway from year to year.

Example:

Road	2026	2027	2028	2029	Trend
Street A	4.2	4.0	3.6	3.1	Declining
Street B	2.8	3.0	4.1	4.0	Improved
Street C	1.8	1.6	1.4	1.2	Critical

A significant decline in a roadway's rating should trigger an evaluation of available maintenance or rehabilitation options.

Village of South Amherst Annual Asphalt Road Inspection Sheet

Public Works Department 517 West Main St, South Amherst, OH 44001
Phone: (440) 986-1162 Email: [illegible]

GENERAL INFORMATION

Road Name: ______________________________

From: ____________________ **To:** ____________________

Inspection Date: ____________________

Inspector(s): ______________________________

Weather Conditions: ______________________________

Approximate Road Length: ______________________________

Approximate Road Width: ______________________________

Year of Last Major Repair/Overlay: ____________________

A. PAVEMENT SURFACE

Rating: 1 2 3 4 5

☐ 1 – Severe deterioration
☐ 2 – Poor
☐ 3 – Fair
☐ 4 – Good
☐ 5 – Excellent

Observations:

____

____

B. CRACKING

Evaluate longitudinal, transverse, block, and other pavement cracking.

Rating: 1 2 3 4 5

☐ 1 – Extensive cracking
☐ 2 – Significant cracking
☐ 3 – Moderate cracking
☐ 4 – Minor cracking
☐ 5 – Little or no cracking

Observations:

____

____

C. POTHOLES

Rating: 1 2 3 4 5

☐ 1 – Severe/numerous potholes
☐ 2 – Numerous potholes
☐ 3 – Several potholes
☐ 4 – Isolated potholes
☐ 5 – No significant potholes

Estimated Number of Potholes: ____________________________

Observations:

____

____

D. RUTTING / DEPRESSIONS

Rating: 1 2 3 4 5

☐ 1 – Severe rutting/depressions
☐ 2 – Significant rutting
☐ 3 – Moderate rutting
☐ 4 – Minor rutting
☐ 5 – No significant rutting

Observations:

____

____

E. ALLIGATOR / FATIGUE CRACKING

Rating: 1 2 3 4 5

☐ 1 – Extensive structural failure
☐ 2 – Significant areas
☐ 3 – Moderate areas
☐ 4 – Small isolated areas
☐ 5 – None observed

Observations:

____

____

F. ROADWAY EDGES / SHOULDERS

Rating: 1 2 3 4 5

☐ 1 – Severe edge failure
☐ 2 – Significant deterioration
☐ 3 – Moderate deterioration
☐ 4 – Minor deterioration
☐ 5 – Good condition

Observations:

____

____

G. DRAINAGE

Evaluate catch basins, drainage ditches, culverts, roadway crowning, and areas of standing water.

Rating: 1 2 3 4 5

☐ 1 – Severe drainage problems
☐ 2 – Significant drainage problems
☐ 3 – Moderate drainage problems
☐ 4 – Minor drainage problems
☐ 5 – Good drainage

Standing Water Observed: ☐ Yes ☐ No

Drainage Repairs Recommended: ☐ Yes ☐ No

Observations:

____

____

H. PREVIOUS PATCHING / REPAIRS

Rating: 1 2 3 4 5

☐ 1 – Extensive failed repairs
☐ 2 – Numerous repairs
☐ 3 – Moderate repairs
☐ 4 – Minor repairs
☐ 5 – Little or no patching required

Observations:

____

____

I. SAFETY CONCERNS

Check all that apply:

☐ Severe pothole
☐ Roadway depression
☐ Edge failure
☐ Drainage hazard
☐ Standing water
☐ Exposed infrastructure
☐ Roadway obstruction
☐ Unsafe pavement condition
☐ Other: ______________________________

Immediate Action Required: ☐ Yes ☐ No

Action Taken:

____

____

J. OVERALL ROAD CONDITION SCORE

Category	Score
Pavement Surface	_____
Cracking	_____
Potholes	_____
Rutting / Depressions	_____
Alligator / Fatigue Cracking	_____
Edges / Shoulders	_____
Drainage	_____
Previous Repairs	_____
TOTAL	_____ / 40

CALCULATED CONDITION SCORE

Total Score ÷ 8 = __________

OVERALL RATING

☐ **5 – Excellent**
☐ **4 – Good**
☐ **3 – Fair**
☐ **2 – Poor**
☐ **1 – Critical**

K. RECOMMENDED MAINTENANCE

Check all that apply:

☐ No action required
☐ Routine inspection
☐ Crack sealing
☐ Pothole repair
☐ Asphalt patching
☐ Edge repair
☐ Drainage maintenance
☐ Surface treatment
☐ Asphalt overlay
☐ Mill and overlay
☐ Major rehabilitation
☐ Full reconstruction
☐ Other: ________________________________

Recommended Priority:

☐ Emergency
☐ High
☐ Moderate
☐ Low
☐ Monitor

L. PHOTOGRAPHS

Photographs Taken: ☐ Yes ☐ No

Number of Photographs: __________

Photo/File Reference: ______________________________________

Photographs should be taken of significant pavement failures, drainage issues, safety concerns, and areas recommended for major maintenance.

M. INSPECTION COMMENTS

____

____

____

____

____

____

____

N. FOLLOW-UP

Work Order Required: ☐ Yes ☐ No

Work Order Number: ___________________________________

Maintenance Completed: ☐ Yes ☐ No

Date Completed: ___________________________________

Type of Work Completed: ______________________________

Materials Used: ____________________________________

Labor Hours: _____________________________________

Estimated/Actual Cost: $_______________________________

INSPECTOR CERTIFICATION

I certify that I have inspected the roadway identified above and that the condition rating and observations accurately represent the condition of the roadway at the time of inspection.

Inspector Signature: ____

Date: ____________________

Public Works Supervisor: ____

Date: ____________________

METAL ROOF PREPARATION & COATING PROPOSAL

Property:
103 West Main Street
South Amherst, OH 44001

Prepared by: Top Roofing & Siding Restoration
Salesman: Tim Hackney

Measured roof area: 4,027 sq. ft.
Predominant pitch: 5/12
Roof facets: 7

Coating system: Full primer coat plus two finish coats
Finish: Sherwin-Williams Sher-Cryl HPA

PROJECT OVERVIEW

Top Roofing & Siding Restoration will prepare and refinish the existing metal roof with a complete protective coating system. The work includes cleaning and surface preparation, treatment of rust and failed coating, a full primer coat across the roof, and two uniform finish coats of Sherwin-Williams Sher-Cryl HPA High Performance Acrylic.

DETAILED SCOPE OF WORK

- **Site protection and setup:** Establish safe roof access; protect siding, windows, landscaping, sidewalks, vehicles and adjacent surfaces from cleaning residue, overspray and coating drift.
- **Roof inspection:** Inspect visible metal panels, standing seams, laps, penetrations, flashings, fasteners and previously coated areas before coating begins. Photograph or report material defects that require work outside this proposal.
- **Cleaning:** Pressure-wash and clean the roof to remove dirt, oxidation, chalking, mildew, loose coating and other contaminants that could interfere with adhesion. Use a compatible cleaner/degreaser where required and allow the roof to dry completely.
- **Surface preparation:** Scrape, wire-brush, sand or mechanically abrade loose paint, scale, white rust and iron rust. Feather sound coating edges and scuff glossy areas as necessary to produce a suitable bonding profile.
- **Detail preparation:** Inspect seams, transitions, penetrations and exposed fasteners. Tighten accessible loose fasteners and apply compatible sealant to minor open details where needed for coating preparation. Structural repairs and panel replacement are excluded unless added in writing.
- **Full primer coat:** Apply one complete coat of a Sherwin-Williams compatible metal primer over the entire prepared roof, including panel flats, ribs, seams, laps and properly prepared metal details. Primer selection will be confirmed for the existing substrate and coating condition.
- **First finish coat:** Apply the first uniform coat of Sherwin-Williams Sher-Cryl HPA High Performance Acrylic at the manufacturer's recommended wet-film thickness and coverage rate.
- **Second finish coat:** After the required recoat interval and acceptable weather conditions, apply a second complete Sher-Cryl HPA finish coat for uniform color, film build and protection.
- **Lift equipment:** Provide a JLG-type articulating boom lift or comparable aerial lift for safe access to elevated roof areas. The proposal includes a $1,500 lift rental allowance covering the rental allocation toward the project; unusual delivery, extended rental or site-access charges are subject to written approval if required.
- **Quality control:** Monitor weather, roof temperature, dew point and drying conditions. Check representative areas for coverage and film continuity; touch up holidays, thin spots and missed details before demobilization.
- **Cleanup:** Remove masking and job-related debris, collect coating containers and leave the work area broom-clean. Final walkthrough will be completed with the customer or representative when practical.

TOTAL PROPOSAL PRICE **$21,433.65**

PROJECT CONDITIONS & CLARIFICATIONS

- Final color and sheen are subject to product availability and written customer approval before material ordering.
- Application will be scheduled only during weather conditions acceptable for the selected primer and Sher-Cryl HPA. Rain, high humidity, wind, dew or unsafe roof temperatures may delay work.
- This proposal assumes the existing metal panels are structurally serviceable and suitable for coating after standard preparation. Hidden corrosion, wet insulation, deteriorated decking, structural movement, active leaks, failed panel seams or widespread coating delamination may require additional work.
- The proposal includes normal cleaning, scraping, rust preparation and minor coating-related detail work. Metal-panel replacement, major flashing reconstruction, extensive fastener replacement, carpentry, structural work and interior leak damage are excluded unless authorized by written change order.
- Because existing coatings and substrates can vary, a field adhesion test may be performed. If testing identifies an incompatible or unstable existing coating requiring removal beyond normal preparation, the customer will be notified before additional work proceeds.
- Customer will provide reasonable access to the property and keep vehicles, furniture and personal property clear of designated work and overspray-control areas.
- Any manufacturer warranty is governed solely by the manufacturer's current written terms, required film thickness, approved system and surface-preparation requirements. A workmanship-warranty term, if offered, will be identified in the final signed agreement.

PROPOSAL TOTAL

The complete project price for the described metal-roof preparation, full primer coat, two Sher-Cryl HPA finish coats and the included $1,500 lift allowance is **$21,433.65**. No per-square-foot rate is displayed in this proposal.

ACCEPTANCE

By signing below, the customer authorizes Top Roofing & Siding Restoration to perform the work described in this proposal, subject to final written contract terms, approved selections and any mutually accepted change orders.

____ Date ____________

Customer Signature

____ Date ____________

Top Roofing & Siding Restoration Representative

ALFX

Network Leak Detection Service

ALFX is the first continuous leak detection service that's both affordable and practical for the smallest to the largest water utility.

ALFX discovers and pinpoints leaks early in their life cycle, allowing for simple, low-cost repairs and avoiding catastrophic failures. It can even detect leaks on service pipes that would otherwise run silently for years.

ALFX saves water & electricity. It enables efficient operations by bringing pipeline maintenance into the 21st century.

ALFX sensors are installed permanently on hydrants throughout the utility. The ALFX Web Dashboard displays sensor analysis, GIS assets, and pinpointed locations of water loss online.

ALFX is a comprehensive, multi-year subscription service that includes:

- All equipment: sensors & reader
- Maintenance & software, including updates
- GIS data imports
- Ongoing support & training

64seconds
www.sixtyfourseconds.com

Rev. 11/2024

How Does It Work?

Installation

ALFX sensors are permanently installed and securely bolted to either the upper or lower flange of most hydrants. The sensors collect, process and track pipe vibrations every night.

Surveying

During the day, sensors are read from a vehicle via Bluetooth radio from a distance of about 100 feet. Reading takes 6-10 seconds with an iPad or iPhone. Sensor data is sent to the ALFX Cloud for analysis.

Cloud Analysis

ALFX Cloud discovers and pinpoints leaks by analyzing current and historical sensor data in the context of GIS and user feedback.

The ALFX Web Dashboard shows the leak status of each sensor:

- Red - Alert indicating a probable leak
- Yellow - Monitor for a possible leak
- Green - No leak detected

For more information go to: www.sixtyfourseconds.com/alfx

64seconds
[illegible]
[illegible]
[illegible]
[illegible]

RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST

Ordinance No. 1862-26 Passed: ____________

AN ORDINANCE ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 735 MOBILE FOOD VEHICLE

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:

SECTION 1. Codification
That the Codified Ordinances of the Village of South Amherst are hereby amended by enacting a new Chapter 735 titled:
"CHAPTER 735: MOBILE FOOD VEHICLE REGULATIONS"

SECTION 2. Enactment of Chapter 735
The following sections are hereby adopted:

CHAPTER 735
Mobile Food Vehicle

735.01 Purpose
735.02 Definitions
735.03 Permit Required
735.04 Permit Type
735.05 Application Requirements
735.06 Permit Fees
735.07 Permit Nontransferable
735.08 Operational Requirements
735.09 Inspections and Enforcement Authority
735.10 Suspension, Revocation, And Appeals
735.99 Penalty

735.01 PURPOSE
The purpose of this Chapter is to protect the public health, safety, and welfare of the residents of South Amherst by establishing reasonable regulations for the permitting and operation of Mobile Food Vehicles; preserving traffic safety and pedestrian access; preventing nuisance conditions; ensuring tax compliance; and promoting lawful business activity within the Village.

735.02 DEFINITIONS
(a) For purposes of this Chapter:
(1) MOBILE FOOD VEHICLE (MFV): means any mobile food preparation vehicle, whether self-propelled or attached as a trailer in which food or beverage is processed, prepared, stored, or dispensed to the paying consumer. An annual permit shall be required by the Village.
(2) PRIVATE EVENT: means a private invitation-only gathering not open to the general public.
(3) PUBLIC EVENT: means any gathering, festival, fundraiser, market, or event open to the public on public or private property.
(4) FIRE INSPECTOR: means the Fire Chief of the Village of South Amherst or their designee.
(5) PERMIT: means a valid permit issued under this Chapter.
(6) OPERATOR: means the owner, lessee, manager, or person in control of a Mobile Food Vehicle.

(7) GENERAL ENFORCEMENT AUTHORITY: General Enforcement Authority means the authority of the Village to administer, interpret, and enforce the provisions of this Chapter through the officials designated herein, including the issuance of permits, inspections, notices of violation, citations, and orders necessary to ensure compliance with all applicable laws and regulations. Unless otherwise specified in this Chapter, the Mayor or their designee shall serve as the primary enforcement authority for matters relating to this ordinance.

735.03 PERMIT REQUIRED

(a) No person or entity shall operate a Mobile Food Vehicle within the Village without a valid permit issued under this Chapter.

(b) A separate permit shall be required for each Mobile Food Vehicle unit.

(c) No permit shall create an exclusive right to any location.

(d) Village-sponsored events may be exempted or modified by Council action.

735.04 PERMIT TYPE

(a) Annual Permit. Valid for one (1) calendar year.

(b) All permits expire automatically upon lapse of required insurance or legally required licenses.

735.05 APPLICATION REQUIREMENTS

Applications shall be submitted 2 business days prior to the event in the form required by the Village and shall include:

(a) Business name and owner/operator contact information.

(b) Mailing address.

(c) Vehicle description, plate number, and VIN if applicable.

(d) Description of food or beverages to be sold.

(e) Proof of any license required by Lorain County Public Health or other lawful Ohio health authority.

(f) Proof of compliance with applicable fire code requirements where cooking equipment, propane, fuel systems, generators, or suppression systems are present.

(g) Certificate of liability insurance in a minimum amount of One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) annual aggregate. The Village will require additional insured status for public property events.

(h) Proposed operating location(s).

(i) Any other information reasonably necessary to administer this Chapter.

735.06 PERMIT FEE

(a) Annual Permit: Applications for mobile food vehicles permits shall be accompanied by such fees as established by the Council which may be adjusted from time to time.

(b) Returned Check or Failed Payment Fee: $40.00 plus any actual bank or processing charges incurred by the Village. (Codified 133.02)

(c) All fees are non-refundable once an application has been reviewed, processed, approved, denied, or the event date has passed.

(d) The Mayor or their designee may waive fees for Village-sponsored, charitable, school, or civic events.

735.07 PERMIT NONTRANSERABLE

No permit issued under this Chapter may be assigned, sold, loaned, transferred, or used by any person or vehicle other than the approved permit holder and approved unit.

735.08 OPERATIONAL REQUIREMENTS

(a) Hours of operation shall be limited to 7:00 a.m. through 10:00 p.m.

(b) All MFVs shall comply with applicable federal, state, county, and Village laws.

(c) Operators shall comply with all applicable municipal income tax laws. Refer to Village Codified 182.06, 182.061, and 182.062.

(d) MFV shall be located so as to minimize the impact on available parking, and shall not block fire hydrants, fire lanes, or means of egress from buildings.

(e) Operators shall comply with all parking and traffic laws.

(f) No grease, wastewater, gray water, trash, litter, oil, or debris shall be discharged onto streets, storm drains, sidewalks, or property not authorized for disposal.

(g) MFV must be self-contained when vending, except for the required trash and/or recycling receptacles, which shall be placed in close proximity to the MFV and shall not impede the free movement of automobiles or pedestrians.

(h) MFV shall serve pedestrian customers only. No drive-through or drive-in service.

(i) MFV shall remove all waste and trash at the close of business.

(j) No Mobile Food Vehicle may not be parked overnight, and must be removed from the property.

(k) Required permits and licenses shall be displayed prominently during operation. Each MFV shall also display its Lorain County Public Health Department Certificate in a prominent location.

(l) Operation on private property requires permission of the property owner or lawful occupant.

(m) Sanitary facilities for vendors must be provided by the event coordinator

(n) MFV may only conduct business when the vehicle is parked and stationary.

(o) Fueling of a MFV or associated generators shall not be permitted at the vending site.

(p) Each MFV shall have an exterior emergency shut-off for flow from propane and/or natural gas tanks and said shut-off shall be clearly marked.

(q) All MFV shall have a ABC fire extinguisher in compliance with Ohio Fire Code.

MFV that produces grease laden vapors shall have a "K" class fire extinguisher.

(r) Generators not permanently attached to a MFV shall be compliant with the Ohio Fire Code.

(s) There shall be no alcoholic beverage service associated with Mobile Food vending.

(t) Seating, tents, barriers, customer lines, and related site conditions may be regulated for safety and traffic control.

(u) Operators shall immediately comply with lawful directives of police, fire, or Village officials concerning emergencies, traffic, or public safety.

735.09 INSPECTIONS AND ENFORCEMENT AUTHORITY

(a) Fire Safety Authority. The Fire Inspector shall be responsible for fire safety inspections and enforcement relating to compliance of applicable fire code provisions.

(b) General Enforcement Authority. The Mayor or their designee shall be responsible for all non-fire inspections and enforcement under this Chapter, including:

1. Permit administration.
2. Location compliance.
3. Hours of operation.
4. Waste disposal compliance.
5. Site cleanliness.
6. Parking or placement concerns not handled by police.
7. Display of permits.
8. General operational compliance.

(c) Refusal to permit lawful inspection shall constitute grounds for suspension, revocation, or citation.

735.10 SUSPENSION, REVOCATION, AND APPEALS

(a) A permit may be suspended or revoked for any of the following:

1. Fraud, false statement, or material misrepresentation on any permit documentation.
2. Violation of any provisions of this chapter.
3. Creation or maintenance of a public health or safety hazard.

4. Repeated nuisance conditions.

5. Failure to maintain required insurance, licenses, or permits.

6. Refusal to permit a lawful inspection authorized by this chapter.

(b) Where an imminent threat to public health or safety exist, the Village may immediately suspend a permit pending further review.

(c) Written notice of suspension or revocation shall be provided to the permit holder and shall state the reasons for the action taken.

(d) The permit holder may appeal the suspension or revocation by filing a written appeal with the Village Council within ten (10) days after receipt of notice.

(e) The Village Council shall conduct a hearing to affirm, reverse, or modify the suspension or revocation.

735.99 PENALTY

(a) Whoever violates any provision of this Chapter shall be guilty of a minor misdemeanor unless otherwise provided by law.

(b) Each day a violation continues after notice has been given shall constitute a separate offense.

(c) The suspension or revocation of a permit under Section 735.10 shall be in addition to, and not in lieu of, any criminal penalty or other remedy authorized by law.

SECTION 3. Council declares that actions taken under this ordinance are administrative in nature and necessary for the proper management of Village operations.

SECTION 4. If any provision of this ordinance is held invalid, such invalidity shall not affect the remaining provisions.

SECTION 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

First Reading: ***Second Reading:***
Adopted the day of 2026 ***Vote: Aye_____ Nay _____***

____
Scott Jones, Mayor

ATTEST: ______________________________
Fiscal Officer

I, Michelle Henke, the Fiscal Officer of the Village of South Amherst, certifies that the forgoing Ordinance No. **1862-26** is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

____
Fiscal Officer

APPROVED AS TO FORM:

____
Matthew A. Mishak, Law Director
SA/1862-26 Mobile Food Vehicle

RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST

Ordinance No. 1863-26 Passed: ____________

AN ORDINANCE REPEALING EXISITING SECTION 1141.03 (e) FOOD TRUCKS OF CHAPTER 1141 OF THE CODIFIED ORDINANCES AND ENACTING NEW SECTION 1141.03 (e) MOBILE FOOD VEHICLE

WHEREAS, it is deemed in the best interest of the residents of the Village of South Amherst that the existing Section 1141.03 (e) Food Trucks of the Codified Ordinances of South Amherst Part Eleven Planning and Zoning Code be repealed and enact new Section 1141.03 (e) Mobile Food Vehicle.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:

SECTION 1: the Council of the Village of South Amherst hereby repeals the existing section of the South Amherst Codified Ordinances 1141.03 (e) Food Trucks and enacts new section 1141.03 (e) Mobile Food Vehicle as described below:

1141.03 TEMPORARY USES
(e) Mobile Food Vehicle (MFV)
"Mobile Food Vehicle" means any mobile food preparation vehicle, whether self-propelled or attached as a trailer in which food or beverage is processed, prepared, stored, or dispensed to the paying consumer. An annual permit shall be required by the Village.

Food Trucks shall only be permitted subject to the following requirements and standards:
1) MFV operators shall annually register with the Village and shall be subject to inspection by the Village Fire Department during operation.
(2) Hours of operation shall be limited to between 7:00 a.m. and 10:00 p.m.
(3) MFVs shall be located so as to minimize impacts on available parking and shall not block fire hydrants, fire lanes, or building exits.
(4) MFVs shall maintain a minimum separation of ten feet (10') from other vehicles and/or equipment and shall not be parked or operated within eight feet (8') of a building.
(5) Generators not permanently attached to the MFV shall be at a distance compliant with the Ohio Fire Code.
(6) Each MFV shall be equipped with an exterior emergency shutoff valve for propane and/or natural gas tanks, and the shutoff shall be clearly marked.
(7) All MFVs shall have a ABC fire extinguisher in compliance with Ohio Fire Code. MFVs that produce grease-laden vapors shall also have a Class K fire extinguisher.
(8) Fueling of an MFV or associated generators shall not be permitted at the vending site.
(9) Sanitary facilities for vendors shall be provided by the event coordinator.
(10) MFVs shall not be parked overnight and must be removed from the property at the conclusion of operations., including all waste and trash.
(11) There shall be no alcoholic beverage service associated with MFV vending.
(12) Refer to Section 735.08, Operational Requirements, for complete instructions.

SECTION 3. Council declares that actions taken under this ordinance are administrative in nature and necessary for the proper management of Village operations.

SECTION 4. If any provision of this ordinance is held invalid, such invalidity shall not affect the remaining provisions.

SECTION 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

First Reading:
Adopted the day of 2026

Second Reading:
Vote: Aye_____ Nay _____

____
Scott Jones, Mayor

ATTEST: __________________________
Fiscal Officer

I, Michelle Henke, the Fiscal Officer of the Village of South Amherst, certifies that the forgoing Ordinance No. **1863-26** is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

____
Fiscal Officer

APPROVED AS TO FORM:

____
Matthew A. Mishak, Law Director
SA/1863-26 R & E Mobile Food Trucks

RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST

Ordinance No. 1864-26 Passed: [illegible]

AN ORDINANCE CREATING THE VILLAGE OF SOUTH AMHERST PROCUREMENT POLICY AND DECLARING AN EMERGENCY

WHEREAS, the Village of South Amherst, Lorain County, Ohio, is a statutory village; and

WHEREAS, the Council desires to establish consistent procedures for general purchases below the statutory competitive-bidding threshold; and

WHEREAS, O.R.C. Section 9.17 establishes the applicable threshold and requires the Director of Commerce to publish annual adjustments; and

WHEREAS, the competitive-bidding threshold for calendar year 2026 is **$79,568.** [codes.ohio.gov], [com.ohio.gov]

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of South Amherst, Lorain County, State of Ohio

Section 1. The Council hereby adopts the Village of South Amherst General Procurement Policy, attached hereto as Exhibit A and incorporated into this Ordinance.

Section 2 The Policy establishes procedures for purchasing general equipment, services, materials, supplies, and other ordinary goods when the total anticipated expenditure is below the competitive-bidding threshold established under O.R.C. Section 9.17.

The Policy does not supersede any more specific requirement of the O.R.C., an ordinance, a grant agreement, a funding source, or a cooperative purchasing contract.

Section 3. For purposes of the Policy, the threshold currently is:

Seventy-Nine Thousand Five Hundred Sixty-Eight Dollars ($79,568) for calendar year 2026.

The Fiscal Officer shall verify the threshold published by the Director of Commerce each calendar year and may update the amount stated in the Policy and related administrative forms to reflect the published statutory amount.

The updated amount shall not be interpreted as changing any other requirement established by law.

Section 4. For purchases below the threshold:
A. The purchase shall serve a lawful public purpose and shall be within a legally appropriated fund or account.
B. The purchase shall be approved by the Mayor and/or Fiscal Officer

C. The Village shall obtain reasonable price information and consider available alternatives whenever practicable.

D. The Village shall evaluate best value, including price, quality, delivery, compatibility, reliability, warranty, service, vendor experience, and total cost of ownership.

E. The Village shall not divide an expenditure into separate purchase orders, invoices, contracts, projects, or work items to avoid competitive bidding or another legal requirement.

Section 5.
A. Purchases of $79,568 or more
The purchase shall be referred to the Fiscal Officer and/or Village Solicitor for processing under applicable Ohio law. No department may proceed by dividing the purchase or otherwise changing its description or structure to avoid the required statutory procedure.

Section 6. The procurement file shall include, as applicable:

1. The request or justification for purchase;
2. Specifications or a description of the goods or services;
3. Quotations, bids, cooperative-contract information, or evidence of price review;
4. The selection rationale;
5. Required approvals;
6. The purchase order or contract;
7. The invoice and payment documentation; and
8. Any emergency or exception justification.

Records shall be maintained according to the Village's approved records-retention schedule and applicable law.

Section 7. Nothing in this Ordinance prevents the Village from using formal bidding, a request for proposals, a request for qualifications, or another competitive method for a purchase below the statutory threshold.

Section 8. The Village may use a cooperative purchasing program, state contract, federal contract, or contract competitively awarded by another lawful governmental entity when permitted by law. The procurement record shall identify the contract and the authority permitting its use.

Section 9. Except where otherwise authorized by law, a contract made by the legislative authority of a statutory village that exceeds the Section 9.17 threshold must be written and awarded to the lowest and best bidder after the advertisement and public bid-opening procedure required by O.R.C. Section 731.14.

Section 10. If this Ordinance conflicts with applicable state or federal law, a grant condition, or another controlling legal requirement, the controlling authority shall govern.

Section 11. If any portion of this Ordinance or Exhibit A is determined to be invalid, the remaining portions shall remain in effect to the fullest extent permitted by law.

Section 12. All ordinances or parts of ordinances inconsistent with this Ordinance are repealed to the extent of the conflict.

Section 13. This Council finds and determines that an immediate emergency exists because the Village requires a clear procurement procedure to ensure lawful, accountable, and uninterrupted purchasing. Therefore, this Ordinance shall take effect immediately upon passage and approval by the Mayor, unless otherwise provided by law.

Section 14. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

First Reading: August 24, 2026
Adopted the ___ day of September 2026 ***Vote: Aye____ Nay ____***

____
Scott Jones, Mayor

ATTEST: ________________________
Fiscal Officer

I, Michelle Henke, the Fiscal Officer of the Village of South Amherst, certifies that the forgoing Ordinance No. <u>1864-26</u> is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

____
Fiscal Officer

APPROVED AS TO FORM:

____
Matthew A. Mishak, Law Director
SA/1864-26 Procurement Policy

Ordinance 18

64-26 Exhibit A

Village of South Amherst General Procurement Policy

The procurement levels, quotation requirements, best-value review, documentation standards, emergency procedures, and statutory-threshold provisions contained in Sections 3 through 9 of this Ordinance are hereby adopted as the Village's General Procurement Policy.

The Fiscal Officer shall maintain the current annual competitive-bidding threshold published under O.R.C. Section 9.17 and shall make that amount available to all purchasing officials.

RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST

Ordinance No. 1865-26 Passed:

AN ORDINANCE AMENDING CHAPTER 133 BY ENACTING A NEW SECTION 133.08 CURRENCY ROUNDING POLICY

WHEREAS, the acceptance and processing of cash payments may require the making of change in denominations of United States currency; and

WHEREAS, the Village desires to establish a uniform and administratively efficient method for handling cash transactions when exact change cannot practicably be tendered; and

WHEREAS, the Village intends for such policy to remain effective notwithstanding future changes in the denominations of United States coinage or currency that are in general circulation;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF SOUTH AMHERST, LORAIN COUNTY, AS FOLLOWS:

Section 1. Chapter 133 is hereby amended by creating a new Section 133.08, which shall read as follows:

133.08 CURRENCY ROUNDING POLICY

(A) This section applies only to payments made in cash.

(B) When the exact amount due cannot be paid using the denominations of United States currency then in general circulation, the amount collected shall be rounded up to the nearest denomination then in general circulation.

(C) Any amount collected in excess of the exact amount due as a result of rounding under this section shall be credited to the customer's water utility account and applied toward future charges.

(D)This section does not apply to payments made by check, credit card, debit card, electronic transfer, or any other non-cash payment method.

(E) Recordkeeping. Rounding a cash payment does not change the amount owed to the Village. It is only used to determine the amount of cash accepted at the time of payment.

(F) This section shall automatically apply to any future changes in the denominations of United States currency in general circulation, and no amendment to this Code shall be required to implement such changes.

Section 2. If any portion of this Ordinance is determined to be invalid, the remaining portions shall remain in effect to the fullest extent permitted by law.

Section 3. All ordinances or parts of ordinances inconsistent with this Ordinance are repealed to the extent of the conflict.

Section 4. This ordinance shall take effect on January 1, 2027, following its passage and publications as required by law.

Section 5. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

First Reading:
Adopted the day of October 2026

Second Reading:
Vote: Aye_____ Nay_____

____
Scott Jones, Mayor

ATTEST: ________________________
Fiscal Officer

I, Michelle Henke, the Fiscal Officer of the Village of South Amherst, certifies that the forgoing Ordinance No. 1865-26 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

____
Fiscal Officer

APPROVED AS TO FORM:

____
Matthew A. Mishak, Law Director
SA/1865-26 Currency Rounding

RESOLUTION NO. 783-26

ODOT Lighting Maintenance 2027 Project - Consent

Lorain County, Ohio

A RESOLUTION AUTHORIZING APPROVAL OF A CONSENT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE 2027 LIGHTING MAINTENANCE PROJECT

WHEREAS, the Ohio Department of Transportation ("ODOT") has proposed the 2027 Lighting Maintenance Project for the purpose of maintaining, repairing, and improving roadway lighting facilities within the applicable jurisdiction; and

WHEREAS, ODOT has requested that the Municipality/County enter into a Consent Agreement setting forth the respective responsibilities of the parties for the project; and

WHEREAS, the legislative authority has reviewed the proposed Consent Agreement and finds that participation in the project is in the best interest of the public health, safety, and welfare and will contribute to the continued maintenance and operation of the transportation system; and

WHEREAS, the Consent Agreement has been provided and attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF SOUTH AMHERST, STATE OF OHIO:

Section 1: The Consent Agreement between the Village of South Amherst and ODOT for the 2027 Lighting Maintenance Project, attached hereto as Exhibit A is hereby approved.

Section 2: The appropriate officials of the Village of South Amherst are hereby authorized to take all actions and execute all documents necessary to fulfill the obligations of this Resolution and the Consent Agreement.

Section 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

First Reading: __________ ***Adopted:*** _________

Second Reading: __________ ***Vote: Aye*** _____ ***Nay*** _____

____

Scott Jones, Mayor

ATTEST: ______________________________

Michelle Henke, Fiscal Officer

RESOLUTION NO. 783-26

ODOT Lighting Maintenance 2027 Project - Consent

Lorain County, Ohio

I, Michelle Henke, the Fiscal Officer of the Village of South Amherst, certifies that the forgoing Ordinance No. **783-26** is taken and copied from the record of proceedings of the Village Council of the Village of So; uth Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director

Res. 783-26 SA\ ODOT Lighting Maintenance 2027

RESOLUTION NO. 783-26

ODOT Lighting Maintenance 2027 Project
Consent Agreement – Exhibit A

Lorain County, Ohio

Project Name: D03 LG FY2027(A)
PID No.: 114999
Project Location: LOR-SR-113, Milepost 5.493 to 5.543
Scheduled Construction: Summer 2027

This Agreement ("Agreement") is entered into by and between the Village of South Amherst, Lorain County, Ohio ("Village") and the Ohio Department of Transportation ("ODOT"), acting through the Director of Transportation ("Director"), regarding the highway lighting maintenance repairs project identified above.

SECTION 1. PROJECT DESCRIPTION
The project consists of highway lighting maintenance repairs along LOR-SR-113 from Milepost 5.493 to 5.543, identified as PID No. 114999, Project Name D03 LG FY2027(A).

SECTION 2. CONSENT
The Village hereby grants its consent to the Director of Transportation and ODOT to undertake and complete the Project as described herein.

SECTION 3. COOPERATION
The Village agrees to cooperate with ODOT in connection with the Project as follows:

1. The Village grants consent for the construction and completion of the Project.
2. No funds are required from the Village for the Project. However, the Village agrees to assume and bear one hundred percent (100%) of the cost of any additional construction items requested by the Village that are determined by ODOT and the Federal Highway Administration to be unnecessary for the Project.

SECTION 4. MAINTENANCE OBLIGATIONS
Upon completion of the Project, and unless otherwise agreed by the parties in writing, the Village shall:

1. Provide adequate maintenance for the Project in accordance with all applicable federal and state laws and regulations;
2. Provide sufficient financial resources, as necessary, for the maintenance and upkeep of the Project;
3. Maintain the right-of-way, keeping it free from obstructions, and preserve such right-of-way exclusively for public highway purposes.

SECTION 5. UTILITIES AND RIGHT-OF-WAY
If Village owned utilities within a corporation limit or in a private easement outside corporation limits, need to be relocated due to this ODOT project, the village will be reimbursed for any relocation work; ODOT will perform the coordination, relocation, and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

If other public and private utilities need to be relocated due to this ODOT project they will not be reimbursed for relocation; with exceptions due to an easement, etc.

RESOLUTION NO. 783-26

ODOT Lighting Maintenance 2027 Project
Consent Agreement – Exhibit A

Lorain County, Ohio

SECTION 6. AUTHORITY TO EXECUTE AGREEMENTS
The Mayor of the Village of South Amherst is hereby authorized and empowered to execute, on behalf of the Village, any agreements, contracts, or related documents with the Director of Transportation necessary to complete the Project described herein.

Adopted the ____th day of September 2026.

Attested: ______________________________, Mayor

Attested: ______________________________, Fiscal Officer

PID No. 000000
Project Name D03 LG FY2027(A)

CERTIFICATE OF COPY
STATE OF OHIO
South Amherst of *Lorain County*, Ohio

I, Michelle Henke, as Clerk of the *South Amherst* of *Lorain County*, Ohio,

Do hereby certify that the foregoing is a true and correct copy of 783-26 (Ordinance/Resolution) adopted by the legislative Authority of the said *South Amherst* on this 14th day of September 2026,

that the publication of such 783-26 (Ordinance/Resolution) has been made and certified of record according to law; that no proceedings looking to a referendum upon such 783-26 (Ordinance/Resolution) have been taken; and that such 783-26 (Ordinance/Resolution) and certificate of publication thereof are of record in 783-26 (Ordinance/Resolution), Page ________.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this 14th day of September, 2026,

(SEAL)

____
Clerk Signature
South Amherst of *Lorain County*, Ohio.

The foregoing is accepted as a basis for proceeding with the project herein described.

For the *South Amherst* of *Lorain County*, Ohio

Attest: ____________________ ____________________ Contractual Officer, Date ________

RESOLUTION NO. 787-26

Contribution to Qualified Employees' Health Insurance Coverage

Lorain County, Ohio

A RESOLUTION TO INCREASE THE VILLAGE CONTRIBUTION TOWARD QUALIFIED EMPLOYEE HEALTH INSURANCE COVERAGE

WHEREAS, the Village of South Amherst recognizes the importance of providing competitive benefits to attract and retain qualified employees; and

WHEREAS, the Village desires to continue assisting eligible employees with the cost of health insurance coverage; and

WHEREAS, the Village has determined that an increase in the monthly employer contribution toward qualified employee health insurance coverage is appropriate and in the best interest of the Village and its employees; and

WHEREAS, the Village defines a qualified employee for purposes of this contribution as a full-time employee:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of South Amherst, Lorain County, Ohio as follows:

Section 1.. The Village contribution toward qualified employee health insurance coverage shall be increased to One Thousand Dollars ($1,000.00) per month per qualified employee.

Section 2. This increased contribution shall become effective January 1, 2027.

Section 3. A qualified employee under this Resolution shall be considered a full-time employee who is eligible for Village-provided health insurance benefits in accordance with Village policies and applicable plan requirements.

Section 4. All other provisions regarding employee eligibility, enrollment, employee-paid premiums, and participation in the Village's health insurance program shall remain unchanged unless otherwise amended by the Village.

Section 5. This Resolution supersedes any prior Village action or policy concerning the monthly Village health insurance contribution to the extent that such prior action or policy is inconsistent with this Resolution.

BE IT FURTHER RESOLVED that the appropriate Village officials are authorized and directed to take any necessary actions to implement this Resolution effective January 1, 2027.

That it is hereby found and determined that all formal actions of the Village of South Amherst concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Village of South Amherst Council, and that all deliberations of the Village of South Amherst Council and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

RESOLUTION NO. 787-26

Contribution to Qualified Employees' Health Insurance Coverage

Lorain County, Ohio

First Reading: __________ ***Adopted:*** _________

Second Reading: __________ ***Vote: Aye***____ ***Nay*** _____

____

Scott Jones, Mayor

ATTEST: ______________________________

Michelle Henke, Fiscal Officer

I, Michelle Henke, the Fiscal Officer of the Village of South Amherst, certifies that the forgoing Ordinance No. **787-26** is taken and copied from the record of proceedings of the Village Council of the Village of So; uth Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

____

Fiscal Officer

APPROVED AS TO FORM:

____

Matthew A. Mishak, Law Director

Res. 787-26 SA Health Ins Contribution