

**RECORD OF PROCEEDINGS**  
Minutes of Village of South Amherst  
REGULAR MEETING  
August 24, 2026

**CALL TO ORDER**

The council meeting was called to order by Mayor Scott Jones at 7:00 p.m.

**LORD'S PRAYER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL**

|                                     |    |                                |    |
|-------------------------------------|----|--------------------------------|----|
| Councilmember Michele Jeffers       | EA | Fiscal Officer Michelle Henke  | P  |
| Councilmember Robb Koscho           | P  | Records Clerk Laurie Beran     | P  |
| Councilmember Mark Leshinski        | P  | Law Director Matthew Mishak    | EA |
| Councilmember Anthony Savage        | P  | Utility Admin. David Valentine | P  |
| Councilmember David Troike          | P  | Assistant F.O. Wendy Kolmorgen | P  |
| Council Pro Tempore Jeanne Maschari | EA |                                |    |

*(EA – excused absences)*

Councilmember Savage moved to approve the absence of Councilmember Jeffers for medical reasons.  
Councilmember Koscho seconded the motion.

Jeffers **Absent** Koscho **x** Leshinski **x** Maschari **Absent** Savage **x** Troike **x** Motion carried.

Councilmember Koscho moved to approve of the absence of Councilmember Maschari due to a family emergency. Councilmember Savage seconded the motion.

Jeffers **EA** Koscho **x** Leshinski **x** Maschari **Absent** Savage **x** Troike **x** Motion carried.

**APPROVAL OF AGENDA** August 24, 2026

Councilmember Savage moved to approve the agenda as presented for August 24, 2026. Councilmember Leshinski seconded the motion.

Jeffers **EA** Koscho **x** Leshinski **x** Maschari **EA** Savage **x** Troike **x** Motion carried.

**APPROVAL OF MINUTES** August 10, 2026

Councilmember Savage moved to approve the minutes as presented for August 10, 2026 as presented.  
Councilmember Koscho seconded the motion.

Jeffers **EA** Koscho **x** Leshinski **x** Maschari **EA** Savage **x** Troike **x** Motion carried.

**MAYOR**

**NOACA Annual Dues**

Councilmember Koscho moved to approve the annual dues invoice to NOACA. Councilmember Savage seconded the motion.

**Discussion:**

Jeffers **EA** Koscho **x** Leshinski **x** Maschari **EA** Savage **x** Troike **x** Motion carried.

**Insurance Premiums**

The Assistant Fiscal Officer respectfully requested that Village Council approve a \$1,000 contribution per qualified employee toward the increased cost of health insurance coverage beginning in 2027. The request is in response to a 25.8% increase in healthcare premiums, which will create an additional financial burden for employees and their families. The contribution would help offset the increased costs and provide financial assistance to Village employees. The Assistant Fiscal Officer further requested that the contribution also be available to employees who obtain independent healthcare coverage outside of the Village-sponsored health plan.

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Councilmember Savage moved to fix the rate of contribution to qualified employees' health insurance coverage to the sum of \$1000.00 per month for 2027 who are enrolled in the Village sponsored health insurance. Councilmember Koscho seconded the motion.

Jeffers EA Koscho x Leshinski x Maschari EA Savage x Troike x Motion carried.

Councilmember Savage moved to allow qualified employees to be reimbursed up to \$1000.00 per month for 2027 who are not in the Village sponsored health insurance. Councilmember Koscho seconded the motion.

*Discussion: The Fiscal Officer stated that a legal opinion would be requested by the Law Director regarding the proper method of processing the \$1,000 contribution. She noted that providing the contribution directly to an employee who is not enrolled in the Village-sponsored health insurance plan and using the funds to purchase individual Marketplace coverage may be considered taxable income, whereas directly paying an approved vendor may be treated as non-taxable.*

Jeffers EA Koscho x Leshinski x Maschari EA Savage x Troike x Motion carried.

**FISCAL OFFICER**

Payment Listing 8/8-8/21/2026

Presented to council.

Financial Reports

The following Financial Reports for August 2026 were presented to council: Revenue Summary, Fund Summary and Appropriation Summary.

**RECORDS CLERK**

2027 Calendar

Councilmember Koscho moved to approve the 2027 Village Calendar Councilmember Savage seconded the motion.

*Discussion: Councilmember Leshinski was advised that any change to the July Building & Grounds meeting date would be up to the committee, since it falls on a holiday in 2027.*

Jeffers EA Koscho x Leshinski x Maschari EA Savage x Troike x Motion carried.

Committee Meeting Minute Template

A committee meeting minutes template is available in OneDrive under Policies & Forms and in the current council packet to help ensure uniform formatting.

Maternity Home Update

The Conditional Use Agreement with Cornerstone Pregnancy Services that listed the Village's additional requirements has been signed and returned no further information at this time. Mayor Jones stated that he saw Father Tim and the Cleveland Diocese is in the process of selling the land to CPS.

**UTILITY ADMINISTRATOR**

**Service**

Roof Update

Due to a lack of response from Complete Painting, additional contractors will have to be contacted for estimates.

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Dumpster Days  
October 16-17<sup>th</sup>

**Park**

Tree Planting

Countywide tree planting program through the Lorain County Commissioners and FirstEnergy. The original allocation of 18 trees has been expanded to allow for an unlimited number of trees on public property. The Beautification Committee is currently identifying appropriate tree species and locations, with potential planting sites including Evergreen Cemetery and the Community Park. A finalized tree planting plan will be presented to Council for review. The scheduled planting date is October 8, 2026, weather permitting, and volunteers will be welcome to assist.

Soccer Fields

Councilmember Leshinski questioned the increase in soccer field rental fees and asked who established the pricing. The mayor explained that the fees were adjusted after a financial review showed the Village was subsidizing park usage due to costs associated with utilities, maintenance, portable restrooms, and grounds upkeep. The mayor stated that the rental increase was intended to better offset expenses while remaining affordable and noted that the soccer association's decision to leave was unrelated to the fee increase, as they had been planning to move to fields at the school once improvements were completed.

**Police**

Traffic Citations 3/26-8/23

Speeding 377; Expired Lic. – 2; running Red Light – 5; Stop Sign – 2; Following to Close – 1; Texting – 2; Right on red – 4; DUI – 6

Reports Taken

DUS – 6; Domestic – 3; TPO Violation; Vehicle Theft; Neighbor Complaint -3; Dog at Large; Trespassing – 3; Unruly Juvenile – 3; Noise Complaint; Suspicious Conditions; Credit Card Theft.

Selected officers will begin Taser 10 instructor training on August 26, 2026, while officers continue completing the required 24 hours of state CPT training. The department is awaiting decals for the new cruiser and county approval for new radios. Background checks are currently underway for two police officer applicants.

**ORDINANCES**

Ordinance No. 1862-26      *(Second Reading)* AN ORDINANCE ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 735 MOBILE FOOD VEHICLE

Ordinance No. 1863-26      *(Second Reading)* AN ORDINANCE REPEALING EXISITING SECTION 1141.03 (e) FOOD TRUCKS OF CHAPTER 1141 OF THE CODIFIED ORDINANCES AND ENACTING NEW SECTION 1141.03 (e) MOBILE FOOD VEHICLE

Ordinance No. 1864-26      *(First Reading)* AN ORDINANCE CREATING THE VILLAGE OF SOUTH AMHERST PROCUREMENT POLICY AND DECLARING AN EMERGENCY

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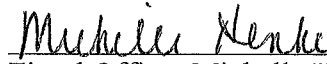
**RESOLUTIONS**

Resolution No. 783-26

*(Second Reading)* ODOT Lighting Maintenance 2027 Project

**ADJOURNMENT** Time 7:21 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Fiscal Officer Michelle Henke

  
\_\_\_\_\_  
Mayor Scott Jones