

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR MEETING
April 27, 2026

CALL TO ORDER

The council meeting was called to order by Mayor Scott Jones at 7:00 p.m.

LORD’S PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Mark Leshinski	P	Law Director Matthew Mishak	P
Councilmember Jeanne Maschari	P	Utility Admin. David Valentine	P
Councilmember Anthony Savage	P	Assistant F.O. Wendy Kolmorgen	P
Councilmember David Troike	P		

(EA – excused absences)

APPROVAL OF AGENDA April 27, 2026 Amend: 121.22 (G)(3) imminent litigation,
Girl Scout Troop

Councilmember Savage moved to approve the agenda as amended/presented. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Leshinski x Maschari x Savage x Troike x Motion carried.

APPROVAL OF MINUTES April 13, 2026 & April 20, 2026

Councilmember Leshinski moved to approve the minutes of April 13, 2026 as presented. Councilmember Savage seconded the motion.

Jeffers x Koscho x Leshinski x Maschari x Savage x Troike x Motion carried.

Councilmember Savage moved to approve the minutes of April 20, 2026 as presented. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Leshinski x Maschari x Savage x Troike x Motion carried.

VISITORS

Tom Gallagher 390 Annis Rd – The resident was unaware of the grant and playground that was mentioned in the local newspaper. The Lorain County Healthy Places Grant and the playground project have been discussed periodically at council meetings over the past several months. The resident feels there should be more communication listed on the water bill.

SAFD Chief Grimm

MAYOR

Lorain County Urban Designation

The mayor and Councilmember Maschari met with two representatives from the county regarding the urban designation. From the information that was received and discussed, the mayor developed a PowerPoint for easier viewing of the material. A future motion will need to be made on whether the village agrees with changing of the rural designation to urban.

E-bikes

Due to recent safety concerns regarding e-bikes, the Mayor requested that the Ordinance Committee review materials provided by ORC and ODOT to ensure the Village is in compliance with existing regulations and to determine whether additional measures may be appropriate.

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FISCAL OFFICER

Payment Listing 4/13-4/224/26

Presented to council. Councilmember Leshinski inquired about the following payments:

- Scene lights purchase explained as emergency response equipment.
- Cold mix asphalt used throughout the village for pothole repair.
- Backflow testing vendor explained due to certification availability.

Financial Reports

The following Financial Reports for April 2026 were presented to council: Revenue Summary, Fund Summary and Appropriation Summary.

RECORDS CLERK

Revision to Rules of Council

Councilmember Troike moved to approve the amendment to Rule 1 of the Rules of Council as presented. Councilmember Maschari seconded the motion.

Jeffers Koscho Leshinski Maschari Savage Troike Motion carried.

Special Event/Guest Speaker Policy

Recommending to approve the distributed policy and form as guidance for planning an event or requesting a guest speaker with the addition of food truck inspection done by the fire department.

Councilmember Koscho moved to approve the Special Event/Guest Speaker Policy and form as amended. Councilmember Savage seconded the motion.

Jeffers Koscho Leshinski Maschari Savage Troike Motion carried.

UTILITY ADMINISTRATOR

Water/Storm

Consumer Confidence Report

The CCR has been completed, submitted to the EPA and is available online.

Water Line Proposal

Water line replacement proposals were presented for Maroy, Thompson and Oakdale Drive. The information provided reflected estimated material costs only and did not include engineering or construction costs. The intent is to submit the proposal to KEM as the Village's first major project with the new engineer. It was explained that these areas were prioritized due to recurring and catastrophic waterline failures, aging infrastructure dating to the 1950s, outdated pipe connections, and deteriorating road conditions. The plan is to complete water and storm line work prior to full road reconstruction to avoid repeated disruptions.

An option was also discussed to replace existing curb boxes with meter pits at an additional estimated cost of \$65,000 for 72 units. Meter pits would allow improved leak detection, reduced water loss, eliminate the need to enter homes for meter access, and reduce Village liability. The meter pits would be installed within the public right-of-way and use polymer lids for durability. The utility administrator will submit the proposal to KEM for an estimate.

Water Tower – Chlorinator

Chlorine to be delivered this Wednesday and start-up is expected in 1 ½ weeks.

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Cemetery

Footers

Headstone footers are scheduled for the first week of May.

COMMITTEES

Safety

Fire Chief Job Description

Councilmember Koscho moved to table the Fire Chief Job Description to May 11, 2026 in order to make additional revisions. Councilmember Savage seconded the motion.

Jeffers x Koscho x Leshinski x Maschari x Savage x Troike x Motion carried

ORDINANCES

Ordinance No. 1854-26 (Final Reading) An ordinance amending Section 121.03 of the Codified Ordinances of the Village of South Amherst - Audit Committee

Councilmember Troike moved to approve the Ordinance No. 1854-26 Councilmember Savage seconded the motion.

Jeffers x Koscho x Leshinski x Maschari x Savage x Troike x Motion carried.

Ordinance No. 1855-26 (Second Reading) An ordinance creating the position of Alternate Trainee Mayor's Court Clerk and fixing the rate of compensation

VISITORS

Tom Gallagher - Council once again clarified that prior talks with Rural Lorain County Water Authority were non-negotiated and required full system replacement at residents' expense. No agreement was reached. Councilmember Leshinski stated he still needed to review previous administrations records.

MISCELLANEOUS

Girl Scout Troop 50768

Completed play box project for Community Park. The box will be presented at the May 11th Council meeting, with installation of the box May 16th during the Lorain County Beautiful Day, plus recognition of their project at the ribbon cutting for the new playground.

EXECUTIVE SESSION

ORC 121.22 (G)(1) Personnel: employment & compensation (G) (3)

Councilmember Maschari moved to enter Executive Session to consider personnel employment concerns and personnel rate of compensation action in accordance with ORC 121.22 (G)(1), plus imminent litigation in accordance with ORC 121.22 (G) (3) at 7:30 p.m. Councilmember Savage seconded the motion.

Jeffers x Koscho x Leshinski x Maschari x Savage x Troike x Motion carried.

Return time: 8:08

ADJOURNMENT 8:09 p.m.

Respectfully submitted,

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Fiscal Officer Michelle Henke

Mayor Scott Jones