

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR COUNCIL
December 8, 2025

CALL TO ORDER

LORD’S PRAYER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Jones at 7:00 p.m., commencing with the recitation of the Lord’s Prayer followed by the Pledge Allegiance.

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Michael Sangiacomo	P	Law Director Matthew Mishak	P
Councilmember Becky Siesky	EX	Utility Admin. David Valentine	P
Councilmember David Troike	P	Assistant F.O. Wendy Kolmorgen	P
Council Pro Tempore Jeanne Maschari	P	<i>(EA – excused absences)</i>	

Councilmember Koscho moved to approve the absence of Councilmember Siesky due to work. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky **Absent** Troike x Motion carried.

APPROVAL OF AGENDA December 8, 2025

Councilmember Koscho moved to approve the agenda as presented. Councilmember Sangiacomo seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky **EX** Troike x Motion carried.

APPROVAL OF MINUTES November 24, 2025

Councilmember Maschari moved to approve the minutes as presented/amended. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky **EX** Troike x Motion carried.

VISITORS

Mark Leshinki 592 S Lake St
CDE Penny Becker

MAYOR

Tree Lighting – Thank You

A big thank you to our CDE Director, Penny, for spearheading the Annual Tree Lighting event, and to everyone who contributed to its success. The positive feedback has been tremendous, and we’re excited to keep moving forward with fresh, innovative ideas.

Year-end Review

A heartfelt thank you to all council members—both those continuing their service and those completing their term—for an outstanding year. Your dedication and commitment to our village truly make a difference, and I’m grateful for the opportunity to work together to accomplish so much.

A special thank you as well to our staff and facility workers for your hard work behind the scenes, keeping everything running smoothly. Our community is better because of your efforts, and we couldn’t do it without you.

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As we look ahead, please note that the new council orientation will be held on the 15th at 6:00 p.m.

FISCAL OFFICER

Payment Listing
Presented to council.

Financial Reports

The following December Financial Reports were presented to council: Revenue Summary, Fund Summary, Appropriation Summary.

November Mayor's Court Financials

<u>Gross Receipts</u>	<u>Ohio Reparations</u>	<u>City of Oberlin</u>	<u>Total net Receipts to SA</u>	<u>Computer Fund Clerk</u>	<u>Computer Fund Court</u>	<u>General Fund</u>
\$6,002.00	\$1,387.50	\$55.50	\$4,559.00	\$111.00	\$370.00	\$4,078.00

RECORDS CLERK

November Construction Report

B/Z	ADDRESS	DESCRIPTION	B/Z	ADDRESS	DESCRIPTION
B	220 Charles	Windows	B	5905 Russia	Re-roof, siding
B	667 S Lake	Siding, windows, doors	B	103 Annis	Re-roof
B	889 S Lake	Electrical	Z	1721 Pyle/SA	New home
B	114 Maple	Windows	Z	675 S Lake	Concrete
B/Z	110 N Lake	Carport			

Maternity Home Agreement

Councilmember Sangiacomo moved to approve the Maternity Home Agreement as presented. Councilmember Jeffers seconded the motion.

Discussion: Councilmember Maschari asked if there were any changes. The records clerk verified that there were no changes to the agreement and that the Safety Plan was a separate approval.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky **EX** Troike x Motion carried.

Public Hearing

Councilmember Koscho moved to have a second public hearing regarding annexation and conforming of boundaries. Councilmember Jeffers seconded the motion.

Discussion: The meeting will be held on 12th of January, 2026 at 6:30 p.m.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky **EX** Troike x Motion carried.

UTILITY ADMINISTRATOR

Water

Consumption Report

Presented to council.

Water Main Break

Appreciation was expressed to Diggers of Ohio for their swift response and exceptional service.

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Service

Snow Plowing

Important Reminders for Residents:

- Do not tailgate snowplow drivers.** They have limited visibility, and sudden stops could cause serious accidents.
- Do not push snow into the roadway.** This is a violation and may result in a citation.
- If clearing your driveway at night, wear high-visibility clothing** so plow drivers can see you.
- Keep trash cans off the road.** Plows clear from white line to white line. Remove empty cans promptly. *(Per ordinance: cans may be placed at noon the day before pickup and must be removed by noon the day after.)*

COMMITTEE

CEC

The Annual Tree Lighting was a dazzling celebration that united the community and spread holiday cheer. A highlight of the evening was Santa's arrival on a fire truck, bringing joy to every child he met. The committee extends sincere thanks to all the volunteers whose efforts made this event a wonderful success.

ORDINANCE

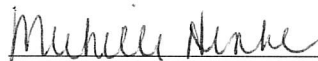
Ordinance No. 1851-25 *(Emergency Reading)* An ordinance creating the position of Public Works Operator and declaring an emergency.

Councilmember Troike moved to approve Ordinance 1851-25 as an emergency. Councilmember Jeffers seconded the motion.

Jeffers Koscho Maschari Sangiacomo Siesky **EX** Troike Motion carried.

ADJOURNMENT Time 7:13 p.m.

Respectfully submitted,



Fiscal Officer Michelle Henke



Mayor Scott Jones