

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR COUNCIL
September 22, 2025

CALL TO ORDER

The council meeting was called to order by Mayor Jones at 7:00 p.m., commencing with the recitation of the Lord's Prayer followed by the Pledge Allegiance.

LORD'S PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Michael Sangiacomo	P	Law Director Matthew Mishak	P
Councilmember Becky Siesky	EA	Utility Admin. David Valentine	P
Councilmember David Troike	P	<i>(EA – excused absences)</i>	
Council Pro Tempore Jeanne Maschari	P		

Councilmember Troike moved to excuse Councilmember Siesky due to personal concerns. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky **Absent** Troike x Motion carried.

APPROVAL OF AGENDA September 22, 2025

Councilmember Troike moved to approve the agenda as presented/amended. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky **EA** Troike x Motion carried.

APPROVAL OF MINUTES September 8, 2025

Councilmember Maschari moved to approve the minutes as presented. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky **EA** Troike x Motion carried.

VISITORS

CED Chair Penny Becker

Mark Leshinski 592 S. Lake St. - expressed appreciation to the Police Department for their involvement in the joint Safety Committee and Resident meeting, which addressed concerns affecting the west end of town.

SAFD Chief Aaron Grimm, Captain Kyle Kudela & Alana, Audrey Baumann, Alex Bible, Thomas Campana, Crystal Poe, Christian Ramos

MAYOR

SAFD Swearing-In

Captain Kyle Kudela

Firefighters: Audrey Baumann, Alex Bible, Thomas Campana, Crystal Poe, Christian Ramos

Halloween Fest

October 25th, encourage volunteers to step forward. Contact CED Chair Penny Becker for further information at SACommEconDev@southamherst.org

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Drone

A proposal was made to consider a future purchase of a drone for the Village. The drone would support infrastructure inspections, storm damage assessments, project planning, event documentation, marketing, and grant applications. It is expected to improve operational efficiency, reduce external service costs, and provide long-term benefits through modern technology. Items to consider are training, insurance, cost.

FISCAL OFFICER

Payment Listing 9/5-9/17/25

Presented to council.

Financial Reports

The following September Financial Reports were presented to council: Revenue Summary, Fund Summary, Appropriation Summary.

August Mayor's Court

<u>Gross Receipts</u>	<u>Ohio Reparations</u>	<u>City of Oberlin</u>	<u>Total net Receipts to SA</u>	<u>Computer Fund Clerk</u>	<u>Computer Fund Court</u>	<u>General Fund</u>
<u>\$4,955.00</u>	<u>\$892.50</u>	<u>\$34.50</u>	<u>\$4,028.00</u>	<u>\$260.00</u>	<u>\$79.00</u>	<u>\$3,689.00</u>

August Bank Reconciliation

Completed and ready for signatures.

RECORDS CLERK

Free Smoke Detectors

Are available to residents through the local chapter of the American Red Cross. Call 1-419-422-9322 to request a free home safety visit and smoke alarm installation.

QPR Suicide Prevention Training

The Lorain County Board of Mental Health, Addiction & Recovery is providing a free QPR (Question, Persuade, Refer) Suicide Prevention Training to the community on Monday September 29th at 7 p.m. Registration will be limited to 35 so please refer to the village website announcement for the registration link/QR code.

UTILITY ADMINISTRATOR

Utility Clerk Trainee

Brittany Ramirez recently started as the Utility Clerk Trainee. Ms. Ramirez grew up in Lorain and graduated from Amherst High School, holds a bachelor's degree in business management from Malone. Brittany enjoys being creative and resourceful, which helps with enjoying new adventures in the outdoors.

Street/Service

Truck

After September 30th the Chevy 3500 will be in service after receiving light bar, plow and decals.

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COMMITTEES

Safety

Productive meeting between residents and the police department to discuss concerns at the west end of town was held on September 17th.

ORDINANCE

Ordinance No. 1845-25 (Final Reading) An ordinance repealing existing South Amherst Codified Ordinance Chapter 909.02 Tree Maintenance and enacting new South Amherst Codified Ordinance Chapter 909.02 Tree Maintenance
Councilmember Koscho moved to approve Ordinance No. 1845-25. Councilmember Jeffers seconded the motion.

Discussion: Councilmember Troike received clarification that residents could dispose of trees in the R-O-W.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky EA Troike x Motion carried.

Ordinance No. 1846-25 (Emergency) An ordinance creating the position of Utility Clerk Trainee and fixing the rate of compensation and declaring an emergency.
Councilmember Troike moved to approve and pass as an emergency Ordinance No.766-25.
Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky EA Troike x Motion carried.

Ordinance No. 1847-25 (First Reading) An ordinance creating the position of Assistant Fiscal Officer and fixing the rate of compensation and declaring an emergency.

RESOLUTION

Resolution No. 766-25 (Emergency Reading) Memorandum of Understanding CodeRED Notification System

Councilmember Maschari moved to approve and pass as an emergency Ordinance No.766-25.
Councilmember Jeffers seconded the motion.

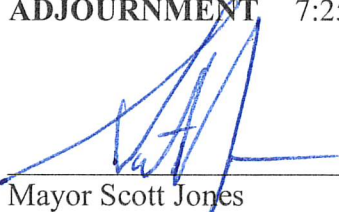
Jeffers x Koscho x Maschari x Sangiacomo x Siesky EA Troike x Motion carried.

Resolution No. 767-25 (Emergency Reading) Amend Resolution No. 719-23 Agreement to provide Emergency Medical/Rescue and Fire Service to Brownhelm Twp.1/1/24-12/31/26 with Equipment Addendum and declaring an emergency.

Councilmember Koscho moved to approve and pass as an emergency Resolution No.767-25.
Councilmember Maschari seconded the motion.

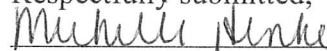
Jeffers x Koscho x Maschari x Sangiacomo x Siesky EA Troike x Motion carried.

ADJOURNMENT 7:25 p.m.



Mayor Scott Jones

Respectfully submitted,



Fiscal Officer Michelle Henke