

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR COUNCIL
September 8, 2025

CALL TO ORDER

The council meeting was called to order by Mayor Jones at 7:00 p.m., commencing with the recitation of the Lord's Prayer followed by the Pledge Allegiance.

LORD'S PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Michael Sangiacomo (arrived 7:40)	P	Law Director Matthew Mishak	EA
Councilmember Becky Siesky (arrived 7:23)	P	Utility Admin. David Valentine	P
Councilmember David Troike	P	(EA – excused absences)	
Council Pro Tempore Jeanne Maschari	P		

Councilmember Troike moved to excuse Councilmember Siesky due to personal concerns. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo Absent Siesky Absent Troike x Motion carried.

APPROVAL OF AGENDA September 8, 2025 *Amendments: SAPD Crown Vic disposal option, SAFD Seat-time presentation*

Councilmember Koscho moved to approve the agenda as presented/amended. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo Absent Siesky EA Troike x Motion carried.

APPROVAL OF MINUTES August 25, 2025

Councilmember Maschari moved to approve the minutes as presented. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo Absent Siesky EA Troike x Motion carried.

VISITORS

Chirs Jeffers 230 Oakdale Dr.
SAFD Chief Aaron Grimm

Police Presence

Terra Smith 256 W. Main St. I'm here to express concern about public safety and the need for increased police presence. Many of us have noticed more speeding, impaired driving, suspicious activity, and even attempted thefts. I've personally seen signs of drug use and alcohol litter in yards while mowing. South Amherst has always felt safe, but lately, it seems like that's changing—mostly due to people coming in from outside the village. Just last Friday at 11 p.m., I heard gunshots, and my security camera confirmed it was close. We want to keep our community safe. I understand full-time officers are expensive, but maybe revenue from traffic cameras could help fund a part-time officer or increased patrols from the county sheriff. Lastly, I'd like to ask what is the village's noise ordinance, especially regarding loud motorcycles.

Bonnie McQuaid 106 Wallu Dr. A long-term resident of 41 years expressed growing concern over increased disturbances in the vicinity of local bars. Historically, noise and activity levels were manageable; however, over the past year, there has been a noticeable escalation in

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disruptive behavior, which may be attributed to a lack of visible police presence. Specific issues cited include excessive late-night noise, reckless driving evidenced by skid marks, and reports of individuals loitering or engaging in activity after legal closing hours. The resident also referenced secondhand reports of drug activity and a homeless individual residing behind the establishments, though these claims were not personally verified. A request was made for improved lighting in the adjacent park to enhance safety. The resident emphasized the need for proactive measures to deter unlawful behavior. Despite a strong attachment to the community, the resident now feels compelled to take precautions such as installing window coverings due to safety concerns. The overarching request was for increased courtesy and enforcement to preserve the integrity and safety of the neighborhood.

Helen Elosch & Edmund Elosch 101 White Birch Way – A resident of 37 years expressed concern over increased noise, suspected drug activity, and lack of police presence near local bars and the community park. While the area was once quiet and family-friendly, recent years have seen disruptive behavior including late-night engine noise, fireworks, and possible gunfire. The resident emphasized deteriorating safety, citing fear of being alone in parts of their home and the absence of regular patrols. Additional concerns included malfunctioning streetlights and the impact of reduced security on community well-being. A call was made for action to restore safety and preserve the neighborhood's character.

Gen Busik 529 W. Main St. Resident reported ongoing safety concerns related to late-night activity at local bars, including suspected drug transactions, loitering, and noise disturbances. The resident stated they have submitted photographic evidence of bars operating past legal hours and have made multiple reports to law enforcement and regulatory agencies with no response. Additional concerns included delayed police response times, erratic behavior from individuals frequenting the area, and a general decline in neighborhood safety. The resident emphasized feeling unsafe in their own home and urged the council to take action.

Other

Mark Leshinski 592 S. Lake St. Resident reported a lack of response after calling to report an incident and expressed concern over delayed police communication and patrol visibility. Additional safety concerns included late-night noise from off-road vehicles and street racing. The resident also addressed the proposed replacement of a municipal vehicle, suggesting council obtain repair cost estimates and review mileage and engine hours.

Jeri Leigh Siss 107 White Birch Way A certified QPR (Question, Persuade, Refer) suicide prevention trainer addressed council in recognition of National Suicide Prevention Awareness Month. The speaker shared alarming statistics regarding suicide rates in Ohio and emphasized the impact on all age groups, particularly youth and working adults. In partnership with the Mental Health, Addiction and Recovery Services (MHARS) Board of Lorain County, the speaker offered to provide free QPR training to residents and community organizations. Council was asked to consider scheduling a session to promote awareness and prevention efforts within the community

Xavier Hill 306 Elm St. A resident inquired about efforts to attract new small businesses to the village. The mayor responded that while the village continues to support existing local businesses, the absence of a sewer system remains a significant barrier to new business development.

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MAYOR

Proclamation - Chris Jeffers

Mayor Jones commended Chirs Jeffers for his contributions in revising the fire department's Standard Operating Procedures.

Miranda Ward Dedication

Mayor Jones acknowledged Councilmembers Maschari, Kosho and Siesky for their collaborative efforts in organizing a remarkable ceremony in memory of Miranda Ward.

AI discussion

Council was reminded of the previously adopted AI privacy policy. A proposal was introduced to explore the use of an AI-powered phone bot to improve resident communication and reporting, particularly for after-hours concerns. The system would provide ordinance information and collect reports for follow-up. Further discussion is anticipated with the law director at a future meeting.

FISCAL OFFICER

Payment Listing 8/22-9/4/25

Presented to council.

Financial Reports

The following September Financial Reports were presented to council: Revenue Summary, Fund Summary, Appropriation Summary.

July Bank Reconciliation

Has been completed and ready for signatures.

PEP Recommendations

PEP is Public Entities Pool the Village's insurance provider. In the meeting packet was a list of their recommendations for site inspections, training/remedy recommendations (Exhibit A).

Capital Purchase Approval SAPD

Approval of departmental weapons. Recommended Defender Red Dot – we could not secure a quote at the time because there was no guarantee the part could be delivered, it is available now.

Councilmember Maschari moved to approve the capital purchase of departmental weapons for the SAPD. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo **Absent** Siesky x Troike x Motion carried.

SAPD Old Crown Vic

Councilmember Maschari moved to approve the disposal of the SAPD 2011 Crown Vic.

Councilmember Siesky seconded the motion.

Discussion: The car had been deemed unfit for public use in October of 2023. The SAPD had been using it for parts and have used all applicable parts for the remaining Crown Vic.

Jeffers x Koscho x Maschari x Sangiacomo **Absent** Siesky x Troike x Motion carried.

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RECORDS CLERK

August Construction Report

B/Z	ADDRESS	DESCRIPTION	B/Z	ADDRESS	DESCRIPTION
B	200 Annis	New Home	B	5802 Russia	Siding
B	200 Annis	Pole Barn	Z	121 E Main	Sign, Parking Lot
B	405 Annis	Re-roof	Z	360 Annis	Concrete
B	118 Annis	Siding	Z	323 N Lake	Parking Lot
B	101 Vivian	Re-roof	Z	244 W Main	Shed
B	586 S Lake	Re-roof	Z	5807 Russia	Fence
B	889 S Lake	Covered deck	Z	590 S Lake	Concrete

Parcel Survey

Tabled until second estimate has been received.

Planning Commission

Meeting Monday, September 15 @ 7 p.m.

UTILITY ADMINISTRATOR

Water

Water break

Maroy Dr. issue has been solved. The administrator recommended that residents call ASAP if there is a problem no matter the time, so that issues can be addressed.

Shut offs

Consumption Report

Presented to council.

Storm

Line repair

The line in the farm field west of the cemetery has been fixed and flowing properly.

Street/Service

Truck

The administrator reported that the 2011 F-250 requires approximately \$5,000 in repairs, including shocks, tie rods, cross member bar, transmission mount and pan, wiring harness, spark plugs, and body work. Even with these repairs, the vehicle is expected to have only one additional year if that, of snow plowing capability.

SAFD Chief Grimm requested that the 2011 F-250 be transferred to the department as used as a general utility vehicle for various activities such as hose testing, carrying emergency signs and cones.

Councilmember Troike moved to have the F250 repurposed for the use of the SAFD.

Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

The administrator researched various trucks and recommended the 2026 Silverado 3500 from Valley Chevrolet, plus trading in the 2011 Crown Vic. The vehicle information was presented to

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council. The cost of the truck would be subsidized 75% from the service and 25% from the water department budgets.

Councilmember Maschari moved to purchase a 2026 Silverado 3500 from Valley Chevrolet. Councilmember Kosho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Fire

August Calls

Fire	EMS	MVA	Mutual	Other
1	23	0	0	9

Police

Blotter 8/1-9/4

Traffic Citations (Aug 1-Sept 4) Total 71: 55 Speeding, 2 Stop Sign and 1 Expired License.

Reports Taken:

Suspicious Vehicle, South Lake Street- vehicle driven by Amazon looking for address.
Misuse of Credit Card, Annis Road – Outside jurisdiction advised of proper notifications .
Juvenile (4)Trespass Buckeye - advised of posting signage as well as cameras.

The department has officially received authorization from the state to continue operating as a Mobile Data Terminal Law Enforcement Agency. This milestone follows the successful completion of a rigorous and comprehensive audit conducted over several months, in close collaboration with Lorain County 911.

As part of compliance with state requirements, the department will be implementing updated computer login procedures. These changes are designed to enhance the safety and security of our officers and ensure the protection of all classified information accessed through the LEADS portal.

Applicant screening is ongoing, and it has been discovered that some individuals lack valid OPOTA certification. The vetting process remains active and thorough.

Officers working during school bus stop times are asked to stay vigilant and give special attention during their patrols.

COMMITTEES

Building & Grounds

Fire Department (Councilmember Troike presented.)

The committee had previously met with the Chief and Assistant Chief recommending that the meeting room floor be redone and that the lentil plate repair can be delayed. The department will reconfigure equipment placement in order to properly fit trucks in the bays.

Councilmember Troike moved to have the SAFD meeting room floor redone at an amount not to exceed \$12,750.00. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

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Councilmember Troike moved for the fiscal officer to transfer \$5000.00 from Mayor's budget to Capital Outlay. Councilmember Jeffers seconded the motion.

Discussion: Transfer of the \$5000.00 will cover the remainder of the fire department floor and reprogramming of the fire radios.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Community Economic Development

Halloween

- Seeking resident participation for those who live on the Village's perimeter roads who would like to participate in Trick-or-Treating along Main St.
- Seeking council participation to decorate the inside of village hall.
- Halloween Coloring pictures to be displayed at village hall and possibly around town. Prizes donated by Sandstone Church.
- Electrical Accents is donating @250.00 for the Halloween and Christmas House Decorating Contest.

ORDINANCE

Ordinance No. 1845-25 (Second Reading) Repeal & Enact New 909.02 Tree Maintenance

RESOLUTION

Resolution No. 765-25 (First Reading) Law Director Agreement

MISCELLANEOUS

Bus Safety

Councilmembers Maschari and Jeffers along with the Service Department researched and discussed various options to residents concerns regarding school bus safety. SAFE STOPS (Exhibit B).

Councilmember Troike moved to involve Ohio State Patrol to follow buses. Councilmember Sangiacomo seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Councilmember Maschari moved to approve \$280.00 for 20 signs promoting school bus safety. Jeffers seconded.

Discussion: Councilmember Jeffers had the law director review 2 letters that would be disbursed among residents of Maroy, Thomson and Oakdale.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

SAFD Seat-time (Councilmember Jeffers presented.)

Seat-time refers to the hours firefighters spend in classroom-based training, such as the Firefighter I course, during which they are compensated at their standard hourly wage. Chief Grimm emphasized the importance of retaining current staff rather than continuing to hire new firefighters, stating that retention is the top priority at this time. Currently, there are three firefighters enrolled in the Firefighter II class and four in the EMR class, with a combined training cost of \$6,400.00. The Chief noted that while it is uncommon to have this many personnel in training simultaneously, the recent turnover has made it necessary to expedite training for new hires. The Chief stated that beginning next year, firefighters seeking advanced training will be required to apply for reimbursement scholarships, as funding will be limited. Only a select number of applicants will be approved annually based on available resources.

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Councilmember Maschari moved to approve “seat-time pay” for the firefighters who are currently enrolled in training, at their individual payrates and to include a claw-back agreement stating that they must be employed by the SAFD for 2 consecutive years following the completed training. Councilmember Koscho seconded the motion.

Discussion: Fiscal officer will discuss a claw-back agreement with the law director that stipulates the employee must remain with the Village for 2 years after the training.

Jeffers Koscho Maschari Sangiacomo Siesky Troike Motion carried.

Councilmember Maschari moved to approve for the 2026 SAFD budget \$5000.00 designated for Education Scholarship. Councilmember Jeffers seconded the motion.

Jeffers Koscho Maschari Sangiacomo Siesky Troike Motion carried.

EXECUTIVE SESSION

ORC Personnel; 121.22 (G)(1); 121.22 (G)(6) Security

Councilmember Jeffers moved to enter Executive Session at 8:39 p.m. to consider personnel issues in accordance with ORC 121.22 (G)(1) and security arrangements in accordance with ORC 121.22 (G)(6) at 8:13 p.m. Councilmember Siesky seconded the motion.

Jeffers Koscho Maschari Sangiacomo Siesky Troike Motion carried.

Return to regular session at 9:28 p.m.

Councilmember Maschari moved to approve the Suicide Prevention QRP Training. Councilmember Koscho seconded the motion.

Discussion: The records clerk will coordinate the day and time with Ms. Siss for the training.

Jeffers Koscho Maschari Sangiacomo Siesky Troike Motion carried.

ADJOURNMENT 9:29 p.m.

Respectfully submitted,

Fiscal Officer Michelle Henke

Mayor Scott Jones

Payment Listing

UAN v2025.2

9/5/2025 to 9/18/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
680-2025	09/08/2025	09/03/2025	CH	Ohio Edison	\$19.13	O
681-2025	09/08/2025	09/03/2025	CH	Ohio Edison	\$1,639.96	O
683-2025	09/12/2025	09/08/2025	EP	Penny R K Becker	\$13.13	O
684-2025	09/12/2025	09/08/2025	EP	Laurie J Beran	\$911.89	O
685-2025	09/12/2025	09/08/2025	EP	Dennis M Hevener	\$1,062.88	O
686-2025	09/12/2025	09/08/2025	EP	Wendy Kolmorgen	\$688.06	O
687-2025	09/12/2025	09/08/2025	EP	David J Leshinski	\$120.08	O
688-2025	09/12/2025	09/08/2025	EP	Alexandra Tuggle	\$177.08	O
689-2025	09/12/2025	09/08/2025	EP	David A Valentine Jr	\$1,667.12	O
690-2025	09/12/2025	09/08/2025	EP	Jed Willis	\$468.58	O
696-2025	09/14/2025	09/14/2025	EW	AFLAC	\$85.14	O
697-2025	09/14/2025	09/14/2025	EW	Ohio Public Employees Deferred Comp	\$330.00	O
698-2025	09/14/2025	09/14/2025	EW	EFTPS	\$6,193.60	O
699-2025	09/14/2025	09/14/2025	EW	Ohio Dept of Taxtion	\$1,113.77	O
700-2025	09/14/2025	09/14/2025	EW	Ohio School District Income Tax	\$20.22	O
701-2025	09/14/2025	09/14/2025	EW	REGIONAL INCOME TAX AGENCY	\$608.44	O
702-2025	09/17/2025	09/17/2025	CH	First National Bank Of Omaha	\$88.87	O
703-2025	09/17/2025	09/17/2025	CH	First National Bank Of Omaha	\$578.99	O
704-2025	09/17/2025	09/17/2025	CH	First National Bank Of Omaha	\$551.10	O
705-2025	09/18/2025	09/17/2025	EW	Ohio Public Employees Retirement System	\$6,903.29	O
10621	09/12/2025	09/08/2025	PR	Natalie lafolla	\$149.58	O
10622	09/08/2025	09/08/2025	AW	Buckeye Community Bank	\$1,103.93	O
10623	09/08/2025	09/08/2025	AW	Judco, Inc	\$25.75	O
10624	09/08/2025	09/08/2025	AW	Data Mail, Inc	\$552.88	O
10625	09/08/2025	09/08/2025	AW	Sedgwick Claims Management Services, Inc	\$561.00	O
10626	09/08/2025	09/08/2025	AW	P & J Sanitation	\$245.00	O
10627	09/08/2025	09/08/2025	AW	LEAF	\$105.00	O
10628	09/08/2025	09/08/2025	AW	Treasurer State of Ohio	\$36.35	O
10629	09/08/2025	09/08/2025	AW	Thomas K Horseman	\$3,089.75	O
10630	09/08/2025	09/08/2025	AW	Matthew A. Mishak	\$216.00	O
10631	09/08/2025	09/08/2025	AW	Atlantic Emergency Solutions	\$285.19	O
10632	09/08/2025	09/08/2025	AW	Scruples Cleaning Service	\$200.00	O
10633	09/08/2025	09/08/2025	AW	Lockes Go Green	\$3,796.63	O
10634	09/08/2025	09/08/2025	AW	Eastwood Environmental, Inc	\$2,601.00	O
10635	09/08/2025	09/08/2025	AW	Bob's Tree Service	\$500.00	O
10636	09/08/2025	09/08/2025	AW	Vance Outdoors, Inc	\$4,290.00	O
10637	09/08/2025	09/08/2025	AW	Hart Asphalt, Inc	\$50,905.00	O
10638	09/08/2025	09/08/2025	AW	Hart Asphalt, Inc	\$61,500.00	O
10639	09/08/2025	09/08/2025	AW	Diggers of Ohio LLC	\$7,054.00	O
10640	09/08/2025	09/08/2025	AW	Sunrise Cooperative	\$946.86	O
10641	09/10/2025	09/10/2025	AW	Valley Chevrolet, Inc	\$49,898.00	V
10641	09/10/2025	09/10/2025	AW	Valley Chevrolet, Inc	-\$49,898.00	V
10642	09/10/2025	09/10/2025	AW	Valley Chevrolet, Inc	\$49,898.00	O
10643	09/14/2025	09/14/2025	WH	LORAIN DEPARTMENT OF TAXATION	\$93.60	O
10644	09/14/2025	09/14/2025	WH	Lorain County Commissioners	\$200.68	O
10645	09/14/2025	09/14/2025	AW	Lorain County Commissioners	\$1,500.00	O

Payment Listing

UAN v2025.2

9/5/2025 to 9/18/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
10646	09/17/2025	09/17/2025	AW	SQP Print Center	\$280.00	O
Total Payments:					\$213,377.53	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$213,377.53	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Fund Summary

September 2025

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	\$1,227,333.40	\$19,696.70	\$726,255.64	\$37,689.61	\$675,689.27	\$1,209,340.49	\$75,637.81	\$1,133,702.68
2011	Street Construction, Maint. and Repair	\$264,844.20	\$0.00	\$128,029.53	\$153,003.43	\$230,625.38	\$111,840.77	\$25,251.85	\$86,588.92
2021	State Highway	\$55,258.46	\$0.00	\$7,438.22	\$0.00	\$4,943.72	\$55,258.46	\$0.00	\$55,258.46
2031	Cemetery-Operating Funds	\$110,077.52	\$3,468.50	\$45,374.27	\$5,212.96	\$58,794.78	\$108,333.06	\$29,210.88	\$79,122.18
2032	Cemetery-Perpetual Funds	\$80,067.65	\$1,486.50	\$12,100.30	\$0.00	\$0.00	\$81,554.15	\$20,000.00	\$61,554.15
2041	Recreation	\$3,089.36	\$0.00	\$0.00	\$0.00	\$0.00	\$3,089.36	\$0.00	\$3,089.36
2061	2022 Building Demo & Revitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2091	Law Enforcement Trust	\$10,379.76	\$0.00	\$2,398.08	\$0.00	\$2,000.00	\$10,379.76	\$0.00	\$10,379.76
2092	Indigent Alcohol Fund	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00
2151	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2152	American Rescue Plan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2291	Underground Storage Tank	\$13,337.65	\$0.00	\$0.00	\$0.00	\$13,856.42	\$0.00	\$0.00	\$0.00
2901	Fire Levy	\$94,595.55	\$0.00	\$45,696.66	\$0.00	\$36,634.25	\$94,595.55	\$0.00	\$94,595.55
2902	Law Enforcement Technology	\$7,262.32	\$0.00	\$0.00	\$0.00	\$0.00	\$7,262.32	\$0.00	\$7,262.32
2903	Computer Fund Mayor's Court	\$4,727.83	\$79.00	\$1,463.00	\$17.50	\$612.45	\$4,789.33	\$4,567.10	\$21,935.52
2904	Computer Fund CLERK Mayor's Court	\$21,695.95	\$260.00	\$4,891.00	\$0.00	\$221.43	\$21,955.95	\$20.43	\$21,935.52
4901	Capital Projects	\$6,889.22	\$0.00	\$50,000.00	\$0.00	\$48,589.72	\$6,889.22	\$0.00	\$6,889.22
4902	Russia Rd Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4904	Leonard St Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Annis Road North Capital Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Annis Road North Phase II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	FEMA Other Capital Projects	\$0.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.76	\$0.00	\$0.76
4951	Cemetery Endowment Permanent	\$5,767.06	\$0.00	\$154.27	\$0.00	\$0.00	\$5,767.06	\$0.00	\$5,767.06
5101	Water Operating	\$386,526.26	\$25,719.22	\$393,766.34	\$22,468.86	\$339,333.76	\$389,776.62	\$37,513.29	\$352,263.33
5102	Water Improvement	\$240,379.64	\$7,046.57	\$137,703.50	\$0.00	\$105,201.72	\$247,426.21	\$4,485.86	\$242,940.35
5103	Water Security Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5781	Water Security Deposits	\$22,150.00	\$100.00	\$6,050.00	\$0.00	\$300.00	\$22,250.00	\$1,900.00	\$20,350.00
5901	Storm Water Management	\$93,824.83	\$0.00	\$27,017.67	\$348.83	\$24,311.38	\$93,476.00	\$1,031.58	\$92,444.42
9101	Unclaimed Monies	\$4,916.34	\$0.00	\$0.00	\$0.00	\$0.00	\$4,916.34	\$0.00	\$4,916.34
9901	Prepaid Opening & Closing, Cemetery	\$28,581.50	\$0.00	\$0.00	\$0.00	\$1,560.00	\$28,581.50	\$0.00	\$28,581.50
9902	Mayor's Court	\$4,955.00	\$0.00	\$65,810.00	\$4,955.00	\$92,030.00	\$0.00	\$0.00	\$0.00
9976	Prepaid Opening & Closing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$2,686,835.26	\$57,856.49	\$1,674,148.48	\$223,696.19	\$1,639,604.28	\$2,520,995.56	\$195,273.93	\$2,325,721.63

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY

Fund Summary

September 2025

9/17/2025 3:07:34 PM
UAN V2025.2

Last reconciled to bank: 07/31/2025 – Total other adjusting factors: \$1,200.14

Revenue Summary

September 2025

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
1000 General					
Property and Other Local Taxes	\$433,909.00	\$0.00	\$439,413.58	\$5,504.58	101.269%
State Shared Taxes and Permits	\$79,000.00	\$6,881.56	\$78,227.32	(\$772.68)	99.022%
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Intergovernmental	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.000%
Charges for Services	\$77,343.28	\$8,562.54	\$57,736.61	(\$19,606.67)	74.650%
Fines, Licenses and Permits	\$68,300.00	\$4,202.60	\$102,838.49	\$34,538.49	150.569%
Earnings on Investments	\$6,000.00	\$0.00	\$41,887.30	\$35,887.30	698.122%
Miscellaneous	\$5,000.00	\$50.00	\$5,152.34	\$152.34	103.047%
Other Financing Sources					
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 1000 General	\$669,552.28	\$19,696.70	\$726,255.64	\$56,703.36	
2011 Street Construction, Maint. and Repair					
Property and Other Local Taxes	\$6,000.00	\$0.00	\$6,878.07	\$878.07	114.635%
State Shared Taxes and Permits	\$79,500.00	\$0.00	\$71,645.26	(\$7,854.74)	90.120%
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Earnings on Investments	\$1,000.00	\$0.00	\$3,326.59	\$2,326.59	332.659%
Miscellaneous	\$800.00	\$0.00	\$4,974.61	\$4,174.61	621.826%
Other Financing Sources					
Transfers - In	\$40,905.00	\$0.00	\$40,905.00	\$0.00	100.000%
Sale of Fixed Assets	\$0.00	\$0.00	\$300.00	\$300.00	0.000%
Total Other Financing Sources	\$40,905.00	\$0.00	\$41,205.00	\$300.00	
Total 2011 Street Construction, Maint. and Repair	\$128,205.00	\$0.00	\$128,029.53	(\$175.47)	
2021 State Highway					
Property and Other Local Taxes	\$500.00	\$0.00	\$557.67	\$57.67	111.534%
State Shared Taxes and Permits	\$6,700.00	\$0.00	\$5,809.07	(\$890.93)	86.703%
Earnings on Investments	\$100.00	\$0.00	\$1,071.48	\$971.48	1071.480%

Report reflects selected information.

Revenue Summary

September 2025

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Total 2021 State Highway	\$7,300.00	\$0.00	\$7,438.22	\$138.22	
2031 Cemetery-Operating Funds					
Property and Other Local Taxes	\$10,200.00	\$0.00	\$10,656.07	\$456.07	104.471%
State Shared Taxes and Permits	\$0.00	\$0.00	\$821.50	\$821.50	0.000%
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Charges for Services	\$56,400.00	\$3,468.50	\$33,896.70	(\$22,503.30)	60.101%
Miscellaneous	\$500.00	\$0.00	\$0.00	(\$500.00)	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2031 Cemetery-Operating Funds	\$67,100.00	\$3,468.50	\$45,374.27	(\$21,725.73)	
2032 Cemetery-Perpetual Funds					
Charges for Services	\$14,085.00	\$1,486.50	\$12,100.30	(\$1,984.70)	85.909%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2032 Cemetery-Perpetual Funds	\$14,085.00	\$1,486.50	\$12,100.30	(\$1,984.70)	
2041 Recreation					
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 2041 Recreation	\$0.00	\$0.00	\$0.00	\$0.00	
2091 Law Enforcement Trust					
Intergovernmental	\$0.00	\$0.00	\$2,398.08	\$2,398.08	0.000%
Total 2091 Law Enforcement Trust	\$0.00	\$0.00	\$2,398.08	\$2,398.08	
2092 Indigent Alcohol Fund					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

Revenue Summary

September 2025

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Total 2092 Indigent Alcohol Fund	\$0.00	\$0.00	\$0.00	\$0.00	
2152 American Rescue Plan					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 2152 American Rescue Plan	\$0.00	\$0.00	\$0.00	\$0.00	
2291 Underground Storage Tank					
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 2291 Underground Storage Tank	\$0.00	\$0.00	\$0.00	\$0.00	
2901 Fire Levy					
Property and Other Local Taxes	\$46,000.00	\$0.00	\$45,696.66	(\$303.34)	99.341%
Total 2901 Fire Levy	\$46,000.00	\$0.00	\$45,696.66	(\$303.34)	
2903 Computer Fund Mayor's Court					
Fines, Licenses and Permits	\$1,000.00	\$79.00	\$1,463.00	\$463.00	146.300%
Total 2903 Computer Fund Mayor's Court	\$1,000.00	\$79.00	\$1,463.00	\$463.00	
2904 Computer Fund CLERK Mayor's Court					
Fines, Licenses and Permits	\$3,000.00	\$260.00	\$4,891.00	\$1,891.00	163.033%
Total 2904 Computer Fund CLERK Mayor's Court	\$3,000.00	\$260.00	\$4,891.00	\$1,891.00	
4901 Capital Projects					
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources					
Transfers - In	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.000%
Total Other Financing Sources	\$50,000.00	\$0.00	\$50,000.00	\$0.00	
Total 4901 Capital Projects	\$50,000.00	\$0.00	\$50,000.00	\$0.00	
4903 Park Capital Projects					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources					

Report reflects selected information.

Revenue Summary

September 2025

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	
4907 FEMA Other Capital Projects					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4907 FEMA Other Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	
4951 Cemetery Endowment Permanent					
Earnings on Investments	\$100.00	\$0.00	\$154.27	\$54.27	154.270%
Total 4951 Cemetery Endowment Permanent	\$100.00	\$0.00	\$154.27	\$54.27	
5101 Water Operating					
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Charges for Services	\$430,250.00	\$25,719.22	\$393,766.34	(\$36,483.66)	91.520%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 5101 Water Operating	\$430,250.00	\$25,719.22	\$393,766.34	(\$36,483.66)	
5102 Water Improvement					
Charges for Services	\$162,000.00	\$7,046.57	\$137,703.50	(\$24,296.50)	85.002%
Miscellaneous					
Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

Revenue Summary

September 2025

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 5102 Water Improvement	\$162,000.00	\$7,046.57	\$137,703.50	(\$24,296.50)	
5781 Water Security Deposits					
Charges for Services	\$1,700.00	\$100.00	\$6,050.00	\$4,350.00	355.882%
Total 5781 Water Security Deposits	\$1,700.00	\$100.00	\$6,050.00	\$4,350.00	
5901 Storm Water Management					
Special Assessments	\$36,000.00	\$0.00	\$24,967.67	(\$11,032.33)	69.355%
Charges for Services	\$1,000.00	\$0.00	\$2,050.00	\$1,050.00	205.000%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 5901 Storm Water Management	\$37,000.00	\$0.00	\$27,017.67	(\$9,982.33)	
9101 Unclaimed Monies					
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 9101 Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00	
9901 Prepaid Opening & Closing, Cemetery					
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 9901 Prepaid Opening & Closing, Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	
9902 Mayor's Court					
Miscellaneous	\$0.00	\$0.00	\$85,810.00	\$0.00	0.000%
Total 9902 Mayor's Court	\$0.00	\$0.00	\$85,810.00	\$0.00	

Report reflects selected information.

Revenue Summary

September 2025

Report Total:	\$1,617,292.28	\$57,856.49	\$1,674,148.48	(\$28,953.80)

Appropriation Summary

September 2025

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
1000 - General								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$1,812.59	\$146,280.00	\$148,092.59	\$2,962.72	\$72,941.59	\$0.00	\$75,151.00	49.254%
Employee Fringe Benefits	\$0.00	\$27,775.00	\$27,775.00	\$1,307.05	\$13,078.64	\$653.00	\$14,043.36	47.088%
Contractual Services	\$300.46	\$19,400.00	\$19,700.46	\$218.74	\$14,723.53	\$1,988.62	\$2,988.31	74.737%
Supplies and Materials	\$280.65	\$9,200.00	\$9,480.65	\$160.97	\$3,581.47	\$1,936.33	\$3,962.85	37.777%
Capital Outlay	\$1,637.50	\$6,000.00	\$7,637.50	\$4,290.00	\$7,637.50	\$0.00	\$0.00	100.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Police Enforcement	\$4,031.20	\$208,655.00	\$212,686.20	\$8,939.48	\$111,962.73	\$4,577.95	\$96,145.52	
Fire Fighting, Prevention and Inspection								
Personal Services	\$277.86	\$90,000.00	\$90,277.86	\$1,048.17	\$52,801.36	\$0.00	\$37,476.50	58.488%
Employee Fringe Benefits	\$0.00	\$16,835.00	\$16,835.00	\$761.00	\$6,102.80	\$0.00	\$10,732.20	36.251%
Contractual Services	\$531.03	\$62,300.00	\$62,831.03	\$525.56	\$39,783.78	\$13,616.39	\$9,430.86	63.319%
Supplies and Materials	\$874.78	\$41,200.00	\$42,074.78	\$873.80	\$31,385.61	\$4,416.22	\$6,272.95	74.595%
Capital Outlay	\$6,588.50	\$30,000.00	\$36,588.50	\$0.00	\$28,037.44	\$1,600.00	\$6,951.06	76.629%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Fire Fighting, Prevention and Inspection	\$8,272.17	\$240,335.00	\$248,607.17	\$3,208.53	\$158,110.99	\$19,632.61	\$70,863.57	
Street Lighting								
Contractual Services	\$1,747.68	\$28,000.00	\$29,747.68	\$1,659.09	\$15,444.98	\$6,327.70	\$7,975.00	51.920%
Total Street Lighting	\$1,747.68	\$28,000.00	\$29,747.68	\$1,659.09	\$15,444.98	\$6,327.70	\$7,975.00	
Total Security of Persons and Property	\$14,051.05	\$476,990.00	\$491,041.05	\$13,807.10	\$285,518.70	\$30,538.26	\$174,984.09	
Leisure Time Activities								
Provide and Maintain Parks								
Personal Services	\$0.00	\$6,200.00	\$6,200.00	\$385.69	\$3,219.19	\$63.06	\$2,917.75	51.922%
Employee Fringe Benefits	\$0.00	\$958.00	\$958.00	\$96.02	\$463.97	\$0.00	\$494.03	48.431%
Contractual Services	\$0.00	\$7,800.00	\$7,800.00	\$150.00	\$2,053.67	\$340.00	\$5,406.33	26.329%
Supplies and Materials	\$0.00	\$5,100.00	\$5,100.00	\$65.78	\$239.68	\$0.00	\$4,860.32	4.700%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$500.00	\$500.00	\$0.00	\$431.18	\$0.00	\$68.82	86.236%
Total Provide and Maintain Parks	\$0.00	\$20,558.00	\$20,558.00	\$697.49	\$6,407.69	\$403.06	\$13,747.25	
Other Leisure Time Activities								
Supplies and Materials	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.000%
Total Other Leisure Time Activities	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	

Report reflects selected information.

Appropriation Summary

September 2025

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Leisure Time Activities	\$0.00	\$21,558.00	\$21,558.00	\$697.49	\$6,407.69	\$403.06	\$14,747.25	
Community Environment								
Community Planning and Zoning								
Personal Services	\$17.67	\$4,000.00	\$4,017.67	\$168.80	\$2,741.45	\$32.22	\$1,244.00	68.235%
Employee Fringe Benefits	\$0.00	\$620.00	\$620.00	\$30.76	\$417.77	\$0.00	\$202.23	67.382%
Contractual Services	\$0.00	\$400.00	\$400.00	\$0.00	\$239.85	\$46.82	\$113.33	59.963%
Total Community Planning and Zoning	\$17.67	\$5,020.00	\$5,037.67	\$199.56	\$3,399.07	\$79.04	\$1,559.56	
Other Community Environment								
Personal Services	\$0.00	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0.000%
Employee Fringe Benefits	\$0.00	\$266.00	\$266.00	\$0.00	\$0.00	\$0.00	\$266.00	0.000%
Contractual Services	\$748.20	\$18,500.00	\$19,248.20	\$3,126.10	\$13,484.61	\$2,179.23	\$3,584.36	70.056%
Total Other Community Environment	\$748.20	\$20,466.00	\$21,214.20	\$3,126.10	\$13,484.61	\$2,179.23	\$5,550.36	
Total Community Environment	\$765.87	\$25,486.00	\$26,251.87	\$3,325.66	\$16,883.68	\$2,258.27	\$7,109.92	
General Government								
Mayor and Administrative Offices								
Personal Services	\$404.37	\$41,950.00	\$42,354.37	\$770.61	\$25,038.40	\$34.09	\$17,281.88	59.116%
Employee Fringe Benefits	\$0.00	\$9,880.00	\$9,880.00	\$509.36	\$4,244.92	\$0.00	\$5,635.08	42.965%
Contractual Services	\$2,288.30	\$66,835.00	\$69,103.30	\$1,430.71	\$48,703.25	\$8,915.74	\$11,484.31	70.479%
Supplies and Materials	\$467.46	\$5,035.00	\$5,502.46	\$155.05	\$4,568.74	\$158.99	\$774.73	83.031%
Other	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$1,950.02	\$0.00	\$49.98	97.501%
Total Mayor and Administrative Offices	\$3,140.13	\$125,700.00	\$128,840.13	\$2,865.73	\$84,505.33	\$9,108.82	\$35,225.98	
Mayor's Court								
Personal Services	\$154.68	\$16,400.00	\$16,554.68	\$430.36	\$9,958.26	\$26.42	\$6,570.00	60.154%
Employee Fringe Benefits	\$0.00	\$3,140.00	\$3,140.00	\$145.37	\$1,718.00	\$0.00	\$1,422.00	54.713%
Contractual Services	\$0.00	\$1,735.00	\$1,735.00	\$0.00	\$974.34	\$550.42	\$210.24	56.158%
Supplies and Materials	\$0.00	\$715.00	\$715.00	\$0.00	\$282.28	\$26.01	\$406.71	39.480%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$154.68	\$21,990.00	\$22,144.68	\$575.73	\$12,932.88	\$602.85	\$8,608.95	
Clerk - Treasurer								
Personal Services	\$1,079.06	\$65,000.00	\$66,079.06	\$2,692.45	\$44,042.89	\$355.61	\$21,680.56	66.652%
Employee Fringe Benefits	\$750.00	\$22,350.00	\$23,100.00	\$1,641.06	\$14,961.48	\$3,000.00	\$5,138.52	64.768%
Contractual Services	\$0.00	\$7,250.00	\$7,250.00	\$876.00	\$4,233.00	\$876.00	\$2,141.00	58.386%
Supplies and Materials	\$0.00	\$300.00	\$300.00	\$0.00	\$23.98	\$26.02	\$250.00	7.993%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

Appropriation Summary

September 2025

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Clerk - Treasurer	\$1,829.06	\$94,900.00	\$96,729.06	\$5,209.51	\$63,261.35	\$4,257.63	\$29,210.08	
Auditor of State Fees								
Contractual Services	\$0.00	\$11,000.00	\$11,000.00	\$3,360.00	\$3,749.50	\$3,640.00	\$3,610.50	34.086%
Total Auditor of State Fees	\$0.00	\$11,000.00	\$11,000.00	\$3,360.00	\$3,749.50	\$3,640.00	\$3,610.50	
Solicitor								
Personal Services	\$240.85	\$21,776.00	\$22,016.85	\$316.77	\$14,754.85	\$0.00	\$7,262.00	67.016%
Employee Fringe Benefits	\$0.00	\$3,870.00	\$3,870.00	\$261.62	\$2,145.11	\$0.00	\$1,724.89	55.429%
Contractual Services	\$0.00	\$33,220.00	\$33,220.00	\$216.00	\$20,288.75	\$7,366.03	\$5,565.22	61.074%
Supplies and Materials	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.000%
Other	\$0.00	\$2,800.00	\$2,800.00	\$0.00	\$2,580.00	\$0.00	\$220.00	92.143%
Total Solicitor	\$240.85	\$62,666.00	\$62,906.85	\$794.39	\$39,768.71	\$7,366.03	\$15,772.11	
Income Tax Administration								
Contractual Services	\$581.68	\$18,800.00	\$19,381.68	\$0.00	\$10,561.06	\$7,636.89	\$1,183.73	54.490%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Income Tax Administration	\$581.68	\$18,800.00	\$19,381.68	\$0.00	\$10,561.06	\$7,636.89	\$1,183.73	
Tax Refunds								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Tax Refunds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other General Government								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total General Government	\$5,946.40	\$335,056.00	\$341,002.40	\$12,805.36	\$214,778.83	\$32,612.22	\$93,611.35	
Capital Outlay								
Capital Outlay								
Capital Outlay	\$13,933.82	\$48,580.00	\$62,513.82	\$7,054.00	\$39,910.96	\$9,826.00	\$12,776.86	63.843%
Total Capital Outlay	\$13,933.82	\$48,580.00	\$62,513.82	\$7,054.00	\$39,910.96	\$9,826.00	\$12,776.86	
Total Capital Outlay	\$13,933.82	\$48,580.00	\$62,513.82	\$7,054.00	\$39,910.96	\$9,826.00	\$12,776.86	
Debt Service								
Debt Service	\$0.00	\$21,284.41	\$21,284.41	\$0.00	\$21,284.41	\$0.00	\$0.00	100.000%
Debt Service	\$0.00	\$21,284.41	\$21,284.41	\$0.00	\$21,284.41	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$21,284.41	\$21,284.41	\$0.00	\$21,284.41	\$0.00	\$0.00	

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
September 2025

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Debt Service	\$0.00	\$21,284.41	\$21,284.41	\$0.00	\$21,284.41	\$0.00	\$0.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$90,905.00	\$90,905.00	\$0.00	\$90,905.00	\$0.00	\$0.00	100.000%
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$90,905.00	\$90,905.00	\$0.00	\$90,905.00	\$0.00	\$0.00	
Total 1000 - General	\$34,697.14	\$1,019,859.41	\$1,054,556.55	\$37,689.61	\$675,689.27	\$75,637.81	\$303,229.47	
2011 - Street Construction, Maint. and Repair								
Transportation								
Street Maintenance and Repair								
Personal Services	\$837.65	\$50,000.00	\$60,837.65	\$1,308.55	\$40,177.16	\$204.34	\$20,456.15	66.040%
Employee Fringe Benefits	\$0.00	\$20,170.00	\$20,170.00	\$307.08	\$8,377.29	\$0.00	\$11,792.71	41.533%
Contractual Services	\$105.87	\$19,200.00	\$19,305.87	\$105.53	\$7,157.09	\$868.34	\$11,280.44	37.072%
Supplies and Materials	\$324.55	\$25,950.00	\$26,274.55	\$350.34	\$15,006.74	\$2,179.17	\$9,088.64	57.115%
Capital Outlay	\$0.00	\$8,650.00	\$8,650.00	\$0.00	\$0.00	\$8,650.00	\$0.00	0.000%
Other	\$0.00	\$150.00	\$150.00	\$0.00	\$143.73	\$0.00	\$6.27	95.820%
Total Street Maintenance and Repair	\$1,268.07	\$134,120.00	\$135,388.07	\$2,071.50	\$70,862.01	\$11,901.85	\$52,624.21	
Total Transportation	\$1,268.07	\$134,120.00	\$135,388.07	\$2,071.50	\$70,862.01	\$11,901.85	\$52,624.21	
Capital Outlay								
Capital Outlay	\$0.00	\$170,755.00	\$170,755.00	\$149,828.00	\$149,828.00	\$13,350.00	\$7,577.00	87.744%
Total Capital Outlay	\$0.00	\$170,755.00	\$170,755.00	\$149,828.00	\$149,828.00	\$13,350.00	\$7,577.00	
Total Capital Outlay	\$0.00	\$170,755.00	\$170,755.00	\$149,828.00	\$149,828.00	\$13,350.00	\$7,577.00	
Debt Service								
Debt Service	\$0.00	\$13,247.16	\$13,247.16	\$1,103.93	\$9,935.37	\$0.00	\$3,311.79	75.000%
Total Debt Service	\$0.00	\$13,247.16	\$13,247.16	\$1,103.93	\$9,935.37	\$0.00	\$3,311.79	
Total Debt Service	\$0.00	\$13,247.16	\$13,247.16	\$1,103.93	\$9,935.37	\$0.00	\$3,311.79	
Total 2011 - Street Construction, Maint. and Repair	\$1,268.07	\$318,122.16	\$319,390.23	\$153,003.43	\$230,625.38	\$25,251.85	\$63,513.00	
2021 - State Highway								
Transportation								

Report reflects selected information.

Appropriation Summary

September 2025

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Street Maintenance and Repair								
Contractual Services	\$0.00	\$19,400.00	\$19,400.00	\$0.00	\$4,422.15	\$0.00	\$14,977.85	22.795%
Supplies and Materials	\$0.00	\$600.00	\$600.00	\$0.00	\$521.57	\$0.00	\$78.43	86.928%
Total Street Maintenance and Repair	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$4,943.72	\$0.00	\$15,056.28	
Total Transportation	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$4,943.72	\$0.00	\$15,056.28	
Total 2021 - State Highway	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$4,943.72	\$0.00	\$15,056.28	
2031 - Cemetery-Operating Funds								
Public Health Services								
Cemetery								
Personal Services	\$94.02	\$20,140.00	\$20,234.02	\$535.73	\$9,937.19	\$65.62	\$10,231.21	49.111%
Employee Fringe Benefits	\$0.00	\$3,695.00	\$3,695.00	\$170.79	\$1,654.05	\$0.00	\$2,040.95	44.765%
Contractual Services	\$2,410.38	\$83,550.00	\$85,960.38	\$4,506.44	\$44,619.82	\$29,145.26	\$12,195.30	51.907%
Supplies and Materials	\$0.00	\$1,900.00	\$1,900.00	\$0.00	\$707.61	\$0.00	\$1,192.39	37.243%
Other	\$0.00	\$500.00	\$500.00	\$0.00	\$431.18	\$0.00	\$68.82	86.236%
Total Cemetery	\$2,504.40	\$109,785.00	\$112,289.40	\$5,212.96	\$57,349.85	\$29,210.88	\$25,728.67	
Total Public Health Services	\$2,504.40	\$109,785.00	\$112,289.40	\$5,212.96	\$57,349.85	\$29,210.88	\$25,728.67	
Capital Outlay								
Capital Outlay	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,444.93	\$0.00	\$55.07	96.329%
Total Capital Outlay	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,444.93	\$0.00	\$55.07	
Total Capital Outlay	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,444.93	\$0.00	\$55.07	
Total 2031 - Cemetery-Operating Funds	\$2,504.40	\$111,285.00	\$113,789.40	\$5,212.96	\$58,794.78	\$29,210.88	\$25,783.74	
2032 - Cemetery-Perpetual Funds								
Public Health Services								
Cemetery								
Contractual Services	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	0.000%
Total Cemetery	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	
Total Public Health Services	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	
Total 2032 - Cemetery-Perpetual Funds	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	

Report reflects selected information.

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2041 - Recreation								
Leisure Time Activities								
Recreation								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2041 - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	100.000%
Total Police Enforcement	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	
Total Security of Persons and Property	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	
Total 2091 - Law Enforcement Trust	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	
2152 - American Rescue Plan								
Capital Outlay								
Capital Outlay	\$13,856.42	\$0.00	\$13,856.42	\$0.00	\$13,856.42	\$0.00	\$0.00	100.000%
Total Capital Outlay	\$13,856.42	\$0.00	\$13,856.42	\$0.00	\$13,856.42	\$0.00	\$0.00	
Total Capital Outlay	\$13,856.42	\$0.00	\$13,856.42	\$0.00	\$13,856.42	\$0.00	\$0.00	
Total 2152 - American Rescue Plan	\$13,856.42	\$0.00	\$13,856.42	\$0.00	\$13,856.42	\$0.00	\$0.00	
2901 - Fire Levy								
Capital Outlay								
Capital Outlay	\$900.00	\$900.00	\$900.00	\$0.00	\$697.35	\$0.00	\$202.65	77.483%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

Appropriation Summary

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Capital Outlay	\$0.00	\$900.00	\$900.00	\$0.00	\$697.35	\$0.00	\$202.65	
Total Capital Outlay	\$0.00	\$900.00	\$900.00	\$0.00	\$697.35	\$0.00	\$202.65	
Debt Service								
Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	100.000%
Total Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	
Total 2001 - Fire Levy	\$0.00	\$36,836.90	\$36,836.90	\$0.00	\$36,634.25	\$0.00	\$202.65	
2002 - Law Enforcement Technology								
Security of Persons and Property								
Police Enforcement								
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.000%
Total Police Enforcement	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
Total Security of Persons and Property	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
Total 2002 - Law Enforcement Technology	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
2003 - Computer Fund Mayor's Court								
General Government								
Mayor's Court								
Contractual Services	\$0.00	\$4,900.00	\$4,900.00	\$17.50	\$612.45	\$222.23	\$4,065.32	12.499%
Total Mayor's Court	\$0.00	\$4,900.00	\$4,900.00	\$17.50	\$612.45	\$222.23	\$4,065.32	
Total General Government	\$0.00	\$4,900.00	\$4,900.00	\$17.50	\$612.45	\$222.23	\$4,065.32	
Total 2003 - Computer Fund Mayor's Court	\$0.00	\$4,900.00	\$4,900.00	\$17.50	\$612.45	\$222.23	\$4,065.32	
2004 - Computer Fund CLERK Mayor's Court								
General Government								
Mayor's Court								
Contractual Services	\$0.00	\$4,300.00	\$4,300.00	\$0.00	\$221.43	\$20.43	\$4,058.14	5.150%
Supplies and Materials	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.000%
Capital Outlay	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.000%

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Appropriation Summary

September 2025

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Mayor's Court	\$0.00	\$7,800.00	\$7,800.00	\$0.00	\$221.43	\$20.43	\$7,558.14	
Total General Government	\$0.00	\$7,800.00	\$7,800.00	\$0.00	\$221.43	\$20.43	\$7,558.14	
Total 2904 - Computer Fund CLERK Mayor's Court	\$0.00	\$7,800.00	\$7,800.00	\$0.00	\$221.43	\$20.43	\$7,558.14	
4901 - Capital Projects								
Transportation								
Street Construction and Reconstruction								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Construction and Reconstruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Street Maintenance and Repair								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Debt Service								
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.000%
Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	
Total 4901 - Capital Projects	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	
4903 - Park Capital Projects								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Report reflects selected information.

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 - Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4907 - FEMA Other Capital Projects								
Capital Outlay								
Capital Outlay	\$4,900.00	\$0.00	\$4,900.00	\$0.00	\$4,900.00	\$0.00	\$0.00	100.000%
Total Capital Outlay	\$4,900.00	\$0.00	\$4,900.00	\$0.00	\$4,900.00	\$0.00	\$0.00	
Total Capital Outlay	\$4,900.00	\$0.00	\$4,900.00	\$0.00	\$4,900.00	\$0.00	\$0.00	
Total 4907 - FEMA Other Capital Projects	\$4,900.00	\$0.00	\$4,900.00	\$0.00	\$4,900.00	\$0.00	\$0.00	
5101 - Water Operating								
Basic Utility Services								
Administration - Water								
Personal Services	\$1,152.46	\$90,000.00	\$91,152.46	\$4,434.46	\$60,977.20	\$829.04	\$29,346.22	66.896%
Employee Fringe Benefits	\$750.00	\$25,055.00	\$26,805.00	\$1,707.39	\$16,178.94	\$3,000.00	\$7,626.06	60.358%
Total Administration - Water	\$1,902.46	\$115,055.00	\$117,957.46	\$6,141.85	\$77,156.14	\$3,829.04	\$36,972.28	
Supply / Purchase - Water								
Contractual Services	\$2,865.20	\$169,500.00	\$172,365.20	\$0.00	\$150,114.60	\$19,250.60	\$3,000.00	87.091%
Total Supply / Purchase - Water	\$2,865.20	\$169,500.00	\$172,365.20	\$0.00	\$150,114.60	\$19,250.60	\$3,000.00	
Other Water								
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$5,390.07	\$125,300.00	\$130,690.07	\$3,469.19	\$90,782.26	\$13,103.71	\$26,804.10	69.464%
Supplies and Materials	\$182.04	\$10,300.00	\$10,482.04	\$382.82	\$8,805.76	\$1,329.94	\$346.34	84.008%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Water	\$5,572.11	\$135,600.00	\$141,172.11	\$3,852.01	\$99,588.02	\$14,433.65	\$27,150.44	
Total Basic Utility Services	\$10,339.77	\$421,155.00	\$431,494.77	\$9,993.86	\$326,858.76	\$37,513.29	\$67,122.72	
Capital Outlay								
Capital Outlay								

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Appropriation Summary
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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Capital Outlay	\$0.00	\$25,000.00	\$25,000.00	\$12,475.00	\$12,475.00	\$0.00	\$12,525.00	49.900%
Total Capital Outlay	\$0.00	\$25,000.00	\$25,000.00	\$12,475.00	\$12,475.00	\$0.00	\$12,525.00	
Total Capital Outlay	\$0.00	\$25,000.00	\$25,000.00	\$12,475.00	\$12,475.00	\$0.00	\$12,525.00	
Total 5101 - Water Operating	\$10,339.77	\$446,155.00	\$456,494.77	\$22,468.86	\$339,333.76	\$37,513.29	\$79,647.72	
5102 - Water Improvement								
Basic Utility Services								
Other Water								
Supplies and Materials	\$2,992.95	\$10,000.00	\$12,992.95	\$0.00	\$10,271.23	\$0.00	\$2,721.72	79.052%
Total Other Water	\$2,992.95	\$10,000.00	\$12,992.95	\$0.00	\$10,271.23	\$0.00	\$2,721.72	
Total Basic Utility Services	\$2,992.95	\$10,000.00	\$12,992.95	\$0.00	\$10,271.23	\$0.00	\$2,721.72	
Capital Outlay								
Capital Outlay	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.000%
Contractual Services	\$1,277.78	\$50,000.00	\$51,277.78	\$0.00	\$32,298.06	\$4,485.86	\$14,493.86	62.986%
Total Capital Outlay	\$1,277.78	\$65,000.00	\$66,277.78	\$0.00	\$32,298.06	\$4,485.86	\$29,493.86	
Total Capital Outlay	\$1,277.78	\$65,000.00	\$66,277.78	\$0.00	\$32,298.06	\$4,485.86	\$29,493.86	
Debt Service								
Debt Service	\$0.00	\$102,351.89	\$102,351.89	\$0.00	\$62,632.43	\$0.00	\$39,719.46	61.193%
Total Debt Service	\$0.00	\$102,351.89	\$102,351.89	\$0.00	\$62,632.43	\$0.00	\$39,719.46	
Total Debt Service	\$0.00	\$102,351.89	\$102,351.89	\$0.00	\$62,632.43	\$0.00	\$39,719.46	
Total 5102 - Water Improvement	\$4,270.73	\$177,351.89	\$181,622.62	\$0.00	\$105,201.72	\$4,485.86	\$71,935.04	
5781 - Water Security Deposits								
Basic Utility Services								
Other Water								
Other	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$300.00	\$1,900.00	\$2,800.00	6.000%
Total Other Water	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$300.00	\$1,900.00	\$2,800.00	
Total Basic Utility Services	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$300.00	\$1,900.00	\$2,800.00	
Total 5781 - Water Security Deposits	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$300.00	\$1,900.00	\$2,800.00	

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Appropriation Summary

September 2025

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
5901 - Storm Water Management								
Basic Utility Services								
Administration - Storm Sewers and Drains								
Personal Services	\$25.04	\$10,000.00	\$10,025.04	\$239.88	\$2,103.46	\$31.58	\$7,890.00	20.982%
Employee Fringe Benefits	\$0.00	\$1,800.00	\$1,800.00	\$76.45	\$309.35	\$0.00	\$1,490.65	17.186%
Contractual Services	\$0.00	\$43,300.00	\$43,300.00	\$0.00	\$21,800.54	\$1,000.00	\$20,499.46	50.348%
Supplies and Materials	\$0.00	\$1,000.00	\$1,000.00	\$32.50	\$98.03	\$0.00	\$901.97	9.803%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Administration - Storm Sewers and Drains	\$25.04	\$56,100.00	\$56,125.04	\$348.83	\$24,311.38	\$1,031.58	\$30,782.08	
Total Basic Utility Services	\$25.04	\$56,100.00	\$56,125.04	\$348.83	\$24,311.38	\$1,031.58	\$30,782.08	
Total 5901 - Storm Water Management	\$25.04	\$56,100.00	\$56,125.04	\$348.83	\$24,311.38	\$1,031.58	\$30,782.08	
9101 - Unclaimed Monies								
Fiduciary Distributions								
Distributions of Unclaimed Monies								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Distributions of Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 9101 - Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9901 - Prepaid Opening & Closing, Cemetery								
Fiduciary Distributions								
Distributions to Other Funds (Primary Gov't)								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560.00	\$0.00	\$0.00	
Other Distributions								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560.00	\$0.00	\$0.00	
Total 9901 - Prepaid Opening & Closing, Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560.00	\$0.00	\$0.00	

9902 - Mayor's Court

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY

Appropriation Summary

September 2025

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Fiduciary Distributions								
Distributions to Other Governments								
Other	\$0.00	\$0.00	\$0.00	\$927.00	\$17,649.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Governments	\$0.00	\$0.00	\$0.00	\$927.00	\$17,649.00	\$0.00	\$0.00	
Distributions to Other Funds (Primary Gov't)								
Other	\$0.00	\$0.00	\$0.00	\$4,028.00	\$74,381.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$0.00	\$0.00	\$4,028.00	\$74,381.00	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$4,955.00	\$92,030.00	\$0.00	\$0.00	
Total 9902 - Mayor's Court	\$0.00	\$0.00	\$0.00	\$4,955.00	\$92,030.00	\$0.00	\$0.00	
Report Totals:	\$71,861.57	\$2,276,000.08	\$2,347,861.65	\$223,696.19	\$1,639,604.28	\$195,273.93	\$606,573.44	

Report reflects selected information.

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1845-25

Passed:

**AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED
ORDINANCE CHAPTER 909.02 TREE MAINTENANCE AND ENACTING
NEW SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 909.02 TREE
MAINTENANCE**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE
OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:**

SECTION 1: The Council of the Village of South Amherst hereby repeals existing South Amherst Codified Ordinance 909.02 that was enacted on the 12th day of October, 1987; and

SECTION 2: The council of the Village of South Amherst hereby enacts new South Amherst Codified Chapter 909.02 as detailed below:

909.02 TREE MAINTENANCE

(a.) Ownership and General Responsibility: Trees located within the street right-of-way are considered the property of the adjacent landowner. However, the municipality retains the authority to inspect, maintain, or remove such trees when necessary to protect public safety or infrastructure.

(b.) Municipal Maintenance for Public Safety: The municipality may perform maintenance on right-of-way trees at its own expense if the tree poses a public hazard. This includes, but is not limited to broken or fallen limbs obstructing the roadway; impaired visibility for drivers or pedestrians; obstruction of traffic control signs; blocked access to fire hydrants.

(c.) Municipal Action for Infrastructure Protection: The municipality may prune or remove any tree within the right-of-way that negatively impacts public infrastructure, including water lines, storm sewers, or other utilities. Such action may be taken without prior consent of the property owner if deemed necessary by the appropriate municipal authority.

(d.) Tree Falls and Emergency Response: In the event that a tree located in the right-of-way falls and obstructs public access or creates a safety hazard, the municipality is responsible for clearing the obstruction from public areas. However, full removal and disposal of the tree remains the responsibility of the property owner.

SECTION 3: This Ordinance shall repeal all Ordinances in conflict herewith.

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the O.R.C.

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

First Reading:

Second Reading:

Adopted the day of , 2025.

Scott Jones, Mayor

ATTEST: _____
Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Ordinance No. 1845-25 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in an open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA/1845-25 909.02 Tree Maintenance

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1846-25

Passed:

**AN ORDINANCE CREATING THE POSITION OF UTILITY CLERK
TRAINEE AND FIXING THE RATE OF COMPENSATION AND
DECLARING AN EMERGENCY**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE
OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:**

SECTION 1: The Council of the Village of South Amherst hereby creates the following position for the Village of South Amherst:

(a.) Utility Clerk Trainee\$15.00 per hour

(b.) Per duties outlined in Exhibit A.

(c.) Position effective as of September 16, 2025.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is declared to be an emergency measure necessary for the efficient and orderly operation of the Village of South Amherst and services to the Village, and the immediate preservation of the public health, safety and welfare of the Village, wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval.

Adopted the day of , 2025.

Scott Jones, Mayor

ATTEST: _____
Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Ordinance No. 1846-25 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in an open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA/1846-25 Utility Clerk Trainee

Job Title

South Amherst Utility Clerk Trainee

Department

Water

General Statement of Duties:

Performs administrative work conducting the daily business activities of the South Amherst Water Department including fiscal management & statutory clerk functions. Helps to prepare budgets and implement water ordinances. Provides administrative support to the Village Administrator, & executes any assignments given by the Village Administrator. Responsible for managing water accounts including security deposit balancing & any refunds on accounts. Manages all billing, payments & adjustments on water accounts. Manages water & storm water permitting.

Supervision:

Works under the general supervision of the Village Administrator.

The listed examples may not include all duties performed by the person in this position. Duties may vary from time to time and are at the discretion of the Village Administrator. All requirements are subject to modification to reasonably accommodate an individual with a disability.

Reception and Customer Service:

1. Provides customer service effectively and efficiently to citizens of the Village of South Amherst and other constituents.
2. Receives requests, complaints, and information from the public and transmits to appropriate department or board to process as needed. Manages situations when required.
3. Answers phones/emails & provides information & assistance to the public upon request. Assists them by answering questions, researching records, & directing them to the appropriate department. Responds appropriately to public records requests.
4. Assists in tending to customers at the front desk of town hall when necessary.

Accounting/Finance:

1. Uses a cash drawer to make change on customer accounts. Balances daily.
2. Balances revenues & security deposits with village Fiscal Officer to ensure both areas are in balance. Documents, researches, and corrects any discrepancies.
3. Gathers all water payments from various locations. Responsible for managing payments & posting payments accurately to accounts.

South Amherst Utilities

4. Manages financial reports using the billing software.
5. Assesses & charges other fees, as necessary.

Administrative duties:

1. Works closely with the distribution operator to collect & enter the meter readings as needed. Questions inaccuracies and follows up accordingly.
2. Prepares the monthly billing of the water bills according to the billing calendar.
3. Maintains public trust by keeping information confidential as appropriate.
4. Conducts necessary research and provides administrative support & materials to aid the Village Administrator in making informed decisions. Carries out assignments or directives as requested by the Village Administrator .
5. Communicates with law director on bankruptcies, ordinance changes, or questions that arise from day-to-day operations that may have a legal implication with direction from the Village Administrator.
6. Distributes & follows up on notices regarding delinquent water accounts. Prepares disconnect notices as necessary and works closely with distribution operator to disconnect for nonpayment, as necessary.
7. Prepares work orders & distributes them to appropriate employees. Records & retains completed work orders.
8. Filing and maintaining records in compliance with village record retention policies.
9. Manages & orders office supplies as needed. Maintains transparency with the Village Administrator & requires Village Administrator approval of all expenditures.
10. Complies with requests of auditors. Generates reports and presents all financial data as required for audits.
11. Manages water & storm water permitting. Corresponds with customers regarding permit applications, processes payments, & records/retains documents pertaining to the permitting process.
12. Complies with EPA regulations, prepares EPA reports for review and submittal as required, and ensures clear communication & record retention on behalf of the South Amherst Utility Department.

Knowledge, skills, and abilities:

- Considerable skill in customer service & public relations.
- Considerable ability at self-supervision to prioritize work, research & solve problems.
- Considerable knowledge of fiscal management. Ability to account for & handle money.
- Ability to perform mathematical calculations & maintain accurate and complete records and files.
- Ability to communicate effectively both orally and in writing. Ability to interact professionally with employees, village administrators, village citizens, & other constituents.
- Ability to represent the village in a professional, courteous, & efficient manner.
- Skill in operating office equipment, including operation of an automated water billing & management system with speed and accuracy.
- Ability to compose correspondence, reports, & other written material.
- Ability to move at least 30 lbs.

Position Requirements:

Education: High School Diploma or GED. Background in using Microsoft Office systems.

Experience: Customer Service, Basic Financial Management

Office Equipment:

Experience in the operation of fax machine, copy machine, computer, printer, telephone, & calculator.

Schedule:

Works 25 hours per week. Typically, 5 hours per day during normal business hours.

Vacation Restrictions:

If vacation time is available, there are time sensitive functions of the position which must be accounted for. Typically, meters need read and bills need produced and processed according to the billing calendar.

Signature: _____ **Date:** _____

Witness: _____ **Date:** _____

South Amherst Utilities

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1847-25

Passed:

**AN ORDINANCE CREATING THE POSITION OF ASSISTANT
FISCAL OFFICER AND FIXING THE RATE OF COMPENSATION
AND DECLARING AN EMERGENCY**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE
OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:**

SECTION 1: The Council of the Village of South Amherst hereby creates the following position for the Village of South Amherst:

- (a.) Assistant Fiscal Officer\$20.00 per hour
- (b.) Per duties outlined in Exhibit A.
- (c.) Position effective as of November 2, 2025.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is declared to be an emergency measure necessary for the efficient and orderly operation of the Village of South Amherst and services to the Village, and the immediate preservation of the public health, safety and welfare of the Village, wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval.

First Reading:

Second Reading:

Adopted the day of October , 2025.

Scott Jones, Mayor

ATTEST: _____
Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Ordinance No. 1846-25 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in an open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA/1847-25 Assistant Fiscal Officer

Job Title: Assistant Fiscal Officer

Department: General

Reports To: Village Fiscal Officer

General Statement of Duties

The **Assistant Fiscal Officer** supports the Village Fiscal Officer in performing the full scope of government fund accounting duties. This includes assisting with budget preparation, audit processes, financial reporting, records management, payroll administration, and public records coordination. The Assistant Fiscal Officer plays a vital role in maintaining accurate financial records, ensuring compliance with state and local fiscal regulations, and supporting the efficient operation of the Village's financial systems.

This position requires strong ethical standards, attention to detail, and a commitment to excellence in public service. The Assistant Fiscal Officer is expected to work collaboratively with the Village Fiscal Officer, mayor, council, staff, and outside entities, maintaining a high level of professionalism at all times.

Supervision Received

Works under the direct supervision of the Village Fiscal Officer, with general guidance provided by the mayor and council. Must adhere to technical procedures and operational standards set by the State of Ohio.

Essential Duties and Responsibilities

Examples of duties include, but are not limited to:

- Assist the Fiscal Officer in the preparation of the annual operating and capital budgets.
- Prepare and maintain detailed financial records in accordance with Ohio laws and local ordinances.
- Support the coordination of the annual audit and respond to audit inquiries.
- Prepare financial reports, reconciliations, and summaries as required (monthly, quarterly, and annual).
- Assist in the administration of payroll, including tracking employee benefits and deductions.
- Process and record accounts receivable and accounts payable.
- Support records retention and public records compliance efforts.
- Attend council, committee, and public meetings when required, and take meeting minutes when designated.

- Monitor incoming funds and disbursements; assist in ensuring compliance with financial policies.
 - Aid in preparing reports for the mayor, council, and other stakeholders.
 - Assist in managing investments, risk management, and internal financial controls.
 - Maintain confidentiality and security of sensitive financial and personnel information.
-

Minimum Qualifications

Education and Experience:

- Associate's degree or Bachelor's degree in Accounting, Finance, Business, or a related field preferred.
- Minimum of 2 years of accounting, finance, or bookkeeping experience; municipal or government fund accounting experience highly preferred.
- Must be bondable.

Knowledge, Skills, and Abilities:

- Familiarity with governmental accounting standards and fund accounting principles.
 - Proficiency in accounting software; experience with the **Uniform Accounting Network (UAN)** preferred.
 - Proficient in Microsoft Office Suite (Excel, Word, Outlook).
 - Excellent organizational, analytical, and communication skills.
 - Ability to manage multiple tasks, meet deadlines, and maintain a high degree of accuracy.
 - Understanding public records laws and retention schedules is a plus.
-

Work Environment and Physical Requirements

- Work is primarily performed in an office environment.
 - Occasional use of a Village vehicle may be required; must possess a valid Ohio Driver's License and an insurable driving record.
-

Office Equipment Used

- Computer, printer, telephone, fax, copier, calculator, and postage machine.
-

Probationary Period

Ordinance No. 1847-25 Exhibit A

Subject to the probationary period as defined in the Village employee manual.

Vacation and Leave

Vacation time must be coordinated with the Fiscal Officer and support staff to ensure continuity of duties.

Equal Opportunity Employer

The Village is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, gender, age, national origin, disability, or any other protected class.

RESOLUTION NO. 766-25

Memorandum of Understanding CodeRED Emergency Notification System

Lorain County, Ohio

Be It Resolved, *by the Council of the Village of South Amherst*

WHEREAS, this date, September 22, 2025 Council moved to adopt the following Resolution and declaring an emergency:

WHEREAS, the Village of South Amherst authorizes the Mayor all actions necessary to enter into an agreement with the Lorain County Commissioners for the contract extension for Code RED; and

NOW THEREFORE, it is hereby RESOLVED by the Council that:

the Village of South Amherst wishes to enter into a Memorandum of Understanding with the Lorain County Commissioners for the contract extension for the CodeRED Emergency Notification System as described in the attached documents:

- a. Exhibit A: MOU
- b. Exhibit B: Letter & County Resolution 25-143
- c. Exhibit C: Invoice

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of the Village of South Amherst concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Village of South Amherst Council, and that all deliberations of the Village of South Amherst Council and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

That this resolution is declared an emergency measure necessary for the immediate effectiveness of this Resolution. Wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval.

Adopted the th day of September 2025

Scott Jones, Mayor

ATTEST: _____
Michelle Henke, Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Resolution No. 766-25 is taken and copied from the record of proceedings of the

RESOLUTION NO. 766-25

Memorandum of Understanding CodeRED Emergency Notification System

Lorain County, Ohio

Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such resolution occurred in an open meeting held in compliance with O.R.C. 121.22

Michelle Henke, Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
Res. 766-25 MOU Code RED

MEMORANDUM OF UNDERSTANDING
CodeRED
EMERGENCY NOTIFICATION SYSTEM
APRIL 1, 2025 - MARCH 30, 2026

Between the Lorain County Board of Commissioners and Village of South Amherst.

This Memorandum of Understanding (MOU) is entered into by and between the Lorain County Board of Commissioners (the "County") and Village of South Amherst ("User") on the date set forth below.

WHEREAS, the County has a goal of co-operative efforts with the various political subdivisions of Lorain County to implement an emergency notification system; and

WHEREAS, the County has entered a contract with OnSolve, LLC for such a notification system and is also incurring the cost of installation, but there will be costs to any political subdivision that wishes to participate; and

WHEREAS Users intending to participate in and access the use of the system will be charged at a rate as shown below in III per resident (based off the year 2020 census) of said jurisdiction.

Therefore, IN CONSIDERATION OF, the mutual covenants and promises herein contained, the County and User agree as follows:

- I. The County has entered a 1-year contract extension for purchase and installation of a notification software system from OnSolve, LLC (the "Software System").
- II. The County will make the Software System available for use in assisting Users in data transmission to residents within User's jurisdiction.
- III. Users pay the following rate for use of the Software System as follows:
 - a) April 1, 2025, to March 30, 2026 (1 Year), \$0.04 per resident.
- IV. User will assign an administrator to be trained on the Software System to issue notifications as appropriate.
- V. User will comply with all terms and conditions set forth by the County and Inspiron Logistics will not knowingly commit any act constituting a violation of either the County's agreement with Inspiron or this Memorandum of Understanding.
- VI. The County will maintain all primary server equipment used for the purpose of hosting the Software System.
- VII. The County agrees to notify User of any Software System changes that may require additional training for the administrator assigned by User.

VIII. The County cannot guarantee notifications will be received by the intended recipient. The County will not be liable to the User nor to any third party for any occurrences of unreceived notifications.

IX. The County will bill User on **September 1, 2025**, for the duration of this MOU. User agrees to make payment in the amount of \$ 63.24 to be paid no later than **December 1, 2025**, for the entire contractual amount. In the event User does not make payment by the said date, the County may exercise the option to terminate this Memorandum of Understanding, and thereby terminate User's access to the Software System.

Witness the signature below of an Official of the Village of South Amherst, who by signing hereunder represents and acknowledges he/she has been duly authorized through appropriately enacted legislation to sign on behalf of the same.

LORAIN COUNTY BOARD OF COMMISSIONERS
"County"

By: _____ Date: _____

Approved to form: _____
Prosecution Attorney of Lorain County

User (Jurisdiction):

By: Village of South Amherst Date: 09/22/2025

Approved to form: _____
Legal counsel for political subdivision

Mayor Scott Jones

Fiscal Officer Michelle Henke

RESOLUTION NO. 767-25

*Amend Resolution No. 719-23 Agreement to Provide
Emergency Medical/Rescue and Fire Service to New Russia Twp.
1/1/24-12/31/26 with Equipment Addendum and Declaring an Emergency*

Lorain County, Ohio

Be It Resolved, *by the Council of the Village of South Amherst*

WHEREAS, this date, September 22, 2025 Council moved to adopt the following Resolution and declaring an emergency:

WHEREAS, the Council of the Village of South Amherst passed Resolution No. 7198-23 (Exhibit A) on the 27th of November 2023 entering into an agreement with Brownhelm Twp. to provide Emergency Medical/Rescue and Fire Service from 1/1/24 – 12/31/26 (Exhibit B).

NOW, THEREFORE, it is hereby resolved by the Council of the Village of South Amherst that:

Section 1. Council for the Village of South Amherst authorizes the Mayor to execute the attached addendum (Exhibit C-) to the New Russia Twp. Emergency Medical/Rescue and Fire Service Agreement.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of the Village of South Amherst concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Village of South Amherst Council, and that all deliberations of the Village of South Amherst Council and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

That this Resolution is declared an emergency measure necessary for the immediate effectiveness of this Resolution. Wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval.

Adopted the th day of September 2025

Scott Jones, Mayor

ATTEST: _____
Michelle Henke, Fiscal Officer

RESOLUTION NO. 767-25

*Amend Resolution No. 719-23 Agreement to Provide
Emergency Medical/Rescue and Fire Service to New Russia Twp.
1/1/24-12/31/26 with Equipment Addendum and Declaring an Emergency*

Lorain County, Ohio

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Resolution No. **766-25** is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such resolution occurred in an open meeting held in compliance with O.R.C. 121.22

Michelle Henke, Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director

Res. 766-25 SAFD Brownhelm Addendum - Ambulance

RESOLUTION NO. 719-23

*Agreement to Provide Emergency Medical/Rescue and Fire Service to
Brownhelm Township from 1/1/24 thru 12/31/26*

Lorain County, Ohio

Be It Resolved, *by the Council of the Village of South Amherst*

WHEREAS, this date, November 27, 2023, Council moved to adopt the following Resolution and declaring an emergency:

WHEREAS, the Village of South Amherst authorizes the Mayor to enter into an agreement with Brownhelm Township from 1/1/2024 thru 12/31/2026.

NOW THEREFORE, it is hereby RESOLVED by the Council that:

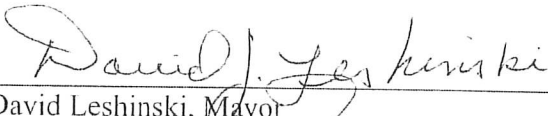
The Village of South Amherst wishes to enter into an agreement to provide Emergency Medical/Rescue and Fire Service to Brownhelm Township from 1/1/2024 thru 12/31/2026 per the provisions in Exhibit A (attached); and

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of the Village of South Amherst concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Village of South Amherst Council, and that all deliberations of the Village of South Amherst Council and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

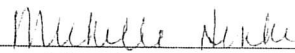
That this resolution is declared an emergency measure necessary for the immediate effectiveness of this Resolution. Wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval.

Adopted the 27th day of November, 2023

PASSED: November 27, 2023



David Leshinski, Mayor

ATTEST: 

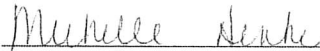
Fiscal Officer

RESOLUTION NO. 719-23

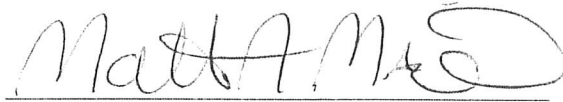
*Agreement to Provide Emergency Medical/Rescue and Fire Service to
Brownhelm Township from 1/1/24 thru 12/31/26*

Lorain County, Ohio

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Resolution No. 719-23 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such resolution occurred in and open meeting held in compliance with O.R.C. 121.22


Fiscal Officer

APPROVED AS TO FORM:



Matthew A. Mishak, Law Director

SA 2023 Res. 719-23 SAFD Brownhelm

EMERGENCY MEDICAL/RESCUE AND FIRE SERVICE AGREEMENT

THIS AGREEMENT made and entered into this **27th** day of **November 2023**, by and between the **VILLAGE OF SOUTH AMHERST, OHIO**, hereinafter referred to as “Village” by and through its Mayor and Fiscal Officer, and **BROWNHELM TOWNSHIP**, Lorain County, Ohio, hereinafter referred to as “Township”, by and through its duly appointed representative.

WITNESSETH

WHEREAS, the Council of the Village of South Amherst duly appointed Resolution No. **719-23** on the **27th** day of **November 2023**, authorizing the Mayor and Fiscal Officer of Village to enter into a contract with the Township for the provision of emergency medical/rescue service and fire protection services to **Brownhelm Township**, Lorain County, Ohio

North Ridge Rd from Baumhart Rd East to the Township line: addresses 49480 - 48548
including Lorain Rifle & Pistol Club

Baumhart Rd from North Ridge Rd South to the Township line: addresses 7621 - 9499

Rice Rd from North Ridge Rd to the Township line: addresses 7534 - 8053

Middle Ridge Rd from the Amherst Township line west to Vermilion Rd: addresses 48501 – 50501

Stick Rd: all, addresses 48758 – 49029

Gifford Rd from Vermilion Rd South to the Township line: addresses 8902-9500

Vermilion Rd from the bottom of Dr. Wiseman Hill to the Vermilion City line:
addresses 9064 – 8140

Claus Rd from Middle Ridge Rd North to the Vermilion City line: addresses 7828 – 8372

Ohio Turnpike Milepost 137.2 – 134.8

for a period of three (3) years commencing on the 1st day of January 1, 2024 on the terms and conditions hereinafter set forth; and

WHEREAS, the Board of Trustees of the Township have been authorized to enter into a contract with the Village for such services.

NOW THEREFORE, for the consideration hereinafter set forth, the parties hereto agree as follows

**ARTICLE I.
TERM-PAYMENT**

- 1.01. The term of this Contract shall be for a period of three (3) years commencing on the 1st day of January 1, 2024 and ending on the 31st day of December 2026, unless otherwise sooner terminated.
- 1.02. In consideration for emergency medical/rescue and fire services provided to the Township pursuant to the terms of this Agreement with the Village, the Township agrees to pay the Village the total sum of (\$102,780.40) pursuant to the following payment schedule:
 - 102.1 Quarterly upon receipt of invoice.
 - 102.2 Payments received more than 45 (forty-five) days after the quarter due, there shall be a 10% (ten) additional late payment fee.
 - 102.3 Quarterly fees for service:

<u>Date Due</u>	<u>Amount Due</u>
03/31/2024	\$8,313.15
06/30/2024	\$8,313.15
09/30/2024	\$8,313.15
12/31/2024	\$8,313.15

Resolution No. 767-25 Exhibit B

<u>Date Due</u>	<u>Amount Due</u>
03/31/2025	\$8562.54
06/31/2025	\$8562.54
09/30/2025	\$8562.54
09/30/2025	\$8562.54

<u>Date Due</u>	<u>Amount Due</u>
03/31/2026	\$8819.41
06/30/2026	\$8819.41
09/30/2026	\$8819.41
12/31/2026	\$8819.41

ARTICLE II. EMERGENCY MEDICAL/RESCUE SERVICES

The Village hereby agrees to provide the Township with the following emergency medical/rescue services:

- 2.01. Township will receive rescue services provided by the South Amherst Fire Department (SAFD).
- 2.02. SAFD, upon receipt of necessary information shall then dispatch the appropriate equipment and personnel. The type of equipment to be provided shall be determined based upon the location and type of call received. Any additional equipment or manpower shall be called as needed within the discretion of the officer in charge.
- 2.03. SAFD will respond and handle all emergency and rescue calls in accordance with current state and federal operating procedures.
- 2.04. The foregoing services shall be provided to the Township to the extent that the SAFD is not otherwise engaged and if, at the time call for service is made, SAFD is not able to respond appropriate assistance shall be summoned through mutual aid.
- 2.05. The Township shall keep current the Lorain County Technical Rescue/Haz-mat contract.

ARTICLE III FIRE CALLS

The Village hereby agrees to provide the Township with the following fire services:

- 3.01. The Township will receive fire services provided by the SAFD.
- 3.02. SAFD, upon receipt of necessary information shall then dispatch the appropriate fire apparatus, rescue squad and personnel deemed necessary for a first alarm response. The type of equipment to be provided shall be determined based upon the location and type of call received. Any additional equipment or manpower shall be called as needed within the discretion of the officer in charge.
- 3.03. Motor vehicle fires shall be handled in accordance with current standard operating procedures of the SAFD for handling such matters.
- 3.04. Hazardous material calls will be handled as a normal structure fire emergency call with the assistance of the Lorain County Hazmat Team.
- 3.05. The foregoing fire services shall be provided to the Township to the extent that the

Resolution No. 767-25 Exhibit B

SAFD is not otherwise engaged and if, at the time the call for services is made, SAFD is not able to respond, appropriate assistance shall be summoned through mutual aid.

- 3.06. During the term of this Agreement, Township shall, at all times, have a fire prevention Officer appointed as provided for in O.R.C. Section 505.38 B. Township may appoint a member of the SAFD to fulfill this requirement without additional cost.

ARTICLE IV AREA OF SERVICE

- 4.01. The services, personnel, equipment and materials set forth herein shall only be provided for applicable circumstances arising in the northern portion of New Russia Township as described above.

ARTICLE V ACCOUNTABILITY

- 5.01. The village/SAFD will provide to the Township an annual report which shall contain the following information:

501.1. Monthly reports listing squad runs, emergency fire calls, non-emergency calls and assists.

501.2 Monthly report of all training programs or other assistance provided to the residents and firefighters.

501.3 List of personnel, vehicles, and plans for the upcoming year.

ARTICLE VI AMENDMENT AND TERMINATION

- 6.01. No term or provision of this Agreement may be changed, waived, or discharged, or terminated, except by the written consent of all parties hereto.
- 6.02. Any party hereto may at any time terminate this Agreement by mailing a notice of such termination to the other party hereto, by certified United State mail, return receipt requested, no less than sixty (60) days prior to the intended date of termination. Termination shall not become effective until sixty (60) days have elapsed following the receipt of the notice of termination by the receiving party.
- 6.03. Upon termination by either party, services shall cease and the payments provided for in this Agreement shall be prorated to a proportionate amount based on the portion of the calendar term for which services are provided.

ARTICLE VII LEGAL RESPONSIBILITIES

- 7.01. The Village and the Township shall each be responsible for their own acts or omissions as provided by law. Each party to this agreement shall provide liability insurance in the minimum amounts of \$1,000,000.00 (one million) name each other as an additional insured and provide one another with current certificates of insurance.

ARTICLE VIII
MISCELLANEOUS

8.01. This Agreement shall be governed by the laws of the State of Ohio, and if any provisions hereof is in conflict with any federal law, law of the State of Ohio, or ordinance of the Village of South Amherst, then any such provision shall be deemed modified to conform to such law or ordinance without affecting the remaining provisions of this Agreement.

8.02. This Agreement constitutes the sole and only agreement of the parties hereto and superseded any prior understanding or written or oral agreements between the parties respecting the aforesaid subject matter. All prior agreements and offers for agreements are here by withdrawn and terminated by mutual agreement of the parties.

IN WITNESS WHEREOF, the Village and Township have caused this Agreement to be executed on their behalf by proper officers or agents duly authorized in the premises as heretofore set forth, on the day and year written above.

VILLAGE OF SOUTH AMHERST

David J. Leshinski
David J. Leshinski, Mayor

Matthew A. Mishak
Matthew A. Mishak, Law Director

Michelle Henke
Michelle Henke, Fiscal Officer

BROWNHELM TOWNSHIP

Thomas W. Rini
, President
(printed name)

Debra Mastellone
, Fiscal Officer
(printed name)

**ADDENDUM TO THE
EMERGENCY MEDICAL/RESCUE AND FIRE SERVICE AGREEMENT**

This Addendum is made by and between the **VILLAGE OF SOUTH AMHERST, OHIO** ("Village") by and through its Mayor and Fiscal Officer, and **BROWNHELM TOWNSHIP**, Lorain County, Ohio ("Township") (collectively, the "Parties"), by and through its duly appointed representative. This addendum is effective **September 8, 2025**.

WHEREAS, the parties entered into a certain Emergency Medical/Rescue and Fire Service Agreement ("Agreement") on November 27th, 2023, for the provision of emergency medical/rescue service and fire protection services to Brownhelm Township, Lorain County, Ohio (from North Ridge Rd from Baumhart Rd East to the Township line: addresses 49480-48548 including Lorain Rifle & Pistol Club, Baumhart Rd from North Ridge Rd South to the Township line: addresses 7621-9499, Rice Rd from North Ridge Rd to the Township line: addresses 7534-8053, Middle Ridge Rd from the Amherst Township line west to Vermilion Rd: addresses 48501-50501, Stick Rd: all addresses 48758-49029, Gifford Rd from Vermilion Rd South to the Township line: addresses 8902-9500, Vermilion Rd from the bottom of Dr. Wiseman Hill to the Vermilion City line: addresses 9064-8140, Claus Rd from Middle Ridge Rd North to the Vermilion City line: 7828-8372, Ohio Turnpike Milepost 137.2-134.8) provided by the South Amherst Fire Department ("SAFD") for a period of three (3) years, commencing on January 1, 2024.

THEREFORE, IN CONSIDERATION OF mutual promises and covenants herein made,

The Parties agree to addend and incorporate the following provision into the Agreement:

**ARTICLE IX
ONE TIME CONTRIBUTION FOR THE VILLAGE TO PURCHASE AN AMBULANCE**

9.01 The Village agrees to purchase a used ambulance vehicle from Lifecare Ambulance Services for a price in excess of Eighty Thousand Dollars (\$80,000). Village Fire Department representatives appeared at the August 11, 2025, Township Trustees' meeting and expressed that they had a unique opportunity to purchase the used ambulance and requested a Five Thousand Dollar (\$5000) contribution from the Township Trustees as the Village currently does not own an ambulance.

9.02 The Trustees agree to make a one-time contribution to the Village's purchase of the Lifecare Ambulance of Five Thousand Dollars (\$5000) in order to enhance the Village's capability to respond to the emergency medical needs of Township residents.

9.03 The Village shall retain the right to use the ambulance in its Emergency Medical/Rescue and Fire Department operation only, as deemed necessary.

9.04 Upon expiration or termination of the Agreement by either party, the Village shall retain all rights and ownership of the Ambulance.

VILLAGE OF SOUTH AMHERST

Scott Jones, Mayor

Michelle Henke, Fiscal Officer

Matthew A. Mishak, Law Director

BROWNHELM TOWNSHIP

Thomas W. Rini
Thomas W. Rini, Board President

Debra Mastellone
Debra Mastellone, Fiscal Officer