

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR COUNCIL
August 25, 2025

CALL TO ORDER

LORD'S PRAYER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Jones at 7:00 p.m., commencing with the recitation of the Lord's Prayer followed by the Pledge Allegiance.

ROLL CALL

Councilmember Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Michael Sangiacomo	P	Law Director Matthew Mishak	P
Councilmember Becky Siesky	P	Utility Admin. David Valentine	P
Councilmember David Troike	P	(EA – excused absences)	
Council Pro Tempore Jeanne Maschari	P		

APPROVAL OF AGENDA August 25, 2025

Councilmember Siesky moved to approve the agenda as presented. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF MINUTES August 11, 2025

Councilmember Koscho moved to approve the minutes as presented. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike Abstain Motion carried.

VISITORS

Joe Cole 216 Charles St., Mark Leshinski 592 S Lake St.

Anthony Savage 667 S Lake St. formally introduced himself and announced that he is running for council.

Sonya Dodson 216 Charles St. the resident reported an ongoing issue with feral cats in the neighborhood, noting that a neighbor continues to feed them, which has led to an increase in activity around their home and made it difficult to open windows. Council advised that addressing the issue would require an organized community group to implement a spay/neuter program. The mayor requested the resident leave their email address so that previously received information on the matter could be forwarded.

MAYOR

Code Red Alert

Several Village residents received a Code Red Alert message shortly after midnight on Saturday. The Village is actively collaborating with County officials to address and resolve the issue concerning the timing and distribution of alerts through the Code Red system.

FISCAL OFFICER

Payment Listing 8/8-8/21/25

Presented to council.

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Financial Reports

The following August Financial Reports were presented to council: Revenue Summary, Fund Summary, Appropriation Summary.

July Mayor's Court Financials

<u>Gross Receipts</u>	<u>Ohio Reparations</u>	<u>City of Oberlin</u>	<u>Total net Receipts to SA</u>	<u>Computer Fund Clerk</u>	<u>Computer Fund Court</u>	<u>General Fund</u>
<u>\$10,625.00</u>	<u>\$1,860.00</u>	<u>\$72.00</u>	<u>\$8693.00</u>	<u>\$531.00</u>	<u>158.00</u>	<u>\$8,004.00</u>

Property Tax Disbursement

2nd half disbursement has been received.

Bank Reconciliation

The July bank reconciliation is being completed. Once again it was delayed while waiting on the bank to send the appropriate documentation for earned interest.

Audit Update

Onsite part of State audit has been completed and is now sent to the next level of audit.

UTILITY ADMINISTRATOR

Water

Testing

The mandatory annual EPA testing has been completed.

Work Truck

The Village's work truck, a 2011 Ford F250, has been experiencing ongoing mechanical issues. As one problem is resolved, another tends to arise. A quote has been received from Mike Bass Ford for a replacement vehicle: \$49,000 for the truck alone, with an additional \$8,500 for a snowplow and \$300 for transferring the existing light bar. The Fiscal Officer noted that funds were reallocated in the most recent appropriation ordinance—\$50,000 from the Street Fund and \$25,000 from the Water Fund. The Fiscal Officer also recommended obtaining an additional quote from a Chevrolet dealership for comparison.

Storm

Completed Projects

Thanks to Diggers for fixing the storm on S Lake St, bottom of the hill and the one by the Catholic Church.

Street/Service

Ohio 811 Call Before You Dig

Councilmember Maschari revisited the topic of Ohio 811 membership, noting that participation is mandated under Ohio Revised Code Section 3781.26 for entities that own or operate underground utility facilities. The annual membership fee is slightly over \$100.00. Membership ensures compliance with state law and provides access to various support services offered by OHIO811.

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Councilmember Maschari moved to enter Call 811 agreement, Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Road Resurfacing

A Power Point presentation of the before and after road projects was viewed by council. The administrator thanked Hart Asphalt for their hard work and council for approving the two projects (Kenwood-Charles-Vivian and Buckeye E.-Erie-Juanita). The next road project would be a complete overhaul of White Birch Way for an estimated cost of \$13,350. Fiscal Officer stated that under the Street Fund Capital projects \$15,000 was allocated for an automatic gate opener at the service garage, that amount could be reallocated to Streets, Sidewalks and Curbs.

Councilmember Maschari moved to reallocate funds from Street Capital Projects to Street, Sidewalks and Curbs. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Councilmember Siesky moved to repave White Birch Way for \$13,350.00. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Spotted Lanternfly

An infestation on S. Lake St has been found. Please refer to the ODA Management Guide for treatment options.

COMMITTEES

CED

Halloween Schedule 2026-2035

Councilmember Koscho moved to approve that Halloween Festivities be scheduled for the last Saturday of the month. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Dates are as follows: 10/31/26, 10/30/27, 10/28/28, 10/27/29, 10/26/30, 10/25/31, 10/30/32, 10/29/33, 10/28/34, 10/27/35.

Safety

The committee convened last week to discuss three key topics. Chief Grimm will present a cost analysis at the next council meeting regarding compensation for firefighters based on actual in-class (seat time) hours. Letters will be issued to the nineteen facilities requiring inspections, and further discussions will be held concerning the associated inspection fees. Lastly, the department's Standard Operating Procedures (SOPs) are currently under revision to better align with operational needs.

Ordinance

Tree Maintenance

The committee is recommending the approval of Ordinance 1845-25 which is an update on who is responsible for trees in the R-O-W.

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ORDINANCE

Ordinance No. 1844-25 *(Emergency Reading)* An ordinance authorizing the Fiscal officer to certify the Village's total cost of Nuisance Abatement at 104 Kenwood Street, Permanent Parcel No. 500011104013, to submit to the Lorain County Auditor's Office as a special assessment for placement on the tax duplicate for collection in one annual installment in the year 2026; and declaring an emergency.

Councilmember Siesky moved to approve Ordinance No. 1844-25 as an emergency.
Councilmember Sangiacomo seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Ordinance No. 1845-25 *(First Reading)* An ordinance repealing existing South Amherst Codified Ordinance Chapter 909.02 Tree Maintenance and enacting new South Amherst Codified Ordinance Chapter 909.02 Tree Maintenance

EXECUTIVE SESSION

Councilmember Jeffers moved to enter executive session to consider employment options in accordance with ORC 121.22 (G)(1) and pending litigation in accordance with ORC 121.22 (G)(3) at 7:32 p.m. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Regular session resumed at 8:19 p.m.

MISCELLANEOUS

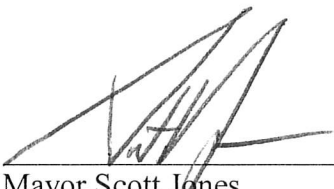
School Bus

Councilmember Maschari proposed installing signage at designated bus stops to remind drivers to stop when warning lights are flashing. Ms. Maschari has consulted with representatives from the school district regarding this initiative. Council engaged in further discussion, weighing the advantages and disadvantages of the proposal. An action plan is to be developed by the Safety committee for submission to the police department for review and potential implementation.

Approved Legislation

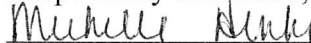
Once legislation is approved the records clerk will forward the information to the designated department. If the legislation involves a specific event, it would be the committee chair's responsibility. Councilmember Jeffers will contact the safety departments to inform them of new procedure.

ADJOURNMENT Time 8:36 p.m.



Mayor Scott Jones

Respectfully submitted,



Fiscal Officer Michelle Henke