

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR COUNCIL
April 28, 2025

CALL TO ORDER 7:00 p.m.

LORD'S PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Michael Sangiacomo	P	Law Director Matthew Mishak	P
Councilmember Becky Siesky	P	Utility Admin. David Valentine	P
Councilmember David Troike	P	<i>(EA – excused absences)</i>	
Council Pro Tempore Jeanne Maschari	P		

APPROVAL OF AGENDA April 28, 2025 Amendment: Executive Session - ORC
121.22 (G)(3) Litigation

Councilmember Sangiacomo moved to approve the agenda as amended. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF MINUTES April 14, 2025

Councilmember Koscho moved to approve the minutes as presented. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

VISITORS

Girl Scout Troop 50768 Project Presentation: Care-To-Share Recreational Lending Library

Councilmember Maschari moved to approve Girl Scout Troop 50768 Care-To-Share Recreational Lending Library to be located at the South Amherst Community Park.

Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Stefanie Cole 686 S Lake St.

Dennis & Kristi Hevener 311 N Lake St.

Xavier Hill 306 Elm St.

Chris Gallagher 390 Annis Rd. inquired as to when cold patch would be done on the south end of Annis Rd. The Village Administrator stated that one pass had been done and is currently waiting for a stretch of hot, dry weather to go back through.

MAYOR

Community Economic Development

Councilmembers reviewed the job description and salary requirements, further discussion at a later date.

Better Block Committee Liaison

Councilmember Jeffers appointed to the Better Block Committee. Residents are encouraged to join this committee. Further information is to be posted on website.

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Beautification Committee

The proposed committee's purpose is to enhance and maintain the visual appeal and overall charm of the community. The citizen-led group would focus on improving public spaces through flower planting, weed control, light landscaping, and general beautification projects.

Councilmember Koscho moved to approve the formation of the Beautification Committee.

Councilmember Troike seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

FISCAL OFFICER

Payment Listing 4/11-4/24/25

Presented to council.

Financial Reports

The following Financial Reports for April were presented to council: Revenue Summary, Fund Summary and Appropriation Summary

Appropriation Ordinance #324

A review of current expenses to date revealed that the current annual appropriations needed to be increased. General Fund increase due to utilities and building/zoning activity of residents.

Mayor's budget increase for contractual services for anticipated expenditures. The State Highway Fund increase for tree maintenance along SR 113. Mayor's Court Computer Fund for an additional laptop to increase functionality of the court. Lastly, Water Operating funds for additional activity to access curb boxes for water shut off and road repair due to water breaks.

2026 Tax Budget Planning

Budget project planning for 2026 and the following two years with council, mayor and fiscal officer to be held May 19th at 7 p.m.

RECORDS CLERK

Zoning Code Amendments (*Councilmember Koscho presented.*)

The Planning Commission recommends to council the three zoning ordinance amendments in order to allow a potential maternity home to be classified as a Conditional Use in the Agricultural – Residential District. 1835-25 is an amendment to include the definition of a maternity home. 1836-25 lists the actual conditions for specific uses of a maternity home and 1837-25 is an amendment to place the maternity home in the designated zoning district.

Public Hearing

Councilmember Koscho moved to have a Public Hearing for Amendments to the Zoning Code to be held on May 27th at 6:30. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

UTILITY ADMINISTRATOR

Cemetery – Columbarium

An email was recently sent to the Building & Grounds committee to review details about the columbarium project from Ohio Monument. The current cost includes a 10% tariff, which will increase to 25% once the existing stock is depleted. Franklin Monument has not responded to
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any communications from the administrator this year, prompting the contact of a new vendor for the project. Councilmember Maschari recommended postponing the columbarium project until the drainage issue is resolved.

Storm Sewer (*Councilmember Maschari presented.*)

During annexation research, it was noted that several properties drain into the farm field owned by the village, located directly west of the cemetery. This property was acquired around 2009 and mapped by the village engineer, making the village aware of these five properties draining into it at the time of purchase. The storm drain has since been damaged and requires maintenance, which should be the village's responsibility.

Councilmember Maschari moved to scope and jet rod the storm drain that serves the following addresses on W. Main St.: 231, 235, 237, 247, and 249. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

ORDINANCE

Ordinance No. 1831-25 (*Second Reading*) An ordinance amending Section 2 of Ordinance. 1825-25 Chp. 148 (Cemetery) of the South Amherst Codified Ordinances

Councilmember Troike moved to approve Ordinance No. 1831-25. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Ordinance No. 1833-25 (*Second Reading*) An ordinance repealing existing South Amherst Codified Ordinance Chapter 521.015 and enacting new South Amherst Codified Ordinance Chapter 521.15 Dumping Prohibited

Ordinance No. 1834-25 (*Second Reading*) An ordinance repealing existing South Amherst Codified Ordinance Chapter 509.08 enacting new South Amherst Codified Ordinance Chapter 509.08 Noise Disturbances

Ordinance No. 1835-25 (*First Reading*) An ordinance amending Section 1129.02 of the Codified Ordinances of the Village of South Amherst, with the addition of Definition -Maternity Home

Ordinance No. 1836-25 (*First Reading*) An ordinance amending Section 1165.09 Conditions for Specific Uses – of the Codified Ordinances of the Village of South Amherst, with the addition of Conditions of Specific Uses - Maternity Home

Ordinance No. 1837-25 (*First Reading*) An ordinance amending Section 1133.05 of the Codified Ordinances of the Village of South Amherst, with the addition of Conditional Uses – Maternity Home in the Agricultural – Residential District

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APPROPRIATION

Ordinance No. 324

Councilmember Siesky moved to approve Appropriation Ordinance No. 324. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

MISCELLANEOUS

Keep Lorain County Beautiful Day

County wide initiative that encourages county/community involvement. If interested, please meet at the town hall at 9 a.m. on Saturday, May 17.

EXECUTIVE SESSION

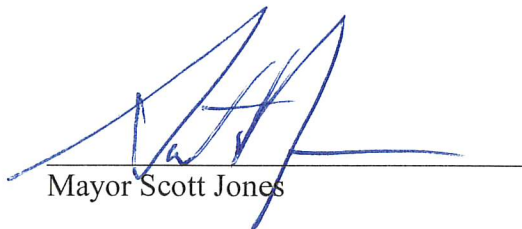
Do I have a motion to enter executive session to discuss imminent litigation in accordance with ORC 122.22 (G)(3).

Councilmember Maschari moved enter executive session to discuss imminent litigation in accordance with ORC 122.22 (G)(3) at 7:30. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Returned to regular session at 7:55 p.m.

ADJOURNMENT Time 7:55 p.m.



Mayor Scott Jones

Respectfully submitted,

Fiscal Officer Michelle Henke