

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR COUNCIL
March 24, 2025

CALL TO ORDER 7:00 p.m.

LORD'S PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Michael Sangiacomo	P	Law Director Matthew Mishak	EA
Councilmember Becky Siesky	P	Utility Admin. David Valentine	P
Councilmember David Troike	P		
Council Pro Tempore Jeanne Maschari	P	(EA – excused absences)	

APPROVAL OF AGENDA March 24, 2025

Councilmember Koscho moved to approve the agenda as presented. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF MINUTES March 10, 2025

Councilmember Siesky moved to approve the minutes as presented. Councilmember Sangiacomo seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

VISITORS

Scott Dolan 220 W. Main St.

Eric Arndt 110 Maroy Dr.

MAYOR

Community Events

Mayor Jones will develop Announcement Guidelines for Residents to be able to submit announcements for the website that are community event related.

FISCAL OFFICER

Payment Listing

Payment listing from 3/7/25 thru 3/20/25 - to council.

Financial Reports

The following March financial reports were presented to council: Revenue Summary, Fund Summary, Appropriation Summary.

Foreclosure

Notice was received from the County Prosecutor that a tax foreclosure has been filed against 320 E Main St.

Appropriation Ordinance #323

General Fund

- Law Director, increase in legal fees related to Civil Appeal
- Tax Administration, increase for legal action related to delinquent collections.

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- Cemetery, increase in payroll to cover any village work as well as increase in land and improvements to cover the additional cost of the new mowing contract.

The fiscal officer requested approval for a Then & Now Purchase Order for outstanding invoices from the law director to cover legal fees for civil cases.

Councilmember Maschari moved to approve a Then & Now Purchase Order to Mishak Law for \$10,000.00. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

UTILITY ADMINISTRATOR

Cemetery

Storm Estimates

Three estimates for Evergreen Cemetery storm project were presented. Video of the system needs to be done first, recommending the estimates from Economy Drain Cleaning.

Councilmember Troike moved to approve the storm drain video & cleaning at Evergreen Cemetery not to exceed \$6500.00. Councilmember Jeffers seconded the motion.

Discussion: The drain in the farm field is a top priority.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Military Monument

Recommendation made to have the Military Gun sand blasted, powder coated and repainted for a cost of \$875.00 then placed at Evergreen Cemetery

Councilmember Troike moved to approve the refurbishment of the Military Gun by Banks and to move to Evergreen Cemetery. Councilmember Sangiacomo seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Zoning

Public Nuisance

314 N. Lake St was served with an Order To Vacate from Lorain County Public Health due to no water service and the condition of the property. Once water service is restored, the resident will be allowed to resume occupancy.

DEPARTMENTS

Police

Capital Purchase

Councilmember Troike moved to approve the purchase of firearms for the SAPD .

Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

COMMITTEES

Building & Grounds

Mulch

Councilmember Troike moved to approve the purchase of mulch at \$500.00 for the use on Village property. Councilmember Jeffers seconded the motion.

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Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

ORDINANCE

Ordinance No. 1830-25 (Emergency) An ordinance amending Section 1 of Ordinance No. 1823-24, modifying the South Amherst Mayor's Court Fee Schedule, and declaring and emergency.

Councilmember Siesky moved to suspend the rules and approve Ordinance No. 1830-25 as an emergency Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Ordinance No. 1831-25 (First Reading) An ordinance amending Section 2 of Ordinance. 1825-25 Chp. 148 (Cemetery) of the South Amherst Codified Ordinances

RESOLUTION

Resolution No. 759-25 (Emergency) Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant (NEC) Program 2025 Acceptance

Councilmember Siesky moved to suspend the rules and approve Resolution No. 759-25 as an emergency Councilmember Sangiacomo seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROPRIATION

Appropriation No. 323

Councilmember Siesky moved to approve Appropriation Ordinance No. 323. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

EXECUTIVE SESSION

ORC 121.22 (G)(3) Litigation, Liquor License

Councilmember Koscho moved to enter executive session to discuss pending litigation in accordance with ORC 121.22 (G)(3) at 7:29 p.m. Councilmember Siesky seconded the motion.

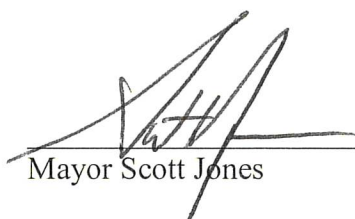
Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Return to regular session at 7:47 p.m.

ADJOURNMENT Time 7:48 p.m.

Respectfully submitted,


Fiscal Officer Michelle Henke


Mayor Scott Jones