

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst
REGULAR COUNCIL
January 27, 2025

CALL TO ORDER 7:00 P.M.

LORD'S PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Robb Koscho	P	Records Clerk Laurie Beran	P
Councilmember Michael Sangiacomo	P	Law Director Matthew Mishak	P
Councilmember Becky Siesky	P	Utility Admin. David Valentine	P
Councilmember David Troike	P	(EA – excused absences)	
President Pro Tempore Jeanne Maschari	P		

APPROVAL OF AGENDA January 27, 2025 Amend the agenda with Ordinance 1825-25 and personnel under Utility Administrator.

Councilmember Maschari moved to approve the agenda as presented. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF MINUTES January 13, 2025

Councilmember Koscho moved to approve the minutes of December 9, 2024 as presented.

Councilmember Sangiacomo seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

VISITORS

Chris Gallagher 370 Annis Rd.

Firefighters: Robert Becker Jr., Timothy Moore Jr.

Dennis Burdue 463 Annis Rd

MAYOR

Cemetery Board

Legislation was drafted to abolish the Cemetery Board of Trustees. There have been previous conversations regarding streamlining operations in order to cut through the bureaucracy.

Councilmember Jeffers moved to abolish the Cemetery Board of Trustees. Councilmember Maschari seconded the motion.

Discussion: Councilmember Sangiacomo asked for the next steps. The mayor had spoken with the board members who were in favor of the decision. The clerk will work with the sexton, and they report to the Village Administrator, who answers to the mayor.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Boards abolishing (Finance; Streets, Service & Sidewalk)

Councilmember Koscho moved to abolish the Finance, and the Street, Sidewalk & Services Committees. Councilmember Maschari seconded the motion.

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Discussion: The fiscal officer clarified that presenting the budget to the Finance Committee was just adding another step to the review/approval of the budget. All of council receive the same information prior to approval.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

FISCAL OFFICER

Payment Listing

Payment listing from 1/10/25 through 1/23/25 was presented to council.

Financial Reports

The following January financial reports were presented to council: Revenue Summary, Fund Summary, Appropriation Summary.

December Bank Reconciliation

December's bank reconciliation has been completed and ready for signatures.

2024 Mayor's Court Financial Report

<u>Gross Receipts</u>	<u>Ohio Reparations</u>	<u>City of Oberlin</u>	<u>Total net Receipts to SA</u>	<u>Computer Fund Clerk</u>	<u>Computer Fund Court</u>	<u>General Fund</u>
<u>\$104,140.00</u>	<u>\$22,121.50</u>	<u>\$862.50</u>	<u>\$81,156.00</u>	<u>\$6,347.00</u>	<u>\$1,895.00</u>	<u>\$72,914.00</u>

2024 Year End Information

Year End information has been submitted to C.E. Harris for preparation of the Hinkle Notes.

RECORDS CLERK

NOPEC Energized Community Grant

Information was emailed to all departments and council. Request forms are due back by February 19th.

UTILITY ADMINISTRATOR

Water Breaks

There were two breaks this month, one on Russia and one on Vivian approximately 70,000 gallons of water loss.

Training

Goal for the department is to take advantage of all training that is available. Will be attending five in February. Coming up in December there is a national conference in Louisville, Kentucky that would be beneficial for myself and the water clerk to attend. A few main topics are water loss, finance, and industrial technology. Registration cost is \$495.00 for the three-day event.

Councilmember Troike moved to approve attendance at the AWWA Annual Conference for registration, travel and hotel. Councilmember Jeffers seconded the motion.

Discussion: Councilmember Maschari asked to have a total cost presented to council.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

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Generator

As requested, research was done to find a quiet generator. Recommending a Westinghouse generator that is 255 watts, 52 decibels and with a run time of 3 ½-4 hours, at a cost of \$479.00. Councilmember Maschari requested the information be sent to all of council to review. Would need to have 3-4 plugs available. NOPEC Community Grant is available to use for the purchase.

Personnel

Water Operator is on medical leave. Eastwood Environmental has been contacted for backup.

DEPARTMENTS

Fire

Councilmember Siesky moved to approve the promotion of Firefighter Kyle Kudela to Captain. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

ORDINANCE

Ordinance No. 1824-25 (First Reading) An ordinance establishing AI (artificial Intelligence) Privacy and Compliance Policy for the Village of South Amherst.

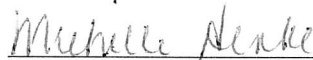
Ordinance No. 1825-25 (Emergency Reading) An ordinance repealing the Board of Cemetery Trustees for the Village of South Amherst, amending Chapter 148 of the Codified Ordinances, and declaring an emergency.

Councilmember Maschari moved to suspend the rules and approve Ordinance 1825-25 as an emergency. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

ADJOURNMENT 7:20 adjournment

Respectfully submitted,



Fiscal Officer Michelle Henke


Mayor Scott Jones