

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

REGULAR COUNCIL

December 9, 2024

Call to order:

7:00 p.m. – The council meeting was called to order by Mayor Scott Jones and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Robb Koscho	P
Councilmember Michael Sangiacomo	P
Councilmember Becky Siesky	P
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P
Utility Admin. David Valentine	P
<i>(EA – excused absences)</i>	

APPROVAL OF AGENDA December 9, 2024 Amendment of Fire Department report and Republic Services discussion.

Councilmember Koscho moved to approve the agenda with amendments. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF MINUTES November 25, 2024

Councilmember Maschari moved to approve the minutes as presented. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

VISITORS

Republic Services Dan Given

Discussion on Republic Services (Councilmember Maschari presented.)

Key points from the discussion:

- Residents do not have to contract with Republic Services.
- The MOU removes the Village residents from the Open-Market and all residents will pay the same price and receive the same services.
- Effective date is February 1, 2025.

Cemetery Board Member Chris Gallagher mentioned that the November 25th Council Minutes indicated the Building & Grounds Committee had already made a decision about the evergreen trees at the Memorial Garden. She requested that this topic be discussed further at the Cemetery Board meeting on December 11.

MAYOR

Summit 2025

Councilmember Maschari moved to amend the refreshment expenditure for Summit 2025 not to exceed an additional \$175.00. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky Nay Troike x Motion carried.

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

Holiday Tree Lighting

Thank you to the Community Economic Development Committee and all those who donated not only funds but their time to a well-received event that the Village may be proud of.

Memorial Basketball Event

June 21, 2025 at the Community Park

Councilmember Koscho moved to approve the use of the Community Park for James Hunter Memorial Basketball Tournament on June 21, 2025. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Notification for emergencies

Call the dispatch number 911 and let the service department know if there is damage that needs to be corrected (ex. street sign replaced).

FISCAL OFFICER

Payment Listing

The Payment Listing for 11/22 to 12/5/24 was presented to council.

Financial Reports

The following Financial Reports were presented to council Revenue Summary, Fund Summary, and Appropriation Summary.

Appropriation Ordinance #320

FEMA Correction – the supplemental fund appropriation had already been included, so a reversal is needed for a correction.

RECORDS CLERK

Temporary Use Permit Fee

A permit fee needs to be established per the Zoning Ordinance that will be effective 1 January 2025. A recommendation was made for the fee to be between \$5-10.00.

Councilmember Jeffers moved to approve a Temporary Use Permit Fee of \$5.00 effective 1/1/2025. Councilmember Koscho seconded the motion.

Discussion:

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Planning Commission & Zoning Fee Schedule

Revisions were made to the Zoning Fee Schedule to include fees for the Planning Commission,

Councilmember Troike moved to approve the revised Zoning & Planning Fee Schedule 1/1/2025. Councilmember Siesky seconded the motion.

Discussion:

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

November Construction Report

B/Z	ADDRESS	DESCRIPTION
B	319 Fern St	Re-roof
B	205 Maple St	Re-roof
B	322 Fern St	Re-roof
B	407 W Main St	Re-roof
B	145 W Main St	Re-roof
Z	101 Pyle/SA Rd	Fence
Z	304 N Lake	Concrete
Z	340 Annis Rd	Pole Barn

UTILITY ADMINISTRATOR

November Consumption Report

Presented to council.

Software Update

As of 12/9/24 we are now live with Frey Software.

Scrap Metal Dumpster

Councilmember Siesky asked how the scrap metal dumpster went. At this point, it is not worth the time and effort.

DEPARTMENTS

Fire

November Call Report

Fire	EMS	MVA	Mutual	Other
1	14	2	2	1

Updates:

- New air fill station has been successfully installed.
- New command vehicle is officially in service.
- Posted a promotion notice to fill the vacancy left by the retirement of Captain Rob Abfall.
- Effective December 18th for 2-3 weeks the chief will only be available through email or phone due to paternity leave.

COMMITTEES

Service/Street/Sidewalk

No Turn On Red

Councilmember Maschari conferred with ODOT regarding the signs (No Turn On Red) at the intersection of Main & Lake St. If council decides to change the wording on the sign or to eliminate the sign, notification would need to be given to ODOT. Councilmembers were in agreeance that the intersection is dangerous due to the blind spot from the hill on S. Lake St.

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

Councilmember Maschari moved to have the No Turn On Red Signs at the intersection of Main and Lake St. permanently read No Turn On Red. Councilmember Siesky seconded the motion. Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Republic Trash Services

Councilmember Troike moved to accept the Republic MOU and have an emergency resolution written. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Councilmember Koscho moved to hold a Special Meeting on December 16, 2024 to approve the Republic MOU. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

ORDINANCE

Ordinance No. 1821-24 (Final Reading) An ordinance fixing the rate of compensation for part-time members of South Amherst Village Fire Department effective 1 January 2025 and declaring an emergency.

Councilmember Troike moved to suspend the rules and approve Ordinance No. 1821-24 as an emergency. Councilmember Siesky seconded the motion.

Discussion:

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Ordinance No. 1823-24 (Emergency Reading) An ordinance fixing the rate of costs and fees for the South Mayor's Court Schedule and declaring an emergency.

Councilmember Troike moved to suspend the rules and approve Ordinance No. 1823-24 as an emergency. Councilmember Siesky seconded the motion.

Discussion:

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

RESOLUTION

Resolution No. 750-24 (Emergency Reading) Lorain County 911 Centralized Dispatch of Emergency Services Agreement effective 1 January 2025.

Councilmember Koscho moved to suspend the rules and approve Resolution No. 750-24 as an emergency. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Resolution No. 751-24 (Emergency Reading) Employment Agreement with Matthew A. Mishak as Law Director for the Village of South Amherst 1 January, 2025 to 31 December 2025, authorizing appointment of Prosecutor and Administrative Assistant.

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

Councilmember Troike moved to suspend the rules and approve Resolution No. 751-24 as an emergency. Councilmember Koscho seconded the motion.

Discussion:

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROPRIATION

Appropriation Ordinance No. 320

Councilmember Siesky moved to approve Appropriation Ordinance No. 320. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

EXECUTIVE SESSION

ORC 121.22 (G)(3) Litigation

Councilmember Koscho moved to enter executive session to discuss pending litigation in accordance with ORC 121.22 (G) (3) at 7:38 p.m. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Returned to regular session at 7:59 p.m.

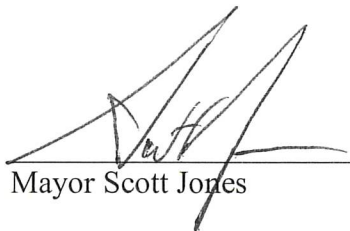
ADJOURNMENT

8:00 p.m.

Respectfully submitted,



Fiscal Officer Michelle Henke



Mayor Scott Jones