

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

REGULAR COUNCIL

October 7, 2024

Call to order:

7:00 p.m. – The council meeting was called to order by Mayor Scott Jones and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Robb Koscho	P
Councilmember Michael Sangiacomo	P
Councilmember Becky Siesky	P
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P
Utility Admin. David Valentine	EA
<i>(EA – excused absences)</i>	

APPROVAL OF AGENDA

October 7, 2024 with amendments: Building & Grounds -

December 6th Festivities and fire station drains, Fiscal - reimbursement Halloween Festivities; office schedule, conference with Fire Chief, plus Executive Session – cemetery personnel.

Councilmember Troike moved to approve the agenda with amendments. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF MINUTES

September 23, 2024

Councilmember Koscho moved to approve the minutes as presented. Councilmember Troike seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

MAYOR

Ohio Edison Update

If anyone, including residents, sees a streetlight not in working order, please call 1-888-LIGHTSS (1-888-544-4877) to report. After the greeting, please say “streetlight,” and then it will give you further prompts.

The Village is allowed to put signs on telephone poles as long as Ohio Edison has surveyed the poles. Service Department will be doing an audit of the poles and send in a report to Ohio Edison.

South Amherst Summit 2025 November 4th

The South Amherst Summit 2025 is an important gathering aimed at bringing together Council Members, Staff, and Department Heads to reflect on the challenges we faced in 2024 and strategize for a successful 2025. The event will take place at Town Hall at 6:30 PM on November 4th. In preparation, a questionnaire will be sent out to help identify key issues and potential solutions, allowing for a focused discussion. Additionally, residents will be invited to contribute their input. This collaborative effort will help us move into the next year with renewed passion and a clear plan for achieving our goals.

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Agenda items

The reason agenda items are requested ahead of time is so that the meeting can stay focused, and efficient not only for council/staff but for the public viewing the meetings. There is ample time between meetings to submit agenda items to the records clerk the Thursday prior to a meeting.

Councilmember Sangiacomo asked to have a section for new items placed on the agenda in case something comes up. Mayor had no issue with an amendment. Councilmember Maschari stated that she believes it would be a violation of the Open Meeting Act because we are supposed to conduct the meetings of a public body in such a way that people who want to know what is going on can know. The subject matter or topic of discussion is to be included in the agenda, which is typically presented in advance to the public, which the law director confirmed.

FISCAL OFFICER

Payment Listing

Presented to Council.

Financial Reports

Fund Summary, Appropriation Summary and Revenue Summary as of 9/5/24 were presented to council.

2025 Tax Rates

Approval of tax rates from the county. There were no questions from council.

Halloween

Councilmember Maschari moved to approve reimburse of \$25.00 (flyers) to Stephanie Koscho and \$65.64 (games, decorations, prizes) to Erin Viocck for the Halloween Festivities.

Councilmember Jeffers seconded the motion.

Jeffers x Koscho **abstain** Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Finance: Vehicle License Tax, Compensation Ordinance

- Vehicle License Tax – Per O.R.C. the legislative authority of a municipal corporation may levy an annual license tax upon the operation of motor vehicles on the public roads and highways in that municipal corporation for any authorized purpose. The finance committee recommended the rate of \$5.00 per O.R.C. 4503.10.
- Compensation Ordinance discussion was held with finance, safety and the police chief to discuss the vision of the department and the retaining of officers. There will be an adjustment with the chief, lieutenant, and sergeant schedules with their monthly hours being reduced, with pay staying at the current rate. The patrol officers' rate of compensation will increase. Councilmember Maschari added that the chief did his due diligence comparing salaries with surrounding municipalities which showed that we were one of the lowest.

Office Schedule

Fiscal Officer works on M-W-F (variable hours); Records Clerk M-Th 7-3 (with exception of meeting days); Water Clerk M-F 8-1.

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Finance Meeting

Fire Chief request for a Finance meeting was confirmed for 10/22/24 at 6 p.m.

RECORDS CLERK

Public Hearing November 12th, 6:30 p.m. Amended Zoning Map & Regulations

Formal announcement of a public hearing to be scheduled for November 12th, 6:30 p.m. in order to modify the district designations of various parcels to comply with the amended zoning map and regulations of Part 11 of the Codified Ordinances of the Village of South Amherst.

Construction Report

September Construction Report

B/Z	ADDRESS	DESCRIPTION
B	404 Annis	Pole Barn
B	887 S Lake	Addition
B	301 Elm	Re-roof
B/Z	225 N Lake	New Home
B	251 W Main	Re-roof
B	112 Buckeye	Re-roof
Z	114 W Main	Concrete
Z	117 Buckeye	Concrete

DEPARTMENTS

Fire

Fire	EMS	MVA	Mutual	Other
8	15			

Three of the four new hires are already EMT certified, and they will all begin Fire School in February 2025. The new cascade system is ordered and scheduled to be delivered and installed in November. Updating the SOP's through Lexipol is moving forward but will take some time to complete. The Ohio EPA mandated holding tank project is finally near completion.

Councilmember Siesky moved to approve Jason Barnard as an Auxiliary. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

COMMITTEES

Bldg.& Grounds (Councilmember Troike presented.)

December 6th Festivities

The Community Economic Development Committee has requested to use all of the grounds at the town hall/fire station provided they coordinate with the fire department.

Councilmember Troike moved to allow the use of all of the grounds surrounding the town hall/fire station for the December 6th Festivities. Councilmember Koscho seconded the motion. *Discussion: Councilmember Maschari and the fiscal officer discussed the issue with the police chief, and he has safety concerns when emergency vehicles need to leave the property and who will be controlling the crowds. Councilmember Troike stated that the firefighters could use the west man-door and park on that side of the building.*

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

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Fire Station Drains

During the installation of the holding tank, it was discovered that the floor drains were either collapsed or severely plugged and maintenance would need to be addressed. An estimate was received from Reliable for \$598.00 to jet-rod and camera inspection of the floor drains. The EPA requires that all floor drains empty into the holding tanks.

Councilmember Troike moved to spend \$598.00 from the General Fund to jet rod the drains at the fire station. Councilmember Maschari seconded the motion.

Discussion: The fiscal officer stated that there was a direct conversation with the assistant chief that a purchase requisition along with an estimate was all that was required at this point. If further work needs to be completed, then a motion from council would need to be required. The cost of the jet-rod and camera work comes from the Fire budget. Drain cleaning will be an item on the required maintenance checklist.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

ORDINANCE

Ordinance No. 1808-24 An ordinance repealing existing South Amherst Codified Ordinance Chapter 521, Health, Safety, and Sanitation and enacting new South Amherst Codified Ordinance Chapter 521 Health, Safety and Sanitation

Councilmember Koscho moved to approve Ordinance No. 1808-24. Councilmember Troike seconded the motion.

Discussion: Councilmember Maschari recommended that the police department and zoning receive copies of the ordinance.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Ordinance No. 1809-24 An ordinance enacting new South Amherst Codified Ordinance Chapter 1343 Property Maintenance Code

Councilmember Koscho moved to approve Ordinance No. 1809-24. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Ordinance No. 1810-24 An Ordinance repealing Chapter 1313 of the Codified Ordinances of the Village of South Amherst, Pertaining to Fences

Councilmember Koscho moved to approve Ordinance No. 1810-24. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Ordinance No. 1811-24 An ordinance repealing Chapter 1329 of the Codified Ordinance of the Village of South Amherst, pertaining to House Trailers

Councilmember Koscho moved to approve Ordinance No. 1811-24. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

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Ordinance No. 1812-24 An ordinance repealing existing South Amherst Codified Ordinance Chapter 1321 Swimming Pools and enacting new South Amherst codified Ordinance Chapter 1321 Swimming Pools

Councilmember Koscho moved to approve Ordinance No. 1812-24. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Ordinance No. 1814-24 An ordinance repealing existing South Amherst Codified Ordinance Chapter 147 Planning Commission and enacting new South Amherst Codified Ordinance Chapter 147 Planning Commission

Ordinance No. 1815-24 An ordinance enacting new South Amherst Codified Ordinance Chapter 146 Board of Zoning Appeals

Ordinance No. 1817-24 An ordinance levying a \$5.00 Motor Vehicle License Tax as authorized by Section 4504.173 of the Ohio Revised Code

Ordinance No. 1818-24 An ordinance repealing existing South Amherst Codified Ordinance Part Eleven – Planning and Zoning Code and enacting new South Amherst Codified Ordinance Part Eleven – Planning and Zoning Code

Ordinance No. 1819-24 An ordinance fixing rate of compensation for elected and certain appointed officials and declaring an emergency

RESOLUTION

Resolution No. 745-24 Lexipol, LLC Master Service Agreement on behalf of the SAPD

Councilmember Maschari moved to approve Resolution No. 745-24 and pass as an emergency. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Resolution No. 746-24 Memorandum of Understanding and Contract Extension WENS Emergency notification System October 1, 2023-March 30-2025

Resolution No. 316 Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor (2025 Tax Rates)

Councilmember Siesky moved to approve Resolution No. 316. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

EXECUTIVE SESSION

Councilmember Troike moved to enter Executive Session at 7:37 p.m. to discuss Cemetery personnel. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

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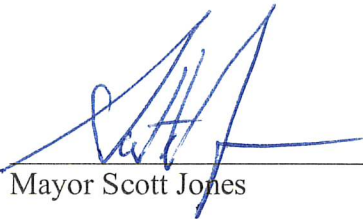
Returned to regular session at 8:00 pm

ADJOURNMENT Time: 8:00 p.m.

Respectfully submitted,



Fiscal Officer Michelle Henke



Mayor Scott Jones