

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

REGULAR COUNCIL

September 9, 2024

Call to order:

7:00 p.m. – The council meeting was called to order by Mayor Scott Jones and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	EA
Councilmember Robb Koscho	P
Councilmember Michael Sangiacomo	P
Councilmember Becky Siesky	P
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P
Utility Admin. David Valentine	P
<i>(EA – excused absences)</i>	

Councilmember Koscho moved to approve Councilmember Jeffers absence due to vacation. Councilmember Troike seconded the motion.

Jeffers **Absent** Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF AGENDA September 9, 2024

Councilmember Troike moved to approve the agenda as presented. Councilmember Siesky seconded the motion.

Jeffers **EA** Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF MINUTES August 26, 2024

Councilmember Koscho moved to approve the minutes as presented. Councilmember Troike seconded the motion.

Jeffers **EA** Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

VISITORS

Cemetery Board Member: Chris Gallagher

SAFD: Ron Zaleha

Miriam Fritz 503 W Main St.

MAYOR

Board of Zoning Appeal Confirmation

Councilmember Troike moved to approve Miriam Fritz as a member of the Board of Zoning Appeals. Councilmember Siesky seconded the motion.

Discussion:

Jeffers **EA** Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Swearing-In BZA Appointment

Mayor Jones swore-in Miriam Fritz to the Board of Zoning Appeals.

Call to action (Events etc.)

Mayor Jones acknowledged the resident volunteers, councilmembers and staff who volunteer their time in by participating in the special events that have been taking place in 2024. If residents would like to be more involved, please call or email Mayor Jones.

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Quarry Property

Mayor was approached by a resident who would like to see more Village property turned into parks. The resident, on their own initiative contacted the Lorain County Metroparks and IRG regarding a portion of their property that abuts Village property. Metroparks is interested in the possibility, a response has not been received as of this date from IRG.

FISCAL OFFICER

Payment Listing

Presented to council.

Financial Reports

Fund Summary, Appropriation Summary and Revenue Summary as of 9/5/24 were presented to council.

August Reconciliation

Completed and ready for signatures.

OPWC Round 39

Discussion was previously held regarding submitting an application to receive a loan/grant from OPWC Round 39. The information from the engineer was received 24 hours prior to the deadline, which was not ample time to review the information. An administrative decision was made to wait until 2025, when there would be a better opportunity to secure the funding for waterline/road replacement. Councilmember Maschari requested that the engineer's email be shared with the council.

Councilmember Maschari requested an updated loan spreadsheet that reflects the end dates and current amounts owed.

Handbook Revisions

Councilmember Maschari moved to approve the revisions of the Employee Handbook as presented. Councilmember Koscho seconded the motion.

Discussion:

Jefferes EA Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

RECORDS CLERK

Monthly Construction Report

B/Z	ADDRESS	DESCRIPTION
B	203 Erie	Pole Barn
B	304 Elm	Siding
B	482 Annis	New Home
B	331 W Main	Re-roof
B	219 Maple	Re-roof
B	111 Squires	Generator
Z	671 S Lake	Fence
Z	120 Annis	Fence
Z	230 Oakdale	Fence
Z	887 S Lake	Addition
Z	111 White Birch	Concrete

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Ordinance Explanations

Ordinance 1808-24 Chapter 521 Health, Safety and Sanitation plus Ordinance 1809-24 Chapter 1343 Property Maintenance Code council approved at the August 26 meeting to have written as ordinances. Ordinances 1810-24 and 1811-24 are repealing the existing fence and house trailer codified in order for the proper placement into the zoning code effective January 1, 2025.

Ordinance 1812-24 is repealing and enacting a new swimming pool codified, so that the correct and revised information is in the building and zoning code.

For online viewers, the ordinances may be read on the village website in their entirety. Click on Agendas & Minutes which is the first green tab to the right side of the page, then click on the correct council packet to follow along.

UTILITY ADMINISTRATOR

Water Shut- Offs

For the month of August there were 9, all have been turned back on.

Consumption Report

Still working through the numbers. When rural water replaced the Russia Rd. meter it started at zero, not matching the numbers that the last one ended with. The Utility Department is still working with Rural Water to get accurate numbers prior to distribution of the report to council.

Water Department Surveys

So far 108 have been returned, thank you for the information, please continue to return.

Frey Update

We are currently on schedule for November/December.

Councilmember Maschari would like to see the continuation of Storm Water Reports on a monthly basis. The Utility Administrator informed the council that the County has done their annual Outfall Survey and the status on Ludwig Ditch has not been changed, but he will attempt to get current information from the County.

DEPARTMENTS

Fire

The Chief and Assistant Chief will be meeting with Breathing Air Supply for moving the location of the system in the department. Chief Grimm added up some miscellaneous items to go with the Air packs that was overlooked and will be purchased with the remaining grant money. Chief & Kudela had a meeting with Lexipol, moving along. Chief Grimm met with Chief Dimacchia of Amherst, regarding Turnpike coverage also discussed some of the mutual aid policies. Box alarms need to be updated.

There are three potential new hires. Jill Russell has resigned. There are still a few firefighters not showing up for calls or training.

Assistant Chief Zaleha attended the Sandstone Joint Ambulance District. If council hears or sees anything out of protocol regarding Lifecare please contact the chief or assistant chief. If there is a complaint please document all the information you have. Met with our medial director Dr. Singer

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and cleared up who can handle patients etc. Singer asked what the insurance rate is for Fire Department handling patients (EMS)

Police

Citations (8/8-9/4): 54 Traffic Stops, 38 Speed, 1 Short Cutting, 1 Reckless Operation, 1 Parking Violation, 1 Right on red, 1 DUS, 2 Stop Sign

Calls for Service: 8

BOARDS

Cemetery (Chris Gallagher presented.)

The chair has been in contact with Bob's Tree Service, they are backed up because of the recent storm and will get to the evergreen trees behind the Memorial Garden asap. Department of Commerce rejected the grant proposal for the Fallen 14 Memorial. The T-Mobile grant application is almost completed and that is for a community project with less than 50,000 people, which if awarded the board would use for the Fallen 14 Memorial. Award announcements will be made in November.

COMMITTEES

Community Economic Development

The Halloween committee is looking for old Halloween decorations, contact Mayor Jones for collection of decorations. There is a meeting on the 10th and 24th. Any volunteers, get involved.

Street-Sidewalk-Service

Installation of signs

All parking signs are up. Maple St sign was run over during the weekend, a new one has been ordered.

Ohio Edison is called if streetlights are out.

EXECUTIVE SESSION Compensation of a public employee and pending litigation
Councilmember Maschari moved to enter executive session at 7:36 p.m. in order to discuss compensation of a public employee and pending litigation. Councilmember Siesky seconded the motion.

Jefferies EA Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Reenter regular session at 8:13 p.m.

ORDINANCE

Ordinance No. 1808-24 (First Reading) An ordinance repealing existing South Amherst Codified Ordinance Chapter 521, Health, Safety, and Sanitation and enacting new South Amherst Codified Ordinance Chapter 521 Health, Safety and Sanitation

Ordinance No. 1809-24 (First Reading) An ordinance enacting new South Amherst Codified Ordinance Chapter 1343 Property Maintenance Code

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Ordinance No. 1810-24 (First Reading) An Ordinance repealing Chapter 1313 of the Codified Ordinances of the Village of South Amherst, Pertaining to fences.

Ordinance No. 1811-24 (First Reading) An ordinance repealing Chapter 1329 of the Codified Ordinance of the Village of South Amherst, pertaining to House Trailers

Ordinance No. 1812-24 (First Reading) An ordinance repealing existing South Amherst Codified Ordinance Chapter 1321 Swimming Pools and enacting new South Amherst Codified Ordinance Chapter 1321 Swimming Pools

RESOLUTION

Resolution No. 744-24 (Emergency) Rate of Compensation Water Distribution 1 Operator Councilmember Troike moved to approve and pass Resolution No. 744-24 as an emergency. Councilmember Sangiacomo seconded the motion.

Discussion:

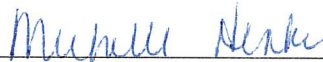
Jeffers EA Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

MISCELLANEOUS

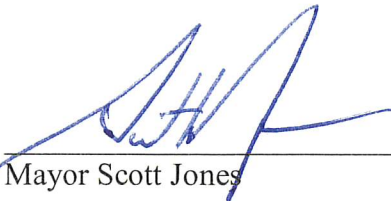
Councilmember Maschari received clarification that a notice would be posted regarding the rate increase for the water turn-on fee prior to the effective date of October 1, 2024

ADJOURNMENT Time: 8:17 p.m.

Respectfully submitted,



Fiscal Officer Michelle Henke



Mayor Scott Jones