

RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

REGULAR COUNCIL

August 12, 2024

Call to order:

7:00 p.m. – The council meeting was called to order by Mayor Scott Jones and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers P
Councilmember Robb Koscho P
Councilmember Michael Sangiacomo P
Councilmember Becky Siesky P
Councilmember David Troike P
President Pro Tempore Jeanne Maschari P

Ex officio members:

Fiscal Officer Michelle Henke P
Records Clerk Laurie Beran P
Law Director Matthew Mishak P
Utility Admin. David Valentine P
(EA – excused absences)

APPROVAL OF AGENDA

August 12, 2024 Amendment: OPWC Application for

Funding Round 39.

Councilmember Troike moved to approve the agenda with amendments. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

APPROVAL OF MINUTES

July 15, 2024

Councilmember Troike moved to approve the minutes as presented with amendments.

Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

VISITORS

Cemetery Board Member – Chris Gallagher

Community Economic Development – Jeri Leigh Siss

SAFD: Aaron Grimm, Ron Zaleha

Amherst FD: Brandon Dimacchia, Brian Irvan, John Kuhl, Russell Parsons

Brenda Buchanan 12576 W River Rd. Columbia Station – running for State Representative

Grimm Family: Breanne, Emery, Avery

MAYOR

Fire Chief Confirmation

Councilmember Jeffers moved to approve the confirmation of Firefighter Aaron Grimm as Fire Chief. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Swearing-In Fire Chief Appointment

Mayor Jones swore-in Firefighter Aaron Grim as South Amherst Fire Chief who was companied by his wife Breanne and daughters: Emery and Avery.

Ohio Edison

Has filed an application with the PUCO to adjust their base distribution rates. This has been the first time since 2007. If you would like an email copy of the proposed rates, please contact recordsclerk@southamherst.org.

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FISCAL OFFICER

Payment Listing

Presented to council.

Financial Reports

Fund Summary, Appropriation Summary and Revenue Summary as of 8/8/24 were presented to council.

July Reconciliation

Completed and awaiting council signatures.

Mayor's Court June & July

<u>Gross Receipts</u>	<u>Ohio Reparations</u>	<u>City of Oberlin</u>	<u>Total net Receipts to SA</u>	<u>Computer Fund Clerk</u>	<u>Computer Fund Court</u>	<u>General Fund</u>
<u>\$10,900.00</u>	<u>\$2475.00</u>	<u>\$96.00</u>	<u>\$8329.00</u>	<u>\$690.00</u>	<u>\$207.00</u>	<u>\$7432.00</u>
<u>\$10,200.00</u>	<u>\$1895.00</u>	<u>\$72.00</u>	<u>\$8233.00</u>	<u>\$550.00</u>	<u>\$165.00</u>	<u>\$7518.00</u>

OPWC Application Funding Round 39

Councilmember Troike moved to approve \$8000.00 for professional services by Bramhall Engineering to apply for OWPC Funding Round 39 (*Exhibit A*). Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x

Motion carried.

Appropriation

There will be a supplemental appropriation ordinance for the August 26, 2024 meeting.

RECORDS CLERK

Monthly Construction Report

<u>B/Z</u>	<u>ADDRESS</u>	<u>DESCRIPTION</u>
B	324 Fern	Re-roof
B	203 Buckeye	Electrical
B/Z	111 White Birch	Pole Barn
B	111 White Birch	Woodshed
B	112 N Lake	Verizon
B	203 Buckeye	Electrical
B	401 Leonard	Re-roof
Z	203 Erie	Pole Barn
Z	404 Annis	Pole Barn
Z	101 Squires	Concrete
Z	102 Buckeye	Fence
Z	110 Annis	Concrete
Z	482 Annis	New home

2025 Calendar

Councilmember Koscho moved to approve the 2025 Village Calendar. Councilmember Siesky seconded the motion.

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Discussion: Councilmember Troike clarified that there was only one meeting in July which is for council break.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Fraud Training

Thank you to all the council and staff who have completed the State Mandated Fraud Training. There are still about 25 staff members to complete the training by September 1.

Retail Liquor Permit Renewals

Annual renewal of all retail liquor permits which includes Piggy's, Sunoco, Train Wreck and Whiskeyville. Chief Frazier has not cited any concerns for denying renewals.

Councilmember Koscho moved to approve the retail liquor permits. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

UTILITY ADMINISTRATOR

Consumption Report – July

No report due to issues with the Russia Rd meter pit. Will have the report at the next meeting.

Shut offs

There were 11 total notices sent out, but all were paid in full by the actual shut-off date.

Software

The new software program is scheduled to be fully functional in November in order to do a trial run and be ready for the first of January.

DEPARTMENTS

Fire

July Call Report

Fire	EMS	MVA	Mutual	Other
	15	3	1	1

Department

- HVAC in the front portion of the building was not working, has since been fixed.
- SOG's are under review.
- Attendance is still moderate to the calls, one gear issue, grant research is in progress.
- There have been a few departmental disciplinary write-ups in the last few weeks.
- Onte trainee is enrolled in the Firefighter I program at EHOVE.
- Roger Lay Lorain County EMA provided new Emergency Response Guidelines (ERG) for each truck.
- Employment procedures will be reviewed with the new fire chief.

Association

- Bylaws are under review.
- New treasurer is in place.

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Mayor Jones thanked Interim Fire Chief Zaleha for stepping up during the transition period of the department.

Police

Blotter 7/6-8/8

Citations: 60 Traffic stops, 47 Speed, 3 DUS, 1 Stop Sign

Calls for Service: 8

New lockers were purchased, built and placed in the department. Officers have assigned locks and lockers to store equipment. Equipment care has been reviewed. Officers will be present for Halloween activities. Vehicle maintenance was completed on 2 cruisers.

BOARDS

Cemetery (Chris Gallagher presented.)

Grant was submitted, will keep council updated.

COMMITTEES

Community Economic Development (Jeri Leigh Siss presented.)

Fallen 14 Project

The committee will be compiling a list of possible donors for the project and would like to set up a fund for the collection of donations. The fiscal officer will research setting -up a fund with the State Auditor.

Halloween

After council confirmed the dates for the Halloween Parade and Trick-or-Treat the committee met to start organizing. The Assistant Fire Chief will be the point person from the Fire Department. The committee is requesting \$500.00 to help support the festivities for decorations, prizes, etc. Assistant Fire Chief Zaleha suggested that the committee put together a proposal to support the SAFD Association September meeting. Councilmember Maschari asked if the whole \$500.00 would be spent on Halloween or would the committee be requesting further money for the Holiday gathering? Ms. Siss said she couldn't give a definitive answer to that, but the committee decided to ask now for at least the \$500.00 due to the timing of council meetings. The fiscal officer confirmed that it would be preferable to only appropriate one time versus twice and money must be used for a public purpose. Mayor Jones will be responsible for the purchase requisitions.

Councilmember Maschari moved to approve \$1000.00 be spent for Halloween & the Holiday event for 2024. Councilmember Koscho seconded the motion.

Jefferis x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

National Fitness Campaign

The National Fitness Campaign is America's largest public/private wellness partnership. Their mission is to make world class fitness free. Currently there are 500 healthy community initiatives across the country and by 2025 they would like to have 1000. They are looking for communities that are visible, connected and accessible within a 10-mile radius or 10 minutes of the population. There are only two other sites locally, Wakeman and Avon. What we are looking at is a fitness studio which would be 76' x 38', ADA compliant, with one side having 7 full

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movement functional training systems with instructions, as well as a mobile app to individualize the training program. On the other side of the studio is open space for community activities such as a yoga or aerobics class, etc. There would also be a local art piece which would be on the dividing wall.

The program is currently in the 2024 funding cycle. The total cost for the initiative is \$200,000.00 which the NFC would contribute one-third the balance would come from local donors and the village. NFC assists with grants and donor funding. The committee is asking council to approve a non-binding application to submit by August 22, 2024. Once the application is submitted the NFC will review the application, then assist with grant/donor funding, review of site work cost, etc. prior to final approval. The Village has the opportunity to say no at any time during the preliminary stages.

Councilmember Troike moved to proceed with the entire National Fitness Campaign project. Councilmember Koscho seconded the motion,

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Bldg.& Grounds (Councilmember Troike presented.)

SAFD – exterior man door

The door entering the SAFD Chief's office is rusted out and needs to be replaced.

Councilmember Troike moved to approve \$2800.00 for the replacement door. Councilmember Maschari seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Cemetery – Memorial Garden Trees

Per the OSU Extension the White Oak tree has a virus and the leaves just need picked up, think of it as the tree has a cold.

Maps

Councilmember Troike recommends the Village maps that were recently digitized by Councilmember Maschari be shared with all of council.

Pavement Sealing 8/26-28 (Service Department presented.)

The town hall parking lot will be sealed on August 26th, with the 27-28 as rain dates. The parking lot may not be walked on or driven on. MUST enter the building from the front entrance only.

Generator (Service Department presented.)

After experiencing the power outage this past week it was recommended a generator, would be invaluable for the next emergency. Councilmember Troike stated that in order to do the entire town hall including the air conditioning it would be very expensive. A generator to do just essential functions such as gas pumps, water tower, etc. would be less expensive. Assistant Chief Zaleha stated that the FD only tied in their essential functions and made it through the four hours.

Councilmember Troike moved to proceed with estimates for a generator. Councilmember Koscho seconded the motion.

Discussion: Going with a larger generator the town hall could be used as a cooling station. Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

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Ordinance (Councilmember Koscho presented.)

The committee is working with Aislinn Consulting regarding the property maintenance code, making sure that it does cover safety and health issues.

Safety (Councilmember Maschari presented.)

Lexipol

Councilmember Maschari recognized Chris Jeffers for the amount of time and effort he has put into reviewing the current SAFD SOG's.

Councilmember Maschari moved to have Lexipol provide us with the State of Ohio Firefighter Guidelines for \$3519.00 one-year fee (*Lexipol Agreement Exhibit B*). Councilmember Jeffers seconded the motion.

Discussion: Assistant Chief Zaleha spoke with a Lorain PD officer, and he strongly recommends going with Lexipol because from a legal standpoint it will be most beneficial for the department and the Village.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

ORDINANCE

Ordinance No. 1807-24 (Second Reading) Repeal & Enact New 921.05 Turn-on Fee

RESOLUTION

Resolution No. 740-24 Contribution to Qualified Employees' Health Insurance Coverage

Councilmember Troike moved to approve Resolution No. 740-24. Councilmember Siesky seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Resolution No. 741-24 Eastwood Environmental, Inc. Contractual Agreement Effective 15 July 2024

Councilmember Troike moved to suspend the rules and pass Resolution No. 741-24 as an emergency. Councilmember Jeffers seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Resolution No. 742-24 EHOVE Career Center Tuition Voucher(s) for Firefighter 1 Training

Councilmember Koscho moved to suspend the rules and pass Resolution No. 742-24 as an emergency.

Councilmember Troike seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

MISCELLANEOUS

Guideline – Idea to Project

Councilmember Maschari moved to approve the Guideline – Idea to Project. Councilmember Koscho seconded the motion.

*Discussion: Councilmember Maschari stated that the Guideline is for **ALL** departments of the Village to follow.*

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

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Six-month Review

Councilmember Maschari wanted to recognize that under the current administration numerous objectives have been accomplished in a six-month time period. Kudos to all. Mayor Jones thanked council and staff for all of their support.

EXECUTIVE SESSION

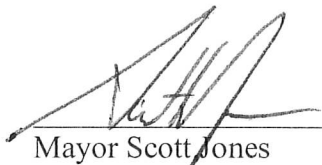
Councilmember Siesky moved to enter executive session at 8:18 p.m. in order to discuss pending litigation. Councilmember Jeffers seconded the motion.

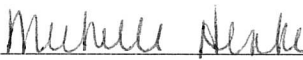
Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

Returned to regular session at 8:53 p.m.

ADJOURNMENT Time 8:55p.m.

Respectfully submitted,



Mayor Scott Jones

Fiscal Officer Michelle Henke