

## RECORD OF PROCEEDINGS

Minutes of Village of South Amherst

### PUBLIC HEARING

June 24, 2024

#### **PUBLIC HEARING 6:45 p.m. 2025 Tax Budget (Appropriations)**

Mayor Jones called the public hearing to order.

#### **ROLL CALL**

|                                       |   |                                |   |
|---------------------------------------|---|--------------------------------|---|
| Councilmember Michele Jeffers         | P | Fiscal Officer Michelle Henke  | P |
| Councilmember Robb Koscho             | P | Records Clerk Laurie Beran     | P |
| Councilmember Michael Sangiacomo      | P | Law Director Matthew Mishak    | P |
| Councilmember Becky Siesky            | P | Utility Admin. David Valentine | P |
| Councilmember David Troike            | P |                                |   |
| President Pro Tempore Jeanne Maschari | P |                                |   |

(EA – excused absences)

#### **FISCAL OFFICER**

Council received copies of the 2025 Tax Budget that will be presented to the county. All capital projects will be on hold until February when the Permanent Appropriations are approved. All capital projects over \$5000.00 must have estimates presented and approved by council prior to a purchase requisition be written.

**ADJOURNMENT** President Pro Tempore Maschari adjourned at 6:55 p.m.

### REGULAR COUNCIL

June 24, 2024

#### **Call to order:**

7:00 p.m. – The council meeting was called to order by Mayor Scott Jones and opened with the Lord's Prayer followed by the Pledge of Allegiance.

#### **The roll was called:**

|                                       |   |
|---------------------------------------|---|
| Councilmember Michele Jeffers         | P |
| Councilmember Robb Koscho             | P |
| Councilmember Michael Sangiacomo      | P |
| Councilmember Becky Siesky            | P |
| Councilmember David Troike            | P |
| President Pro Tempore Jeanne Maschari | P |

#### **Ex officio members:**

|                                |    |
|--------------------------------|----|
| Fiscal Officer Michelle Henke  | P  |
| Records Clerk Laurie Beran     | P  |
| Law Director Matthew Mishak    | EA |
| Utility Admin. David Valentine | P  |

(EA – excused absences)

#### **APPROVAL OF AGENDA June 24, 2024**

Councilmember Troike moved to approve the agenda as presented. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

#### **APPROVAL OF MINUTES June 10, 2024**

Councilmember Troike moved to approve the minutes as presented. Councilmember Koscho seconded the motion.

Jeffers x Koscho x Maschari x Sangiacomo x Siesky x Troike x Motion carried.

#### **VISITORS**

Cemetery Board Member Chris Gallagher reported that the rate increase is tabled for resident lots. Trees have been marked that are to be removed in the Memorial Garden. The board agrees with the recommendation of the Economic Development Committee to move the Hunter Memorial to a sunnier spot. The board will be meeting with Councilmember Koscho regarding his suggestions for the Cemetery at the July meeting.

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### Minutes of Village of South Amherst

- All payment options would still be available.
- Unlimited helpline calls/hours.
- There would be a 2% increase annually for the contract.

Councilmember Maschari requested 3-4 customer references.

## COMMITTEES

### Bldg. & Grounds

#### Park – FSA storage building

The fiscal officer reported that the Village's insurance company is requesting a certificate of liability from the Firelands Soccer Association that lists the Village as an additional insurer so that the Village is covered in the event someone is injured. Mayor Jones stated that he would invite the new president, Scott Hartman of the soccer association to an upcoming meeting for introductions.

### **Audit** (Councilmember Siesky presented.)

March and April audit was successfully completed. April Mayor's Court audit will be completed in September.

### **Ordinance** (Councilmember Koscho presented.)

Noise ordinance was discussed and had asked Aislinn Consulting to review.

Utility Administrator is requesting that the water turn-on fee be increased from \$25.00 to \$50.00 and the after-hour turn-on fee from \$50.00 to \$75.00. A new ordinance will need to be drafted.

Mayor Jones reminded residents that there is a NO Parking on the road ordinance for the entire Village.

### **Safety** (Councilmember Jeffers presented.)

#### Meeting

Reviewed the purchase that Fire Chief Crawford made of a fire command vehicle. Due to the vehicle not being able to be properly outfitted, the committee is tabling further discussion at this time.

### **Administrative** (Councilmember Maschari presented.)

#### Elimination of Board(s) & Committee(s)

Councilmember Maschari moved to dissolve the Park Board based on lack of activity.

Councilmember Sangiacomo seconded the motion.

Jeffers    Koscho    Maschari    Sangiacomo    Siesky    Troike    Motion carried.

Councilmember Maschari moved to dissolve the administrative committee. Councilmember Jeffers seconded the motion.

*Discussion: Ms. Maschari stated that her reason for dissolving the committee is that it was initially started because the previous administration was not performing the function and the issue has been resolved.*

Jeffers    Koscho    Maschari    Sangiacomo    Siesky    Troike    Motion carried.

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### RESOLUTION

Resolution No. 735-24 (Second Reading) Aislinn Consulting, LLC Agreement for Development of Property Maintenance Code.

Resolution No. 739-24 (Emergency) Rate of Compensation for Cemetery Clerk  
Councilmember Troike moved to suspend the rules and pass Resolution No. 739-24 as an emergency. Councilmember Siesky seconded the motion.

Jeffers ☒ Koscho ☒ Maschari ☒ Sangiacomo ☒ Siesky ☒ Troike ☒ Motion carried.

Resolution 740-24 (First Reading) Contribution to Qualified Employees' Health Insurance Coverage

### EXECUTIVE SESSION - Personnel

Councilmember Siesky moved to enter executive session at 7:32 p.m. for discussion on personnel employment. Councilmember Sangiacomo seconded the motion.

Jeffers ☒ Koscho ☒ Maschari ☒ Sangiacomo ☒ Siesky ☒ Troike ☒ Motion carried.

Council returned to regular session at 8:04 p.m.

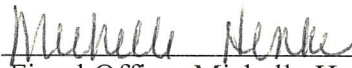
Councilmember Jeffers moved "that Village Council of South Amherst set a hearing date of Wednesday the 26<sup>th</sup> of June at 7 p.m. to review the termination of Fire Chief Crawford, as certified by Mayor Scott Jones. The purpose of this hearing is to provide a fair and impartial review of the charges and evidence presented and to allow Mr. Crawford an opportunity to present a defense. I further move that the Village clerk be directed to notify all relevant parties, including Fire Chief Crawford, of the date, time, and location of the hearing. The notification should include the specific charges and a summary of the evidence to be reviewed. The hearing will be conducted in an open session. The mayor or a designated representative will present the charges and evidence supporting the termination. Mr. Crawford will have the opportunity to respond to the charges, present evidence, and call witnesses. After hearing both sides, the Village council will deliberate and render a decision to affirm, modify, or reverse the termination. The decision will be recorded in the meeting minutes."

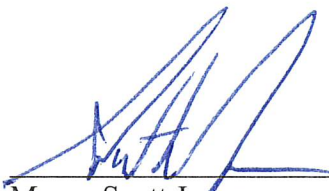
Councilmember Siesky seconded the motion.

Jeffers ☒ Koscho ☒ Maschari ☒ Sangiacomo ☒ Siesky ☒ Troike ☒ Motion carried.

**ADJOURNMENT** Time 8:08 p.m.

Respectfully submitted,

  
Fiscal Officer Michelle Henke

  
Mayor Scott Jones