

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
REGULAR COUNCIL
February 27, 2023

Call to order:

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

APPROVAL OF AGENDA February 27, 2023 Addition of January Bank Reconciliation.

Councilmember Jones moved to approve the agenda with the addition of the January Bank Reconciliation. Councilmember Siesky second.

Jeffers x Jones x Maschari x Siesky x Siss x Troike X Motion passed.

APPROVAL OF MINUTES February 13, 2023

Councilmember Maschari move to approve the minutes of February 13, 2023. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

APPROVAL OF MINUTES February 21, 2023

Councilmember Maschari move to approve the minutes of February 21, 2023. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss Abstain Troike x Motion passed.

MAYOR

NOPEC – will need legislation to accept, \$4262.00. Mayor to get info tomorrow to records clerk. This year's grant is \$4262.00, and a resolution will need to be drawn up in order to accept the grant. Next year the amount may be lower because the aggregation was not in affect. The mayor will provide the records clerk with the appropriate information.

FISCAL OFFICER

Reports presented:

Payment Listing 2/8-2/23/23

February Financial Reports: Fund Summary, Revenue Summary, Appropriation.

January Bank Reconciliation

2022 Year End Update

C.F. Harris turnaround time for the Hinkle Notes that need to be attached to the Year End Report, once again was not returned promptly. Received the Hinkle Notes on 2/25 (Saturday) when they have to be submitted on 2/28 (Tuesday). This short time span left very little time to

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review for any errors and corrections. Will discuss the the law director separately on the best verbiage to use for the next contract to make sure we will be able to have a turn around time of 25-30 days.

RECORDS CLERK

January Building

304 Elm Roof
220 Erie Waterproofing
330 Annis Pole barn 30x40, concrete pad

DEPARTMENTS

Service

Village Assets

Continuing to digitize items Village wide (signs, light fixtures, benches, etc.)

New equipment purchased & maintenance logs developed for: mower, brush mower, edger, leaf blower, hedge trimmer.

Park

Removal of 4 trees, 2 more will be removed at a future date.
Collaborated on a plan and design for landscaping.

Roads

Creating a system to assess the conditions of the roads to determine future projects.

January Zoning

311 N Lake Shed 10x16
330 Annis Pole barn 30x40

Fire

December Call Report

Fire	EMS	MVA	Mutual	Other
	15	4	6	1

Training consisted of EMS and new truck training.

January Call Report

Fire	EMS	MVA	Mutual	Other
	10	1	5	2

Training consisted of EMS and mandatory driving.

NIMS Training

Required by mayor, council and staff, it helps when applying for grants.

Councilmember Maschari requested the Mayor to address the issue of the timeliness of the report, seeing that it is almost March and we are just getting January's report. Plus, what is the status on the Fire Chief's certification for Fire Fighter II. Mayor Leshinski stated that a discussion he had with the Fire Chief was that yes, it would be beneficial but the cost of the training would be better spent on training one of the younger firefighters who would be moving

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up the ranks. Councilmember Maschari requested that the Fire Fighter II training for the Fire Chief be placed on the council workshop agenda. Records Clerk requested the Safety Committee Chair to request reports from both the Fire and Police Departments be given at the first meeting of the month instead of the second, which has been the custom.

Councilmember Siss inquired as to the status of the holding tanks. The fiscal officer stated that the engineer was given approval to proceed on the tanks and parking lot. We're just waiting to hear what the next steps are.

Police

Citations 1/24-2/24

55 Speed, 3 right on Red, 2 Red Light, 1 Obstructed Plate, 1 No License, 2 Stop Sign, 1 Expired Plates, 1 Failure to control, 1 DUS, 1 OVI

Calls for Service

9

BOARDS

Cemetery (Councilmember Jones presented.)

After the joint meeting, the board understands what is needed regarding the entryway and will present the needed changes to the Building & Grounds Committee. Mayor Leshinski did find the pin furthest north in Section L, a pink flag marks it. He also measured from the property pin adjacent to the backyard of the parsonage to the edge of the gravel for the turnaround and it is 23' between the proposed entranceway and resident's property.

SABPA (Councilmember Siss presented.)

Work List

Being developed for the operator to follow regarding daily operations of the department to follow and keep on task.

Valve exercising & hydrant flushing schedule is to be completed in April.

RCAP

The meeting date is March 7th at 6 p.m., Bramhall Engineering has been invited to attend.

Storm Drain Cleaning

In the process of setting- up JDC as a vendor. Scheduling a training session for our water operator and service worker on how to use the drain vac. Tentative dates for the actual drain cleaning is March 21 and 28.

On February 22 a storm drain on W. Main was causing flooding in the roadway and it was brought to the board's liaison that the service worker was called to clean the drain. The information was forwarded to the board.

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Fire Hydrants

Discussion was held on who is responsible for flushing the hydrants. The Fire Department is ultimately responsible but the previous board only allowed the water operator due to some fire fighters using hammers on the hydrants.

COMMITTEES

Bldg.& Grounds (Councilmember Maschari presented.)

Water Treatment Demolition

Kelly Brothers will be moving in the heavy equipment this week. The complete project should take approximately one month.

Postings will be made on social media regarding the demo and that grant funds were used.

Street-Sidewalk-Service

Wood Chips

Councilmember Troike asked when the wood chips would be removed from E. Main St. Councilmember Maschari will put in a work order.

NOPEC Funds – street signs

Councilmember Maschari moved to use the NOPEC Funds for the purchase of two (2) flashing speed limit signs for North & South Lake St. Councilmember Siss seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Maschari will contact the service worker for estimates.

Village Walkabout

Tentative March 31st at 5:30 p.m. meet at town hall, weather dependent.

Councilmember Siss inquired if there were notes from last year that could be used for comparison. Councilmember Siesky confirmed she had the previous year's notes.

Councilmember Maschari will notify the zoning inspector of the date and time.

Ordinance

Councilmember Jones commented that the committee meets monthly and is working diligently to update ordinances from the 1960's and 70's and thank you to the resident who participated in the February meeting.

Right on Red (Councilmember Maschari presented.)

Chief Frazier researched the No Turn on Red sign and was informed by O.D.O.T. that nothing can be changed (language or sign coming down) until a traffic study paid for by the Village is completed. The final determination is up to O.D.O.T. not the Village.

Councilmember Troike moved not to change the Right on Red sign, Councilmember Maschari seconded the motion.

Discussion: Councilmember Jones does not get the logic that the Village is unable to change the sign, seeing that it would be beneficial to include the weekend with the traffic and pedestrians.

Councilmember Siss inquired about the cost and to look into it further.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

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Local Government Funds

Mayor Leshinski requested a resolution in support of OML lobbying the State of Ohio to return the Local Government Fund to 3.68% from the current 1.66%

Councilmember Jones moved to approve a resolution in support of increasing the Local Government Fund. Councilmember Jeffers seconded the motion.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Community & Economic Development

Winter Newsletter

Final draft to be completed by the end of the week. Email to staff for proofreading.

Welcome Packet

Draft to be completed by March 9th meeting. The water clerk shared her packet and used an example from another municipality.

Memorial Day Planning

Meeting scheduled for March 6th at 5 p.m.

ORDINANCE

Ordinance No. 1759-23 Park Pavilion Rental Setting the Rate *(Second Reading)*

An ordinance repealing existing Ordinance 1693-21 and replacing with Ordinance 1759-23 to authorize the rental of the South Amherst Community Park Pavilion and setting the rate and declaring an emergency.

Ordinance No. 1760-23 *(Emergency)* An ordinance of cancellation for the Village of South Amherst Mowing contract with GoGreen Landscaping & Garden Center for 2023 and declaring an emergency.

Councilmember Maschari moved to suspend the rules and pass as an emergency Ordinance No. 1760-23. Councilmember Siss seconded the motion.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Ordinance No. 1761-23 *(Emergency)* An ordinance repealing existing South Amherst codified Ordinance Section 311.06 and enacting new South Amherst Codified Ordinance Section 311.06 Traffic Control Procedures in Construction Areas and declaring an emergency.

Councilmember Maschari moved to suspend the rules and pass as an emergency Ordinance No. 1761-23. Councilmember Siss seconded the motion.

Discussion: Mayor Leshinski asked for clarification on the ordinance. Councilmember Maschari responded that the Police Chief will have the authority to decide if police officers need to be assigned to traffic control duty when there are road or road right of way construction projects.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Ordinance No. 1762-23 *(Emergency)* An ordinance repealing existing South Amherst codified Ordinance Section 351.03 and enacting new South Amherst Codified Ordinance Section 351.03 Prohibited Standing or Parking places and declaring an emergency.

Councilmember Maschari moved to suspend the rules and pass as an emergency Ordinance No. 1762-23. Councilmember Siss seconded the motion.

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Discussion: Mayor Leshinski cited a resident complaint of people parking on the street and blocking access. Councilmembers Maschari and Siss clarified that the "No Parking on Village Streets" ordinance has always existed. The committee just revised the language, so there was no misunderstanding that there is "No Parking" on any street within the Village.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Ordinance No. 1763-23 (Emergency) An ordinance repealing existing South Amherst Codified Ordinance Section 351.06 Snow Parking Ban and declaring an emergency. Councilmember Maschari moved to suspend the rules and pass as an emergency Ordinance No. 1760-23. Councilmember Siss seconded the motion.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

MISCELLANEOUS

Handout

Councilmember Siesky questioned as to what the handout on the desk was for. Mayor Leshinski stated that the information was regarding the Harris Radio System versus the MARCS. Councilmember Troike gave a brief overview of the systems. Councilmember Siss inquired if the fire chief had "an ask of council." Mayor Leshinski stated a resolution of support for the Harris Radio System. Councilmember Siss requested that the chief should be present at a Council Meeting and present the request in person. Mayor Leshinski will follow up on the request.

Social Media

Councilmember Siss requested the following items be published on the Village social media sites: Memorial Day Planning Meeting, No Right on Red, Water Treatment Demolition.

ADJOURNMENT Time 8:00 p.m. Councilmember Siss moved to adjourn. Councilmember Maschari seconded.

Respectfully submitted,

Michelle Henke
Fiscal Officer Michelle Henke

David J. Leshinski
Mayor David Leshinski