

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
REGULAR COUNCIL
May 22, 2023

Call to order:

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P (7:09 p.m.)
Councilmember Scott Jones	P (7:14 p.m.)
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	EA

(EA – excused absences)

APPROVAL OF AGENDA May 22, 2023 Amended quote from Holland for underground wiring. Safety – Bike Week Festivities at Whiskeyville, Motorcycles, Cemetery Sidewalk

Councilmember Maschari moved to accept the agenda with amendments. Councilmember Siesky seconded the motion.

Jeffers **AB** Jones **x** Maschari **x** Siesky **x** Siss **x** Troike **P** Motion passed.

APPROVAL OF MINUTES May 8, 2023

Councilmember Troike moved to accept the agenda with amendments. Councilmember Maschari seconded the motion.

Jeffers **AB** Jones **AB** Maschari **x** Siesky **x** Siss **x** Troike **P** Motion passed.

VISITORS

SAFD Assistant Chief Crawford, Firefighter Andrew Lawrie

- Presented a training schedule through the end of the year.

MAYOR

Community Development Update

Have not received a reply from Mr. Duncan as of today regarding the request of funds for the engineering study on water, storm water, sewer project.

NOPEC Grant Update

As of now there is not enough in the fund for the solar speed signs, there will be a request in October for a disbursement of the NOPEC Aggregation.

Aislinn Consulting

Contact Rita McMahon to meet with council on either June 6th or June 20th at 6 p.m. to discuss zoning and planning development.

FISCAL OFFICER

Payment Listing 5/5 – 5/18/23 presented.

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Financial Reports

Presented were the May: Fund Summary, Revenue Summary, Appropriation Summary

Councilmember Maschari stated that the last water financials showed a -\$48,000.00, that expenditures need to be reduced and the only way for that to occur was by not fixing water breaks and cutting payroll. The fiscal officer said they would be in a Catch 22 if they did not fix water breaks and that they will need to begin making cuts in July so that revenue equals expenditures.

Bank Reconciliation - April

Completed and in the binder awaiting signatures.

Village Audit by State

Waiting for Managerial approval from the State Auditor due to the previous theft in office, for the start date of the audit.

Tax Budget Update

Budgets are due June 3rd to fiscal officer, then Finance Committee will review on June 13th, Public Hearing is scheduled for June 26th at 6:45 p.m. and the vote will take place that evening at the Regular Council Meeting.

Holding Tank

Per the engineer we are required to have a PTI (permit to install), waiting to receive it from the State.

Parking Lot

Will be published in the Chronicle on May 25 and June 1, 2023. Bids will be opened at the village hall on June 13th.

Amended quote from Holland for underground wiring.

The first quote was just for the FD. This quote is for SABPA to get wiring to the water tower and the invoice would be billed to the water department.

Councilmember Maschari moved to accept the quote from Holland for the underground wiring to the water tower. Councilmember Troike seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

DEPARTMENTS

Potholes

Work to begin on May 23 or 24th.

Nuisance properties

The current list was emailed and the property on Leonard St has been mowed.

BOARDS

Cemetery (Presented by Councilmember Jones.)

Financials were presented.

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The board has not moved forward with finding a replacement for the clerk whose last day is May 31st. Five weeks' notice was given and there will be an exit interview. Unfortunately, there is nobody to train any potential clerk. Job description was posted on the website earlier today.

Annul flowers will be planted at Evergreen Cemetery by the U.S. Flag and at the Memorial Garden.

SABPA (Councilmember Siss presented.)

Hydrant Flushing

Is underway.

Vehicle

Currently, waiting on the police department to receive their new cruiser in order for the Water Department to have use of a spare cruiser to use for the department. Any money received from the sale of 2009 Silverado goes into the fund that it was purchased from.

Water Tower Chlorine Level

The level was high on 5/21/23, the water level was lowered to flush the system with the help of the SAFD. Councilmember Maschari asked if any reports were run to find out when the chlorine spiked and were there any resident complaints. No there were no complaints.

COMMITTEES

Bldg.& Grounds (Councilmember Troike presented.)

Cemetery Sidewalk

The committee met with the Cemetery Board on May 17th and suggested that the storm sewer should be their top priority. At this time a secondary entrance project is tabled but the board is recommending approval for the sidewalk entrance to proceed with the following stipulations:

- By June 30th the grant monies (\$2,500.00) need to be spent.
- Not to exceed \$5,000.00 for the sidewalk near the Section L turnaround.
- Any construction being done, they need a letter of approval from the church seeing that the sidewalk connects to the church parking lot.
- More detailed scope of work.

Councilmember Troike moved not to exceed \$5000.00 for a sidewalk near the Section L turnaround if the afore mentioned stipulations are met. Councilmember Jones seconded the motion.

Jefferis x Jones x Maschari x Siesky x Siss x Troike x

Motion passed.

Cemetery Road Flooding

The road itself does not flood but the drain to the west of the road needs to be scoped. The committee would like the SABPA when there is available "storm money" to scope the drain to see if it is plugged and where it goes.

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Audit/Finance (Councilmember Siesky presented.)

Credit Card Monthly Statement Verification

The Mayor or President Pro Tempore may sign the verification form.

Purchase Requisitions

The committee requested more information on purchase requisitions. The fiscal officer reiterated that council preapproves departmental budgets when the yearly appropriation budget is approved, account codes are listed, the department head approves the purchase, along with the mayor and fiscal officer prior to a purchase being made. The fiscal officer will send an email requesting personnel to list which department is responsible and a brief summary of the intended use of the purchase.

June 13th Finance will meet to review the 2024 Tax Budget, with Audit meeting to follow.

Ordinance

Rate of Compensation Elected Official

Prior to the motion Mayor Leshinski outlined his objections to the rate reduction for the position of mayor. Councilmember Maschari called point of order if we are going to discuss the position and finances, she was ignored. Further comments were made and Councilmember Troike called for question (ends debate immediately).

Councilmember Jones moved to approve the revised rate of compensation for the position of mayor effective January 1, 2024. Councilmember Maschari seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Safety (Councilmember Jeffers presented.)

Fire

Training

A calendar was presented to council so that they may attend a training session. They are welcome to stop in at any time.

Increase Revenue

A brief discussion was led by Assistant Chief Crawford on information received for the department to recoup cost through insurance claim recovery.

Interim Fire Chief and Assistant Chief

Codified ordinance states the mayor appoints the Chief and Assistant Chief. Councilmember Maschari clarified that at this time the mayor does not have to make the appointment by June 10th, that is why there is an assistant chief which would be the interim chief. The mayor needs to devise a procedure for his appointments of the next chief and assistant.

Fiscal officer stated that an ordinance would need written to include the positions of interim chief and interim assistant chief for the June 12th meeting and they are retroactive to June 11, 2023.

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Police

Bike Week

Councilmember Siss discussed how Bike Week begins May 26th through, June 3rd. Whiskeyville plans on having a dunk tank, burnout pit, plus liquor outdoors. Ms. Siss requested of Mayor Leshinski to have the police chief take this opportunity to have a discussion with the owners if correct permits are in order (outside liquor permits are through the State), consideration of the surrounding residential area and children at the park. Ms. Siss also asked the safety chair to reach out to the chief.

Motorcycles at the Bars

Midnight to 2 a.m. all week squealing tires, revving the engines needs to be discussed with the bar owners.

Council mentioned that there is a white Kawasaki motorcycle doing 80 mph through town doing wheelies. Our police and the Sheriff's Department have been unable to apprehend the individual. Any viable information would be appreciated.

Community & Economic Development

Memorial Day Parade

- Flags are up, thank you to the volunteers.
- 25 various participants
- Flags for the cemetery still need to be placed, U.S. and Military flags.
- New wreath – Sally Hyster volunteered to decorate it.

ORDINANCE

Ordinance No. 1768-23 *(Second Reading)* An ordinance repealing existing South Amherst Codified Ordinance Section 921.01 Water Rates; enacting new South Amherst Codified Ordinance Section 921.04 Water Rates and declaring an emergency.

Ordinance No. 1769-23 *(Emergency)* An ordinance repealing existing South Amherst Codified Ordinance Chapter 713 Sections .01; .03 and enacting new South Amherst Codified Ordinance Chapter 713 Peddlers, Solicitors and Canvassers Section .01; .03 and declaring an emergency.

Councilmember Maschari moved to suspend the rules for Ordinance No. 1769-23.
Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.
Councilmember Maschari moved to pass ordinance No. 1769-23. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.
Councilmember Maschari requested that the police chief receive a copy of the ordinance.

Ordinance No. 1770-23 *(First Reading)* Rate of Compensation for Elected and Certain Appointed Officials. *(Mayor)*

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EXECUTIVE SESSION

Possible pending litigation

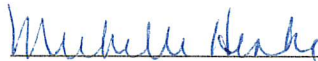
Councilmember Jones moved to enter executive session at 8:34 p.m. to discuss possible litigation. Councilmember Siss seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Returned to regular session at 8:50 p.m.

ADJOURNMENT Time 8:50 p.m. Councilmember Siss moved to adjourn. Councilmember Jones seconded.

Respectfully submitted,


Fiscal Officer Michelle Henke


Mayor David Leshinski