

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
June 6, 2023
SPECIAL MEETING

Call to order:

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	EA
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	EA
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	EA

(EA – excused absences)

Excused absence of Councilmember Jones.

Councilmember Siss moved to excuse Councilmember Jones due to a family obligation.

Councilmember Maschari seconded the motion.

Jeffers x Jones absent Maschari x Siesky x Siss x Troike x Motion passed.

APPROVAL OF AGENDA June 6, 2023

Councilmember Siss moved to accept the agenda. Councilmember Siesky seconded.

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

VISITORS

Aislinn Consulting – Rita McMahon

Bramhall Engineering – Aaron Appell

MAYOR

Presentation by Aislinn Consulting, LLC

Ms. McMahon gave a brief verbal resume. Most recently she has consulted with the Village of Peninsula for updating their long-range plan and the zoning code as they are under an EPA order to bring sanitary sewers into the village. Ms. McMahon feels that she could contribute to the Village after a previous discussion with the mayor, fiscal officer and engineer, she understands better some of the issues that the Village is facing.

A zoning code is not one size fits all, it needs to fit your community. Her job is to make sure that we get something that works for us based on what we want to achieve. What are the Village's goals of what you want and what you don't want to achieve. Part of the proposal is to develop a vision statement. The proposal was two-fold with the first phase to help you through the visioning process and then to rewrite the zoning code to make sure that everything is legal.

Mayor Leshinski thanked Mr. Appell for recommending Aislinn Consulting to help us get organized in the whole process of determining the proper direction forward. Mr. Appell gave the example of how we want sewers but how do you decide if you need a 6" or 18" line. That decision cannot be made until you have a vision of what you want the village to be or not be.

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At this point the floor was open for questions from council, below is a summary:

Cost of the proposal packet:

- Maximum for the whole project is \$7,800.00 calculated by the maximum number of hours projected for 12 months. If the project is done in less time, then the cost would be reduced. As the project coordinator, she will keep the group on task.
- If there is needed support from Bramhall, the charges would be worked out between Aislinn and Bramhall.
- The law director will need to be involved in finalizing the zoning code, that cost will need to be determined.
- Funds are currently available for the project and the cost could be spread out between 2023 and 2024.

Community Involvement:

- Important to have a varied perspective.
- Suggested reaching out to IRG.
- The best time to begin the visioning process would be September/October once school is back in session and people are back from summer vacations.
- Advertise for community involvement.

Increase Commercial Business:

- When the time is appropriate Aislinn Consulting can provide assistance with ways to attract more commercial business.
- Would be a separate agreement.

Election Year:

- The core body of council will stay the same, so even if there are differences of opinion with new members, the majority rules.
- Modifications can be made throughout the visioning process; it is when it comes to finalizing the zoning code that it will become more difficult to modify.

Council Involvement:

- All of the council should be involved with the visioning process.
- Not all of the council needs to be involved with the zoning revisions.
- Steering committee needed – council members need to organize to get the ball rolling.
- If funds are not available to start the water/sewer/stormwater project, why go through this process?

“It’s not what is going to happen tomorrow, it is what would happen in 10-15 years.”

Problem Solving

- Various examples were given by Ms. McMahon of how she has dealt with stalemates, long-winded people, overly opinionated personalities.
- Forced rankings.
- Visual examples.

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Councilmember Siss asked the engineer if moving forward on the things we have asked you to do predicated on completion of Phase I and Phase II of the proposal? Mr. Appell answered that there is a lot that can be done while the zoning code is being revised, things would move ahead on a similar timeline. Councilmember Maschari then asked if waiting until November would make a difference? Mr. Appell replied that it would depend on whether we would get the funding, if any, to begin the plans for the waterline. sewer, storm project. The sooner the better, there are a lot of very important issues for the council to figure out.

Councilmember Maschari moved to approve the agreement with Aislinn Consulting LLC. by resolution, to be read three times, not to exceed seven thousand eight hundred dollars (\$7,800.00) and to begin September 2023. Councilmember Troike seconded the motion.

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Maschari moved to appoint the Records Clerk as the point person to disseminate information between Aislinn Consulting, council and committee members. Councilmember Siss seconded the motion.

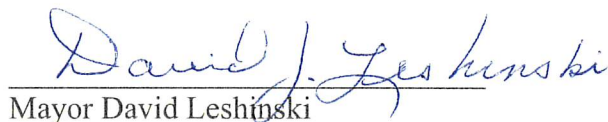
Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

ADJOURNMENT Time 7:00 p.m. Councilmember Jones Siss moved to adjourn.
Councilmember Siesky second.

Respectfully submitted,



Fiscal Officer Michelle Henke


Mayor David Leshinski