

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
REGULAR COUNCIL
July 10, 2023

Call to order:

7:00 p.m. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	EA
Councilmember Scott Jones	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

Approve absence of Councilmember Jeffers due to vacation:

Councilmember Jones moved to approve the absence of Councilmember Jeffers.

Councilmember Siss seconded the motion.

Jeffers **Absent** Jones x Maschari x Siesky x Siss x Troike x Motion passed.

APPROVAL OF AGENDA

July 10, 2023

Additions: Expiring Tax Levy,

approve additional auxiliary firefighters; Executive Session – Fire Department Personnel

Councilmember Troike moved to approve the agenda with the amendments, Councilmember Siss seconded the motion.

Jeffers **EA** Jones x Maschari x Siesky x Siss x Troike x Motion passed.

APPROVAL OF MINUTES

June 26, 2023

Councilmember Siss had two corrections: For the mayor to provide a list of grant

money/programs available and for contact information; Mayor presented SABPA report.

Councilmember Jones moved to approve the minutes with corrections. Councilmember Siesky seconded the motion.

Jeffers **EA** Jones x Maschari x Siesky x Siss x Troike x Motion passed.

VISITORS

Kathleen Thomas 104 Maroy Dr.

SAFD – Interim Fire Chief John Crawford

MAYOR

Proclamation

Mayor presented a proclamation to Kathleen Thomas for her involvement with the 2023 Memorial Day Parade & Ceremony.

Traffic Count

ODOT has subcontracted with Traffic Group Inc. to conduct a traffic study of the roads within the village. The study will take place sometime in July and/or August. Once the results are completed, they will be posted on the ODOT website.

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Regional Sewer

The 2012 Regional Sewer Plan is being resurrected by the County. Major players are Lorain, North Ridgeville and French Creek Wastewater. The mayor will keep council informed of any updates regarding the project.

Parking Lot Contract

Contract was signed, start date is tentatively mid-August.

Property Maintenance Code

Requesting the Ordinance Committee to place on their agenda for further discussion after some recent issues have arisen. Councilmember Maschari felt that it should wait until after Asilinn Consulting has made their recommendations for Zoning Codes. Councilmember Siss commented that, "it is just not a matter of us adopting the IPMC, there is some financial investment that comes with it, time of evaluating it to be adopted as a whole... There has been a significant amount of time that has gone into it and I'm not saying that we are opposed to it, but I want to make clear that it just not a matter of flipping on a switch and suddenly were adopting this code and all is right in the village." Councilmember Jones as head of the Ordinance Committee asked the mayor to take the lead on proposing the adoption of the IPMC.

Miscellaneous

Councilmember Siss requested the list of the various grant money that the mayor had stated from the June 26, 2023 meeting and who would be the contact to coordinate with. The mayor stated it is through the Department of Development, it is listed on the department's website.

FISCAL OFFICER

Payment Listing

Presented to council.

June Reconciliation

Completed, in the binder awaiting signatures.

Mayor's Court Financials – June

Gross Receipts	Ohio Reparations	City of Oberlin	Total net Receipts to SA	Computer Fund Clerk	Computer Fund Court	General Fund
11,420.00	2,497.50	97.50	8,825.00	710.00	213.00	7,902.00

2024 Calendar

Councilmember Maschari moved to approve only one meeting for July 2024. Councilmember Siss seconded the motion.

Jeffers EA Jones x Maschari x Siesky x Siss x Troike x

Motion passed.

Expiring Tax Levy

Notice was received late today from the County Auditor that the Fire Levy expires next year. The renewal needs to go on this fall or one of the two elections in 2024. Interim Fire Chief commented that it needs to go on the November 2023 General Election.

Councilmember Maschari moved to approve a renewal of the Fire Levy to be placed on the 2023 General Election Ballot. Councilmember Siss seconded the motion.

Jeffers EA Jones x Maschari x Siesky x Siss x Troike x

Motion passed.

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State Audit

The auditor was on site today and she commented that the bank statements were the cleanest that she has ever seen, and that the money is all there!

RECORDS CLERK

Monthly Building/Zoning

2023 CURRENT BUILDING PERMITS - June

ADDRESS	DESCRIPTION
208 E Main St	Concrete patio
203 Erie	Electrical & plumbing
323 W Main	Windows
432 Annis Rd	Roof
220 Erie St	Siding
132 E Main St	Partial Roof
5798 Russia Rd	Roof
419 Annis Rd	Roof

2023 CURRENT ZONING PERMITS - June

Address	DESCRIPTION
208 E Main	Fence
153 E Main	Fence

OMCA Conference

Will be in Lewis Center 7/16-20.

DEPARTMENTS

Service

Councilmember Jones stated that overall, the village is looking good. There is a concern about the condition of the vacant lot on N. Lake St. just south of Maroy Dr. and the lot north of 391 Annis Rd.

Fire

May Call Reports

Fire	EMS	MVA	Mutual	Other
5	20	3	4	

June Call Reports

Fire	EMS	MVA	Mutual	Other
5	14	3	4	

Approval of Auxiliary Firefighters

Effective as of July 1, 2023: Erica Osborn, Jill Russell, Taylor Salmons

Councilmember Siesky moved to approve Auxiliary Firefighters pending completed paperwork.

Councilmember Maschari seconded the motion.

Jeffers EA Jones x Maschari x Siesky x Siss x Troike x

Motion passed.

Approval of Firefighter

Effective July 1, 2023: Andrew Streator

Councilmember Jones moved to approve Andrew Streator as a Firefighter I, pending completed paperwork. Councilmember Maschari seconded the motion.

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Discussion: Council Maschari inquired as to what certification Mr. Streator has. Interim Chief Crawford stated that Mr. Streator had gone through and completed Firefighter I training. Ms. Maschari will discuss with the Safety Committee regarding an official Swearing-in Ceremony for future firefighters.

Jeffers EA Jones x Maschari x Siesky x Siss x Troike x

Motion passed.

Disaster Plan

Interim Fire Chief Crawford is making revisions to the 2008 Disaster Plan and will present at the next Safety Committee meeting, Councilmember Maschari suggested reviewing the county emergency plan.

Police

Traffic Citations (6/12-7/6): 43 Speed, 2 Following to close

Locations: 27 Russia Rd, 20 W Main, 10 E Main, 4 N Lake, 4 S Lake, 1 Quarry

Calls for Service : 8

LCSO: 2

The department is continuing the weekend traffic blitzes. They seem to help promote village safety as well as a positive police presence. Along with enforcement officers will be handing out Free Ice Cream Coins to children who are seen around town. The coins are courtesy of Big V's.

BOARDS

Cemetery

Councilmember Jones asked for an update on a candidate for the clerk position and once the former clerk gave notice, why was no one trained on her position.? At this time, there are no candidates and the mayor asked for it to be placed on Indeed.com.

Park

Thank you to Diggers of Ohio LLC for the reclaimed rubber mulch. The mulch was used to bring the playground surface up to code and used around the pavilion.

SABPA

Water Bills

Councilmember Siesky had a few concerns. First, being that residents in her neighborhood had still not received their water bills. Second, would there be late fees? Next, how late did the bills go out? Lastly, the SABPA clerks' comment on how the residents could come to town hall or go online. One resident came to town hall but their name wasn't on the list. The records clerk stated that the list that at the front desk was not the current billing list and that is why that particular resident's name did not appear when she came the first time. Councilmember Maschari stated that if residents pay through their bank, the payments will not be received by the due date. Councilmember Siss commented that there are numerous ways for residents to get their payments in on time: drop in the mail slot or pay directly at village hall; Drug Mart (Oberlin or Amherst); Piggy's; credit card; or bank.

Hydrants

The mayor stated that the hydrants that are out of service will be marked. New hardware for hydrants is approximately \$5,000.00 and to replace a hydrant is an additional \$3-5,000.00.

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EPA Testing

The mayor commented that he had a discussion with Water Operator II and that the EPA wants testing done on the water quality from the tower on a daily basis.

Clerk Position

There are twelve applicants, and the board will be reviewing the applications. Councilmember Maschari has offered her assistance to the board. Councilmember Jones stated that there should always be a back-up plan to cover the various positions.

Street-Sidewalk-Service

Holland will be running internet cable in the parking lot.

Ordinance

Meeting changed to July 20th at 9 a.m.

Safety

Councilmember Jones inquired as to the status of selecting a fire chief. The mayor replied that he has received five applications and is waiting until things of settled a bit at the department.

RESOLUTION

Resolution No. 698-23 Charles E. Harris & Associates, Inc. Hinkle Notes
Councilmember Maschari moved to pass Resolution No. 698-23. Councilmember Jones seconded the motion.
Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Resolution No. 699-23 Aislinn Consulting Inc. Community Visioning Sessions and Zoning Code

Revisions

Councilmember Maschari moved to pass Resolution No. 699-23. Councilmember Jones seconded the motion.
Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Resolution No. 703-23 Sandstone Excavating LLC Agreement for SAFD Holding Tank(s)
Councilmember Maschari moved to suspend the rules for Resolution No. 703-23.
Councilmember Jones seconded the motion.
Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Maschari moved to pass Resolution No. 703-23. Councilmember Troike seconded the motion.
Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Resolution No. 704-23 (Emergency) Dewey Pelton Contract for SAFD Holding Tank(s) Cleaning

Councilmember Maschari moved to suspend the rules for Resolution No. 704-23.
Councilmember Siesky seconded the motion.
Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

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Councilmember Maschari moved to pass Resolution No. 704-23. Councilmember Siesky seconded the motion.

Discussion: EPA requirement.

Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Resolution No. 705-23 (Emergency) Agreement between the State of Ohio Department of Transportation and the Village of South Amherst for the Removal and Control of Snow and Ice. Councilmember Maschari moved to suspend the rules for Resolution No. 705-23.

Councilmember Jones seconded the motion.

Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Maschari moved to pass Resolution No. 705-23. Councilmember Siesky seconded the motion.

Discussion: OML/Mayors are attempting to get consistency across the state for the consent agreements.

Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Executive Session

Councilmember Jones moved to enter executive session at 8:01 p.m. to discuss SAFD personnel. Councilmember Siss seconded the motion.

Jeffers EA Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Return to regular meeting at 8:27 p.m.

ADJOURNMENT Time 8:27 p.m. Councilmember Siss moved to adjourn. Councilmember Maschari seconded.

Respectfully submitted,



Fiscal Officer Michelle Henke



Mayor David Leshinski