

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
REGULAR COUNCIL
September 11, 2023

Call to order:

7:00 p.m. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	EA
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

Approve the absence of Councilmember Siss due to work.

Councilmember Jones moved to approve the absence of Councilmember Siss. Councilmember Troike seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss **Absent** Troike x Motion passed.

APPROVAL OF AGENDA September 11, 2023

Councilmember Troike moved to approve the agenda as presented. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss **EA** Troike x Motion passed.

APPROVAL OF MINUTES August 28, 2023

Councilmember Troike moved to approve the minutes as presented. Councilmember Jeffers seconded the motion.

Jeffers x Jones x Maschari x Siesky **Abstain** Siss **EA** Troike x Motion passed.

APPROVAL OF MINUTES August 31, 2023

Councilmember Maschari moved to approve the minutes as presented. Councilmember Troike seconded the motion.

Jeffers x Jones x Maschari x Siesky **Abstain** Siss **EA** Troike x Motion passed.

VISITORS

Maria Sosa - Municipal Law Observer

SAPD - Chief Frazier, Lt. Harvan, Officer Darnell *(see department report)*

SAFD Firefighters – Robert Becker Jr., Timothy Moore Jr., Aaron Grimm, Alexander Gerakis *(see department report)*

MAYOR

Regionalization

The county administrator met with municipalities to discuss regionalization in order to bring in development to the county. By combining efforts there would be a greater opportunity to receive federal monies for projects. Two key issues for regionalization were water and sewer.

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Life Care

Mayors from Lorain, Elyria, Amherst and Mayor Leshinski met to develop a RFP (Request for Proposal) for other vendors to provide ambulance services.

Ludwig Ditch

County has completed surveying of the ditch and the next step is for the engineer to develop a plan for cleaning out.

Traffic Monitoring

Has been completed and have not been informed of the purpose of the study.

FISCAL OFFICER

Payment Listing 8/25 – 9/7/23

Presented to council.

August Financial Statements

Fund Summary, Revenue Summary, and Appropriation Summary were presented to council.

August Bank Reconciliation

Presented to council.

August Mayor's Court

Gross Receipts	Ohio Reparations	City of Oberlin	Total net Receipts to SA	Computer Fund Clerk	Computer Fund Court	General Fund
\$13,075.0	\$2,957.50	\$115.50	\$10,002.00	\$820.00	\$240.00	\$8,942.00

RECORDS CLERK

2023 CURRENT BUILDING PERMITS - August

ADDRESS	DESCRIPTION
110 Annis Rd	Roof
5906 Russia Rd	New House – structural, electric, plumb, HVAC, drive, Occ
317 E Main St	Alteration, siding, window
317 E Main St	Plumbing
219 Oakdale Dr	Roof
710 S Lake St	Fence
588 S Lake St	Roof
317 E Main St	Electric
311 Elm St	Fence
205 E Main St	Porch Roof

2023 CURRENT ZONING PERMITS - August

Address	DESCRIPTION
710 S Lake St	Fence
5906 Russia Rd	House
206 E Main	Pole Barn
311 Elm St	Fence

Visioning Update

Total surveys collected as of today are 67. Surveys are due by September 22 and Asilinn Consulting will tabulate and analyze the results. Steering Committee members will be decided on at the September 25th council meeting.

Website Update

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State Audit will be held September 20th for the use of OHLEG. Annual handgun training is scheduled for October.

Chief Frazier expressed his displeasure with an email that had circulated amongst the councilmembers regarding one of his officers. Chief Frazier felt that it was a direct malicious attack against the officer. The reason why the officer uses the PD physical address is because he can. According to ORC 4501.271 a Peace Officer, Juvenile Officer and a Corrections Officer may use the address of their employment for the simple reason that personal information on the officer is not publicly known in case of retaliation. Any concerns regarding any of the officers should be directed to Chief Frazier personally, not in an email to the council. Councilmember Troike acknowledged that he had written the email in question and stated that there was no malicious intent against the officer, apologized and stated that he was informed of ORC 4501.271 and it will not happen again.

BOARDS

Cemetery (Mayor Leshinski presented.)

There is currently a clerk in training and the fence is being installed at Pioneer Cemetery. A letter was sent to Board Member Andrew Johnson saying that his services were no longer required on the board seeing that he was only at one of the last seven meetings. Councilmember Maschari inquired as to the delay in termination. Mayor Leshinski replied that he (Johnson) had a lot going on personally, he was getting married.

Park (Councilmember Jeffers presented.)

The Wellstone flowerbed is to be finished in October. Park Board meetings will now be held back at village hall for the winter and the date of the official winter closing will be weather dependent.

SABPA (Mayor Leshinski presented.)

One valve and one hydrant are scheduled to be replaced.

COMMITTEES

Bldg. & Grounds (Councilmember Troike presented.)

Curb stops

Councilmember Troike moved to purchase five to seven curb stops, not to exceed \$300.00.

Councilmember Jones seconded the motion.

Discussion: Mayor said he knows someone that has some and would see if they would donate.

Councilmember Troike mentioned that he was recommending seven curb stops in the event of people damaging the concrete. The ultimate decision will be the Street Supervisor's.

Jeffers x Jones x Maschari x Siesky x Siss EA Troike x Motion passed.

Bollards

Councilmember Troike moved to purchase two bollards to be placed around the generator at the fire station. Councilmember Jones seconded the motion.

Discussion: Councilmember Troike mentioned that the generator should be raised.

Jeffers x Jones x Maschari x Siesky x Siss EA Troike x Motion passed.

No Parking Signs

Councilmember Troike moved to purchase parking signs for the north and east sides of the water tower. Councilmember Jones seconded the motion.

Discussion: The law director recommended that the examples of the signs that were passed around be notated in the minutes.

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Jeffers x Jones x Maschari x Siesky x Siss EA Troike x Motion passed.
Two examples of no parking signs were passed amongst council. Final decision will be left to the Street Supervisor.

SAFD HVAC Unit

The following quotes were received for replacement of the HVAC unit that is in the front half of the building: Giddich \$10,900.00; Gross \$9,000.00; Shagovac \$13,800.00. The reason for the \$4000.00 difference has to do with the addition of a curb adapter that would maintain the integrity of the roof. A crane would be required to lift a unit in place.

Councilmember Troike moved to table the vote until clarifications are made on the quotes.

Councilmember seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss EA Troike x Motion passed.

Safety (Councilmember Jeffers presented.)

NIMS

The training session will be held off until the beginning of 2024.

RESOLUTION

Resolution No. 710 First Responder Recognition

Councilmember Maschari moved to approve Resolution 710-23. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss EA Troike x Motion passed.

Resolution No. 711-23 (Second Reading) Solid Waste Management Plan for the LCSWMD

Resolution No. 712-23 (Emergency)SAPD 2009 Ford Crown Victoria and SAFD 2011 Ford Crown Victoria Unfit for Public Use

Councilmember Troike inquired as to why one of the vehicles could not go to the BPA. The fiscal officer replied that the two vehicles in question could not pass E-check and will just be kept for parts. There is still one other vehicle that would be able to go to the BPA and that board is aware that they would have to pay to have the equipment and decals removed.

Councilmember Maschari moved to suspend the rules for Resolution No. 712-23. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss EA Troike x Motion passed.

Councilmember Maschari moved to pass Resolution No. 712-23. Councilmember Siesky seconded the motion.

Discussion:

Jeffers x Jones x Maschari x Siesky x Siss EA Troike x Motion passed.

APPROPRIATION

Appropriation No. 303

Councilmember Jones moved to pass Appropriation No. 303. Councilmember Troike seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss EA Troike x Motion passed.

ADJOURNMENT Time 8:11 p.m.

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Respectfully submitted,

Fiscal Officer Michelle Henke

Mayor David Leshinski

DRAFT

Payment Listing

UAN v2023.2

9/8/2023 to 9/21/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
704-2023	09/08/2023	09/05/2023	CH	Connect Holding II LLC dba Brightspeed	\$26.85	O
705-2023	09/10/2023	09/05/2023	CH	Breezeline	\$91.43	O
707-2023	09/08/2023	09/08/2023	CH	Lowe's	\$27.22	O
708-2023	09/08/2023	09/08/2023	EW	AFLAC	\$56.76	O
709-2023	09/08/2023	09/08/2023	EW	EFTPS	\$2,401.99	O
710-2023	09/08/2023	09/08/2023	EW	Ohio Dept of Taxtion	\$507.00	O
711-2023	09/08/2023	09/08/2023	EW	Ohio Public Employees Deferred Comp	\$180.00	O
712-2023	09/08/2023	09/08/2023	EW	Ohio School District Income Tax	\$6.66	O
713-2023	09/08/2023	09/08/2023	EW	REGIONAL INCOME TAX AGENCY	\$281.69	O
714-2023	09/11/2023	09/08/2023	EW	Ohio Public Employees Retirement System	\$6,517.25	O
715-2023	09/15/2023	09/12/2023	EP	Laurie J Beran	\$799.03	O
716-2023	09/15/2023	09/12/2023	EP	Dennis M Hevener	\$972.72	O
717-2023	09/15/2023	09/12/2023	EP	Paula S Knodel	\$55.62	O
718-2023	09/15/2023	09/12/2023	EP	David A Valentine Jr	\$1,201.44	O
721-2023	09/15/2023	09/15/2023	CH	Auditor of State	\$876.00	O
722-2023	09/15/2023	09/15/2023	CH	Treasurer State of Ohio	\$82.00	O
723-2023	09/17/2023	09/19/2023	CH	Nextiva, Inc	\$72.32	O
725-2023	09/20/2023	09/20/2023	CH	First National Bank Of Omaha	\$73.98	O
726-2023	09/20/2023	09/20/2023	CH	First National Bank Of Omaha	\$4,774.33	O
727-2023	09/20/2023	09/20/2023	CH	First National Bank Of Omaha	\$963.98	O
9295	09/08/2023	09/08/2023	AW	Holland Computers Inc	\$140.92	O
9296	09/08/2023	09/08/2023	AW	Republic Services	\$175.17	O
9297	09/08/2023	09/08/2023	AW	Scruples Cleaning Service	\$200.00	O
9298	09/08/2023	09/08/2023	AW	Buckeye Community Bank	\$1,103.93	O
9299	09/08/2023	09/08/2023	AW	LEAF	\$105.00	O
9300	09/08/2023	09/08/2023	AW	Staples Advantage	\$52.50	O
9301	09/08/2023	09/08/2023	AW	Treasurer State of Ohio	\$22.83	O
9302	09/08/2023	09/08/2023	AW	Rita C. McMahon Aislinn Consulting LLC	\$500.00	O
9303	09/08/2023	09/08/2023	AW	SAFEbuilt	\$2,299.60	O
9304	09/08/2023	09/08/2023	AW	Northeast Ohio Areawide Coordinating Agenc	\$323.00	O
9305	09/08/2023	09/08/2023	AW	P & J Sanitation	\$225.00	O
9306	09/08/2023	09/08/2023	AW	Alloway	\$470.00	O
9307	09/08/2023	09/08/2023	AW	SABPA	\$100.00	O
9308	09/08/2023	09/08/2023	AW	Mc.B Paving, LLC	\$200.00	O
9309	09/08/2023	09/08/2023	AW	Lockes Go Green	\$3,096.00	O
9310	09/08/2023	09/08/2023	WH	Lorain County Commissioners	\$420.00	O
9311	09/08/2023	09/08/2023	AW	Lorain County Commissioners	\$1,030.00	O
9312	09/08/2023	09/08/2023	WH	Ohio Child Support Payment Central	\$311.79	O
9313	09/08/2023	09/08/2023	WH	LORAIN DEPARTMENT OF TAXATION	\$44.40	O
9314	09/15/2023	09/12/2023	PR	Cindy Knudsen	\$671.43	O
9315	09/12/2023	09/12/2023	AW	Fisher Auto Parts	\$153.93	O
9316	09/12/2023	09/12/2023	AW	Dennis Hevener	\$665.01	O
9317	09/20/2023	09/20/2023	PR	Natalie Iafolla	\$52.35	O
9318	09/20/2023	09/20/2023	AW	Atlantic Emergency Solutions	\$816.68	O
9319	09/20/2023	09/20/2023	AW	Harness Health Partners LLC	\$49.00	O
9320	09/20/2023	09/20/2023	AW	Staples Advantage	\$516.97	O

Payment Listing

UAN v2023.2

9/8/2023 to 9/21/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9321	09/20/2023	09/20/2023	AW	Sedgwick Claims Management Services, Inc	\$509.00	O
9322	09/20/2023	09/20/2023	AW	Diggers of Ohio LLC	\$500.00	O
9323	09/20/2023	09/20/2023	AW	Avon Lake Regional Water	\$54.00	O
Total Payments:					\$34,776.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$34,776.78	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Fund Summary

September 2023

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	\$1,187,432.83	\$44,272.05	\$554,360.50	\$37,105.98	\$484,035.09	\$1,194,598.90	\$158,105.50	\$1,036,493.40
2011	Street Construction, Maint. and Repair	\$211,127.85	\$698.38	\$72,246.50	\$8,564.79	\$92,506.75	\$203,261.44	\$8,569.89	\$194,691.55
2021	State Highway	\$40,836.59	\$36.82	\$5,865.62	\$0.00	\$1,000.00	\$40,893.21	\$1,200.00	\$39,693.21
2031	Cemetery-Operating Funds	\$132,658.33	\$1,600.00	\$39,013.99	\$4,327.96	\$45,521.66	\$129,970.37	\$13,076.64	\$116,893.73
2032	Cemetery-Perpetual Funds	\$57,567.65	\$400.00	\$6,487.08	\$0.00	\$1,610.00	\$58,367.85	\$1,259.92	\$57,107.93
2041	Recreation	\$3,069.36	\$0.00	\$0.00	\$0.00	\$0.00	\$3,069.36	\$0.00	\$3,069.36
2061	2022 Building Demo & Revitalization	\$0.00	\$0.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	\$0.00
2091	Law Enforcement Trust	\$7,548.60	\$0.00	\$36.00	\$0.00	\$0.00	\$7,548.60	\$0.00	\$7,548.60
2092	Indigent Alcohol Fund	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00
2161	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2162	American Rescue Plan	\$43,699.39	\$0.00	\$0.00	\$0.00	\$65,200.00	\$43,699.39	\$2,200.00	\$41,499.39
2291	Underground Storage Tank	\$13,337.65	\$0.00	\$0.00	\$0.00	\$0.00	\$13,337.65	\$0.00	\$13,337.65
2901	Fire Levy	\$76,558.23	\$0.00	\$46,297.34	\$0.00	\$36,648.48	\$76,558.23	\$0.00	\$76,558.23
2902	Law Enforcement Technology	\$7,262.32	\$0.00	\$0.00	\$0.00	\$0.00	\$7,262.32	\$0.00	\$7,262.32
2903	Computer Fund Mayor's Court	\$3,263.00	\$240.00	\$1,567.00	\$0.00	\$0.00	\$3,503.00	\$0.00	\$3,503.00
2904	Computer Fund CLERK Mayor's Court	\$10,004.93	\$620.00	\$6,670.00	\$17.50	\$302.57	\$10,807.43	\$697.57	\$10,109.86
4901	Capital Projects	\$34,068.66	\$0.00	\$50,000.00	\$0.00	\$48,589.72	\$34,068.66	\$0.00	\$34,068.66
4902	Russia Rd Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4904	Leonard St Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Annis Road North Capital Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Annis Road North Phase II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	FEMA Other Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Cemetery Endowment Permanent	\$5,476.97	\$0.00	\$80.00	\$0.00	\$0.00	\$5,476.97	\$0.00	\$5,476.97
5101	Water Operating	\$90,025.73	\$26,079.33	\$268,346.54	\$7,114.45	\$247,916.13	\$110,990.61	\$43,146.68	\$67,844.93
5102	Water Improvement	\$214,538.09	\$6,997.01	\$97,696.26	\$0.00	\$80,486.94	\$223,505.10	\$16,119.14	\$207,385.96
5103	Water Security Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5781	Water Security Deposits	\$9,500.00	\$400.00	\$3,800.00	\$300.00	\$3,900.00	\$9,600.00	\$278.36	\$9,321.64
5901	Storm Water Management	\$63,741.35	\$0.00	\$22,464.92	\$1,546.01	\$18,149.25	\$82,193.34	\$5,585.10	\$66,608.24
9101	Unclaimed Monies	\$4,916.34	\$0.00	\$9,076.62	\$0.00	\$8,962.42	\$4,916.34	\$0.00	\$4,916.34
9601	Prepaid Opening & Closing, Cemetery	\$29,731.50	\$0.00	\$410.00	\$0.00	\$2,050.00	\$29,731.50	\$0.00	\$29,731.50
9602	Mayor's Court	\$13,075.00	\$0.00	\$98,840.00	\$13,075.00	\$105,175.00	\$0.00	\$0.00	\$0.00
9676	Prepaid Opening & Closing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$2,260,075.57	\$85,533.39	\$1,417,751.57	\$72,053.69	\$1,256,109.02	\$2,273,555.27	\$250,717.80	\$2,022,837.47

Report reflects selected information.

Fund Summary

September 2023

Last reconciled to bank: 08/31/2023 -- Total other adjusting factors: \$0.00

Report reflects selected information.

Revenue Summary

September 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
1000 General					
Property and Other Local Taxes	\$449,984.00	\$12,590.73	\$393,670.22	(\$56,313.78)	87.485%
State Shared Taxes and Permits	\$79,567.68	\$7,760.25	\$84,991.24	\$5,423.56	106.816%
Special Assessments	\$0.00	\$0.00	\$1,650.00	\$1,650.00	0.000%
Intergovernmental	\$3,511.84	\$0.00	\$6,300.00	\$2,788.16	179.393%
Charges for Services	\$72,744.73	\$10,115.16	\$54,323.46	(\$18,421.27)	74.677%
Fines, Licenses and Permits	\$65,300.00	\$13,755.91	\$101,025.19	\$35,725.19	154.709%
Earnings on Investments	\$3,000.00	\$0.00	\$1,759.35	(\$1,240.65)	58.645%
Miscellaneous	\$7,150.00	\$50.00	\$5,341.04	(\$1,808.96)	74.700%
Other Financing Sources					
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Sale of Fixed Assets	\$0.00	\$0.00	\$5,300.00	\$5,300.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$5,300.00	\$5,300.00	
Total 1000 General	\$681,258.25	\$44,272.05	\$654,360.50	(\$26,897.75)	
2011 Street Construction, Maint. and Repair					
Property and Other Local Taxes	\$6,000.00	\$698.38	\$5,523.05	(\$476.95)	92.051%
State Shared Taxes and Permits	\$69,000.00	\$0.00	\$66,703.35	(\$2,296.65)	96.672%
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Earnings on Investments	\$0.00	\$0.00	\$20.10	\$20.10	0.000%
Miscellaneous	\$800.00	\$0.00	\$0.00	(\$800.00)	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2011 Street Construction, Maint. and Repair	\$75,800.00	\$698.38	\$72,246.50	(\$3,553.50)	
2021 State Highway					
Property and Other Local Taxes	\$500.00	\$56.62	\$447.82	(\$52.18)	89.564%
State Shared Taxes and Permits	\$5,500.00	\$0.00	\$5,408.38	(\$91.62)	98.334%
Earnings on Investments	\$80.00	\$0.00	\$9.42	(\$70.58)	11.775%
Total 2021 State Highway	\$6,080.00	\$56.62	\$5,865.62	(\$214.38)	

Report reflects selected information.

Revenue Summary

September 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
2031 Cemetery-Operating Funds					
Property and Other Local Taxes	\$9,069.00	\$0.00	\$8,020.85	(\$1,048.15)	88.442%
State Shared Taxes and Permits	\$0.00	\$0.00	\$1,296.07	\$1,296.07	0.000%
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Charges for Services	\$44,432.00	\$1,600.00	\$29,697.07	(\$14,734.93)	66.837%
Miscellaneous	\$500.00	\$0.00	\$0.00	(\$500.00)	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2031 Cemetery-Operating Funds	\$54,001.00	\$1,600.00	\$39,013.99	(\$14,987.01)	
2032 Cemetery-Perpetual Funds					
Charges for Services	\$11,108.00	\$400.00	\$6,487.08	(\$4,620.92)	58.400%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2032 Cemetery-Perpetual Funds	\$11,108.00	\$400.00	\$6,487.08	(\$4,620.92)	
2041 Recreation					
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 2041 Recreation	\$0.00	\$0.00	\$0.00	\$0.00	
2061 2022 Building Demo & Revitalization					
Intergovernmental	\$34,055.00	\$0.00	\$34,055.00	\$0.00	100.000%
Total 2061 2022 Building Demo & Revitalization	\$34,055.00	\$0.00	\$34,055.00	\$0.00	
2091 Law Enforcement Trust					
Intergovernmental	\$0.00	\$0.00	\$35.00	\$35.00	0.000%
Total 2091 Law Enforcement Trust	\$0.00	\$0.00	\$35.00	\$35.00	

Report reflects selected information.

Revenue Summary

September 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
2092 Indigent Alcohol Fund					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 2092 Indigent Alcohol Fund	\$0.00	\$0.00	\$0.00	\$0.00	
2152 American Rescue Plan					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 2152 American Rescue Plan	\$0.00	\$0.00	\$0.00	\$0.00	
2291 Underground Storage Tank					
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 2291 Underground Storage Tank	\$0.00	\$0.00	\$0.00	\$0.00	
2901 Fire Levy					
Property and Other Local Taxes	\$44,594.00	\$0.00	\$46,297.34	\$1,703.34	103.820%
Total 2901 Fire Levy	\$44,594.00	\$0.00	\$46,297.34	\$1,703.34	
2903 Computer Fund Mayor's Court					
Fines, Licenses and Permits	\$900.00	\$240.00	\$1,997.00	\$1,097.00	221.889%
Total 2903 Computer Fund Mayor's Court	\$900.00	\$240.00	\$1,997.00	\$1,097.00	
2904 Computer Fund CLERK Mayor's Court					
Fines, Licenses and Permits	\$3,000.00	\$820.00	\$6,670.00	\$3,670.00	222.333%
Total 2904 Computer Fund CLERK Mayor's Court	\$3,000.00	\$820.00	\$6,670.00	\$3,670.00	
4901 Capital Projects					
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources					
Transfers - In	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.000%
Total Other Financing Sources	\$50,000.00	\$0.00	\$50,000.00	\$0.00	
Total 4901 Capital Projects	\$50,000.00	\$0.00	\$50,000.00	\$0.00	
4903 Park Capital Projects					

Report reflects selected information.

Revenue Summary

September 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	
4906 Annis Road North Phase II					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4906 Annis Road North Phase II	\$0.00	\$0.00	\$0.00	\$0.00	
4907 FEMA Other Capital Projects					
Intergovernmental	\$241,804.76	\$0.00	\$0.00	(\$241,804.76)	0.0000%
Total 4907 FEMA Other Capital Projects	\$241,804.76	\$0.00	\$0.00	(\$241,804.76)	
4951 Cemetery Endowment Permanent					
Earnings on Investments	\$30.00	\$0.00	\$90.00	\$60.00	300.0000%
Total 4951 Cemetery Endowment Permanent	\$30.00	\$0.00	\$90.00	\$60.00	
5101 Water Operating					
Special Assessments	\$0.00	\$0.00	\$196.47	\$196.47	0.0000%
Charges for Services	\$336,250.00	\$28,079.33	\$267,369.07	(\$68,880.93)	79.515%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Sale of Fixed Assets	\$0.00	\$0.00	\$780.00	\$780.00	0.0000%
Total Other Financing Sources	\$0.00	\$0.00	\$780.00	\$780.00	

Report reflects selected information.

Revenue Summary

September 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Total 5101 Water Operating	\$336,250.00	\$28,079.33	\$268,345.54	(\$67,904.46)	
5102 Water Improvement					
Charges for Services	\$110,000.00	\$8,967.01	\$97,696.26	(\$12,303.74)	88.815%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 5102 Water Improvement	\$110,000.00	\$8,967.01	\$97,696.26	(\$12,303.74)	
5781 Water Security Deposits					
Charges for Services	\$1,500.00	\$400.00	\$3,800.00	\$2,300.00	253.333%
Total 5781 Water Security Deposits	\$1,500.00	\$400.00	\$3,800.00	\$2,300.00	
5901 Storm Water Management					
Special Assessments	\$36,000.00	\$0.00	\$20,704.92	(\$15,295.08)	57.514%
Charges for Services	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.000%
Miscellaneous	\$0.00	\$0.00	\$260.00	\$260.00	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 5901 Storm Water Management	\$37,500.00	\$0.00	\$22,464.92	(\$15,035.08)	
9101 Unclaimed Monies					
Miscellaneous	\$0.00	\$0.00	\$9,076.82	\$0.00	0.000%
Total 9101 Unclaimed Monies	\$0.00	\$0.00	\$9,076.82	\$0.00	
9901 Prepaid Opening & Closing, Cemetery					
Charges for Services	\$0.00	\$0.00	\$410.00	\$0.00	0.000%
Total 9901 Prepaid Opening & Closing, Cemetery	\$0.00	\$0.00	\$410.00	\$0.00	

Report reflects selected information.

Revenue Summary

September 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
9902 Mayor's Court					
Miscellaneous	\$0.00	\$0.00	\$98,840.00	\$0.00	0.000%
Total 9902 Mayor's Court	\$0.00	\$0.00	\$98,840.00	\$0.00	
Report Total:	\$1,687,881.01	\$85,533.39	\$1,417,751.57	(\$378,456.26)	

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
September 2023

1000 - General	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Security of Persons and Property								
Police Enforcement								
Personal Services	\$2,228.45	\$120,211.20	\$128,439.65	\$9,356.66	\$70,544.86	\$1,016.91	\$56,877.88	54.925%
Employee Fringe Benefits	\$0.00	\$23,101.00	\$23,101.00	\$1,450.26	\$12,132.82	\$600.00	\$10,368.18	53.521%
Contractual Services	\$269.24	\$90,050.00	\$20,319.24	\$12.28	\$13,512.03	\$2,068.83	\$4,748.38	65.495%
Supplies and Materials	\$232.72	\$7,700.00	\$7,532.72	\$0.00	\$3,408.66	\$1,381.52	\$3,142.52	42.970%
Capital Outlay	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Police Enforcement	\$2,730.41	\$177,862.20	\$160,582.61	\$10,919.20	\$99,598.39	\$5,057.26	\$75,936.95	
Fire Fighting, Prevention and Inspection								
Personal Services	\$617.79	\$48,410.00	\$49,027.79	\$4,510.54	\$28,667.86	\$408.47	\$19,951.48	58.473%
Employee Fringe Benefits	\$0.00	\$12,800.00	\$12,800.00	\$305.23	\$4,165.27	\$0.00	\$8,433.73	33.066%
Contractual Services	\$374.72	\$52,750.00	\$53,124.72	\$197.13	\$31,560.17	\$5,238.20	\$15,826.35	58.487%
Supplies and Materials	\$4,200.04	\$32,200.00	\$36,400.04	\$970.61	\$24,740.20	\$6,177.74	\$5,482.10	67.983%
Capital Outlay	\$0.00	\$12,600.00	\$12,600.00	\$0.00	\$6,054.52	\$0.00	\$6,545.38	48.053%
Other	\$0.00	\$12,285.24	\$12,285.24	\$0.00	\$158.04	\$0.00	\$12,107.20	1.289%
Total Fire Fighting, Prevention and Inspection	\$5,192.55	\$170,825.24	\$176,017.75	\$5,983.51	\$54,847.16	\$11,824.41	\$65,346.22	
Street Lighting								
Contractual Services	\$1,432.14	\$19,500.00	\$20,932.14	\$2,108.19	\$14,552.62	\$2,158.98	\$4,220.64	69.523%
Total Street Lighting	\$1,432.14	\$19,500.00	\$20,932.14	\$2,108.19	\$14,552.62	\$2,158.98	\$4,220.64	
Total Security of Persons and Property	\$8,355.10	\$358,187.44	\$377,542.64	\$19,010.90	\$208,998.17	\$19,040.65	\$149,503.72	
Leisure Time Activities								
Provide and Maintain Parks								
Personal Services	\$0.00	\$4,823.00	\$4,823.00	\$452.17	\$2,942.40	\$55.60	\$1,815.00	61.008%
Employee Fringe Benefits	\$0.00	\$896.00	\$896.00	\$99.68	\$418.58	\$0.00	\$477.42	46.717%
Contractual Services	\$0.00	\$9,300.00	\$9,300.00	\$140.00	\$1,667.16	\$420.00	\$7,212.84	17.926%
Supplies and Materials	\$0.00	\$5,993.00	\$5,993.00	\$0.00	\$1,157.55	\$0.00	\$4,835.45	19.315%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$407.00	\$407.00	\$0.00	\$406.40	\$0.00	\$0.60	99.853%
Total Provide and Maintain Parks	\$0.00	\$21,419.00	\$21,419.00	\$681.85	\$6,592.09	\$485.60	\$14,341.31	
Total Leisure Time Activities	\$0.00	\$21,419.00	\$21,419.00	\$681.85	\$6,592.09	\$485.60	\$14,341.31	
Community Environment								
Community Planning and Zoning								

Report reflects selected information.

Appropriation Summary
September 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Personal Services	\$0.00	\$1,929.20	\$1,929.20	\$89.54	\$1,285.36	\$7.64	\$636.20	68.027%
Employee Fringe Benefits	\$0.00	\$309.00	\$309.00	\$25.67	\$196.24	\$0.00	\$112.76	63.508%
Contractual Services	\$0.00	\$800.00	\$800.00	\$0.00	\$259.12	\$0.00	\$540.88	32.360%
Total Community Planning and Zoning	\$0.00	\$3,038.20	\$3,038.20	\$115.21	\$1,740.72	\$7.64	\$1,289.84	
Other Community Environment								
Personal Services	\$33.67	\$4,160.00	\$4,163.67	\$170.44	\$967.30	\$56.37	\$3,160.00	23.066%
Employee Fringe Benefits	\$0.00	\$694.00	\$694.00	\$0.00	\$0.00	\$0.00	\$694.00	0.000%
Contractual Services	\$3.75	\$11,000.00	\$11,003.75	\$2,322.43	\$6,893.00	\$4,090.00	\$30.75	62.551%
Total Other Community Environment	\$37.42	\$15,854.00	\$15,891.42	\$2,492.87	\$7,850.30	\$4,156.37	\$3,684.75	
Total Community Environment	\$37.42	\$19,892.20	\$19,929.62	\$2,608.08	\$9,591.02	\$4,164.01	\$5,174.59	
General Government								
Mayor and Administrative Offices								
Personal Services	\$712.08	\$43,200.00	\$43,912.08	\$2,791.82	\$23,642.75	\$222.09	\$20,047.24	53.841%
Employee Fringe Benefits	\$0.00	\$8,625.00	\$8,625.00	\$392.64	\$3,987.07	\$200.00	\$4,437.93	45.327%
Contractual Services	\$445.08	\$64,960.00	\$65,395.08	\$1,941.97	\$29,429.98	\$7,360.26	\$28,614.65	45.003%
Supplies and Materials	\$0.00	\$4,700.00	\$4,700.00	\$435.21	\$2,739.63	\$240.22	\$1,720.15	58.280%
Other	\$0.00	\$1,300.00	\$1,300.00	\$0.00	\$1,063.65	\$0.00	\$236.15	81.835%
Total Mayor and Administrative Offices	\$1,157.16	\$122,775.00	\$123,932.16	\$4,561.64	\$60,863.28	\$8,012.66	\$55,056.32	
Mayor's Court								
Personal Services	\$218.64	\$11,580.00	\$11,798.64	\$500.00	\$4,135.72	\$62.82	\$7,580.00	35.053%
Employee Fringe Benefits	\$0.00	\$1,792.00	\$1,792.00	\$77.25	\$695.25	\$0.00	\$1,096.75	38.797%
Contractual Services	\$30.91	\$710.00	\$740.91	\$0.00	\$530.91	\$0.00	\$110.00	65.163%
Supplies and Materials	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$844.00	\$0.00	\$156.00	84.400%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$249.45	\$15,082.00	\$15,331.45	\$577.25	\$6,305.88	\$62.82	\$3,942.75	
Clerk - Treasurer								
Personal Services	\$1,486.26	\$65,000.00	\$66,486.26	\$4,141.29	\$36,648.78	\$858.44	\$18,979.04	64.881%
Employee Fringe Benefits	\$515.00	\$16,080.00	\$16,595.00	\$1,198.50	\$11,253.75	\$2,060.00	\$3,271.25	67.874%
Contractual Services	\$0.00	\$6,475.00	\$6,475.00	\$975.00	\$4,203.00	\$0.00	\$2,272.00	64.911%
Supplies and Materials	\$0.00	\$300.00	\$300.00	\$0.00	\$252.42	\$0.00	\$47.58	84.140%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Clerk - Treasurer	\$2,001.26	\$77,855.00	\$79,856.26	\$6,215.79	\$52,357.95	\$2,918.44	\$24,569.87	
Auditor of State Fees								
Contractual Services	\$0.00	\$15,000.00	\$15,000.00	\$82.00	\$2,501.00	\$7,499.00	\$5,000.00	16.673%

Report reflects selected information.

Appropriation Summary September 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Auditor of State Fees	\$0.00	\$15,000.00	\$15,000.00	\$82.00	\$2,501.00	\$7,499.00	\$5,000.00	
Solicitor								
Personal Services	\$281.68	\$21,096.00	\$21,377.68	\$1,758.00	\$14,280.74	\$84.94	\$7,032.00	66.802%
Employee Fringe Benefits	\$0.00	\$3,804.00	\$3,804.00	\$231.75	\$2,104.35	\$0.00	\$1,699.55	55.319%
Contractual Services	\$0.00	\$13,220.00	\$13,220.00	\$0.00	\$2,830.00	\$1,240.00	\$9,150.00	21.407%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$2,680.00	\$0.00	\$420.00	86.000%
Total Solicitor	\$281.68	\$41,120.00	\$41,140.68	\$1,989.75	\$21,795.09	\$1,304.94	\$18,301.65	
Income Tax Administration								
Contractual Services	\$508.29	\$14,800.00	\$15,308.29	\$377.72	\$10,116.03	\$3,036.89	\$2,155.37	66.082%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Income Tax Administration	\$508.29	\$14,800.00	\$15,308.29	\$377.72	\$10,116.03	\$3,036.89	\$2,155.37	
Tax Refunds								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Tax Refunds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other General Government								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total General Government	\$4,197.84	\$286,632.00	\$290,829.84	\$14,804.15	\$153,949.23	\$22,854.65	\$114,025.96	
Capital Outlay								
Capital Outlay								
Capital Outlay	\$5,000.00	\$210,511.84	\$215,511.84	\$0.00	\$34,904.58	\$111,620.59	\$68,986.67	16.198%
Total Capital Outlay	\$5,000.00	\$210,511.84	\$215,511.84	\$0.00	\$34,904.58	\$111,620.59	\$68,986.67	
Total Capital Outlay	\$5,000.00	\$210,511.84	\$215,511.84	\$0.00	\$34,904.58	\$111,620.59	\$68,986.67	
Debt Service								
Debt Service								
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	100.000%
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

Appropriation Summary
September 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Other Financing Uses	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	
Total 1000 - General	\$18,590.36	\$355,642.48	\$974,232.84	\$37,105.98	\$464,035.09	\$158,165.50	\$352,032.25	
2011 - Street Construction, Maint. and Repair								
Transportation								
Street Construction and Reconstruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Street Construction and Reconstruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Street Maintenance and Repair	\$493.55	\$39,000.00	\$39,493.55	\$2,041.26	\$23,776.73	\$303.95	\$15,412.87	60.204%
Personal Services	\$0.00	\$14,815.00	\$14,815.00	\$273.25	\$8,076.78	\$1,545.00	\$5,193.22	54.519%
Employee Fringe Benefits	\$120.58	\$33,300.00	\$33,420.58	\$609.88	\$21,994.48	\$3,773.61	\$7,552.59	65.811%
Contractual Services	\$405.55	\$20,490.00	\$20,895.55	\$4,536.47	\$12,562.09	\$3,247.33	\$5,045.53	60.233%
Supplies and Materials	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.000%
Capital Outlay	\$0.00	\$150.00	\$150.00	\$0.00	\$135.47	\$0.00	\$14.53	90.313%
Other	\$1,020.18	\$108,215.00	\$109,235.18	\$7,452.86	\$66,545.55	\$8,869.89	\$33,819.74	
Total Street Maintenance and Repair	\$1,020.18	\$108,215.00	\$109,235.18	\$7,452.86	\$66,545.55	\$8,869.89	\$33,819.74	
Storm Sewers and Drains	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Storm Sewers and Drains	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$1,020.18	\$108,215.00	\$109,235.18	\$7,452.86	\$66,545.55	\$8,869.89	\$33,819.74	
Capital Outlay	\$0.00	\$39,500.00	\$39,500.00	\$0.00	\$16,025.83	\$0.00	\$23,474.17	40.572%
Capital Outlay	\$0.00	\$39,500.00	\$39,500.00	\$0.00	\$16,025.83	\$0.00	\$23,474.17	
Total Capital Outlay	\$0.00	\$39,500.00	\$39,500.00	\$0.00	\$16,025.83	\$0.00	\$23,474.17	
Debt Service	\$0.00	\$13,247.16	\$13,247.16	\$1,103.93	\$9,935.37	\$0.00	\$3,311.79	75.000%
Debt Service	\$0.00	\$13,247.16	\$13,247.16	\$1,103.93	\$9,935.37	\$0.00	\$3,311.79	
Total Debt Service	\$0.00	\$13,247.16	\$13,247.16	\$1,103.93	\$9,935.37	\$0.00	\$3,311.79	
Total 2011 - Street Construction, Maint. and Repair	\$1,020.18	\$160,962.16	\$161,982.34	\$8,554.79	\$82,506.75	\$8,869.89	\$60,605.70	

Report reflects selected information.

Appropriation Summary
September 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2021 - State Highway Transportation								
Street Maintenance and Repair								
Contractual Services	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$1,000.00	\$1,200.00	\$7,800.00	10.000%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Maintenance and Repair	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$1,000.00	\$1,200.00	\$7,800.00	
Total Transportation	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$1,000.00	\$1,200.00	\$7,800.00	
Total 2021 - State Highway	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$1,000.00	\$1,200.00	\$7,800.00	
2031 - Cemetery-Operating Funds								
Public Health Services								
Cemetery								
Personal Services	\$134.45	\$18,140.00	\$18,274.45	\$398.43	\$7,078.29	\$33.46	\$11,162.70	38.733%
Employee Fringe Benefits	\$0.00	\$3,276.00	\$3,276.00	\$107.39	\$1,207.47	\$0.00	\$2,067.53	36.869%
Contractual Services	\$390.75	\$53,100.00	\$53,490.75	\$3,747.94	\$35,731.10	\$12,943.18	\$4,616.47	66.799%
Supplies and Materials	\$0.00	\$2,750.00	\$2,750.00	\$74.20	\$1,053.24	\$100.00	\$1,596.76	38.300%
Other	\$0.00	\$600.00	\$600.00	\$0.00	\$451.66	\$0.00	\$148.44	75.260%
Total Cemetery	\$525.20	\$77,865.00	\$78,390.20	\$4,327.66	\$45,521.66	\$13,076.64	\$19,791.90	
Total Public Health Services	\$525.20	\$77,865.00	\$78,390.20	\$4,327.66	\$45,521.66	\$13,076.64	\$19,791.90	
Capital Outlay								
Capital Outlay	\$0.00	\$52,000.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	0.000%
Total Capital Outlay	\$0.00	\$52,000.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	
Total 2031 - Cemetery-Operating Funds	\$525.20	\$129,865.00	\$130,390.20	\$4,327.66	\$45,521.66	\$13,076.64	\$71,791.90	
2032 - Cemetery-Perpetual Funds								
Public Health Services								
Cemetery								
Contractual Services	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,610.00	\$1,259.92	\$1,130.08	40.250%
Total Cemetery	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,610.00	\$1,259.92	\$1,130.08	
Total Public Health Services	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,610.00	\$1,259.92	\$1,130.08	

Report reflects selected information.

Appropriation Summary

September 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total 2032 - Cemetery-Perpetual Funds	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,610.00	\$1,259.92	\$1,130.08	
2041 - Recreation								
Leisure Time Activities								
Recreation								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2041 - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2051 - 2022 Building Demo & Revitalization								
Capital Outlay								
Capital Outlay	\$33,425.00	\$630.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	100.000%
Total Capital Outlay	\$33,425.00	\$630.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	
Total Capital Outlay	\$33,425.00	\$630.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	
Total 2051 - 2022 Building Demo & Revitalization	\$33,425.00	\$630.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.000%
Total Police Enforcement	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
Total Security of Persons and Property	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
Total 2091 - Law Enforcement Trust	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
2151 - Coronavirus Relief Fund								
Security of Persons and Property								

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
September 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Police Enforcement								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Police Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fire Fighting, Prevention and Inspection								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Fire Fighting, Prevention and Inspection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Security of Persons and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Public Health Services								
Cemetery								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Public Health Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Basic Utility Services								
Administration - Water								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Administration - Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Basic Utility Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Transportation								
Street Maintenance and Repair								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2151 - Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2152 - American Rescue Plan								
Capital Outlay								
Capital Outlay	\$49,630.00	\$59,000.00	\$108,630.00	\$0.00	\$65,200.00	\$2,230.00	\$41,200.00	60.020%
Total Capital Outlay	\$49,630.00	\$59,000.00	\$108,630.00	\$0.00	\$65,200.00	\$2,230.00	\$41,200.00	
Total Capital Outlay	\$49,630.00	\$59,000.00	\$108,630.00	\$0.00	\$65,200.00	\$2,230.00	\$41,200.00	
Total 2152 - American Rescue Plan	\$49,630.00	\$59,000.00	\$108,630.00	\$0.00	\$65,200.00	\$2,230.00	\$41,200.00	

Report reflects selected information.

Appropriation Summary

September 2023

	Reserved for Encumbrance 1231 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2901 - Fire Levy								
Capital Outlay								
Contractual Services	\$0.00	\$900.00	\$900.00	\$0.00	\$711.59	\$0.00	\$188.41	79.066%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$900.00	\$900.00	\$0.00	\$711.59	\$0.00	\$188.41	
Total Capital Outlay	\$0.00	\$900.00	\$900.00	\$0.00	\$711.59	\$0.00	\$188.41	
Debt Service								
Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	100.000%
Total Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	
Total 2901 - Fire Levy	\$0.00	\$36,836.90	\$36,836.90	\$0.00	\$36,848.49	\$0.00	\$188.41	
2902 - Law Enforcement Technology								
Security of Persons and Property								
Police Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Supplies and Materials	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.000%
Capital Outlay								
Total Police Enforcement	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
Total Security of Persons and Property	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
Total 2902 - Law Enforcement Technology	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
2903 - Computer Fund Mayor's Court								
General Government								
Mayor's Court								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2903 - Computer Fund Mayor's Court	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
September 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2504 - Computer Fund CLERK Mayor's Court								
General Government								
Mayor's Court								
Contractual Services	\$0.00	\$1,750.00	\$1,750.00	\$17.50	\$302.57	\$687.57	\$759.86	17.250%
Supplies and Materials	\$0.00	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$0.00	\$3,500.00	\$3,500.00	\$17.50	\$302.57	\$687.57	\$2,509.86	
Total General Government	\$0.00	\$3,500.00	\$3,500.00	\$17.50	\$302.57	\$687.57	\$2,509.86	
Total 2904 - Computer Fund CLERK Mayor's Court	\$0.00	\$3,500.00	\$3,500.00	\$17.50	\$302.57	\$687.57	\$2,509.86	
4901 - Capital Projects								
Transportation								
Street Construction and Reconstruction								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Construction and Reconstruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Street Maintenance and Repair								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Outlay								
Capital Outlay								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Debt Service								
Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	100.000%
Total Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	
Total 4901 - Capital Projects	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
September 2023

	Reserved for Encumbrance 1231 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
4903 - Park Capital Projects								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 - Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4906 - Annis Road North Phase II								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4906 - Annis Road North Phase II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4907 - FEWA Other Capital Projects								
Capital Outlay								
Capital Outlay	\$0.00	\$241,804.76	\$241,804.76	\$0.00	\$0.00	\$0.00	\$241,804.76	0.000%
Total Capital Outlay	\$0.00	\$241,804.76	\$241,804.76	\$0.00	\$0.00	\$0.00	\$241,804.76	
Total Capital Outlay	\$0.00	\$241,804.76	\$241,804.76	\$0.00	\$0.00	\$0.00	\$241,804.76	
Total 4907 - FEWA Other Capital Projects	\$0.00	\$241,804.76	\$241,804.76	\$0.00	\$0.00	\$0.00	\$241,804.76	
6101 - Water Operating								
Basic Utility Services								
Administration - Water	\$1,303.88	\$80,600.00	\$81,903.88	\$4,291.27	\$46,383.69	\$769.77	\$34,750.22	56.632%
Personal Services								

Report reflects selected information.

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Employee Fringe Benefits	\$515.00	\$20,580.00	\$21,055.00	\$1,024.08	\$11,492.36	\$2,050.00	\$7,542.62	54.475%
Total Administration - Water	\$1,918.88	\$101,180.00	\$102,959.88	\$5,315.35	\$57,876.27	\$2,829.77	\$42,292.84	
Supply / Purchase - Water								
Contractual Services	\$11,859.74	\$140,000.00	\$151,859.74	\$0.00	\$120,964.61	\$26,200.84	\$4,694.29	75.555%
Total Supply / Purchase - Water	\$11,859.74	\$140,000.00	\$151,859.74	\$0.00	\$120,964.61	\$26,200.84	\$4,694.29	
Other Water								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$3,200.00	\$3,200.00	\$665.01	\$1,228.31	\$1,171.69	\$800.00	36.385%
Contractual Services	\$331.43	\$78,400.00	\$78,731.43	\$827.02	\$59,487.70	\$8,943.53	\$10,300.20	75.555%
Supplies and Materials	\$3,332.23	\$13,900.00	\$17,232.23	\$307.07	\$7,164.25	\$3,999.85	\$6,066.13	41.575%
Other	\$0.00	\$1,300.00	\$1,300.00	\$0.00	\$1,194.99	\$0.00	\$105.01	91.922%
Total Other Water	\$3,663.66	\$95,800.00	\$100,463.66	\$1,799.10	\$69,075.25	\$14,115.07	\$17,273.34	
Total Basic Utility Services	\$17,342.28	\$337,980.00	\$355,322.28	\$7,114.45	\$247,916.13	\$43,145.68	\$64,260.47	
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Debt Service								
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 5101 - Water Operating	\$17,342.28	\$337,980.00	\$355,322.28	\$7,114.45	\$247,916.13	\$43,145.68	\$64,260.47	
5102 - Water Improvement								
Basic Utility Services								
Other Water								
Supplies and Materials	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$540.00	\$0.00	\$9,460.00	5.400%
Total Other Water	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$540.00	\$0.00	\$9,460.00	
Total Basic Utility Services	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$540.00	\$0.00	\$9,460.00	
Capital Outlay								

Report reflects selected information.

Appropriation Summary
 September 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Capital Outlay								
Contractual Services	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.000%
Capital Outlay	\$12,708.83	\$50,000.00	\$62,708.83	\$0.00	\$17,483.34	\$16,119.14	\$46,588.66	27.880%
Total Capital Outlay	\$12,708.83	\$65,000.00	\$77,708.83	\$0.00	\$17,483.34	\$16,119.14	\$61,589.49	
Total Capital Outlay	\$12,708.83	\$65,000.00	\$77,708.83	\$0.00	\$17,483.34	\$16,119.14	\$61,589.49	
Debt Service								
Debt Service	\$0.00	\$102,183.06	\$102,183.06	\$0.00	\$52,463.60	\$0.00	\$49,719.46	61.123%
Total Debt Service	\$0.00	\$102,183.06	\$102,183.06	\$0.00	\$52,463.60	\$0.00	\$49,719.46	
Total Debt Service	\$0.00	\$102,183.06	\$102,183.06	\$0.00	\$52,463.60	\$0.00	\$49,719.46	
Total 5102 - Water Improvement	\$12,708.83	\$177,183.06	\$189,891.89	\$0.00	\$69,946.94	\$16,119.14	\$173,772.75	
5781 - Water Security Deposits								
Basic Utility Services								
Other Water	\$0.00	\$5,300.00	\$5,300.00	\$300.00	\$3,900.00	\$278.36	\$1,121.64	73.585%
Other	\$0.00	\$5,300.00	\$5,300.00	\$300.00	\$3,900.00	\$278.36	\$1,121.64	
Total Other Water	\$0.00	\$5,300.00	\$5,300.00	\$300.00	\$3,900.00	\$278.36	\$1,121.64	
Total Basic Utility Services	\$0.00	\$5,300.00	\$5,300.00	\$300.00	\$3,900.00	\$278.36	\$1,121.64	
Total 5781 - Water Security Deposits	\$0.00	\$5,300.00	\$5,300.00	\$300.00	\$3,900.00	\$278.36	\$1,121.64	
5901 - Storm Water Management								
Basic Utility Services								
Administration - Storm Sewers and Drains								
Personal Services	\$53.43	\$14,000.00	\$14,053.43	\$1,356.49	\$3,613.53	\$361.50	\$10,069.90	25.716%
Employee Fringe Benefits	\$0.00	\$2,160.00	\$2,160.00	\$181.52	\$479.32	\$0.00	\$1,680.68	22.191%
Contractual Services	\$0.00	\$22,122.26	\$22,122.26	\$0.00	\$13,428.29	\$5,303.60	\$16,818.66	60.700%
Supplies and Materials	\$0.00	\$627.71	\$627.71	\$0.00	\$527.71	\$0.00	\$100.00	100.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Administration - Storm Sewers and Drains	\$53.43	\$38,910.00	\$38,963.43	\$1,548.01	\$18,149.25	\$5,685.10	\$20,814.18	
Total Basic Utility Services	\$53.43	\$38,910.00	\$38,963.43	\$1,548.01	\$18,149.25	\$5,685.10	\$20,814.18	
Total 5901 - Storm Water Management	\$53.43	\$38,910.00	\$38,963.43	\$1,548.01	\$18,149.25	\$5,685.10	\$20,814.18	

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
September 2023

	Reserved for: Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
9101 - Unclaimed Monies								
Fiduciary Distributions								
Distributions of Unclaimed Monies								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$8,962.42	\$0.00	\$0.00	0.000%
Total Distributions of Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00	\$8,962.42	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$8,962.42	\$0.00	\$0.00	
Total 9101 - Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00	\$8,962.42	\$0.00	\$0.00	
9901 - Prepaid Opening & Closing, Cemetery								
Fiduciary Distributions								
Distributions to Other Funds (Primary Gov't)								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$0.00	
Other Distributions								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$0.00	
Total 9901 - Prepaid Opening & Closing, Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$0.00	
9902 - Mayor's Court								
Fiduciary Distributions								
Distributions to Other Governments								
Other	\$0.00	\$0.00	\$0.00	\$3,073.00	\$25,441.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Governments	\$0.00	\$0.00	\$0.00	\$3,073.00	\$25,441.00	\$0.00	\$0.00	
Distributions to Other Funds (Primary Gov't)								
Other	\$0.00	\$0.00	\$0.00	\$10,002.00	\$79,734.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$0.00	\$0.00	\$10,002.00	\$79,734.00	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$13,075.00	\$105,175.00	\$0.00	\$0.00	
Total 9902 - Mayor's Court	\$0.00	\$0.00	\$0.00	\$13,075.00	\$105,175.00	\$0.00	\$0.00	
Report Totals:	\$133,295.28	\$2,217,204.08	\$2,350,499.36	\$72,053.69	\$1,256,109.02	\$250,717.80	\$959,855.96	

Report reflects selected information.

PERMANENT APPROPRIATION ORDINANCE # 304

AN ORDINANCE TO APPROPRIATE MONEY FOR THE RESPECTIVE FUNDS FOR THE CURRENT EXPENSES FOR THE PERIOD OF, JANUARY 1, 2022 TO DECEMBER 31, 2023 INCLUSIVE.

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF SOUTH AMHERST, COUNTY OF LORAIN, STATE OF OHIO three-fourths of all members elected thereto, concurring that the hereafter amount of money be appropriated for the following funds, for a period of one year beginning January 1, 2023, and ending December 31, 2023.

Fund	Name	Type	Proposed Appropriation
Section 1: General Fund		Salary Total	\$126,211.20
		Fringe Benefit Total	\$21,801.00
		Other Total	\$29,850.00
	Police Total		\$177,862.20
		Salary Total	\$48,410.00
		Fringe Benefit Total	\$12,600.00
		Other Total	\$123,615.24
	Fire Total		\$184,625.24
		Other Total	\$19,500.00
	Street Lighting Total		\$19,500.00
		Salary Total	\$4,823.00
		Fringe Benefit Total	\$896.00
		Other Total	\$15,700.00
	Park Total		\$21,419.00
		Salary Total	\$1,929.20
		Fringe Benefit Total	\$309.00
		Other Total	\$800.00
	Zoning Total		\$3,038.20
		Salary Total	\$4,160.00
		Fringe Benefit Total	\$694.00
		Other Total	\$11,000.00
	General B Total		\$15,854.00
		Salary Total	\$43,200.00

		Fringe Benefit Total	\$8,155.00
		Other Total	\$71,420.00
	General Total		\$122,775.00
		Salary Total	\$11,580.00
		Fringe Benefit Total	\$1,792.00
		Other Total	\$1,710.00
	Mayors Court Total		\$15,082.00
		Salary Total	\$55,000.00
		Fringe Benefit Total	\$16,080.00
		Other Total	\$6,775.00
	General Fiscal Total		\$77,855.00
		Other Total	\$15,000.00
	Audit Services Total		\$15,000.00
		Salary Total	\$21,096.00
		Fringe Benefit Total	\$3,804.00
		Other Total	\$16,220.00
	General Legal Total		\$41,120.00
		Other Total	\$14,800.00
	General IT Total		\$14,800.00
		Other Total	\$210,511.84
	General Total		\$210,511.84
		Other Total	\$72,970.00
	General Transfers Total		\$72,970.00
		Other Total	\$0.00
	Advances Total		\$0.00
Section 1: General Fund Total			\$992,412.48
Section 2: Other Funds		Salary Total	\$39,000.00
		Fringe Benefit Total	\$14,815.00
		Other Total	\$107,147.16
	Street Total		\$160,962.16
		Other Total	\$10,000.00
	St Hwy Total		\$10,000.00
		Salary Total	\$18,140.00
		Fringe Benefit Total	\$3,275.00
		Other Total	\$108,450.00
	Cemetery Total		\$129,865.00
		Other Total	\$4,000.00

	Cemetery Income Total		\$4,000.00
		Other Total	\$630.00
	Building Demo & Revitol Total		\$630.00
		Other Total	\$2,000.00
	Law Enforcement Trust Total		\$2,000.00
		Other Total	\$59,000.00
	American Rescue Plan Total		\$59,000.00
		Other Total	\$36,836.90
	Fire Levy Total		\$36,836.90
		Other Total	\$5,000.00
	Law Enforcement Technology Total		\$5,000.00
		Other Total	\$0.00
	MC Computer Fee Court Total		\$0.00
		Other Total	\$3,500.00
	MC Computer Fee Clerk Total		\$3,500.00
Special Revenue Fund Total			\$411,794.06
		Other Total	\$48,589.72
	Capital Projects Total		\$48,589.72
		Other Total	\$0.00
	Capital Projects Park Total		\$0.00
		Other Total	\$0.00
	Annis Road North Phase II Total		\$0.00
		Other Total	\$264,774.76
	FEMA Total		\$264,774.76
Capital Projects Fund Total			\$313,364.48
		Salary Total	\$80,600.00
		Fringe Benefit Total	\$20,580.00
		Other Total	\$96,800.00
	Water Total		\$197,980.00
		Other Total	\$140,000.00
	Water Utility Total		\$140,000.00
		Other Total	\$177,183.06
	Water User Total		\$177,183.06
		Other Total	\$1,700.00
	Security Deposit Refunded Total		\$1,700.00
		Other Total	\$3,600.00
	Security Deposit Applied Total		\$3,600.00
		Salary Total	\$14,000.00
		Fringe Benefit Total	\$2,160.00

		Other Total	\$32,750.00
	Storm Water Total		\$48,910.00
Enterprise Fund Total			\$569,373.06
		Other Total	\$0.00
	Custodial Total		\$0.00
Custodial Total			\$0.00
Grand Total			\$2,286,944.08

Section 3: This ordinance provides for an appropriation for the current expenses and it shall therefore go into immediate effect.

PASSED: September 25, 2023

VOTE: AYE_____ NAY_____

David Leshinski, Mayor

ATTEST:

Michelle Henke, Fiscal Officer

I, Michelle Henke, the Fiscal Officer of the Village of South Amherst, certify there is no newspaper of general circulation published in the municipality and the publishing of this Ordinance No. 304 was made by posting true copies thereof in at least five of the most public places in the said Village, determined by Council, for a period of not less than (15) days, following the passage.

Michelle Henke, Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director

Village of South Amherst

103 West Main Street
South Amherst, OH 44001-2923
Office: 440/986-2222 Ext. 2
Fax: 440/986-2270
FiscalOfficer@southamherst.org

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Maya to find out
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September 12, 2023

To: Finance Committee

Re: Appropriations Increase

The following fund increases and explanations:

General Fund \$22,970

Fire has been granted leftover funds from the shared FEMA grant with Elyria Township Fire and Sheffield Township Fire in the amount of \$22,970. These funds will be transferred from the General Fund into the FEMA Fund as equipment is purchased. We will be reimbursed these funds from Elyria Township and they will be deposited into the General Fund.

Capital Project Fund \$22,970

This is for the expenditure of the FEMA leftover funds.

~~SOAM~~ (ENTERPRISE) — +10,000.

I also ask the committee to eliminate a future finance committee meeting to appropriate for the Fire Station HVAC based on the Building Committee's future recommendation.

Respectfully,



Michelle Henke
Fiscal Officer

Permanent Appropriations
Village of South Amherst

General Fund	Zoning	1000	1000-410-190-0000	410	190	Salary	Other - Personal Services	\$1,929.20
						Salary Total		\$1,929.20
General Fund	Zoning	1000	1000-410-211-0000	410	211	Fringe Benefit	Ohio Public Employees Retirement System	\$271.00
General Fund	Zoning	1000	1000-410-213-0000	410	213	Fringe Benefit	Medicare	\$28.00
General Fund	Zoning	1000	1000-410-225-0000	410	225	Fringe Benefit	Workers' Compensation	\$10.00
General Fund	Zoning	1000	1000-410-252-0000	410	252	Fringe Benefit	Travel and Transportation	\$0.00
						Fringe Benefit Total		\$309.00
General Fund	Zoning	1000	1000-410-322-0000	410	322	Other	Postage	\$100.00
General Fund	Zoning	1000	1000-410-349-0000	410	349	Other	Other - Professional and Technical Services	\$400.00
General Fund	Zoning	1000	1000-410-352-0000	410	352	Other	Property Insurance Premiums	\$300.00
						Other Total		\$800.00
	Zoning Total							\$3,038.20
General Fund	General B	1000	1000-490-190-0000	490	190	Salary	Other - Personal Services	\$4,160.00
						Salary Total		\$4,160.00
General Fund	General B	1000	1000-490-211-0000	490	211	Fringe Benefit	Ohio Public Employees Retirement System	\$563.00
General Fund	General B	1000	1000-490-213-0000	490	213	Fringe Benefit	Medicare	\$61.00
General Fund	General B	1000	1000-490-225-0000	490	225	Fringe Benefit	Workers' Compensation	\$50.00
						Fringe Benefit Total		\$694.00
General Fund	General B	1000	1000-490-346-0000	490	346	Other	Engineering services	\$0.00
General Fund	General B	1000	1000-490-349-0000	490	349	Other	Other - Professional and Technical Services	\$11,000.00
						Other Total		\$11,000.00
	General B Total							\$15,854.00
General Fund	General	1000	1000-710-111-0000	710	111	Salary	Salaries - Council	\$18,200.00
General Fund	General	1000	1000-710-161-0000	710	161	Salary	Salary - Mayor	\$15,000.00
General Fund	General	1000	1000-710-162-0000	710	162	Salary	Salaries - Mayor's Staff	\$0.00
General Fund	General	1000	1000-710-190-0000	710	190	Salary	Other - Personal Services	\$10,000.00
						Salary Total		\$43,200.00
General Fund	General	1000	1000-710-211-0000	710	211	Fringe Benefit	Ohio Public Employees Retirement System	\$6,048.00
General Fund	General	1000	1000-710-212-0000	710	212	Fringe Benefit	Social Security	\$450.00
General Fund	General	1000	1000-710-213-0000	710	213	Fringe Benefit	Medicare	\$627.00
General Fund	General	1000	1000-710-221-0000	710	221	Fringe Benefit	Medical/Hospitalization	\$0.00
General Fund	General	1000	1000-710-225-0000	710	225	Fringe Benefit	Workers' Compensation	\$850.00
General Fund	General	1000	1000-710-240-0000	710	240	Fringe Benefit	Unemployment Compensation	\$0.00
General Fund	General	1000	1000-710-252-0000	710	252	Fringe Benefit	Travel and Transportation	\$180.00
						Fringe Benefit Total		\$8,155.00
General Fund	General	1000	1000-710-260-0000	710	260	Other	Housing and Meals	\$170.00
General Fund	General	1000	1000-710-311-0000	710	311	Other	Electricity	\$2,200.00
General Fund	General	1000	1000-710-313-0000	710	313	Other	Natural Gas	\$1,000.00
General Fund	General	1000	1000-710-320-0000	710	320	Other	Communications, Printing and Advertising	\$0.00
General Fund	General	1000	1000-710-321-0000	710	321	Other	Telephone	\$2,600.00
General Fund	General	1000	1000-710-322-0000	710	322	Other	Postage	\$800.00
General Fund	General	1000	1000-710-323-0000	710	323	Other	Postage Machine Rental	\$0.00
General Fund	General	1000	1000-710-325-0000	710	325	Other	Advertising	\$400.00
General Fund	General	1000	1000-710-329-0000	710	329	Other	Other-Communications, Printing & Advertising	\$1,100.00
General Fund	General	1000	1000-710-330-0000	710	330	Other	Rents and Leases	\$500.00
General Fund	General	1000	1000-710-344-0000	710	344	Other	Tax Collection Fees	\$7,000.00
General Fund	General	1000	1000-710-346-0000	710	346	Other	Engineering Services	\$5,000.00
General Fund	General	1000	1000-710-348-0000	710	348	Other	Training Services	\$750.00
General Fund	General	1000	1000-710-349-0000	710	349	Other	Other - Professional and Technical Services	\$15,000.00
General Fund	General	1000	1000-710-351-0000	710	351	Other	Insurance and Bonding	\$0.00
General Fund	General	1000	1000-710-352-0000	710	352	Other	Property Insurance Premiums	\$5,493.78
General Fund	General	1000	1000-710-391-0000	710	391	Other	Dues and Fees	\$800.00
General Fund	General	1000	1000-710-392-0000	710	392	Other	Buildings and other Structures	\$1,606.22
General Fund	General	1000	1000-710-394-0000	710	394	Other	Machinery, Equipment & Furniture	\$1,300.00
General Fund	General	1000	1000-710-398-0000	710	398	Other	Garbage and Trash Removal	\$500.00
General Fund	General	1000	1000-710-399-0000	710	399	Other	Other - Other Contractual Services	\$19,200.00
General Fund	General	1000	1000-710-410-0000	710	410	Other	Office Supplies and Materials	\$1,600.00
General Fund	General	1000	1000-710-420-0000	710	420	Other	Operating Supplies and Materials	\$2,700.00
General Fund	General	1000	1000-710-432-0000	710	432	Other	Repairs and Maintenance of Machinery & Equip	\$400.00
General Fund	General	1000	1000-710-439-0000	710	439	Other	Other - Repairs and Maintenance	\$0.00
General Fund	General	1000	1000-710-690-0000	710	690	Other	Other-Other	\$1,300.00
						Other Total		\$71,420.00
	General Total							\$122,775.00
General Fund	Mayors Court	1000	1000-720-190-0000	720	190	Salary	Salary - Magistrate/Clerk	\$11,580.00
						Salary Total		\$11,580.00
General Fund	Mayors Court	1000	1000-720-211-0000	720	211	Fringe Benefit	Ohio Public Employees Retirement System	\$1,622.00
General Fund	Mayors Court	1000	1000-720-213-0000	720	213	Fringe Benefit	Medicare	\$170.00
General Fund	Mayors Court	1000	1000-720-252-0000	720	252	Fringe Benefit	Travel and Transportation	\$0.00
General Fund	Mayors Court	1000	1000-720-260-0000	720	260	Fringe Benefit	Housing and Meals	\$0.00
						Fringe Benefit Total		\$1,792.00
General Fund	Mayors Court	1000	1000-720-322-0000	720	322	Other	Postage	\$60.00
General Fund	Mayors Court	1000	1000-720-330-0000	720	330	Other	Rents and Leases	\$0.00
General Fund	Mayors Court	1000	1000-720-348-0000	720	348	Other	Training Services	\$500.00
General Fund	Mayors Court	1000	1000-720-351-0000	720	351	Other	Insurance and Bonding	\$50.00
General Fund	Mayors Court	1000	1000-720-391-0000	720	391	Other	Dues and Fees	\$100.00
General Fund	Mayors Court	1000	1000-720-399-0000	720	399	Other	Other - Other Contractual Services	\$0.00
General Fund	Mayors Court	1000	1000-720-410-0000	720	410	Other	Office Supplies and Materials	\$0.00
General Fund	Mayors Court	1000	1000-720-420-0000	720	420	Other	Operating Supplies and Materials	\$1,000.00
						Other Total		\$1,710.00
	Mayors Court Total							\$15,082.00

Permanent Appropriations
Village of South Amherst
September 25, 2023

Fund	Name	Fund #	Account Code	prog	obj	Type	Account Name	Proposed Appropriation
General Fund	Police	1000	1000-110-190-0000	110	190	Salary	Gross wages	\$126,211.20
						Salary Total		\$126,211.20
General Fund	Police	1000	1000-110-211-0000	110	211	Fringe Benefit	OPERS Contribution 14% of Gross wages	\$17,670.00
General Fund	Police	1000	1000-110-213-0000	110	213	Fringe Benefit	Medicare Contribution 0.0145% of gross	\$1,831.00
General Fund	Police	1000	1000-110-225-0000	110	225	Fringe Benefit	Workers' Compensation	\$2,300.00
General Fund	Police	1000	1000-110-240-0000	110	240	Fringe Benefit	Unemployment Compensation	\$0.00
						Fringe Benefit Total		\$21,801.00
General Fund	Police	1000	1000-110-251-0000	110	251	Other	Clothing Allowance	\$1,300.00
General Fund	Police	1000	1000-110-259-0000	110	259	Other	Other - Employee Reimbursements	\$0.00
General Fund	Police	1000	1000-110-311-0000	110	311	Other	Electricity	\$2,000.00
General Fund	Police	1000	1000-110-313-0000	110	313	Other	Natural Gas	\$800.00
General Fund	Police	1000	1000-110-321-0000	110	321	Other	Telephone	\$2,400.00
General Fund	Police	1000	1000-110-330-0000	110	330	Other	Rents and Leases	\$600.00
General Fund	Police	1000	1000-110-348-0000	110	348	Other	Training Services	\$0.00
General Fund	Police	1000	1000-110-349-0000	110	349	Other	Other - Professional and Technical Services	\$2,350.00
General Fund	Police	1000	1000-110-352-0000	110	352	Other	Property Insurance Premiums	\$6,000.00
General Fund	Police	1000	1000-110-391-0000	110	391	Other	Dues	\$200.00
General Fund	Police	1000	1000-110-392-0000	110	392	Other	Buildings and other Structures	\$1,000.00
General Fund	Police	1000	1000-110-393-0000	110	393	Other	Motor Vehicles service and maintenance	\$0.00
General Fund	Police	1000	1000-110-398-0000	110	398	Other	Garbage and Trash Removal	\$500.00
General Fund	Police	1000	1000-110-399-0000	110	399	Other	Other - Other Contractual Services	\$4,200.00
General Fund	Police	1000	1000-110-410-0000	110	410	Other	Office Supplies and Materials	\$700.00
General Fund	Police	1000	1000-110-420-0000	110	420	Other	Operating Supplies and Materials	\$3,017.22
General Fund	Police	1000	1000-110-432-0000	110	432	Other	Repairs and Maintenance of Machinery & Equip	\$500.00
General Fund	Police	1000	1000-110-433-0000	110	433	Other	Repairs and Maintenance of Motor Vehicles	\$3,282.78
General Fund	Police	1000	1000-110-440-0000	110	440	Other	Small Tools and Minor Equipment	\$200.00
General Fund	Police	1000	1000-110-540-0000	110	540	Other	Machinery, Equipment & Furniture	\$800.00
General Fund	Police	1000	1000-110-690-0000	110	690	Other	Other-Other	\$0.00
						Other Total		\$29,850.00
	Police Total							\$177,862.20
General Fund	Fire	1000	1000-120-190-0000	120	190	Salary	Other - Personal Services	\$48,410.00
						Salary Total		\$48,410.00
General Fund	Fire	1000	1000-120-211-0000	120	211	Fringe Benefit	Ohio Public Employees Retirement System	\$2,500.00
General Fund	Fire	1000	1000-120-212-0000	120	212	Fringe Benefit	Social Security	\$1,500.00
General Fund	Fire	1000	1000-120-213-0000	120	213	Fringe Benefit	Medicare	\$600.00
General Fund	Fire	1000	1000-120-214-0000	120	214	Fringe Benefit	Volunteer Firemen's Dependents Fund	\$200.00
General Fund	Fire	1000	1000-120-222-0000	120	222	Fringe Benefit	Life Insurance	\$1,300.00
General Fund	Fire	1000	1000-120-225-0000	120	225	Fringe Benefit	Workers' Compensation	\$6,000.00
General Fund	Fire	1000	1000-120-252-0000	120	252	Fringe Benefit	Travel and Transportation	\$500.00
						Fringe Benefit Total		\$12,600.00
General Fund	Fire	1000	1000-120-311-0000	120	311	Other	Electricity	\$5,900.00
General Fund	Fire	1000	1000-120-313-0000	120	313	Other	Natural Gas	\$7,000.00
General Fund	Fire	1000	1000-120-321-0000	120	321	Other	Telephone	\$3,000.00
General Fund	Fire	1000	1000-120-329-0000	120	329	Other	Other-Communications, Printing & Advertising	\$0.00
General Fund	Fire	1000	1000-120-330-0000	120	330	Other	Rents and Leases	\$500.00
General Fund	Fire	1000	1000-120-348-0000	120	348	Other	Training Services	\$8,500.00
General Fund	Fire	1000	1000-120-349-0000	120	349	Other	Other - Professional and Technical Services	\$6,100.00
General Fund	Fire	1000	1000-120-352-0000	120	352	Other	Property Insurance Premiums	\$8,870.56
General Fund	Fire	1000	1000-120-391-0000	120	391	Other	Dues and Fees	\$1,150.00
General Fund	Fire	1000	1000-120-392-0000	120	392	Other	Buildings and other Structures	\$0.00
General Fund	Fire	1000	1000-120-394-0000	120	394	Other	Machinery, Equipment & Furniture	\$3,329.44
General Fund	Fire	1000	1000-120-398-0000	120	398	Other	Garbage and Trash Removal	\$500.00
General Fund	Fire	1000	1000-120-399-0000	120	399	Other	Other - Other Contractual Services	\$7,900.00
General Fund	Fire	1000	1000-120-410-0000	120	410	Other	Office Supplies and Materials	\$500.00
General Fund	Fire	1000	1000-120-420-0000	120	420	Other	Operating Supplies and Materials	\$6,500.00
General Fund	Fire	1000	1000-120-432-0000	120	432	Other	Repairs and Maintenance of Machinery & Equip	\$1,700.00
General Fund	Fire	1000	1000-120-433-0000	120	433	Other	Repairs and Maintenance of Motor Vehicles	\$20,500.00
General Fund	Fire	1000	1000-120-440-0000	120	440	Other	Small Tools and Minor Equipment	\$3,000.00
General Fund	Fire	1000	1000-120-500-0000	120	500	Other	Capital Outlay	\$12,600.00
General Fund	Fire	1000	1000-120-690-0000	120	690	Other	Other-Other	\$12,265.24
						Other Total		\$109,815.24
	Fire Total							\$170,825.24
General Fund	Street Lighting	1000	1000-130-311-0000	130	311	Other	Electricity	\$19,500.00
						Other Total		\$19,500.00
	Street Lighting Total							\$19,500.00
General Fund	Park	1000	1000-320-190-0000	320	190	Salary	Other - Personal Services	\$4,823.00
						Salary Total		\$4,823.00
General Fund	Park	1000	1000-320-211-0000	320	211	Fringe Benefit	Ohio Public Employees Retirement System	\$676.00
General Fund	Park	1000	1000-320-213-0000	320	213	Fringe Benefit	Medicare	\$70.00
General Fund	Park	1000	1000-320-225-0000	320	225	Fringe Benefit	Workers' Compensation	\$150.00
						Fringe Benefit Total		\$896.00
General Fund	Park	1000	1000-320-352-0000	320	352	Other	Property Insurance Premiums	\$800.00
General Fund	Park	1000	1000-320-399-0000	320	399	Other	Other - Other Contractual Services	\$8,500.00
General Fund	Park	1000	1000-320-420-0000	320	420	Other	Operating Supplies and Materials	\$5,000.00
General Fund	Park	1000	1000-320-440-0000	320	440	Other	Small Tools and Minor Equipment	\$993.00
General Fund	Park	1000	1000-320-500-0000	320	500	Other	Capital Outlay	\$0.00
General Fund	Park	1000	1000-320-690-0000	320	690	Other	Other-Other	\$407.00
						Other Total		\$15,700.00
	Park Total							\$21,419.00

September 25, 2034

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Permanent Appropriations
Village of South Amherst

Special Revenue Fund	Street	2011	2011-620-190-0000	620-190	Salary	Other - Personal Services	\$39,000.00
					Salary Total		\$39,000.00
Special Revenue Fund	Street	2011	2011-620-211-0000	620-211	Fringe Benefit	Ohio Public Employees Retirement System	\$5,460.00
Special Revenue Fund	Street	2011	2011-620-213-0000	620-213	Fringe Benefit	Medicare	\$575.00
Special Revenue Fund	Street	2011	2011-620-221-0000	620-221	Fringe Benefit	Medical/Hospitalization	\$6,180.00
Special Revenue Fund	Street	2011	2011-620-225-0000	620-225	Fringe Benefit	Workers' Compensation	\$2,000.00
Special Revenue Fund	Street	2011	2011-620-251-0000	620-251	Fringe Benefit	Uniform, Tool, and Equipment Reimbursements	\$500.00
Special Revenue Fund	Street	2011	2011-620-252-0000	620-252	Fringe Benefit	Travel and Transportation	\$100.00
					Fringe Benefit Total		\$14,815.00
Special Revenue Fund	Street	2011	2011-620-311-0000	620-311	Other	Electricity	\$1,000.00
Special Revenue Fund	Street	2011	2011-620-313-0000	620-313	Other	Natural Gas	\$1,000.00
Special Revenue Fund	Street	2011	2011-620-321-0000	620-321	Other	Telephone	\$1,200.00
Special Revenue Fund	Street	2011	2011-620-346-0000	620-346	Other	Engineering Services	\$0.00
Special Revenue Fund	Street	2011	2011-620-348-0000	620-348	Other	Training Services	\$200.00
Special Revenue Fund	Street	2011	2011-620-352-0000	620-352	Other	Property Insurance Premiums	\$3,500.00
Special Revenue Fund	Street	2011	2011-620-391-0000	620-391	Other	Dues and Fees	\$600.00
Special Revenue Fund	Street	2011	2011-620-392-0000	620-392	Other	Buildings and other Structures	\$0.00
Special Revenue Fund	Street	2011	2011-620-398-0000	620-398	Other	Garbage and Trash Removal	\$0.00
Special Revenue Fund	Street	2011	2011-620-399-0000	620-399	Other	Other - Other Contractual Services	\$25,800.00
Special Revenue Fund	Street	2011	2011-620-410-0000	620-410	Other	Office Supplies and Materials	\$150.00
Special Revenue Fund	Street	2011	2011-620-420-0000	620-420	Other	Operating Supplies and Materials	\$12,800.00
Special Revenue Fund	Street	2011	2011-620-432-0000	620-432	Other	Repairs and Maintenance of Machinery & Equip	\$2,000.00
Special Revenue Fund	Street	2011	2011-620-433-0000	620-433	Other	Repairs and Maintenance of Motor Vehicles	\$5,000.00
Special Revenue Fund	Street	2011	2011-620-439-0000	620-439	Other	Other - Repairs and Maintenance	\$0.00
Special Revenue Fund	Street	2011	2011-620-440-0000	620-440	Other	Small Tools and Minor Equipment	\$500.00
Special Revenue Fund	Street	2011	2011-620-540-0000	620-540	Other	Machinery, Equipment & Furniture	\$500.00
Special Revenue Fund	Street	2011	2011-620-690-0000	620-690	Other	Other-Other	\$150.00
Special Revenue Fund	Street	2011	2011-640-399-0000	640-399	Other	Other-Other Contractual Services	\$0.00
Special Revenue Fund	Street	2011	2011-800-530-0000	800-530	Other	Buildings and other Structures	\$21,500.00
Special Revenue Fund	Street	2011	2011-800-540-0000	800-540	Other	Machinery, Equipment & Furniture	\$18,000.00
Special Revenue Fund	Street	2011	2011-800-550-0000	800-550	Other	Motor Vehicles	\$0.00
Special Revenue Fund	Street	2011	2011-850-710-0000	850-710	Other	Principal	\$10,049.49
Special Revenue Fund	Street	2011	2011-850-720-0000	800-720	Other	Interest	\$3,197.67
					Other Total		\$107,147.16
	Street Total						\$160,962.16
Special Revenue Fund	St Hwy	2021	2021-620-395-0000	620-395	Other	Land and Improvements	\$10,000.00
Special Revenue Fund	St Hwy	2021	2021-620-396-0000	620-396	Other	Streets, Highways, Sidewalks, and Curbs	\$0.00
Special Revenue Fund	St Hwy	2021	2021-620-420-0000	620-420	Other	Operating Supplies and Materials	\$0.00
					Other Total		\$10,000.00
	St Hwy Total						\$10,000.00
Special Revenue Fund	Cemetery	2031	2031-240-150-0000	240-150	Salary	Compensation of Board and Commission Members	\$4,140.00
Special Revenue Fund	Cemetery	2031	2031-240-190-0000	240-190	Salary	Other - Personal Services	\$14,000.00
					Salary Total		\$18,140.00
Special Revenue Fund	Cemetery	2031	2031-240-211-0000	240-211	Fringe Benefit	Ohio Public Employees Retirement System	\$2,600.00
Special Revenue Fund	Cemetery	2031	2031-240-213-0000	240-213	Fringe Benefit	Medicare	\$275.00
Special Revenue Fund	Cemetery	2031	2031-240-225-0000	240-225	Fringe Benefit	Workers' Compensation	\$400.00
Special Revenue Fund	Cemetery	2031	2031-240-252-0000	240-252	Fringe Benefit	Travel and Transportation	\$0.00
					Fringe Benefit Total		\$3,275.00
Special Revenue Fund	Cemetery	2031	2031-240-311-0000	240-311	Other	Electricity	\$2,000.00
Special Revenue Fund	Cemetery	2031	2031-240-321-0000	240-321	Other	Telephone	\$2,300.00
Special Revenue Fund	Cemetery	2031	2031-240-322-0000	240-322	Other	Postage	\$100.00
Special Revenue Fund	Cemetery	2031	2031-240-325-0000	240-325	Other	Advertising	\$400.00
Special Revenue Fund	Cemetery	2031	2031-240-329-0000	240-329	Other	Other - Communications, Printing & Advertising	\$500.00
Special Revenue Fund	Cemetery	2031	2031-240-330-0000	240-330	Other	Rents and Leases	\$550.00
Special Revenue Fund	Cemetery	2031	2031-240-344-0000	240-344	Other	Tax Collection Fees	\$150.00
Special Revenue Fund	Cemetery	2031	2031-240-349-0000	240-349	Other	Other - Professional and Technical Services	\$18,945.98
Special Revenue Fund	Cemetery	2031	2031-240-351-0000	240-351	Other	Insurance and Bonding	\$150.00
Special Revenue Fund	Cemetery	2031	2031-240-352-0000	240-352	Other	Property Insurance Premiums	\$1,159.70
Special Revenue Fund	Cemetery	2031	2031-240-395-0000	240-395	Other	Land and Improvements	\$25,500.00
Special Revenue Fund	Cemetery	2031	2031-240-398-0000	240-398	Other	Garbage and Trash Removal	\$450.00
Special Revenue Fund	Cemetery	2031	2031-240-399-0000	240-399	Other	Other-Other Contractual Services	\$894.32
Special Revenue Fund	Cemetery	2031	2031-240-410-0000	240-410	Other	Office Supplies and Materials	\$300.00
Special Revenue Fund	Cemetery	2031	2031-240-420-0000	240-420	Other	Operating Supplies and Materials	\$1,250.00
Special Revenue Fund	Cemetery	2031	2031-240-432-0000	240-432	Other	Repairs and Maintenance of Machinery & Equip	\$200.00
Special Revenue Fund	Cemetery	2031	2031-240-433-0000	240-433	Other	Repairs and Maintenance of Motor Vehicles	\$0.00
Special Revenue Fund	Cemetery	2031	2031-240-440-0000	240-440	Other	Small Tools and Minor Equipment	\$1,000.00
Special Revenue Fund	Cemetery	2031	2031-240-690-0000	240-690	Other	Other-Other	\$600.00
Special Revenue Fund	Cemetery	2031	2031-800-510-0000	800-510	Other	Land and Land Improvements	\$52,000.00
					Other Total		\$108,450.00
	Cemetery Total						\$129,865.00

Permanent Appropriations
Village of South Amherst

Special Revenue Fund	Cemetery Income	2032	2032-240-395-0000	240	395	Other	Land and Improvements	\$0.00
Special Revenue Fund	Cemetery Income	2032	2032-240-399-0000	240	399	Other	Other - Other Contractual Services	\$4,000.00
						Other Total		\$4,000.00
	Cemetery Income Total							\$4,000.00
Special Revenue Fund	Building Demo & Reviti	2061	2061-800-510-0000	800	510	Other	Land and Land Improvements	\$630.00
						Other Total		\$630.00
	Building Demo & Reviti Total							\$630.00
Special Revenue Fund	Law Enforcement Trust	2091	2091-110-346-0000	110	349	Other	Training Services	\$2,000.00
						Other Total		\$2,000.00
	Law Enforcement Trust Total							\$2,000.00
Special Revenue Fund	American Rescue Plan	2152	2152-800-590-0000	800	590	Other	Other-Capital Outlay	\$59,000.00
						Other Total		\$59,000.00
	American Rescue Plan Total							\$59,000.00
Special Revenue Fund	Fire Levy	2901	2901-800-344-0000	800	344	Other	Tax Collection Fees	\$900.00
Special Revenue Fund	Fire Levy	2901	2901-800-550-0000	800	550	Other	Motor Vehicles	\$0.00
Special Revenue Fund	Fire Levy	2901	2901-800-590-0000	800	590	Other	Other - Capital Outlay	\$0.00
Special Revenue Fund	Fire Levy	2901	2901-850-710-0000	800	710	Other	Principal	\$22,879.32
Special Revenue Fund	Fire Levy	2901	2901-850-720-0000	800	720	Other	Interest	\$13,057.58
						Other Total		\$36,836.90
	Fire Levy Total							\$36,836.90
Special Revenue Fund	Law Enforcement Technology	2902	2902-110-440-0000	110	440	Other	Small Tools and Minor Equipment	\$0.00
Special Revenue Fund	Law Enforcement Technology	2902	2902-110-540-0000	110	540	Other	Machinery, Equipment & Furniture	\$0.00
Special Revenue Fund	Law Enforcement Technology	2902	2902-110-590-0000	110	590	Other	Other - Capital Outlay	\$5,000.00
						Other Total		\$5,000.00
	Law Enforcement Technology Total							\$5,000.00
Special Revenue Fund	MC Computer Fee Court	2903	2903-720-349-0000	720	349	Other	Other-Professional and Technical Services	\$0.00
Special Revenue Fund	MC Computer Fee Court	2903	2903-720-394-0000	720	394	Other	Machinery, Equipment & Furniture	\$0.00
Special Revenue Fund	MC Computer Fee Court	2903	2903-720-399-0000	720	399	Other	Other-Other Contractual Services	\$0.00
						Other Total		\$0.00
	MC Computer Fee Court Total							\$0.00

Permanent Appropriations
Village of South Amherst

Special Revenue Fund	MC Computer Fee Clerk	2904	2904-720-349-0000	720	349	Other	Other - Professional and Technical Services	\$1,000.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-720-391-0000	720	391	Other	Dues and Fees	\$0.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-720-394-0000	720	394	Other	Machinery, Equipment & Furniture	\$0.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-720-399-0000	720	399	Other	Other - Other Contractual Services	\$750.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-720-410-0000	720	410	Other	Office Supplies and Materials	\$1,000.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-720-420-0000	720	420	Other	Operating Supplies and Materials	\$750.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-720-432-0000	720	432	Other	Repairs and Maintenance of Machinery & Equip	\$0.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-720-440-0000	720	440	Other	Small Tools and Minor Equipment	\$0.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-800-520-0000	800	520	Other	Equipment	\$0.00
Special Revenue Fund	MC Computer Fee Clerk	2904	2904-800-540-0000	800	540	Other	Machinery, Equipment & Furniture	\$0.00
						Other Total		\$3,500.00
	MC Computer Fee Clerk Total							\$3,500.00
	Special Revenue Fund Total							\$411,794.06
Capital Projects Fund	Capital Projects	4901	4901-800-510-0000	800	510	Other	Land and Land Improvements	\$0.00
Capital Projects Fund	Capital Projects	4901	4901-800-520-0000	800	520	Other	Buildings and other Structures	\$0.00
Capital Projects Fund	Capital Projects	4901	4901-850-710-0000	850	710	Other	Principal	\$48,589.72
						Other Total		\$48,589.72
	Capital Projects Total							\$48,589.72
Capital Projects Fund	Capital Projects Park	4903	4903-800-510-0000	800	510	Other	Land and Land Improvements	\$0.00
						Other Total		\$0.00
	Capital Projects Park Total							\$0.00
Capital Projects Fund	Annis Road North Phase II	4906	4906-800-349-0000	800	349	Other	Other - Professional and Technical Services	\$0.00
Capital Projects Fund	Annis Road North Phase II	4906	4906-800-555-0000	800	555	Other	Streets, Highways, Sidewalks, and Curbs	\$0.00
						Other Total		\$0.00
	Annis Road North Phase II Total							\$0.00
Capital Projects Fund	FEMA	4907	4907-800-540-0000	800	540	Other	Machinery, Equipment & Furniture	\$264,774.76
						Other Total		\$264,774.76
	FEMA Total							\$264,774.76
	Capital Projects Fund Total							\$313,364.48
Enterprise Fund	Water	5101	5101-531-150-0000	531	150	Salary	Compensation of Board and Commission Members	\$5,600.00
Enterprise Fund	Water	5101	5101-531-190-0000	531	190	Salary	Other - Personal Services	\$75,000.00
						Salary Total		\$80,600.00
Enterprise Fund	Water	5101	5101-531-211-0000	531	211	Fringe Benefit	Ohio Public Employees Retirement System	\$10,500.00
Enterprise Fund	Water	5101	5101-531-212-0000	531	212	Fringe Benefit	Social Security	\$500.00
Enterprise Fund	Water	5101	5101-531-213-0000	531	213	Fringe Benefit	Medicare	\$1,100.00
Enterprise Fund	Water	5101	5101-531-221-0000	531	221	Fringe Benefit	Medical/Hospitalization	\$6,180.00
Enterprise Fund	Water	5101	5101-531-225-0000	531	225	Fringe Benefit	Workers' Compensation	\$1,700.00
Enterprise Fund	Water	5101	5101-531-251-0000	531	251	Fringe Benefit	Uniform, Tool, and Equipment Reimbursements	\$400.00
Enterprise Fund	Water	5101	5101-531-252-0000	531	252	Fringe Benefit	Travel and Transportation	\$200.00
						Fringe Benefit Total		\$20,580.00
Enterprise Fund	Water	5101	5101-539-252-0000	539	252	Other	Travel and Transportation	\$3,200.00
Enterprise Fund	Water	5101	5101-539-311-0000	539	311	Other	Electricity	\$3,000.00
Enterprise Fund	Water	5101	5101-539-313-0000	539	313	Other	Natural Gas	\$1,600.00
Enterprise Fund	Water	5101	5101-539-321-0000	539	321	Other	Telephone	\$1,500.00
Enterprise Fund	Water	5101	5101-539-322-0000	539	322	Other	Postage	\$3,200.00
Enterprise Fund	Water	5101	5101-539-329-0000	539	329	Other	Other-Communications, Printing & Advertising	\$0.00
Enterprise Fund	Water	5101	5101-539-330-0000	539	330	Other	Rents and Leases	\$600.00
Enterprise Fund	Water	5101	5101-539-346-0000	539	346	Other	Engineering Services	\$2,800.00
Enterprise Fund	Water	5101	5101-539-348-0000	539	348	Other	Training Services	\$500.00
Enterprise Fund	Water	5101	5101-539-349-0000	539	349	Other	Other - Professional and Technical Services	\$57,595.01
Enterprise Fund	Water	5101	5101-539-351-0000	539	351	Other	Insurance and Bonding	\$0.00
Enterprise Fund	Water	5101	5101-539-352-0000	539	352	Other	Property Insurance Premiums	\$1,804.99
Enterprise Fund	Water	5101	5101-539-391-0000	539	391	Other	Dues and Fees	\$2,100.00
Enterprise Fund	Water	5101	5101-539-394-0000	539	394	Other	Machinery, Equipment & Furniture	\$0.00
Enterprise Fund	Water	5101	5101-539-398-0000	539	398	Other	Garbage and Trash Removal	\$500.00
Enterprise Fund	Water	5101	5101-539-399-0000	539	399	Other	Other-Other Contractual Services	\$3,200.00
Enterprise Fund	Water	5101	5101-539-410-0000	539	410	Other	Office Supplies and Materials	\$400.00
Enterprise Fund	Water	5101	5101-539-420-0000	539	420	Other	Operating Supplies and Materials	\$10,700.00
Enterprise Fund	Water	5101	5101-539-432-0000	539	432	Other	Repairs and Maintenance of Machinery & Equip	\$490.00
Enterprise Fund	Water	5101	5101-539-433-0000	539	433	Other	Repairs and Maintenance of Motor Vehicles	\$1,810.00
Enterprise Fund	Water	5101	5101-539-440-0000	539	440	Other	Small Tools and Minor Equipment	\$500.00
Enterprise Fund	Water	5101	5101-539-620-0000	539	620	Other	Deposits Applied	\$0.00
Enterprise Fund	Water	5101	5101-539-690-0000	539	690	Other	Other - Other	\$1,300.00
Enterprise Fund	Water	5101	5101-800-540-0000	800	540	Other	Machinery, Equipment & Furniture	\$0.00
						Other Total		\$96,800.00
	Water Total							\$197,980.00
Enterprise Fund	Water Utility	5101	5101-533-397-0000	533	397	Other	Utility-Systems	\$140,000.00
						Other Total		\$140,000.00
	Water Utility Total							\$140,000.00
Enterprise Fund	Water User	5102	5102-539-420-0000	539	420	Other	Operating Supplies and Materials	\$10,000.00
Enterprise Fund	Water User	5102	5102-800-346-0000	800	346	Other	Engineering Services	\$15,000.00
Enterprise Fund	Water User	5102	5102-800-530-0000	800	530	Other	Buildings and other Structures	\$0.00
Enterprise Fund	Water User	5102	5102-800-540-0000	800	540	Other	Machinery, Equipment & Furniture	\$0.00
Enterprise Fund	Water User	5102	5102-800-560-0000	800	560	Other	Utility Distribution Systems	\$50,000.00
Enterprise Fund	Water User	5102	5102-850-710-0000	850	710	Other	Principal	\$87,436.98
Enterprise Fund	Water User	5102	5102-850-720-0000	850	720	Other	Interest	\$14,746.08
						Other Total		\$177,183.06
	Water User Total							\$177,183.06

Salesmen 25.21%

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APPROPRIATIONS ORD. NO. 305

A RESOLUTION TO TRANSFER FROM THE GENERAL FUND AN AMOUNT NOT TO EXCEED \$22,970.00 TO THE FEMA CAPITAL PROJECT FUND 4907 FOR EXPENDITURES RELATED TO THE FY 2020 ASSISTANCE TO FIREFIGHTERS GRANT SHARED WITH ELYRIA TOWNSHIP FIRE AND SHEFFIELD TOWNSHIP FIRE.

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF SOUTH AMHERST, COUNTY OF LORAIN, STATE OF OHIO, three-fourths of all members elected thereto, concurring that the hereinafter amount of money be transferred to the FEMA Capital Project 4907 Fund for the appropriations for the current year and expenses of the Village of South Amherst, for the year ending December 31, 2023.

SECTION 1: That there hereby is transferred to the FEMA Capital Project 4907 Fund an amount not to exceed \$22,970.00 from the General Fund.

SECTION 2: That the Budget Appropriations adopted by the Council of the Village of South Amherst on September 25, 2023, includes the transfers set forth in Section 1 above.

SECTION 3: It is found and determined that all formal actions of this Council and relating to the adoption of this Ordinance were in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Resolution provides for the appropriations for the current expenses, and it shall, therefore, go into immediate effect.

PASSED: _____

VOTE: AYE _____ NAY _____

David Leshinski, Mayor

ATTEST:

Michelle Henke, Fiscal Officer

I, Michelle Henke, the Fiscal Officer of the Village of South Amherst, certify there is no newspaper of general circulation published in the municipality and the publishing of this

Resolution No. 305 was made by posting true copies thereof in at least five of the most public places in the said Village, determined by Council, for a period of not less than (15) days, following the passage.

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1773-23

Passed:

**AN ORDINANCE APPROVING FEDERAL PROCUREMENT POLICIES IN
ORDER TO RECEIVE FEDERAL GRANT MONIES AND DECLARING AN
EMERGENCY**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE
OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:**

SECTION 1: The Council of the Village of South Amherst hereby approves the following Federal Procurement Policies for the Village of South Amherst:

1. Exhibit A: Checklist for Procurement
2. Exhibit B: Purchase Policy
3. Exhibit C: Equipment Management Policy
4. Exhibit D: Equipment Tracking
5. Exhibit E. Purchases and Accounts Payable
6. Exhibit F: Records Retention Policy

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is declared to be an emergency measure necessary for the efficient and orderly operation of the Village of South Amherst and services to the Village, and the immediate preservation of the public health, safety and welfare of the Village, wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval.

First Reading:

Second Reading:

PASSED:

David J. Leshinski, Mayor

ATTEST: _____
Fiscal Officer

I, Michelle Henke, Fiscal Officer of the Village of South Amherst, certify there is no newspaper of general circulation published in the municipality and the publishing of this Ordinance No. 1773-23 was made by posting true copies thereof in at least three of the most public places in the said Village, determined by Council, for a period of not less than fifteen (15) days, following the passage.

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA/1773-23 FEMA Grant Acceptance Policies

Checklist for Reviewing Procurements under Grants by Non-Federal Entities (States, local and tribal governments, Institutions of Higher Education, Hospitals, and private non-profit organizations) –

2 CFR pt. 200

This checklist was created to assist FEMA recipients and sub-recipients in complying with the federal requirements that procurements must meet in order for FEMA to reimburse eligible expenses. Importantly, this checklist is intended to provide general guidance only and does not provide a detailed explanation of the Federal procurement requirements – it is not intended to serve as legal advice and FEMA makes no guarantee that adherence to this checklist will result in full reimbursement of eligible expenses. To understand the requirements fully, the user should review the provisions of [2 C.F.R. § 200.317 – 326](#), which is the source of these requirements. If any questions arise, please contact your servicing attorney or legal counsel for assistance.

NOTE: The Micro-Purchase and Simplified Acquisition Thresholds, effective June 20, 2018, increased the micro-purchase threshold from \$3,500 to \$10,000 and increased the simplified acquisition threshold from \$150,000 to \$250,000. This increase applies to those procurements executed on or after the effective date of June 20, 2018 for all open financial assistance awards.

Instructions: Each standard below is followed by a block for "Yes", "No", or in some cases, "Not applicable". **Red font** is used to indicate the response which, if checked, indicates that the contract does not comply with federal requirements.

The term "non-Federal entity" (NFE) below refers to the entity that is conducting the procurement action (i.e., the state, local, or tribal government or private-non-profit entity).

1. Does the procurement comply with the State's own procurement laws, rules, and procedures? §200.317

☐ Yes ☐ No

2. Does the procurement comply with the requirement to make maximum use of recovered/recycled materials? § 200.317, § 200.322.

☐ Yes ☐ No ☐ N/A –does not involve the use of materials

3. Does the contract or agreement include the following clauses?

- a *If the contract amount exceeds \$250,000, does it address **administrative, contractual, or legal remedies** in instances where contractors violate or breach contract terms, and provide for sanctions and penalties?*

☐ Yes ☐ No ☐ NA

- b *If the contract amount exceeds \$10,000, does it address **termination for cause and for convenience, including the manner by which it will be effected and the basis for settlement**?* ☐ Yes ☐ No ☐ N/A

- c *If the contract is for construction, does it include the required **Equal***

Employment Opportunity clause? ☐ Yes ☐ No ☐ N/A

- d For construction contracts exceeding \$2,000 awarded under a Federal grant, does the contract include a **Davis-Bacon Act clause** and **Copeland "Anti-Kickback" Act clause** addressing prevailing wage rates?
☐ Yes ☐ No ☐ N/A
- e If the contract amount exceeds \$100,000 and involves the employment of mechanics or laborers, does the contract include a **Contract Work Hours and Safety Standards clause**? ☐ Yes ☐ No ☐ N/A
- f Rights to Inventions Made Under a Contract or Agreement. ☐ N/A (As FEMA does not award grants or subgrants associated with research and development projects, this contract clause is inapplicable)
- g If the contract or subgrant amount exceeds \$250,000, does the contract include clauses addressing the **Clean Air Act and the Federal Water Pollution Control Act**? ☐ Yes ☐ No ☐ N/A
- h Does the contract include a **Suspension and Debarment clause**?
☐ Yes ☐ No
- i For Contracts exceeding \$100,000, does the contract include an **Anti-Lobbying clause**?
☐ Yes ☐ No ☐ N/A

If a State agency is awarding the contract, stop here. If the contract is being awarded by a local or tribal government or private nonprofit entity, continue with the checklist.



4. **General requirements**

- a Does the procurement comply with the NFE's own procurement laws, rules, and procedures? §200.318(a) ☐ Yes ☐ No
- b Does the NFE maintain contract oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders? §200.318(b) ☐ Yes ☐ No
- c Does the NFE have - §200.318(c)(1):
- i. Written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts? ☐ Yes ☐ No
 - ii. Any employee, officer, or agent participating in the selection, award, or administration of a contract supported by a Federal award that has an actual or apparent conflict of interest? ☐ Yes ☐ No
 - iii. Any employee, officer, or agent that has solicited and/or accepted gratuities, favors, or anything of monetary value from contractors or

parties to subcontracts? ☐ Yes ☐ No

- iv. Written standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. ☐ Yes ☐ No
- d. *If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, does the non-Federal entity have written standards of conduct covering organizational conflicts of interest? § 200.318(c)(2)* ☐ Yes ☐ No ☐ N/A
- e. The NFE must avoid acquisition of unnecessary or duplicative items. Has the NFE *considered* consolidating or breaking out procurements to obtain a more economical purchase? Where appropriate, has the NFE considered lease versus purchase alternatives? § 200.318(d) ☐☐☐ Yes ☐ No
- f. *Is the contract being awarded to a responsible contractor possessing the ability to perform successfully under the terms and conditions of the proposed procurement, giving consideration to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources? § 200.318(h)* ☐ Yes ☐ No
- g. *Is the NFE keeping records sufficient to detail the history of the procurement, including, but not limited to, records documenting the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price? § 200.318(i)* ☐ Yes ☐ No
- h. *Is the contract a time-and-materials contract? § 200.318(j)* ☐ Yes ☐ No
- i. If so, has the NFE documented why no other contract is suitable?
☐ Yes ☐ No
- ii. Does the contract include a ceiling price that the contractor exceeds at its own risk? ☐ Yes ☐ No
- i. *Is the NFE alone responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements? §200.318(k)* ☐ Yes ☐ No

5. **Competition:**

- a. All procurement transactions must be conducted in a manner providing **full and open competition** consistent with the standards of this section. *Does the procurement involve any of the following § 200.319(a):*
- i. Placing unreasonable requirements on firms in order for them to qualify to do business? ☐ Yes ☐ No
- ii. Requiring unnecessary experience and excessive bonding?
☐ Yes ☐ No
- iii. Noncompetitive pricing practices between firms or between affiliated

- companies? ☐ Yes ☐ No
- iv. Noncompetitive contracts to consultants that are on retainer contracts? ☐ Yes ☐ No
- v. Organizational conflicts of interest? ☐ Yes ☐ No
- vi. Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement? ☐ Yes ☐ No
- vii. Any arbitrary action in the procurement process? ☐ Yes ☐ No
- b. Was the contractor that is bidding on the contract also involved with developing or drafting the specifications, requirements, statement of work, invitation for bids or request for proposals? (If so, that contractor must be excluded from competing for such procurements) § 200.319(a)
☐ Yes ☐ No ☐ N/A
- c. Does the contract include a state or local geographic preference for local contractors?²⁴ § 200.319(b) ☐ Yes ☐ No
- d. Do the NFE's written procurement procedures ensure that all solicitations comply with the following: § 200.319(c)
- i. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured? § 200.319(c)(1) ☐ Yes ☐ No
- ii. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals? § 200.319(c)(2)
☐ Yes ☐ No
- e. If the NFE is using a prequalified list of persons, firms, or products which are used in acquiring goods and services: § 200.319(d) ☐ N/A
- i. Is the list current? ☐ Yes ☐ No
- ii. Does the list include enough qualified sources (at least three) to ensure maximum open and free competition? ☐ Yes ☐ No
- iii. Were any potential bidders precluded from qualifying during the solicitation period? ☐ Yes ☐ No

6. Method of Procurement

- a. Is the NFE using one of the following acceptable methods of procurement? § 200.320
- i. **Micro-purchase** (i.e., purchases below \$10,000 see, §200.67 Micro-purchases). § 200.320(a) ☐ Yes ☐ No- if no, skip section

1. [Note: Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.]
2. To the extent practicable, is the NFE distributing micro-purchases equitably among qualified suppliers?

☐ Yes ☐ No ☐ NA- not practicable

ii. Small purchase procedures § 200.320(b) ☐ Yes ☐ No, if no, skip section

1. [Note: Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the **lesser** of either (1) the federal small purchase threshold (i.e., \$250,000), or (2) whatever amount State or local procurement rules set as the small purchase threshold – *if more restrictive than the federal threshold.*]
2. Did the NFE obtain price or rate quotations from an adequate number of qualified sources (a minimum of three)

☐ Yes ☒ No

iii. **Sealed bids** § 200.320(c) ☐ Yes ☐ No- if no, skip section

1. [Note: Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price. Sealed bidding is the preferred method for procuring construction]
2. Are *all* of the following conditions to use sealed bidding present?
§ 200.320(c)(1) ☐ Yes ☐ No
 - a. A complete, adequate, and realistic specification or purchase description is available ☐ Yes ☐ No
 - b. Two or more responsible bidders are willing and able to compete effectively for the business ☐ Yes ☐ No
 - c. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price ☐ Yes ☐ No
3. If *sealed bids* are used, the following requirements apply: § 200.320(c)(2)
 - a. Did the NFE solicit bids from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids? ☐ Yes ☐ No
 - b. If the NFE is a local or tribal government, was the invitation for bids publically advertised?

☐ Yes ☒ No ☐ NA, not a local or tribal government

- c. Did the invitation for bids include any specifications and pertinent attachments, and define the items or services in order for the bidder to properly respond? ☐ Yes ☒ No
- d. Did the NFE open all bids at the time and place prescribed in the invitation for bids? ☐ Yes ☒ No
- e. For local and tribal governments, were the bids opened publicly? ☐ Yes ☒ No ☐ N/A
- f. Did the NFE award a firm fixed price contract award in writing to the lowest responsive and responsible bidder? ☐ Yes ☒ No
- g. If any bids were rejected, was there a sound documented reason supporting the rejection? ☐ Yes ☒ No ☐ N/A

iv. **Procurement by competitive proposals § 200.320(d)** ☐ Yes ☐ No- if no, skip section

[Note: The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids.]

1. Did the NFE publicize the Requests for Proposals (RFPs) and identify all evaluation factors and their relative importance?
☐ Yes ☒ No
2. Did the NFE solicit proposals from an adequate number of qualified sources? ☐ Yes ☒ No
3. Did the NFE have a written method for conducting technical evaluations of the proposals received and for selecting recipients? ☐ Yes ☒ No
4. Did the NFE award the contract to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered? ☐ Yes ☒ No

v. Noncompetitive proposals § 200.320(f) ☐ Yes ☐ No- if no, skip section

[Note: Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one (or an improperly limited number of) source(s). This procurement type is used in extremely limited circumstances and requires consultation with the funding source.]

1. Do one or more of the following circumstances apply? ☐ Yes ☒ No
- a. The item is available only from a single source ☐ Yes ☒ No
- b. The public exigency or emergency for the requirement

will not permit a delay resulting from competitive solicitation ☐ Yes ☐ No

- c. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity ☐ Yes ☐ No
- d. After solicitation of a number of sources, competition is determined inadequate. ☐ Yes ☐ No

7. Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms

- a. Has the NFE taken the following affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible? § 200.321 ☐ Yes ☐ No ☐ N/A (document)
- i. Placing qualified small and minority businesses and women's business enterprises on solicitation lists? ☐ Yes ☐ No ☐ N/A (document)
- ii. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources? ☐ Yes ☐ No ☐ N/A – no potential sources (document)
- iii. Dividing total requirements, *when economically feasible*, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises? ☐ Yes ☐ No ☐ N/A – not economically feasible (document)
- iv. Establishing delivery schedules, *where the requirement permits*, which encourage participation by small and minority businesses, and women's business enterprises? ☐ Yes ☐ No ☐ N/A – the requirement does not permit (document)
- v. Using the services and assistance, *as appropriate*, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ☐ Yes ☐ No ☐ N/A – not appropriate (document)
- vi. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed above? ☐ Yes ☐ No ☐ N/A – no subcontracts will be let (document)

8. Contract cost and price

- a. If the contract amount (including contract modifications) exceeds \$250,000, did the NFE perform a cost or price analysis? § 200.323(a) ☐ Yes ☐ No ☐ NA
- b. Did the NFE negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost

analysis is performed? § 200.323(b) ☐ Yes ☐ No ☐ N/A

- c Is the contract a "cost plus a percentage of cost" or "percentage of construction cost" contract? [Note: This form of contract is prohibited under the Federal procurement standards and is ineligible for FEMA reimbursement]
☐ Yes ☐ No

9. **Bonding requirements** § 200.325

- a [Note: For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold (i.e, \$250,000), the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected.]
- b If such a determination (see above) has not been made, does the procurement include the following? ☐ Yes ☐ No ☐ N/A
- i. A bid guarantee from each bidder equivalent to five percent of the bid price? ☐ Yes ☐ No ☐ N/A
1. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- ii. A performance bond on the part of the contractor for 100 percent of the contract price? ☐ Yes ☐ No ☐ N/A
1. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- iii. A payment bond on the part of the contractor for 100 percent of the contract price. ☐ Yes ☐ No ☐ N/A
1. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

END OF CHECKLIST

Purchases Utilizing Federal Funds

Any Purchases that utilize federal funds shall be made in compliance with 2 CFR 200 and this purchasing policy. The following numbers correspond with 2 CFR 200.

General Procurement Standards

- a) Procurements by South Amherst Fire Department when utilizing federal funds shall conform to applicable Federal law and the standards identified in this policy.
- b) South Amherst Fire Department shall maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchases.
- c) No employee, officer, or agent of South Amherst Fire Department may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of South Amherst Fire Department may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Any Employee determined to be in violation of this section, could be subject to discipline action up to and including termination. Any Elected Official determined to be in violation of this section, could be subject to prosecution and or recall of their position.
- d) South Amherst Fire Department will consider consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
- e) South Amherst Fire Department, to the extent possible, shall utilize state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.
- f) South Amherst Fire Department, to the extent possible, shall utilize federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
- g) South Amherst Fire Department, to the extent possible, shall utilize use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.
- h) South Amherst Fire Department, to the extent possible, shall award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.213 Suspension and debarment.
- i) South Amherst Fire Department, to the extent possible, shall maintain records sufficient to detail the history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

j) South Amherst Fire Department, to the extent possible, shall utilize a time and materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contracts are defined as a contract whose cost to XXXX Fire Department is the sum of:

- 1) The actual cost of materials; and
 - 2) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.
- k) South Amherst Fire Department, to the extent possible, shall, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims.

Competition

a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. To ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- 1) Placing unreasonable requirements on firms for them to qualify to do business;
- 2) Requiring unnecessary experience and excessive bonding;
- 3) Noncompetitive pricing practices between firms or between affiliated companies;
- 4) Noncompetitive contracts to consultants that are on retainer contracts;
- 5) Organizational conflicts of interest;
- 6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- 7) Any arbitrary action in the procurement process.

b) South Amherst Fire Department shall conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

c) South Amherst Fire Department ensures that all solicitations:

- 1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

d) South Amherst Fire Department shall ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, South Amherst Fire Department shall not preclude potential bidders from qualifying during the solicitation period.

Methods of procurement to be followed

South Amherst Fire Department use one of the following methods of procurement when purchasing items with federal funds.

a) Procurement by micro-purchases - Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold of \$10,000. To the extent practicable, South Amherst Fire Department shall distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations.

b) Procurement by small purchase procedures - Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold (\$250,000). If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.

c) Procurement by sealed bids (formal advertising). Bids are publicly solicited, and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(I) of this section apply.

1) For sealed bidding to be feasible, the following conditions should be present: i. a complete, adequate, and realistic specification or purchase description is available;

ii. Two or more responsible bidders are willing and able to compete effectively for the business; and

iii. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally based on price.

2) If sealed bids are used, the following requirements apply:

i. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

ii. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services for the bidder to properly respond;

iii. All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

iv. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

v. Any or all bids may be rejected if there is a sound documented reason.

d) Procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
- 2) Proposals must be solicited from an adequate number of qualified sources;
- 3) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
- 4) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
- 5) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated, and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

e) Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- 1) The item is available only from a single source;
- 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- 3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
- 4) After solicitation of several sources, competition is determined inadequate.

Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

a) South Amherst Fire Department shall take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

b) Affirmative steps must include:

- 1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- 2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- 3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- 4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- 5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- 6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Contract cost and price.

- a) South Amherst Fire Department shall perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold (\$250,000) including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, South Amherst Fire Department shall make independent estimates before receiving bids or proposals.
- b) South Amherst Fire Department shall negotiate profit as a separate element of the price for each contract in which there is no price competition and, in all cases, where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.
- c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred, or cost estimates included in negotiated prices would be allowable for South Amherst Fire Department.
- d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

Federal awarding agency or pass-through entity review

- a) South Amherst Fire Department shall make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document.
- b) South Amherst Fire Department shall make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- 1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
 - 2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - 3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
 - 4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - 5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.
- c) South Amherst Fire Department is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.
- 1) South Amherst Fire Department may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;
 - 2) South Amherst Fire Department may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from South Amherst Fire Department that it is complying with these standards. South Amherst Fire Department must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

Bonding requirements

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of South Amherst Fire Department provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

- a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- b) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

Contract provisions

All South Amherst Fire Department contracts utilizing federal funds must contain the applicable provisions described in Appendix II to Part 200-Contract Provisions for non-Federal Entity Contracts under Federal Awards.

Appendix II to Part 200-Contract Provisions for South Amherst Fire Department
Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by South Amherst Fire Department under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of \$10,000 must address termination for cause and for convenience by South Amherst Fire Department including the manner by which it will be affected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity" and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by South Amherst Fire Department must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. South Amherst Fire Department shall report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under

working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended-Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)- A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)-Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. See §200.322 Procurement of recovered materials.

South Amherst Fire Department Equipment Management Policy

It shall be the policy of the South Amherst Fire Department to adhere to the requirements of 2 CFR 200.313(d)(1), as it applies to the Equipment Management requirements related to any and all federal grants awarded to this agency.

Equipment Management Requirements

The following mechanism must be utilized to oversee the Federal Funded equipment purchased by a Federal Award.

- A description of the property
- Serial Number/ID number
- Source of funding for the property
- Who holds the title
- Acquisition Date
- Cost of property
- Percentage of federal participation in the project costs for the federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data, including the date of disposal and sale price of the property (if applicable).

The South Amherst Fire Department will track all Federal Grant related equipment by the following:

- A general description of the property (turnout gear, scba)
- All serial numbers or other forms of identification numbers will be tracked to each piece of property
- The source of the funding will be placed on the inventory sheet of all equipment purchased
- Documentation will be provided on any title holding equipment
- All acquisition dates will be monitored and labeled with the serial numbers or other forms of identification numbers.
- The costs of each piece of equipment must be documented in accordance with all serial numbers/identification numbers
- A general description must be documented on how the equipment was purchased, the location of the equipment, use and condition of the property, any date of disposal, and any data related to the sale of any piece of equipment purchased by Federal Award
- A physical inventory must be taken and results recorded on the equipment **annually**
- All equipment (if applicable) will be distributed to one individual (turnout gear). It will be the individual's responsibility to advise the Shift Officer of any loss, damage, or theft of the property. In the event of any loss, damage, or theft the Fire Chief will conduct an investigation and document all results found
- All equipment must be thoroughly inspected **periodically** and report any issues to the Shift Officer then reported to the Fire Chief.
- In the event of any disposal of grant related equipment; serial numbers, disposal date, item description, and reasoning must be documented and removed from the inventory list.

[illegible]

Date: _____

South Amherst Fire Department **Purchases and Accounts Payable**

Internal Controls Understanding

Purchase Authorization

In order to initiate a purchase, the chief or its designee will submit a quote to the council or appropriate committee for approval. Once approved, orders are then placed for purchase.

Authorization for Payment

Invoices/Request for payments are received from chief or designee and given to the fiscal officer once the services/goods are received by that department. The invoice is also sent to the Grant Administrator to prepare and submit a payment request for the federal portion of the invoice through the grant application site.

Once the payment request is submitted and approved, it is deposited into the bank account. The invoice is then either:

- (1) paid in advance and reimbursed through the grant, or
- (2) Once the funding is received, the invoice is then paid in full.

The fiscal officer keeps a spreadsheet of all checks and invoices including check numbers used and totals.

Funds are deposited in an interest free checking account so as not to gain interest on federal funding in the event that there is a delay in the payment of an invoice.

All invoices are paid within 30 days barring any unforeseen circumstances.

Village of South Amherst
Federal Grant Record Retention Policy

It shall be the policy of the Village of South Amherst and South Amherst Fire Department to adhere to the requirements of 2CFR-200.333, as it applies to the retention of all records related to any and all federal grants awarded to this agency.

Record Retention Requirements:

All grant, financial, and administrative records related to any federal grant shall be maintained for a period of three (3) years following the date of the final submission of the Federal Financial Report (FFR) (SF-425).

If applicable, time and effort, personnel and payroll records for all individuals reimbursed under the award must be maintained as well.

Property and equipment records shall be maintained for a period of three (3) years following the final disposition, replacement, or transfer of the property and equipment.

After the 3-year period stated above, the records will be available for the historical society to review and determine if we no longer need to preserve.

In addition to Federal Grant Records Retention Policy the policies of the Village of South Amherst Records Retention Schedule must be adhered to.

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1774-23

Passed:

**AN ORDINANCE CREATING THE POSITIONS OF MAYOR'S COURT
ALTERNATE BAILIFF AND CLERK-IN-TRAINING AND FIXING THE
RATE OF COMPENSATION AND DECLARING AN EMERGENCY**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE
OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:**

SECTION 1: The Council of the Village of South Amherst hereby creates the following positions for the Village of South Amherst Mayor's Court:

Alternate Bailiff.....current hourly payrate
Clerk-In-Training.....\$15.00 per hour

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is declared to be an emergency measure necessary for the efficient and orderly operation of the Village of South Amherst and services to the Village, and the immediate preservation of the public health, safety and welfare of the Village, wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval.

First Reading:
Second Reading:
PASSED:

David J. Leshinski, Mayor

ATTEST: _____
Fiscal Officer

I, Michelle Henke, Fiscal Officer of the Village of South Amherst, certify there is no newspaper of general circulation published in the municipality and the publishing of this Ordinance No. 1774-23 was made by posting true copies thereof in at least three of the most public places in the said Village, determined by Council, for a period of not less than fifteen (15) days, following the passage.

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA/1774-23 MC Alternate Bailiff, Clerk-In-Training

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1775-23

Passed:

AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 549 SECTION .09 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 549 SECTION .09 BUILDING FEE SCHEDULE AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:

SECTION 1: The Council of the Village of South Amherst hereby repeals existing South Amherst Codified Ordinance Chapter 549, Section .09 and enacts new South Amherst Codified Ordinance Chapter 549, Section .09 as follows:

549.09 THROWING OR SHOOTING MISSILES

(a) No person shall throw, shoot or propel an arrow, missile, pellet, stone, metal or other similar substance capable of causing physical harm to persons or property, in or on any public place, in or on the property of another in a residential district (R1). This section does not apply to supervised archery ranges or instruction nor when otherwise lawfully authorized.

(b) Whoever violates this section is guilty of a misdemeanor of the fourth degree.

SECTION 2: This Ordinance shall repeal all Ordinances in conflict herewith.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is declared to be an emergency measure necessary for the efficient and orderly operation of the Village of South Amherst and services to the Village, and the immediate preservation of the public health, safety and welfare of the Village, wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval.

First Reading:
Second Reading:
PASSED:

David Leshinski, Mayor

ATTEST: _____
Fiscal Officer

I, Michelle Henke, Fiscal Officer of the Village of South Amherst, certify there is no newspaper of general circulation published in the municipality and the publishing of this Ordinance No. 1775-23 was made by posting true copies thereof in at least five of the most public places in the said Village, determined by Council, for a period of not less than fifteen (15) days, following the passage.

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA/2023.1775-23 Repel/Enact Throw/Shoot Missiles

RESOLUTION NO. 711-23

*Adoption of the Solid Waste Management Plan for the
Lorain County Solid Waste Management District*

Lorain County, Ohio

Be It Resolved, by the Council of the Village of South Amherst

WHEREAS, this date, September 25, 2023, Council moved to adopt the following Resolution:

WHEREAS, the Council of the Village of South Amherst is located within the Lorain County Solid Waste Management District; and

WHEREAS, the Lorain County Solid Waste Management District Policy Committee prepared and adopted a final draft of the Solid Waste Management Plan in accordance with Ohio Revised Code Sections 3734.53, 3734.54, and 3734.55; and

WHEREAS, a copy of the Executive Summary Plan Update for the LCSWMD is attached as Resolution 711-23 Exhibit A. The complete copy of the Final Draft Plan for ratification may be found at <https://www.loraincountyohio.gov/solidwaste>; and

NOW, THEREFORE the Council of the Village of South Amherst has:

1. Approved of the Solid Waste Management Plan within the ninety days of receipt of the Final Draft Plan; and
2. The Fiscal Officer is directed to send the LCSWMD a copy of this resolution to the attention of Victoria Kish, Administrative Assistant vkish@loraincounty.us

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of the Village of South Amherst concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Village of South Amherst Council, and that all deliberations of the Village of South Amherst Council and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 25th day of September, 2023

First Reading: August 28, 2023

Second Reading:

PASSED:

David Leshinski, Mayor

ATTEST: _____
Fiscal Officer

RESOLUTION NO. 711-23

*Adoption of the Solid Waste Management Plan for the
Lorain County Solid Waste Management District*

Lorain County, Ohio

I, Michelle Henke, Fiscal Officer of the Village of South Amherst, certify there is no newspaper of general circulation published in the municipality and the publishing of this Ordinance No. 711-23 was made by posting true copies thereof in at least five of the most public places in the said Village, determined by Council, for a period of not less than fifteen (15) days, following the passage.

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director

SA\2023 Res. 711-23 LCSWMD Solid Waste Mgmt. Plan



Resolution 711-23 Exhibit A

Lorain County Solid Waste District

Plan Update

Executive Summary

2024 — 2033



Lorain County Solid Waste Management District is Proud to be a
Department of the Lorain County Commissioners



District Office:

226 Middle Avenue, Elyria, OH 44035
Phone: 440-329-5440; Fax: 440-329-5777

Our Mission

To Implement the Lorain County Solid Waste Management Plan by Educating & Encouraging Recycling Efforts, Waste Reduction, & Litter Prevention in Lorain County.

Commissioners

David J. Moore

Jeff Riddell

Michelle Hung

Policy Committee 2023

Jack Bradley
*Municipal Corporations,
City of Lorain*

Mark Adams
Health Commissioner

David J. Moore
Commissioner

David Urig
Township Representative

Barbara Kantola
Industry Representative

Patrick Hastings
Public Representative

William Oliver
Public Representative

Key Sections for Plan Update

1. Solid Waste Planning	2
2. Lorain County Facts	3
3. Plan Update Reference Year 2019	4
4. Waste Generation	5-6
5. Waste Management	7-8
6. Waste Reduction and Recycling	9-13
7. Budget.....	14

To obtain the Lorain County Solid Waste Management District
Adopted Plan Update visit:
<https://loraincountyohio.gov/solidwaste>

Solid Waste Planning

Brief Introduction to Solid Waste Planning in Ohio

In 1988, Ohio faced a combination of solid waste management problems, including rapidly declining disposal capacity at existing landfills, increasing quantities of waste being generated and disposed, environmental problems at many existing solid waste disposal facilities, and increasing quantities of waste being imported into Ohio from other states. These issues combined with Ohio's outdated and incomplete solid waste regulations caused Ohio's General Assembly to pass House Bill (H.B.) 592. H.B. 592 dramatically revised Ohio's outdated solid waste regulatory program and established a comprehensive solid waste planning process.

There are three overriding purposes of this planning process: to reduce the amount of waste Ohioans generate and dispose of; to ensure that Ohio has adequate capacity at landfills to dispose of its waste; and to reduce Ohio's reliance on landfills.



Lorain County Facts

Lorain County is the ninth most populous county in Ohio. The county has a total land area of 492.6 square miles. It is the fourth-largest county in Ohio by total area. According to the Ohio Development Services Agency's Ohio County Profiles, there are 131,211 housing units in Lorain County. Approximately 91.7% of housing units are occupied (72.3% by owners and 27.7% by renters) and 8.3% of housing units are vacant.

Lorain County consists of the following notable communities:

- Lorain is the largest city. In 2019, it had a population of 63,855 people which comprised approximately 20 percent of the county's population.
- Elyria had a population of 53,757 in 2019.
- North Ridgeville had a population of 34,392 in 2019.
- There are nine cities ranging in population from 5,808 to 63,855 people.
- There are six villages ranging in population from 175 people to 5,707 people.
- There are eighteen townships ranging in population from 632 people to 7,490 people.



Plan Update Reference Year 2019

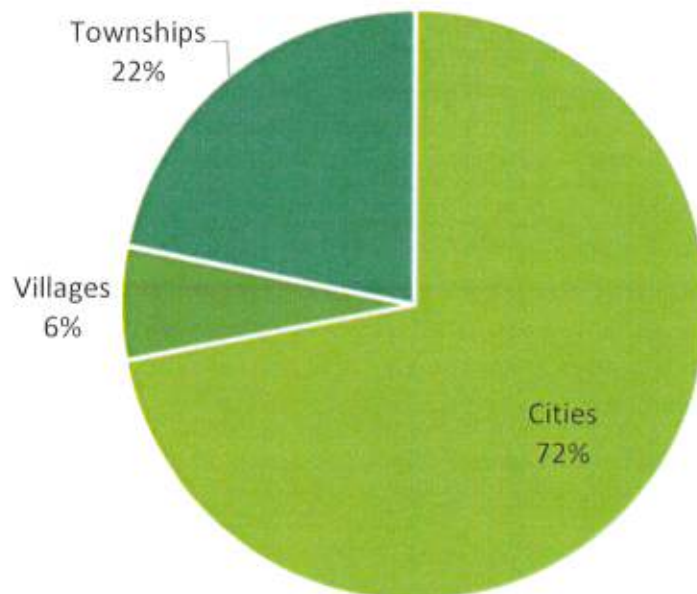
Population

After adding the population of Vermilion city that was partially located in another county (Erie County SWMD), the District had a total adjusted population of 314,419 people in 2019. The table below presents the adjusted population, the largest city, and the population of the largest city in the SWMD during the 2019 reference year:

Population of Lorain County SWMD in 2019

County		Largest Political Jurisdiction		
Name	Population	Community Name	Population	Percent of County Population
Lorain	314,419	City of Lorain	63,855	20%

Lorain County Population Distribution in the 2019 Reference Year



Commercial, Institutional, and Industrial Sectors

Commercial and Institutional

- Approximately 9,175 commercial businesses and institutions are in the County.
- The top employers include health care, education, and retail trade.
- Host to Oberlin College.

Industrial

- Approximately 470 industries are in Lorain County.
- About 86% of the industries have an average employment of 10 or more individuals.
- Only a small percent of industries (7%) have a staff of greater than 100 employees.

Waste Generation

The District calculated the total amount of solid waste generated for the residential/commercial and industrial sectors by adding tons landfilled and tons recycled.

Solid Waste Generated in the 2019 Reference Year

Type of Waste	Tons Generated	Percentage
Residential/Commercial	348,990	63%
Industrial	156,075	28%
Excluded	47,800	9%
Total	552,866	100%

Reduction and recycling data was obtained by surveying communities, recycling service providers, collection and processing centers, commercial and industrial businesses, owners and operators of composting facilities, and other entities that recycle. The District obtained disposal data from Ohio EPA.



**Reference Year (2019) Residential/
Commercial Material Recycled**

Material	Tons
Appliances/ "White Goods"	5.0
Household Hazardous Waste	217.7
Used Motor Oil	200.0
Electronics	268.5
Scrap Tires	3,057.1
Dry Cell Batteries	0.2
Lead-Acid Batteries	25.7
Food	1,643.4
Glass	572.0
Ferrous Metals	5,002.8
Non-Ferrous Metals	1,891.2
Corrugated Cardboard	12,724.7
All Other Paper	14,348.1
Plastics	4,559.9
Textiles	813.4
Wood	2,339.8
Commingled Recyclables	2,269.1
Yard Waste	24,328.5
Other (Aggregated)	641.3
Total	74,908.1

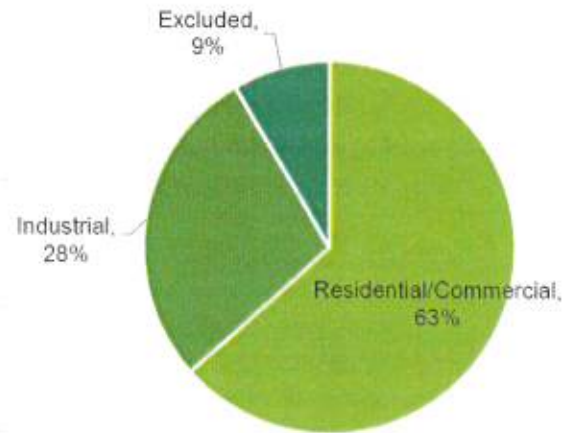


Waste Generation (cont.)

Historical Solid Waste Generated from 2015 to 2019

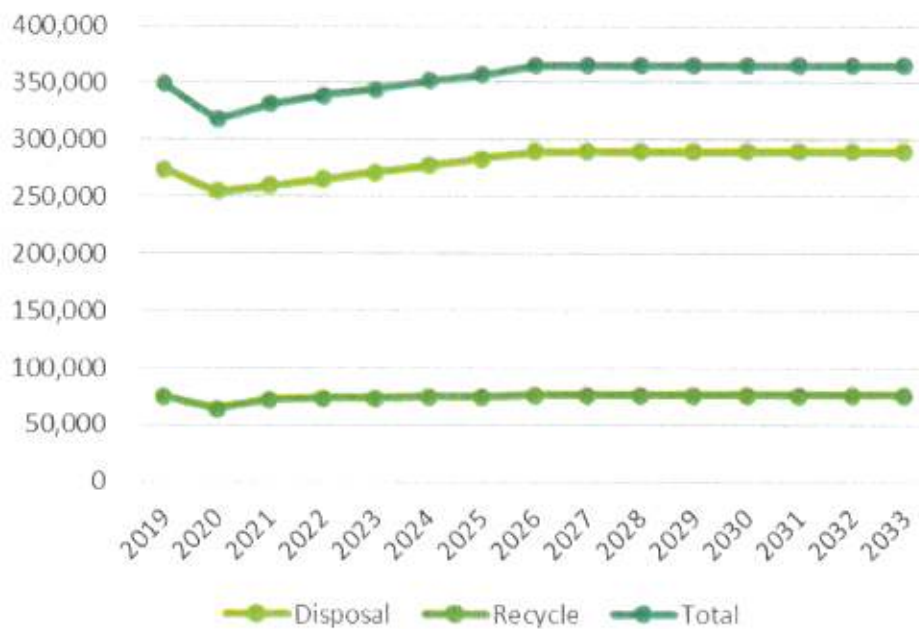


Waste Type as Percentage of Total Waste Generated in 2019



The District analyzed historic quantities of waste generated to project future waste generation. The Policy Committee used the projections to make decisions on how best to manage waste and to ensure future access to adequate waste management capacity, including recycling infrastructure and disposal facilities.

Projected Residential/Commercial Waste Generation: 2019-2033



Waste Management

The District must have access to facilities that can manage waste and recyclables generated throughout the planning period. Required facilities may include: landfills, transfer facilities, compost facilities, and facilities to process recyclable materials.

The solid waste generated within Lorain County is managed through four major categories: recycling, composting, processing at transfer facilities, and landfilling. These methods of waste management are anticipated to continue handling the District's solid waste throughout the planning period.

Methods for Managing Waste (First Six Years of the Planning Period)

Year	Generate ¹	Recycle ²	Compost ³	Transfer ⁴	Landfill ⁵
2024	592,050	122,081	36,410	35,195	433,558
2025	599,903	121,597	36,523	35,863	441,783
2026	609,388	122,614	36,630	36,542	450,145
2027	609,388	122,614	36,630	36,542	450,145
2028	609,388	122,614	36,630	36,542	450,145
2029	609,388	122,614	36,630	36,542	450,145

¹ "Generate" represents the total of the other four columns.

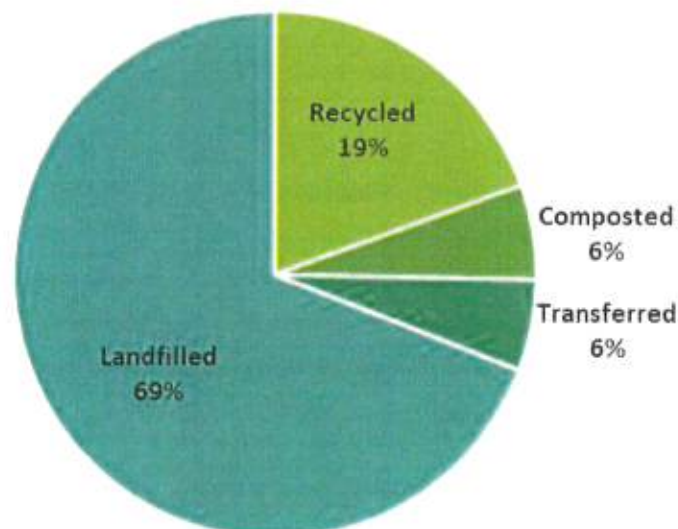
² "Recycle" is the total amount reduced and recycled minus composting.

³ "Compost" is the amount of yard waste sent to a compost facility.

⁴ "Transfer" is the amount sent to transfer stations prior to delivery to a landfill.

⁵ "Landfill" plus the "Transferred" amount equals the total disposal.

Estimated 2024 Percent of Generation Managed by Each Method



Waste Management (cont.)

Siting Strategy

The District Siting Strategy for solid waste facilities ensures that proposals to construct a new solid waste facility within the District or modify an existing in-District solid waste facility are in compliance with the Plan. The District Board of Directors (Board of County Commissioners) shall not approve the general plans and specifications for any proposed solid waste facility or modification of an existing in-District solid waste facility where the modification, construction, and operation of the proposed solid waste facility, as determined by the Board, would have adverse effects for the implementation of the Plan, utilization of current facilities, and community quality of life.



Designation

Ohio law gives each SWMD the ability to control where waste generated from within the SWMD can be taken. Such control is generally referred to as flow control. In Ohio, SWMDs establish flow control by designating facilities. SWMDs can designate any type of solid waste facility, including recycling, transfer, and landfill facilities.

Facilities Currently Designated

Facility Name	Location		Facility Type
	County	State	
<i>In-District</i>			
Lorain County Landfill	Lorain	OH	Landfill
<i>Out-of-District</i>			
None			
<i>Out-of-State</i>			
None			

Waste Reduction and Recycling

A SWMD must have programs and services to achieve reduction and recycling goals established in the state solid waste management plan. The SWMD may directly provide some programs and services or may rely on other sources. The District Policy Committee and Commissioners did a value analysis of all programming and provided budget for the most cost effective and impactful strategies to achieve the District's goals as outlined in the District Conclusions section.

State Goal #1: Access to recycling opportunities to 80% of its residential population.

State Goal #2: Reduce & recycle at least 25% for residential/commercial.

Even though the District has chosen to demonstrate compliance with Goal 1 of the State Plan, the District will strive to achieve Goal 2 as well, which states that the District will recycle or reduce at least 25% of the solid waste generated by the residential/commercial sector. The District Policy Committee has set a higher goal of 35% to match up with Region 5 US EPA goals.

District Conclusions and Priorities: Strategic Analysis (New Programs)

Program Category	New Program / Action Name (continued programs in Plan Update)
Residential Recycling Infrastructure	
Curbside Recycling	<i>New Program:</i> Provide educational toolkit to communities to decrease contamination and assist with zero waste plans for communities.
Drop-Off Recycling	<i>New Program:</i> Identify concentrations of multi-family housing units to assess where is the greatest need for additional infrastructure
Residential, Commercial/Institutional, Industrial Programs & Restricted/Hard to Recycle Materials	
Restricted & Difficult-to-Manage Wastes, Special Collection Events	<i>New Program:</i> Yard Waste Contracting Consortiums
	<i>New Program:</i> Target High Volume Food Waste Generators
	<i>New Program:</i> Facilitate Food Rescue Program
Education/Outreach	
Education/Outreach	<i>Priority Program:</i> Hands on learning and education
	<i>Priority Program:</i> Increase the schools recycling rates by five percent
	<i>Priority Program:</i> Increase social media presence and develop short videos
	<i>Priority Program:</i> Outreach to reduce contamination
	<i>Priority Program:</i> Expand organic processing in the County
	<i>New Program:</i> Enhanced Website with Business Menu Options
	<i>New Program:</i> Expanded Promotion for Sustainability Center and Collection Center Tours

Waste Reduction and Recycling (cont.)

Residential Recycling Infrastructure

Curbside Recycling Programs

The District's recycling infrastructure relies on curbside recycling programs for residential recycling. All 34 political jurisdictions in the County have curbside recycling, achieving county-wide curbside access. Twenty-eight communities have non-subscription curbside recycling and six with subscription curbside recycling.

Consortium for Waste Services

An important aspect in achieving countywide curbside is the Consortium for Waste Services. Twelve political jurisdictions have joined the consortium which provided savings in contracted services and expanded service offerings.

Recycling Drop-Offs

There are 4 drop-off sites within the District which allow for additional recycling options. These drop-offs help multi-family housing have access to recycling too. Due to the non-subscription credits given to some of the programs, not all drop-offs receive access credit.



Lorain County Recycling Access Locations

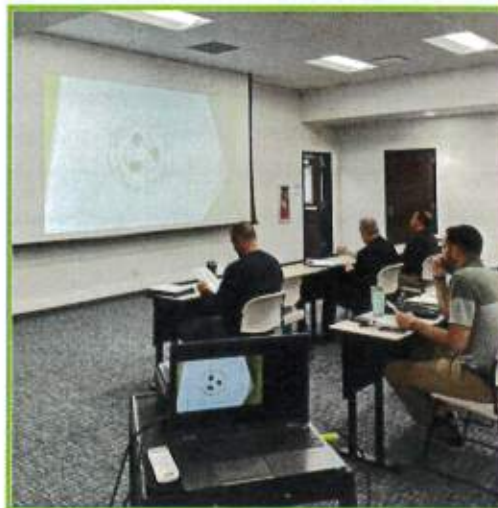


Waste Reduction and Recycling (cont.)

Residential, Commercial/Institutional, & Industrial Programs

Waste Audits

The District provides free waste auditing services to businesses and industries and has created a waste assessment toolkit to allow self-conducting waste audits.



Business Recycling Roundtable

The District will use results from the waste audit program to encourage businesses to establish recycling programs aimed at diverting target materials from the landfill.

Restricted/Hard to Recycle Materials

Lorain County Collection Center

The Center collects difficult to recycle materials including Household Hazardous Waste (HHW), which consists of paint, motor oil, antifreeze, and other material requiring special treatment. The Center also recycles shredded paper, electronics, scrap tires, and fluorescent lamps and ballasts.

Plan Update Allocated Funds for Materials Management Assistance

Funding has been provided during the planning period to continue the current level of operations at the Lorain County Collection Center. The District will also provide agricultural tire collection events based on the availability of Ohio EPA grant funding.

Yard Waste Management

In 2019, 13 out of 32 political subdivisions in the District operated or contracted for yard waste and/or leaf collection programs.



Waste Reduction and Recycling (cont.)

Education & Awareness Outreach

Residential & School Recycling Education and Awareness Programs

The District provides a website and information phoneline for residents to find appropriate information on the many program opportunities. The District also has targeted social media featuring District programs and activities for Lorain County residents.

The District publishes a District Annual Report every year and includes data from each community on recycling and descriptions of District programs and activities.



Comprehensive Resource List

The District's website serves as a resource guide for the County. The website includes locations and guidelines for proper disposal and recycling of materials.

Social Media

The District uses Facebook to help promote recycling infrastructure and collection events to its residents.

Recycling Participation and Recovery

The District will establish a methodology to identify best collection practices by measuring recycling participation and recovery in communities that have volume billing for trash.

Plan to Identify Residential Recycling Program Participants

The District will also establish a plan to identify residential recycling program participants that have significant amounts of non-recyclables in their recycling containers and develop an effective targeted outreach program to improve recovery percentages.



Waste Reduction and Recycling (cont.)

Community Clean-Up Programming

The District provides a wide variety of additional programs and services to assist communities, civic groups, and residents in keeping their neighborhoods clean and beautiful, ensuring that recycling programs are successful and effective. These include the following:



- **Clean and Beautiful Trailer-** The District lends volunteer groups a trailer containing the tools/supplies needed for litter collection and beautification activities for free. Community groups or organizations are able to borrow the trailer to complete clean-ups, community gardens or other beautification projects at no cost.



- **Lorain County Beautiful Day-** The District hosts and promotes the Annual Lorain County Beautiful Day, a county-wide litter collection and beautification event to coordinate community volunteer litter and trash collection along roads and on public land. Each participating community is involved in the recruitment and scheduling of volunteers for the day's activities.

- **Keep Lorain County Beautiful Advisory Board-** A volunteer board appointed by the Lorain County Board of Commissioners. Keep Lorain County Beautiful encourages educating the public, increasing individual responsibility, public-private partnership, and engaging volunteers to take action in local community projects.

Waste Reduction Programs

The District also provides a wide variety of a programs and services that are designed to meet waste reduction goals.

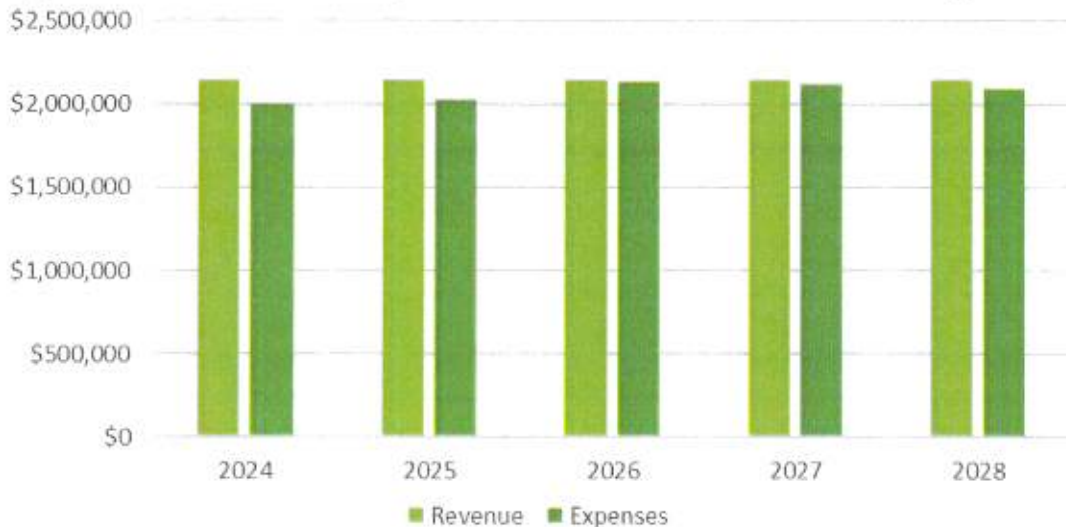
- **Lorain County Be Green Scholarship-** The District funded a recycling themed scholarship that has been endowed and now provides an annual scholarship. The scholarship is open to all 12th grade public and private High School seniors in Lorain County who will be enrolling at Lorain County Community College as well as existing students of Lorain County Community College.
- **Zero Waste Planning-** The District offers technical assistance to businesses, schools, and industries to develop zero-waste strategies. The goal of these strategies is to reduce disposal costs and increase the volume of recovered materials.
- **Document Shredding-** The District provides residents on-site confidential document destruction service with their grant funded shredding truck at no charge.
- **Lorain County Sustainability Learning Center-** The District is intending to use Ohio EPA Grant funds and sponsorship donations to complete the display installation for a Sustainability Learning Center (SLC) that is housed in the existing Lorain County Collection Center Building on South Abbe Rd. in Elyria. The SLC will educate members of the community on the process and importance of recycling, composting, and waste reduction. The Center also offers a large meeting area for special events. The Center will be open for tours and educational presentations by District staff. The Center will have engaging, educational, interesting content for students and adults.



Budget

Ohio Revised Code Section 3734.53(B) requires a solid waste management plan to present a budget describing the sources and uses of the fund over the planning period.

Projected Revenue and Expenses: First Five Years of Planning Period



Ultimately, the plan must demonstrate that the SWMD will have adequate money to implement the approved solid waste management plan. The Policy Committee and the Commissioners performed a thorough analysis of the District budget and investigated multiple financial options to ensure that the Solid Waste Plan Update provided financial stability over the entire planning period. During the analysis, the Policy Committee considered the need for a generation fee to provide the same level of funding for all existing programming. This fee would have resulted in higher monthly disposal costs for all Lorain County residents, businesses and industries.

However, the Policy Committee rejected the option of a Generation Fee. Instead, the planning budget was strategically revised based on carefully designed selection criteria that established a priority for only the most cost efficient and impactful programming. The budget was also aligned with conservative income projections. The Policy Committee and Commissioners are proud to say that future budgets now align with projected revenue resulting in a responsible and stable fund balance.

This adopted Plan Update provides a responsible, conservative and flexible financial strategy with no increase in District associated fees for our residents.

Budget Summary

Year	Revenue	Expenses	Net Difference	Ending Balance
Reference Year				
2019	\$2,828,729	\$2,575,521	\$253,208	\$3,543,011
Planning Period				
2024	\$2,142,206	\$1,994,422	\$147,784	\$4,485,493
2025	\$2,142,206	\$2,023,335	\$118,871	\$4,604,364
2026	\$2,142,206	\$2,132,949	\$9,257	\$4,613,621
2027	\$2,142,206	\$2,112,949	\$29,257	\$4,642,878
2028	\$2,142,206	\$2,092,949	\$49,257	\$4,692,135
2029	\$2,142,206	\$2,092,949	\$49,257	\$4,741,393

Lorain County Solid Waste
Management District is Proud to be a
Department of the
Lorain County Board of Commissioners



David J. Moore
President



Jeff Riddell
Vice President



Michelle Hung
Member

Lorain County Solid Waste Management District



This Document is Printed on Recycled Paper

To obtain the Lorain County Solid Waste Plan Update draft visit:
www.loraincountyohio.gov/solidwaste

226 Middle Avenue, Elyria, OH 44035
Phone: 440-329-5440 Fax: 440-329-5777

RESOLUTION NO. 713-23

FEMA 2022 Assistance to Firefighters Grant Acceptance

Lorain County, Ohio

Be It Resolved, *by the Council of the Village of South Amherst*

WHEREAS, this date, September 25, 2023, Council moved to adopt the following Resolution and declaring an emergency:

WHEREAS, the Village of South Amherst authorizes the Mayor all actions necessary to accept the FEMA 2022 Assistance to Firefighters Grant (AFG) of \$253,895.00; and

WHEREAS, the Federal funding contribution is \$241,804.76 and the Village of South Amherst contribution is \$12,090.24 for a total of \$253,895.00; and

WHEREAS, the Village of South Amherst and the South Amherst Fire Department will adhere to the policies set forth in Ordinance No. 1773-23; and

NOW THEREFORE, it is hereby **RESOLVED** by the Council that:

the Village of South Amherst accepts the grant award of \$253,895.00 for the FEMA 2022 AFG as stated in:

1. Exhibit A: Grant Acceptance Letter
2. Exhibit B: Summary Award Memo
3. Exhibit C: Agreement Articles
4. Exhibit D: Obligating Document

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of the Village of South Amherst concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Village of South Amherst Council, and that all deliberations of the Village of South Amherst Council and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

That this resolution is declared an emergency measure necessary for the immediate effectiveness of this Resolution. Wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval.

Adopted the 25th day of September, 2023

First Reading:

Second Reading:

PASSED:

David Leshinski, Mayor

RESOLUTION NO. 713-23

FEMA 2022 Assistance to Firefighters Grant Acceptance

Lorain County, Ohio

ATTEST: _____
Fiscal Officer

I, Michelle Henke, Fiscal Officer of the Village of South Amherst, certify there is no newspaper of general circulation published in the municipality and the publishing of this Ordinance No. 713-23 was made by posting true copies thereof in at least five of the most public places in the said Village, determined by Council, for a period of not less than fifteen (15) days, following the passage.

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director

SA\2023 Res. 713-23 FEMA 2022 AFG

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 07/25/2023



Michelle Henke
VILLAGE OF SOUTH AMHERST
103 W MAIN ST
AMHERST, OH 44001

EMW-2022-FG-05696

Dear Michelle Henke,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2022 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$241,804.76 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$12,090.24 for a total approved budget of \$253,895.00. Please see the FY 2022 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2022 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink that reads "P. Williams".

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2022 Assistance to Firefighters Grant

Recipient: VILLAGE OF SOUTH AMHERST

UEI-EFT: MGGTTRKWLD23

DUNS number: 005118195

Award number: EMW-2022-FG-05696

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2022 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$246,500.00
Supplies	\$0.00
Contractual	\$7,395.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$241,804.76
Non-federal	\$12,090.24
Total	\$253,895.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2022 AFG NOFO.

Approved request details:

Personal Protective Equipment (PPE)

Additional funding

DESCRIPTION

Additional funding listed is for grant administration fees should the grant be awarded.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$7,395.00	\$7,395.00	Contractual

CHANGE FROM APPLICATION

Unit price from \$19,720.00 to \$7,395.00

JUSTIFICATION

The Cost for M&A Fees Exceeds 3%, we will reduce to \$7395

SCBA: SCBA Unit includes: Harness/Backpack, Face Piece and 2 cylinders

DESCRIPTION

Requesting (7) additional NFPA approved SCBA units with a face piece and 2 bottles per the AFG guidelines. These units will completed our seated positions.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$8,500.00	\$59,500.00	Equipment

SCBA: SCBA Unit includes: Harness/Backpack, Face Piece and 2 cylinders

DESCRIPTION

Requesting (22) NFPA approved SCBA units with a face piece and 2 bottles per the AFG guidelines.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	22	\$8,500.00	\$187,000.00	Equipment

Agreement Articles

Program: Fiscal Year 2022 Assistance to Firefighters Grant

Recipient: VILLAGE OF SOUTH AMHERST

UEI-EFT: MGGTTRKWLD23

DUNS number: 005118195

Award number: EMW-2022-FG-05696

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Article 1

Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency. II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002. III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article 2**General Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance. V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3**Acknowledgement of Federal Funding from DHS**

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article 4**Activities Conducted Abroad**

Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article 5	Age Discrimination Act of 1975 Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
Article 6	Americans with Disabilities Act of 1990 Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 7	Best Practices for Collection and Use of Personally Identifiable Information Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
Article 8	Civil Rights Act of 1964 – Title VI Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.
Article 9	Civil Rights Act of 1968 Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10	Copyright Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.
Article 11	Debarment and Suspension Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
Article 12	Drug-Free Workplace Regulations Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).
Article 13	Duplication of Benefits Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons.
Article 14	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article 15	E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.
Article 16	Energy Policy and Conservation Act Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 17	False Claims Act and Program Fraud Civil Remedies Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
Article 18	Federal Debt Status All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 19	Federal Leadership on Reducing Text Messaging while Driving Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.
Article 20	Fly America Act of 1974 Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 21**Hotel and Motel Fire Safety Act of 1990**

Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a

Article 22**John S. McCain National Defense Authorization Act of Fiscal Year 2019**

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons

Article 23**Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article 24**Lobbying Prohibitions**

Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article 25**National Environmental Policy Act**

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans

Article 26	Nondiscrimination in Matters Pertaining to Faith-Based Organizations It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
Article 27	Non-Supplanting Requirement Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
Article 28	Notice of Funding Opportunity Requirements All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
Article 29	Patents and Intellectual Property Rights Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
Article 30	Procurement of Recovered Materials States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 31	Rehabilitation Act of 1973 Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 32	Reporting of Matters Related to Recipient Integrity and Performance General Reporting Requirements: If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.
Article 33	Reporting Subawards and Executive Compensation Reporting of first tier subawards. Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.
Article 34	Required Use of American Iron, Steel, Manufactured Products, and Construction Materials Recipients must comply with the "Build America, Buy America" provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States--this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States--this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. Information on the process for requesting a waiver from these requirements is on the website below. (a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the

application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. The awarding Component may provide specific instructions to Recipients of awards from infrastructure programs that are subject to the "Build America, Buy America" provisions. Recipients should refer to the Notice of Funding Opportunity for further information on the Buy America preference and waiver process.

Article 35

SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 36

Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article 37

Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons. Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

Article 38

Universal Identifier and System of Award Management

Requirements for System for Award Management and Unique Entity Identifier. Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article 39**USA PATRIOT Act of 2001**

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.

Article 40**Use of DHS Seal, Logo and Flags**

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article 41**Whistleblower Protection Act**

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

Article 42**Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 43**Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 44**Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/ GMD Call Center at (866) 927-5646 or via e-mail to: ASK-GMD@fema.dhs.gov if you have any questions.

Article 45**Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

Article 46**Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 47**Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48**Award Performance Goals**

FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

Obligating document

1. Agreement No. EMW-2022-FG-05696	2. Amendment No. N/A	3. Recipient No. 346002694	4. Type of Action AWARD	5. Control No. WX01191N2023T		
6. Recipient Name and Address VILLAGE OF SOUTH AMHERST 103 W MAIN ST SOUTH AMHERST, OH 44001		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Michelle Henke		9a. Phone No. 440-9862222	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 07/25/2023	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 08/01/2023 to 07/31/2025 Budget Period 08/01/2023 to 07/31/2025		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2023-F2-GB01 - P410-xxxx-4101-D	\$0.00	\$241,804.76	\$241,804.76	\$12,090.24
Totals			\$0.00	\$241,804.76	\$241,804.76	\$12,090.24
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
Michelle Henke	08/21/2023
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	07/25/2023