

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
REGULAR COUNCIL
September 25, 2023

Call to order:

7:00 p.m. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
Councilmember David Troike	P
President Pro Tempore Jeanne Maschari	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

APPROVAL OF AGENDA

September 25, 2023 addition of curb stops, executive session, HVAC, Water Board, Council Christmas Party.

Councilmember Maschari moved to approve the agenda with additions. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

APPROVAL OF MINUTES

September 11, 2023

Councilmember Maschari moved to approve the minutes as presented. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss Abstain Troike x Motion passed.

VISITORS

SAFD Interim Fire chief John Crawford

MAYOR

NOPEC Funds

There is an adjustment of approximately \$5000.00 to spend. The mayor felt it would be more prudent to spend the grant money towards the HVAC for the SAFD, instead of the speed signs. Councilmember Maschari verified with the fiscal officer that there were enough funds to purchase the signs from the General Fund,

Councilmember Maschari moved to use the NOPEC funds toward the SAFD replacement HVAC. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Maschari moved to purchase the speed signs. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

2024 Eclipse

The Lorain County EMA is expecting at least a million to descend on the county for the April 8, 2024 eclipse. They are treating it as a disaster to happen and preparing accordingly. Council recommends that there be a contingency plan set in place in order to mitigate any issues that could occur, with input from the Safety and Ordinance committees along with the SAPD.

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LCRWA – water line

Rural Water is clearing out the railroad right of way that is located east of town. May get complaints from Annis Rd. resident's whose property abuts the railroad right-of-way if their current drainage is disturbed.

NOACA - Northeast Ohio Areawide Coordinating Agency

Received a document that lists the conditions of Main St., North & South Lake St., and Russia Rd.

Sandstone Joint Ambulance District

A request for proposal was agreed upon by the three members of the district.

Imagination Library

The mayor has information on Dolly Parton's Imagination Library which will send a book a month to registered children from 0-5 years of age.

Halloween

South Amherst will be the only community to hold Trick-or-Treat on Sunday, October 29th. Councilmember Siss stated that the Firefighter's Association will not be having refreshments after the parade. Interim Fire Chief Crawford will talk with the Association about reconsidering refreshments.

FISCAL OFFICER

Payment Listing 9/8-9/21/23

Presented to council.

Financial Reports: Fund Summary, Revenue Summary, Appropriation Summary

Presented to council.

Appropriation Ordinance No. 304

Final amount may change dependent on which HVAC unit the council decides upon. Further discussion held under Building & Grounds.

Appropriation Ordinance No. 305

Transfer from the General Fund to the FEMA Capital Project Fund for the FEMA grant not to exceed \$22,970.00.

Mayor's Court Ordinance No. 1774-23

The proposed ordinance creates the positions of Mayor's Court Clerk-in-Training and Alternate Bailiff along with establishing compensation. Alexandra Tuggle is currently in training as the clerk. The alternate bailiff would be a designee of the police chief, if he is unable to be present.

There will be a new compensation ordinance for Mayor's Court staff to change the compensation from monthly to hourly. The hourly rate would more accurately compensate the staff, seeing that currently it would matter if you are posting five citations or one hundred in the same amount of time. The rate change would be affective by the new year.

RECORDS CLERK

Select Steering Committee

Residents who have asked to be considered on the committee are:

Anneisa Truman – Squires Ct.

Nicole Pantojas – Vivian St.

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Mike Sangiacomo – E Main St.

Janice Szmania – Oakdale Dr.

Mary K Kirsch – S Lake St.

Larry Verga – S Lake St.

Paulette Gargas – W Main St.

Councilmember Maschari moved to have the following people on the Steering Committee: presiding mayor, records clerk, fiscal officer, all of council and the seven residents mentioned above.

Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

The first Steering Committee meeting will be October 11th at 7:00 p.m. The residents will be notified on September 26th of the first three scheduled meetings. Currently, 122 surveys have been received.

BOARDS

PARK

Councilmember Siss requested for more dog waste bags be placed in the waste stations around the walking path.

SABPA (Mayor Leshinski presented.)

Mayor – 685 S Lake St. there is a cover plate on top of basin that is very decayed. The board approved not to exceed \$800.00 to rehab the catch basin.

5906 Russia Rd water tap

Reported to the water operator on September 21 of a valve leak near the corners. Lake & Russia Rd. As of 4:30 this afternoon it was still leaking. Councilmember Siss asked if the board or the clerk were notified of the issue. No, they were not. Councilmember Jones asked for an email to be sent to the board, so there would be a paper trail of events.

COMMITTEES

Bldg. & Grounds (Councilmember Troike presented.)

Curb stops

Councilmember Troike moved to amend the motion of September 11th regarding not to exceed \$300.00 for curb stops, to not to exceed \$500.00 for curb stops. Councilmember Jones seconded the motion.

Discussion: Councilmember Troike clarified that the final decision was up to the Street Supervisor for five or seven curb stops and he preferred five.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

SAFD HVAC Unit

Councilmember Siesky moved to accept the bid from Shagovac (Exhibit A) for \$13,800.00 for the SAFD replacement HVAC. Councilmember Maschari seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike abstain Motion passed.

Audit/ Finance

Audit

Procedure for auditing Mayor's Court has been revised. Mayor's Court, payroll, warrants, electronic withdrawals and deposits were all balanced.

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Finance

The fiscal officer reviewed the leftover grant funds from the shared FEMA grant with Elyria and Sheffield Township Fire Departments and how the money will be used for equipment. Due to the leftover funds a transfer needs to be made between the General Fund and FEMA Capital Fund which will be a separate appropriation ordinance (No. 305).

Ordinance (Councilmember Jones presented.)

Ordinance 549.09 Throwing or Shooting Missiles has been revised to include the following verbiage:

No person shall throw, shoot or propel an arrow, missile, pellet, stone, metal or other similar substance capable of causing physical harm to persons or property, in or on any public place, in or on the property of another in a residential district (R1). This section does not apply to supervised archery ranges or instruction nor when otherwise lawfully authorized.

The issue was brought to the committee's attention after an incident where a resident was shooting arrows in their backyard that abuts a person's front yard.

Safety (Councilmember Jeffers presented.)

SAFD

- Technology issues have been addressed.
- SOP's to be reviewed.
- Helmet issue – final decision will be made by the chief.
- New Russia Twp. will be purchasing new equipment totaling twenty-seven thousand dollars.
- Discussion was held on ways to promote the fire levy.

Police

Councilmember Maschari inquired if the police car has been transferred to the water department. The fiscal officer responded that it has not been transferred as of yet.

Administrative

Water Board

Previous discussion has been held regarding dissolving the SABPA and this may be an opportune time to dissolve the board seeing that there are two board terms that expire at the end of the year. The committee is in favor of dissolving the board and having a Utility Administrator. A task list has been developed in order to make sure all the necessary procedures are to be followed in dissolving the current board and creating the position of a Utility Administrator.

The fiscal officer is requesting a detailed inventory list of supplies and equipment from the SABPA. Councilmember Siss will contact the board and have the information forwarded to the clerk.

Next meeting is October 12 at 10 a.m.

ORDINANCE

Ordinance No. 1773-23 (Emergency) An ordinance approving Federal Procurement Policies in order to receive Federal Grant Monies and declaring an emergency.

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Councilmember Maschari moved to suspend the rules for Ordinance No. 1773-23. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Maschari moved to pass Ordinance No. 1773-23. Councilmember Siss seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Ordinance No. 1774-23 (Emergency) An ordinance creating the positions of Mayor's Court Alternate Bailiff and Clerk-In-Training and fixing the rate of compensation and declaring an emergency.

Councilmember Jones moved to suspend the rules for Ordinance No. 1774-23. Councilmember Siss seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Maschari moved to pass Ordinance No. 1774-23. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Ordinance No. 1775-23 (Emergency) An ordinance repealing existing South Amherst Codified Ordinance Chapter 549 Section .09 and enacting new South Amherst Codified Ordinance Chapter 549 Section .09 Throwing or Shooting Missiles and declaring an emergency.

Councilmember Jones moved to suspend the rules for Ordinance No. 1775-23. Councilmember Siss seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Maschari moved to pass Ordinance No. 1775-23. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

RESOLUTION

Resolution No. 711-23 (Final Reading) Adoption of the Solid Waste Management Plan For the Lorain County Solid Waste Management District.

Councilmember Maschari moved to pass Resolution No. 711-23. Councilmember Jones seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Resolution No. 713-23 (Emergency Reading) FEMA 2022 Assistance to Firefighters Grant Acceptance

Councilmember Jones moved to suspend the rules for Resolution No. 713-23. Councilmember Jeffers seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Councilmember Jones moved to pass Resolution No. 713-23. Councilmember Siss seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

APPROPRIATION

Appropriation No. 304

Councilmember Jones moved to pass Appropriation No. 304. Councilmember Siesky seconded the motion.

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Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Appropriation No. 305

Councilmember Maschari moved to pass Appropriation No. 304. Councilmember Siesky seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

MISCELLANEOUS

Christmas Party

To be held after the December Council Meeting. Council would like to try and have it as more of an open house. Further details to follow.

Advisory - Tree Trimming

Councilmember Jeffers announced that there was a tree trimming business that was going around the Oakdale area with no name on their trucks and wanting to be paid for their services to each individual worker, not the company. The work was subpar, and the workers were contentious with residents.

EXECUTIVE SESSION

Councilmember Jones moved to enter Executive Session to discuss a personnel issue. Councilmember Siesky seconded the motion.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Regular council was resumed at 8:52 p.m.

ADJOURNMENT Time 8:52 p.m.

Respectfully submitted,

Fiscal Officer Michelle Henke

Mayor David Leshinski

Payment Listing

UAN v2023.2

9/22/2023 to 10/6/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
728-2023	09/29/2023	09/26/2023	EP	Laurie J Beran	\$767.37	O
729-2023	09/29/2023	09/26/2023	EP	Dennis M Hevener	\$1,227.48	O
730-2023	09/29/2023	09/26/2023	EP	Paula S Knodel	\$195.95	O
731-2023	09/29/2023	09/26/2023	EP	Cindy Knudsen	\$604.12	O
732-2023	09/29/2023	09/26/2023	EP	Alexandra Tuggle	\$114.25	O
733-2023	09/29/2023	09/26/2023	EP	David A Valentine Jr	\$1,201.44	O
736-2023	09/29/2023	09/26/2023	EP	Laurie J Beran	\$224.86	O
737-2023	09/29/2023	09/26/2023	EP	Michael M Frazier	\$132.46	O
738-2023	09/29/2023	09/26/2023	EP	Michelle M Henke	\$1,752.35	O
739-2023	09/29/2023	09/26/2023	EP	Michele Jeffers	\$225.32	O
740-2023	09/29/2023	09/26/2023	EP	Scott Jones	\$225.32	O
741-2023	09/29/2023	09/26/2023	EP	David J Leshinski	\$1,096.60	O
742-2023	09/29/2023	09/26/2023	EP	Mark Leshinski	\$139.46	O
743-2023	09/29/2023	09/26/2023	EP	Rosemary Leshinski	\$75.93	O
744-2023	09/29/2023	09/26/2023	EP	Jeanne Maschari	\$236.20	O
745-2023	09/29/2023	09/26/2023	EP	Matthew A Mishak	\$1,292.40	O
746-2023	09/29/2023	09/26/2023	EP	Thomas Pellittieri	\$119.59	O
747-2023	09/29/2023	09/26/2023	EP	Becky A Siesky	\$185.90	O
748-2023	09/29/2023	09/26/2023	EP	Jeri L Siss	\$215.90	O
749-2023	09/29/2023	09/26/2023	EP	Corey Timko	\$435.37	O
750-2023	09/29/2023	09/26/2023	EP	David T Troike	\$215.90	O
751-2023	09/29/2023	09/26/2023	EP	Zoltan Zoltai	\$139.19	O
753-2023	09/29/2023	09/26/2023	EP	Robert Abfall	\$56.77	O
754-2023	09/29/2023	09/26/2023	EP	James Becker	\$55.42	O
755-2023	09/29/2023	09/26/2023	EP	Robert G Becker Jr	\$45.45	O
756-2023	09/29/2023	09/26/2023	EP	John Bloom	\$69.95	O
757-2023	09/29/2023	09/26/2023	EP	John R Crawford	\$415.19	O
758-2023	09/29/2023	09/26/2023	EP	John R Crawford II	\$215.39	O
759-2023	09/29/2023	09/26/2023	EP	Alexander J Gerakis Jr	\$119.93	O
760-2023	09/29/2023	09/26/2023	EP	Timothy J Moore	\$130.19	O
761-2023	09/29/2023	09/26/2023	EP	Blaze R Olejko	\$29.97	O
762-2023	09/29/2023	09/26/2023	EP	Kyle Urig	\$138.06	O
763-2023	09/29/2023	09/26/2023	EP	Ronald Zaleha	\$167.77	O
766-2023	09/29/2023	09/26/2023	EP	Kenneth Collins	\$300.52	O
767-2023	09/29/2023	09/26/2023	EP	Dillon Crosier	\$196.60	O
768-2023	09/29/2023	09/26/2023	EP	Aaron Darnell	\$342.84	O
769-2023	09/29/2023	09/26/2023	EP	Michael M Frazier	\$2,127.18	O
770-2023	09/29/2023	09/26/2023	EP	Michael Harvan	\$1,370.67	O
771-2023	09/29/2023	09/26/2023	EP	Brandon Lawrence	\$456.58	O
772-2023	09/29/2023	09/26/2023	EP	Michael Randa	\$447.82	O
773-2023	09/29/2023	09/26/2023	EP	Jeffrey Saltis	\$866.81	O
775-2023	09/23/2023	09/26/2023	CH	Nextiva, Inc	\$363.50	O
776-2023	09/24/2023	09/26/2023	CH	RLCWA	\$409.90	O
777-2023	09/24/2023	09/26/2023	CH	RLCWA	\$13,385.20	O
778-2023	09/27/2023	09/26/2023	CH	Columbia Gas	\$175.86	O
779-2023	09/27/2023	09/26/2023	CH	Columbia Gas	\$52.57	O

Payment Listing

UAN v2023.2

9/22/2023 to 10/6/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
780-2023	09/27/2023	09/26/2023	CH	Columbia Gas	\$46.49	O
781-2023	09/28/2023	09/26/2023	CH	Verizon Wireless	\$1,182.88	O
782-2023	10/03/2023	09/29/2023	CH	Ohio Edison	\$454.23	O
783-2023	10/03/2023	09/29/2023	CH	Ohio Edison	\$108.20	O
784-2023	10/03/2023	09/29/2023	CH	Ohio Edison	\$516.70	O
9324	09/29/2023	09/26/2023	PR	Natalie lafolla	\$195.95	O
9325	09/29/2023	09/26/2023	PR	Steven J Crawford	\$196.69	O
9326	09/29/2023	09/26/2023	PR	Aaron Grimm	\$40.19	O
9327	09/29/2023	09/26/2023	PR	Kyle L Kudela	\$79.94	O
9328	09/29/2023	09/26/2023	PR	Jacob Lawrie	\$39.09	O
9329	09/29/2023	09/26/2023	PR	Andrew Streator	\$9.77	O
9330	09/26/2023	09/26/2023	AW	Diggers of Ohio LLC	\$2,950.00	O
9331	09/26/2023	09/26/2023	AW	Ohio Software	\$1,026.94	O
9332	09/26/2023	09/26/2023	AW	The Baldwin Group, Inc	\$590.00	O
9333	09/26/2023	09/26/2023	AW	James Robinson	\$100.00	O
9334	09/26/2023	09/26/2023	AW	SABPA	\$178.00	O
9335	09/26/2023	09/26/2023	AW	Carol Zellmer	\$61.00	O
9336	09/26/2023	09/26/2023	AW	Tom Swierz	\$61.00	O
9337	09/29/2023	09/29/2023	AW	P & J Sanitation	\$225.00	O
9338	09/29/2023	09/29/2023	AW	Data-Command	\$620.00	O
9339	09/29/2023	09/29/2023	AW	Piggy's	\$100.00	O
9340	09/29/2023	09/29/2023	AW	Gertsburg Licata Co., LPA	\$310.00	O
9341	09/29/2023	09/29/2023	AW	OBM	\$168.74	O
9342	09/29/2023	09/29/2023	AW	Thomson Reuters - West	\$1,259.00	O
Total Payments:					\$43,283.31	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$43,283.31	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Fund Summary

October 2023

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	\$1,179,112.74	\$0.00	\$696,147.38	\$712.59	\$482,020.72	\$1,179,400.15	\$174,856.19	\$1,003,544.96
2011	Street Construction, Maint. and Repair	\$203,186.69	\$0.00	\$73,174.64	\$54.10	\$93,563.75	\$203,132.58	\$9,315.56	\$193,817.02
2021	State Highway	\$40,968.46	\$0.00	\$5,940.87	\$0.00	\$1,000.00	\$40,968.46	\$1,200.00	\$39,768.46
2031	Cemetery-Operating Funds	\$132,575.54	\$0.00	\$42,244.65	\$129.18	\$46,276.33	\$132,446.36	\$13,017.19	\$119,429.17
2032	Cemetery-Perpetual Funds	\$59,175.52	\$0.00	\$7,294.75	\$0.00	\$1,610.00	\$59,175.52	\$1,259.92	\$57,915.60
2041	Recreation	\$3,089.96	\$0.00	\$0.00	\$0.00	\$0.00	\$3,089.96	\$0.00	\$3,089.96
2061	2022 Building Demo & Revitalization	\$0.00	\$0.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	\$0.00
2091	Law Enforcement Trust	\$7,548.60	\$0.00	\$35.00	\$0.00	\$0.00	\$7,548.60	\$0.00	\$7,548.60
2092	Indigent Alcohol Fund	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00
2151	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2152	American Rescue Plan	\$43,699.39	\$0.00	\$0.00	\$0.00	\$65,200.00	\$43,699.39	\$2,230.00	\$41,469.39
2291	Underground Storage Tank	\$13,337.65	\$0.00	\$0.00	\$0.00	\$0.00	\$13,337.65	\$0.00	\$13,337.65
2301	Fire Levy	\$76,558.23	\$0.00	\$46,297.34	\$0.00	\$36,648.49	\$76,558.23	\$0.00	\$76,558.23
2302	Law Enforcement Technology	\$7,262.32	\$0.00	\$0.00	\$0.00	\$0.00	\$7,262.32	\$0.00	\$7,262.32
2903	Computer Fund Mayor's Court	\$3,503.00	\$0.00	\$1,997.00	\$0.00	\$0.00	\$3,503.00	\$0.00	\$3,503.00
2904	Computer Fund CLERK Mayor's Court	\$10,159.31	\$0.00	\$6,570.00	\$0.00	\$920.89	\$10,159.31	\$134.90	\$10,054.41
4901	Capital Projects	\$34,058.66	\$0.00	\$50,000.00	\$0.00	\$48,589.72	\$34,068.66	\$0.00	\$34,068.66
4902	Russia Rd Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4904	Leonard St Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Annis Road North Capital Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Annis Road North Phase II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	FEMA Other Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Cemetery Endowment Permanent	\$5,475.97	\$0.00	\$90.00	\$0.00	\$0.00	\$5,476.97	\$0.00	\$5,476.97
5101	Water Operating	\$100,445.84	\$0.00	\$276,096.47	\$183.26	\$266,395.05	\$100,262.68	\$27,884.46	\$72,378.12
5102	Water Improvement	\$225,309.05	\$0.00	\$100,120.21	\$0.00	\$91,106.94	\$225,309.05	\$16,619.14	\$209,689.91
5103	Water Security Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5781	Water Security Deposits	\$9,600.00	\$0.00	\$4,200.00	\$0.00	\$4,300.00	\$9,600.00	\$561.00	\$9,039.00
5901	Storm Water Management	\$59,750.14	\$0.00	\$22,464.92	\$0.00	\$21,562.45	\$58,780.14	\$2,901.90	\$55,878.24
9101	Unclaimed Monies	\$4,916.34	\$0.00	\$9,076.82	\$0.00	\$8,962.42	\$4,916.34	\$0.00	\$4,916.34
9901	Prepaid Opening & Closing, Cemetery	\$29,731.50	\$0.00	\$410.00	\$0.00	\$2,050.00	\$29,731.50	\$0.00	\$29,731.50
9902	Mayor's Court	\$0.00	\$0.00	\$98,840.00	\$0.00	\$105,175.00	\$0.00	\$0.00	\$0.00
9976	Prepaid Opening & Closing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$2,248,710.30	\$0.00	\$1,435,155.05	\$1,079.13	\$1,299,436.50	\$2,247,631.17	\$249,979.26	\$1,997,651.91

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Fund Summary
October 2023

Last reconciled to bank: 08/31/2023 - Total other adjusting factors: \$0.00

Report reflects selected information.

Revenue Summary

October 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
1000 General					
Property and Other Local Taxes	\$449,984.00	\$0.00	\$395,336.35	(\$54,647.65)	87.856%
State Shared Taxes and Permits	\$79,567.68	\$0.00	\$84,991.24	\$5,423.56	106.816%
Special Assessments	\$0.00	\$0.00	\$1,650.00	\$1,650.00	0.000%
Intergovernmental	\$3,511.84	\$0.00	\$6,300.00	\$2,788.16	179.393%
Charges for Services	\$72,744.73	\$0.00	\$64,323.46	(\$18,421.27)	74.677%
Fines, Licenses and Permits	\$65,300.00	\$0.00	\$101,145.94	\$35,845.94	154.894%
Earnings on Investments	\$3,000.00	\$0.00	\$1,759.35	(\$1,240.65)	58.645%
Miscellaneous	\$7,150.00	\$0.00	\$5,341.04	(\$1,808.96)	74.700%
Other Financing Sources					
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Sale of Fixed Assets	\$0.00	\$0.00	\$5,300.00	\$5,300.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$5,300.00	\$5,300.00	
Total 1000 General	\$631,258.25	\$0.00	\$656,147.38	(\$25,110.87)	
2011 Street Construction, Maint. and Repair					
Property and Other Local Taxes	\$6,000.00	\$0.00	\$5,523.05	(\$476.95)	92.051%
State Shared Taxes and Permits	\$69,000.00	\$0.00	\$67,631.49	(\$1,368.51)	98.017%
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Earnings on Investments	\$0.00	\$0.00	\$20.10	\$20.10	0.000%
Miscellaneous	\$800.00	\$0.00	\$0.00	(\$800.00)	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2011 Street Construction, Maint. and Repair	\$75,800.00	\$0.00	\$73,174.64	(\$2,625.36)	
2021 State Highway					
Property and Other Local Taxes	\$500.00	\$0.00	\$447.82	(\$52.18)	89.564%
State Shared Taxes and Permits	\$5,500.00	\$0.00	\$5,483.63	(\$16.37)	99.702%
Earnings on Investments	\$80.00	\$0.00	\$9.42	(\$70.58)	11.775%
Total 2021 State Highway	\$6,080.00	\$0.00	\$5,940.87	(\$139.13)	

Report reflects selected information.

Revenue Summary

October 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
2031 Cemetery-Operating Funds					
Property and Other Local Taxes	\$9,069.00	\$0.00	\$8,020.85	(\$1,048.15)	88.442%
State Shared Taxes and Permits	\$0.00	\$0.00	\$1,296.07	\$1,296.07	0.000%
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Charges for Services	\$44,432.00	\$0.00	\$32,927.73	(\$11,504.27)	74.108%
Miscellaneous	\$500.00	\$0.00	\$0.00	(\$500.00)	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2031 Cemetery-Operating Funds	\$54,001.00	\$0.00	\$42,244.65	(\$11,756.35)	
2032 Cemetery-Perpetual Funds					
Charges for Services	\$11,108.00	\$0.00	\$7,294.75	(\$3,813.25)	65.671%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2032 Cemetery-Perpetual Funds	\$11,108.00	\$0.00	\$7,294.75	(\$3,813.25)	
2041 Recreation					
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total 2041 Recreation	\$0.00	\$0.00	\$0.00	\$0.00	
2061 2022 Building Demo & Revitalization					
Intergovernmental	\$34,055.00	\$0.00	\$34,055.00	\$0.00	100.000%
Total 2061 2022 Building Demo & Revitalization	\$34,055.00	\$0.00	\$34,055.00	\$0.00	
2091 Law Enforcement Trust					
Intergovernmental	\$0.00	\$0.00	\$35.00	\$35.00	0.000%
Total 2091 Law Enforcement Trust	\$0.00	\$0.00	\$35.00	\$35.00	

Report reflects selected information.

Revenue Summary

October 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
2092 Indigent Alcohol Fund					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total 2092 Indigent Alcohol Fund	\$0.00	\$0.00	\$0.00	\$0.00	
2152 American Rescue Plan					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total 2152 American Rescue Plan	\$0.00	\$0.00	\$0.00	\$0.00	
2291 Underground Storage Tank					
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total 2291 Underground Storage Tank	\$0.00	\$0.00	\$0.00	\$0.00	
2901 Fire Levy					
Property and Other Local Taxes					
Total 2901 Fire Levy	\$44,594.00	\$0.00	\$46,297.34	\$1,703.34	103.820%
2903 Computer Fund Mayor's Court					
Fines, Licenses and Permits	\$900.00	\$0.00	\$1,997.00	\$1,097.00	221.889%
Total 2903 Computer Fund Mayor's Court	\$900.00	\$0.00	\$1,997.00	\$1,097.00	
2904 Computer Fund CLERK Mayor's Court					
Fines, Licenses and Permits	\$3,000.00	\$0.00	\$6,670.00	\$3,670.00	222.333%
Total 2904 Computer Fund CLERK Mayor's Court	\$3,000.00	\$0.00	\$6,670.00	\$3,670.00	
4901 Capital Projects					
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Financing Sources					
Transfers - In	\$50,000.00	\$0.00	\$50,000.00	\$0.00	100.0000%
Total Other Financing Sources	\$50,000.00	\$0.00	\$50,000.00	\$0.00	
Total 4901 Capital Projects	\$50,000.00	\$0.00	\$50,000.00	\$0.00	
4903 Park Capital Projects					

Report reflects selected information.

Revenue Summary

October 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	
4906 Annis Road North Phase II					
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4906 Annis Road North Phase II	\$0.00	\$0.00	\$0.00	\$0.00	
4907 FEMA Other Capital Projects					
Intergovernmental	\$264,774.76	\$0.00	\$0.00	(\$264,774.76)	0.0000%
Total 4907 FEMA Other Capital Projects	\$264,774.76	\$0.00	\$0.00	(\$264,774.76)	
4951 Cemetery Endowment Permanent					
Earnings on Investments	\$30.00	\$0.00	\$90.00	\$60.00	300.0000%
Total 4951 Cemetery Endowment Permanent	\$30.00	\$0.00	\$90.00	\$60.00	
5101 Water Operating					
Special Assessments	\$0.00	\$0.00	\$196.47	\$196.47	0.0000%
Charges for Services	\$336,250.00	\$0.00	\$275,120.00	(\$61,130.00)	81.8200%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Sale of Fixed Assets	\$0.00	\$0.00	\$780.00	\$780.00	0.0000%
Total Other Financing Sources	\$0.00	\$0.00	\$780.00	\$780.00	

Report reflects selected information.

Revenue Summary

October 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
Total 5101 Water Operating	\$336,250.00	\$0.00	\$276,096.47	(\$60,153.53)	
5102 Water Improvement					
Charges for Services	\$110,000.00	\$0.00	\$100,120.21	(\$9,879.79)	91.018%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 5102 Water Improvement	\$110,000.00	\$0.00	\$100,120.21	(\$9,879.79)	
5781 Water Security Deposits					
Charges for Services	\$1,500.00	\$0.00	\$4,200.00	\$2,700.00	280.000%
Total 5781 Water Security Deposits	\$1,500.00	\$0.00	\$4,200.00	\$2,700.00	
5901 Storm Water Management					
Special Assessments	\$36,000.00	\$0.00	\$20,704.92	(\$15,295.08)	57.514%
Charges for Services	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.000%
Miscellaneous	\$0.00	\$0.00	\$260.00	\$260.00	0.000%
Other Financing Sources					
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	
Total 5901 Storm Water Management	\$37,500.00	\$0.00	\$22,464.92	(\$15,035.08)	
9101 Unclaimed Monies					
Miscellaneous	\$0.00	\$0.00	\$9,076.82	\$0.00	0.000%
Total 9101 Unclaimed Monies	\$0.00	\$0.00	\$9,076.82	\$0.00	
9901 Prepaid Opening & Closing, Cemetery					
Charges for Services	\$0.00	\$0.00	\$410.00	\$0.00	0.000%
Total 9901 Prepaid Opening & Closing, Cemetery	\$0.00	\$0.00	\$410.00	\$0.00	

Report reflects selected information.

Revenue Summary

October 2023

	Final Budget	Month To Date Revenue	Year To Date Revenue	Budget Variance Favorable (Unfavorable)	YTD % Received
9902 Mayor's Court					
Miscellaneous	\$0.00	\$0.00	\$98,840.00	\$0.00	0.000%
Total 9902 Mayor's Court	\$0.00	\$0.00	\$98,840.00	\$0.00	
Report Total:	\$1,710,851.01	\$0.00	\$1,435,155.05	(\$384,022.78)	

Appropriation Summary

October 2023

1000 - General	Reserved for Encumbrance 1231 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Security of Persons and Property								
Police Enforcement								
Personal Services	\$2,228.45	\$126,211.20	\$126,439.65	\$0.00	\$75,594.44	\$2,671.33	\$48,973.88	59.635%
Employee Fringe Benefits	\$0.00	\$23,101.00	\$23,101.00	\$0.00	\$12,132.82	\$600.00	\$10,368.18	52.521%
Contractual Services	\$269.24	\$20,050.00	\$20,319.24	\$129.18	\$13,863.57	\$1,865.29	\$4,590.38	68.229%
Supplies and Materials	\$232.72	\$7,700.00	\$7,932.72	\$0.00	\$3,408.69	\$1,381.52	\$3,142.52	42.970%
Capital Outlay	\$0.00	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Police Enforcement	\$2,730.41	\$177,862.20	\$180,592.61	\$129.18	\$105,996.61	\$6,718.14	\$67,874.96	
Fire Fighting, Prevention and Inspection								
Personal Services	\$677.79	\$48,410.00	\$49,027.79	\$0.00	\$30,477.63	\$645.04	\$17,905.12	62.164%
Employee Fringe Benefits	\$0.00	\$12,600.00	\$12,600.00	\$0.00	\$4,166.27	\$135.00	\$8,298.73	33.066%
Contractual Services	\$374.72	\$52,750.00	\$53,124.72	\$454.23	\$31,928.12	\$4,526.25	\$15,568.35	60.100%
Supplies and Materials	\$4,200.04	\$32,200.00	\$36,400.04	\$0.00	\$24,740.20	\$6,176.42	\$5,483.42	67.963%
Capital Outlay	\$0.00	\$25,400.00	\$26,400.00	\$0.00	\$6,054.62	\$13,900.00	\$6,545.38	22.934%
Other	\$0.00	\$12,265.24	\$12,265.24	\$0.00	\$158.04	\$0.00	\$12,107.23	1.289%
Total Fire Fighting, Prevention and Inspection	\$5,182.55	\$184,525.24	\$189,817.79	\$454.23	\$97,524.86	\$25,284.71	\$67,008.20	
Street Lighting								
Contractual Services	\$1,432.14	\$19,500.00	\$20,932.14	\$0.00	\$14,552.62	\$2,158.98	\$4,220.54	59.523%
Total Street Lighting	\$1,432.14	\$19,500.00	\$20,932.14	\$0.00	\$14,552.62	\$2,158.98	\$4,220.54	
Total Security of Persons and Property	\$9,355.10	\$361,587.44	\$381,342.54	\$583.41	\$218,077.01	\$34,161.83	\$139,103.70	
Leisure Time Activities								
Provide and Maintain Parks								
Personal Services	\$0.00	\$4,823.00	\$4,823.00	\$0.00	\$3,167.67	\$117.83	\$1,537.50	65.678%
Employee Fringe Benefits	\$0.00	\$896.00	\$896.00	\$0.00	\$416.58	\$0.00	\$477.42	46.717%
Contractual Services	\$0.00	\$9,300.00	\$9,300.00	\$0.00	\$1,807.16	\$280.00	\$7,212.84	19.432%
Supplies and Materials	\$0.00	\$5,993.00	\$5,993.00	\$0.00	\$1,157.55	\$0.00	\$4,835.45	19.315%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$407.00	\$407.00	\$0.00	\$406.40	\$0.00	\$0.80	99.853%
Total Provide and Maintain Parks	\$0.00	\$21,419.00	\$21,419.00	\$0.00	\$8,957.36	\$397.83	\$14,063.81	
Total Leisure Time Activities	\$0.00	\$21,419.00	\$21,419.00	\$0.00	\$8,957.36	\$397.83	\$14,063.81	
Community Environment								
Community Planning and Zoning								

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
October 2023

	Reserved for Encumbrance 1231 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Personal Services	\$0.00	\$1,929.20	\$1,929.20	\$0.00	\$1,285.36	\$7.64	\$636.20	66.527%
Employee Fringe Benefits	\$0.00	\$309.00	\$309.00	\$0.00	\$196.24	\$0.00	\$112.76	63.508%
Contractual Services	\$0.00	\$800.00	\$800.00	\$0.00	\$259.12	\$0.00	\$540.88	32.390%
Total Community Planning and Zoning								
Other Community Environment	\$0.00	\$3,036.20	\$3,036.20	\$0.00	\$1,740.72	\$7.64	\$1,289.84	
Personal Services	\$33.67	\$4,160.00	\$4,193.67	\$0.00	\$867.30	\$66.37	\$3,160.00	23.066%
Employee Fringe Benefits	\$0.00	\$694.00	\$694.00	\$0.00	\$0.00	\$0.00	\$694.00	0.000%
Contractual Services	\$3.76	\$11,000.00	\$11,003.76	\$0.00	\$6,883.00	\$4,000.00	\$30.75	62.551%
Total Other Community Environment:	\$37.42	\$15,854.00	\$15,891.42	\$0.00	\$7,850.30	\$4,156.37	\$3,864.75	
Total Community Environment	\$37.42	\$16,892.20	\$16,929.62	\$0.00	\$9,591.02	\$4,164.01	\$5,174.59	
General Government								
Mayor and Administrative Offices								
Personal Services	\$712.08	\$43,200.00	\$43,912.08	\$0.00	\$25,952.65	\$653.74	\$17,280.68	59.124%
Employee Fringe Benefits	\$0.00	\$8,625.00	\$8,625.00	\$0.00	\$3,987.07	\$200.00	\$4,437.53	46.227%
Contractual Services	\$445.08	\$64,950.00	\$65,395.08	\$128.18	\$29,767.65	\$7,697.60	\$27,909.83	45.650%
Supplies and Materials	\$0.00	\$4,700.00	\$4,700.00	\$0.00	\$2,739.63	\$340.77	\$1,619.60	58.290%
Other	\$0.00	\$1,300.00	\$1,300.00	\$0.00	\$1,053.85	\$0.00	\$236.15	81.835%
Total Mayor and Administrative Offices	\$1,157.16	\$122,775.00	\$123,932.16	\$128.18	\$63,540.86	\$8,907.11	\$51,484.19	
Mayor's Court								
Personal Services	\$218.54	\$11,580.00	\$11,798.54	\$0.00	\$4,552.90	\$2,215.64	\$7,080.00	38.165%
Employee Fringe Benefits	\$0.00	\$1,792.00	\$1,792.00	\$0.00	\$655.25	\$0.00	\$1,096.75	36.797%
Contractual Services	\$30.91	\$710.00	\$740.91	\$0.00	\$630.91	\$0.00	\$110.00	85.153%
Supplies and Materials	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$844.00	\$0.00	\$156.00	84.400%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$249.45	\$15,082.00	\$15,331.45	\$0.00	\$6,673.06	\$2,215.64	\$6,442.75	
Clerk - Treasurer								
Personal Services	\$1,466.26	\$65,000.00	\$66,466.26	\$0.00	\$39,015.01	\$1,583.04	\$15,888.21	69.070%
Employee Fringe Benefits	\$515.00	\$16,080.00	\$16,595.00	\$0.00	\$11,263.75	\$2,060.00	\$3,271.25	67.874%
Contractual Services	\$0.00	\$6,475.00	\$6,475.00	\$0.00	\$4,203.00	\$0.00	\$2,272.00	64.911%
Supplies and Materials	\$0.00	\$300.00	\$300.00	\$0.00	\$252.42	\$17.84	\$29.74	84.140%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Clerk - Treasurer	\$2,001.26	\$77,855.00	\$79,856.26	\$0.00	\$54,734.18	\$3,660.88	\$21,461.20	
Auditor of State Fees								
Contractual Services	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$2,501.00	\$7,499.00	\$5,000.00	16.673%

Report reflects selected information.

Appropriation Summary

October 2023

	Reserved for Encumbrance 1231 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Auditor of State Fees	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$2,501.00	\$7,499.00	\$5,000.00	
Solicitor								
Personal Services	\$281.68	\$21,095.00	\$21,377.68	\$0.00	\$15,799.00	\$305.68	\$5,274.00	73.900%
Employee Fringe Benefits	\$0.00	\$3,804.00	\$3,804.00	\$0.00	\$2,104.35	\$0.00	\$1,699.65	55.319%
Contractual Services	\$0.00	\$13,220.00	\$13,220.00	\$0.00	\$4,399.00	\$930.00	\$7,991.00	33.275%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$2,580.00	\$0.00	\$420.00	86.000%
Total Solicitor	\$281.68	\$41,120.00	\$41,401.68	\$0.00	\$24,881.35	\$1,235.68	\$15,234.65	
Income Tax Administration								
Contractual Services	\$508.29	\$14,800.00	\$15,308.29	\$0.00	\$10,160.30	\$2,992.62	\$2,155.37	66.371%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Income Tax Administration	\$508.29	\$14,800.00	\$15,308.29	\$0.00	\$10,160.30	\$2,992.62	\$2,155.37	
Tax Refunds								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Tax Refunds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other General Government								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total General Government	\$4,197.84	\$286,632.00	\$290,829.84	\$129.18	\$162,490.75	\$24,510.93	\$103,828.16	
Capital Outlay								
Capital Outlay								
Capital Outlay	\$5,000.00	\$210,511.84	\$215,511.84	\$0.00	\$34,904.59	\$111,620.59	\$58,986.67	16.196%
Total Capital Outlay	\$5,000.00	\$210,511.84	\$215,511.84	\$0.00	\$34,904.59	\$111,620.59	\$58,986.67	
Total Capital Outlay	\$5,000.00	\$210,511.84	\$215,511.84	\$0.00	\$34,904.59	\$111,620.59	\$58,986.67	
Debt Service								
Debt Service								
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$72,970.00	\$72,970.00	\$0.00	\$50,000.00	\$0.00	\$22,970.00	68.521%
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
October 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Other Financing Uses	\$0.00	\$72,970.00	\$72,970.00	\$0.00	\$50,000.00	\$0.00	\$22,970.00	
Total 1000 - General	\$18,550.36	\$992,412.48	\$1,011,002.84	\$712.69	\$482,020.72	\$174,855.19	\$354,126.93	
2011 - Street Construction, Maint. and Repair								
Transportation								
Street Construction and Reconstruction								
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Construction and Reconstruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Street Maintenance and Repair								
Personal Services	\$493.55	\$39,000.00	\$39,493.55	\$0.00	\$24,632.76	\$502.42	\$14,353.37	62.372%
Employee Fringe Benefits	\$0.00	\$14,815.00	\$14,815.00	\$0.00	\$8,076.78	\$1,773.27	\$4,954.95	54.518%
Contractual Services	\$120.69	\$33,300.00	\$33,420.69	\$54.10	\$22,156.45	\$3,572.54	\$7,652.59	66.412%
Supplies and Materials	\$405.95	\$20,450.00	\$20,855.95	\$0.00	\$12,562.09	\$3,247.23	\$5,046.63	60.233%
Capital Outlay	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.000%
Other	\$0.00	\$150.00	\$150.00	\$0.00	\$135.47	\$0.00	\$14.53	90.313%
Total Street Maintenance and Repair	\$1,020.19	\$108,215.00	\$109,235.18	\$54.10	\$67,502.55	\$9,095.56	\$32,537.07	
Storm Sewers and Drains								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Storm Sewers and Drains	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$1,020.19	\$108,215.00	\$109,235.18	\$54.10	\$67,502.55	\$9,095.56	\$32,537.07	
Capital Outlay								
Capital Outlay								
Total Capital Outlay	\$0.00	\$39,500.00	\$39,500.00	\$0.00	\$16,025.83	\$220.00	\$23,254.17	40.572%
Total Capital Outlay	\$0.00	\$39,500.00	\$39,500.00	\$0.00	\$16,025.83	\$220.00	\$23,254.17	
Debt Service								
Debt Service								
Total Debt Service	\$0.00	\$13,247.16	\$13,247.16	\$0.00	\$9,935.37	\$0.00	\$3,311.79	75.000%
Total Debt Service	\$0.00	\$13,247.16	\$13,247.16	\$0.00	\$9,935.37	\$0.00	\$3,311.79	
Total 2011 - Street Construction, Maint. and Repair	\$1,020.19	\$150,962.16	\$161,982.34	\$54.10	\$93,563.75	\$9,316.56	\$59,103.03	

Report reflects selected information.

Appropriation Summary

October 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2021 - State Highway								
Transportation								
Street Maintenance and Repair								
Contractual Services	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$1,000.00	\$1,200.00	\$7,800.00	10.000%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Maintenance and Repair	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$1,000.00	\$1,200.00	\$7,800.00	
Total Transportation	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$1,000.00	\$1,200.00	\$7,800.00	
Total 2021 - State Highway	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$1,000.00	\$1,200.00	\$7,800.00	
2031 - Cemetery-Operating Funds								
Public Health Services								
Cemetery								
Personal Services	\$134.45	\$18,140.00	\$18,274.45	\$0.00	\$7,546.12	\$102.85	\$10,625.48	41.283%
Employee Fringe Benefits	\$0.00	\$3,275.00	\$3,275.00	\$0.00	\$1,207.47	\$0.00	\$2,067.53	36.869%
Contractual Services	\$390.75	\$53,100.00	\$53,490.75	\$129.16	\$36,017.94	\$12,814.34	\$4,658.47	57.335%
Supplies and Materials	\$0.00	\$2,750.00	\$2,750.00	\$0.00	\$1,053.24	\$100.00	\$1,686.76	36.300%
Other	\$0.00	\$600.00	\$600.00	\$0.00	\$451.56	\$0.00	\$148.44	75.260%
Total Cemetery	\$525.20	\$77,865.00	\$78,390.20	\$129.16	\$46,276.33	\$13,017.19	\$19,095.68	
Total Public Health Services	\$525.20	\$77,865.00	\$78,390.20	\$129.16	\$46,276.33	\$13,017.19	\$19,095.68	
Capital Outlay								
Capital Outlay	\$0.00	\$52,000.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	0.000%
Total Capital Outlay	\$0.00	\$52,000.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	
Total 2031 - Cemetery-Operating Funds	\$525.20	\$129,865.00	\$130,390.20	\$129.16	\$46,276.33	\$13,017.19	\$71,095.58	
2032 - Cemetery-Perpetual Funds								
Public Health Services								
Cemetery								
Contractual Services	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,610.00	\$1,269.92	\$1,130.08	40.250%
Total Cemetery	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,610.00	\$1,269.92	\$1,130.08	
Total Public Health Services	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,610.00	\$1,269.92	\$1,130.08	

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
October 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total 2032 - Cemetery-Perpetual Funds	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$1,610.00	\$1,259.92	\$1,130.08	
2041 - Recreation								
Leisure Time Activities								
Recreation								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2041 - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2061 - 2022 Building Demo & Revitalization								
Capital Outlay								
Capital Outlay	\$33,425.00	\$630.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	100.000%
Total Capital Outlay	\$33,425.00	\$630.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	
Total 2061 - 2022 Building Demo & Revitalization	\$33,425.00	\$630.00	\$34,055.00	\$0.00	\$34,055.00	\$0.00	\$0.00	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.000%
Total Police Enforcement	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
Total Security of Persons and Property	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
Total 2091 - Law Enforcement Trust	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
2151 - Coronavirus Relief Fund								
Security of Persons and Property								

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Police Enforcement								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total Police Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fire Fighting, Prevention and Inspection								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total Fire Fighting, Prevention and Inspection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Security of Persons and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Public Health Services								
Cemetery								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Total Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Public Health Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Basic Utility Services								
Administration - Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Administration - Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Basic Utility Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Transportation								
Street Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Street Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2151 - Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2152 - American Rescue Plan								
Capital Outlay								
Capital Outlay	\$49,630.00	\$59,000.00	\$108,630.00	\$0.00	\$65,200.00	\$2,230.00	\$41,200.00	60.0200%
Total Capital Outlay	\$49,630.00	\$59,000.00	\$108,630.00	\$0.00	\$65,200.00	\$2,230.00	\$41,200.00	
Total Capital Outlay	\$49,630.00	\$59,000.00	\$108,630.00	\$0.00	\$65,200.00	\$2,230.00	\$41,200.00	
Total 2152 - American Rescue Plan	\$49,630.00	\$59,000.00	\$108,630.00	\$0.00	\$65,200.00	\$2,230.00	\$41,200.00	

Report reflects selected information

Appropriation Summary

October 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2901 - Fire Levy								
Capital Outlay								
Contractual Services	\$0.00	\$900.00	\$900.00	\$0.00	\$711.59	\$0.00	\$188.41	79.056%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$900.00	\$900.00	\$0.00	\$711.59	\$0.00	\$188.41	
Total Capital Outlay	\$0.00	\$900.00	\$900.00	\$0.00	\$711.59	\$0.00	\$188.41	
Debt Service								
Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	100.000%
Total Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$35,936.90	\$35,936.90	\$0.00	\$35,936.90	\$0.00	\$0.00	
Total 2901 - Fire Levy	\$0.00	\$36,836.90	\$36,836.90	\$0.00	\$36,648.49	\$0.00	\$188.41	
2902 - Law Enforcement Technology								
Security of Persons and Property								
Police Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Supplies and Materials	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.000%
Capital Outlay	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
Total Police Enforcement	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
Total Security of Persons and Property	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
Total 2902 - Law Enforcement Technology	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
2903 - Computer Fund Mayor's Court								
General Government								
Mayor's Court	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Mayor's Court	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2903 - Computer Fund Mayor's Court	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Report reflects selected information.

Appropriation Summary

October 2023

	Reserved for Encumbrance 1231 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2904 - Computer Fund CLERK Mayor's Court								
General Government								
Mayor's Court								
Contractual Services	\$0.00	\$1,750.00	\$1,750.00	\$0.00	\$920.69	\$115.88	\$717.43	52.61%
Supplies and Materials	\$0.00	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$23.02	\$1,726.98	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$920.69	\$134.90	\$2,444.41	
Total General Government	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$920.69	\$134.90	\$2,444.41	
Total 2904 - Computer Fund CLERK Mayor's Court	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$920.69	\$134.90	\$2,444.41	
4901 - Capital Projects								
Transportation								
Street Construction and Reconstruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Street Construction and Reconstruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Street Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Street Maintenance and Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	100.000%
Total Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	
Total 4901 - Capital Projects	\$0.00	\$48,589.72	\$48,589.72	\$0.00	\$48,589.72	\$0.00	\$0.00	

Report reflects selected information.

Appropriation Summary

October 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
4903 - Park Capital Projects								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 - Park Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4906 - Annis Road North Phase II								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4906 - Annis Road North Phase II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4907 - FEMA Other Capital Projects								
Capital Outlay								
Capital Outlay	\$0.00	\$264,774.76	\$264,774.76	\$0.00	\$0.00	\$0.00	\$264,774.76	0.000%
Capital Outlay	\$0.00	\$264,774.76	\$264,774.76	\$0.00	\$0.00	\$0.00	\$264,774.76	
Total Capital Outlay	\$0.00	\$264,774.76	\$264,774.76	\$0.00	\$0.00	\$0.00	\$264,774.76	
Total 4907 - FEMA Other Capital Projects	\$0.00	\$264,774.76	\$264,774.76	\$0.00	\$0.00	\$0.00	\$264,774.76	
5101 - Water Operating								
Basic Utility Services								
Administration - Water								
Personal Services	\$1,303.88	\$80,600.00	\$81,903.88	\$0.00	\$48,879.73	\$1,436.06	\$31,568.09	59.875%

Report reflects selected information.

Appropriation Summary

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Employee Fringe Benefits	\$675.00	\$20,580.00	\$21,095.00	\$0.00	\$11,492.38	\$2,060.00	\$7,542.62	54.479%
Total Administration - Water	\$1,818.88	\$101,180.00	\$102,998.88	\$0.00	\$60,372.11	\$3,498.06	\$39,130.71	
Supply / Purchase - Water								
Contractual Services								
Total Supply / Purchase - Water	\$11,859.74	\$140,000.00	\$151,859.74	\$0.00	\$134,759.71	\$12,405.74	\$4,694.29	88.740%
Other Water								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$3,200.00	\$3,200.00	\$0.00	\$1,228.31	\$1,171.69	\$800.00	38.365%
Contractual Services	\$331.43	\$78,400.00	\$78,731.43	\$183.26	\$60,648.78	\$7,936.12	\$10,148.53	77.032%
Supplies and Materials	\$3,332.23	\$13,900.00	\$17,232.23	\$0.00	\$8,191.19	\$2,874.85	\$6,165.19	47.534%
Other	\$0.00	\$1,300.00	\$1,300.00	\$0.00	\$1,194.99	\$0.00	\$105.01	91.922%
Total Other Water	\$3,663.66	\$96,800.00	\$100,463.66	\$183.26	\$71,263.27	\$11,982.66	\$17,217.73	
Total Basic Utility Services	\$17,342.28	\$337,980.00	\$355,322.28	\$183.26	\$266,395.09	\$27,884.46	\$61,042.73	
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Debt Service								
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total \$101 - Water Operating	\$17,342.28	\$337,980.00	\$355,322.28	\$183.26	\$266,395.09	\$27,884.46	\$61,042.73	
\$102 - Water Improvement								
Basic Utility Services								
Other Water								
Supplies and Materials	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$540.00	\$0.00	\$9,450.00	5.400%
Total Other Water	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$540.00	\$0.00	\$9,450.00	
Total Basic Utility Services	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$540.00	\$0.00	\$9,450.00	
Capital Outlay								

Report reflects selected information.

SOUTH AMHERST VILLAGE, LORAIN COUNTY
Appropriation Summary
October 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Capital Outlay								
Contractual Services	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.000%
Capital Outlay	\$12,708.83	\$50,000.00	\$62,708.83	\$0.00	\$18,103.34	\$18,619.14	\$27,986.35	28.869%
Total Capital Outlay	\$12,708.83	\$65,000.00	\$77,708.83	\$0.00	\$18,103.34	\$18,619.14	\$42,986.35	
Total Capital Outlay	\$12,708.83	\$65,000.00	\$77,708.83	\$0.00	\$18,103.34	\$18,619.14	\$42,986.35	
Debt Service								
Debt Service	\$0.00	\$102,183.06	\$102,183.06	\$0.00	\$62,453.60	\$0.00	\$39,719.46	61.129%
Total Debt Service	\$0.00	\$102,183.06	\$102,183.06	\$0.00	\$62,453.60	\$0.00	\$39,719.46	
Total Debt Service	\$0.00	\$102,183.06	\$102,183.06	\$0.00	\$62,453.60	\$0.00	\$39,719.46	
Total \$102 - Water Improvement	\$12,708.83	\$177,183.06	\$189,891.89	\$0.00	\$81,106.94	\$18,619.14	\$52,165.81	
\$781 - Water Security Deposits								
Basic Utility Services								
Other Water	\$0.00	\$5,300.00	\$5,300.00	\$0.00	\$4,300.00	\$561.00	\$439.00	81.122%
Other	\$0.00	\$5,300.00	\$5,300.00	\$0.00	\$4,300.00	\$561.00	\$439.00	
Total Other Water	\$0.00	\$5,300.00	\$5,300.00	\$0.00	\$4,300.00	\$561.00	\$439.00	
Total Basic Utility Services	\$0.00	\$5,300.00	\$5,300.00	\$0.00	\$4,300.00	\$561.00	\$439.00	
Total \$781 - Water Security Deposits	\$0.00	\$5,300.00	\$5,300.00	\$0.00	\$4,300.00	\$561.00	\$439.00	
\$901 - Storm Water Management								
Basic Utility Services								
Administration - Storm Sewers and Drains								
Personal Services	\$53.43	\$14,053.43	\$14,053.43	\$0.00	\$4,077.13	\$548.30	\$9,428.00	29.012%
Employee Fringe Benefits	\$0.00	\$2,160.00	\$2,160.00	\$0.00	\$479.32	\$0.00	\$1,680.68	22.191%
Contractual Services	\$0.00	\$32,122.29	\$32,122.29	\$0.00	\$16,376.29	\$2,353.60	\$13,390.40	50.967%
Supplies and Materials	\$0.00	\$627.71	\$627.71	\$0.00	\$627.71	\$0.00	\$0.00	100.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Administration - Storm Sewers and Drains	\$53.43	\$48,910.00	\$48,963.43	\$0.00	\$21,562.45	\$2,901.90	\$24,499.08	
Total Basic Utility Services	\$53.43	\$48,910.00	\$48,963.43	\$0.00	\$21,562.45	\$2,901.90	\$24,499.08	
Total \$901 - Storm Water Management	\$53.43	\$48,910.00	\$48,963.43	\$0.00	\$21,562.45	\$2,901.90	\$24,499.08	

Report reflects selected information.

Appropriation Summary

October 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
9101 - Unclaimed Monies								
Fiduciary Distributions								
Distributions of Unclaimed Monies								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$8,962.42	\$0.00	\$0.00	0.000%
Total Distributions of Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00	\$8,962.42	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$8,962.42	\$0.00	\$0.00	
Total 9101 - Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00	\$8,962.42	\$0.00	\$0.00	
9901 - Prepaid Opening & Closing, Cemetery								
Fiduciary Distributions								
Distributions to Other Funds (Primary Gov't)								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$0.00	
Other Distributions								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$0.00	
Total 9901 - Prepaid Opening & Closing, Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$0.00	
9902 - Mayor's Court								
Fiduciary Distributions								
Distributions to Other Governments								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$25,441.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$25,441.00	\$0.00	\$0.00	
Distributions to Other Funds (Primary Gov't)								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$79,734.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$0.00	\$0.00	\$0.00	\$79,734.00	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$105,175.00	\$0.00	\$0.00	
Total 9902 - Mayor's Court	\$0.00	\$0.00	\$0.00	\$0.00	\$105,175.00	\$0.00	\$0.00	
Report Totals:	\$133,285.28	\$2,285,944.08	\$2,420,239.35	\$1,079.13	\$1,299,435.60	\$249,979.26	\$987,010.92	

Report reflects selected information.

RecordsClerk

From: FireChief
Sent: Sunday, October 1, 2023 9:37 PM
To: RecordsClerk
Cc: FireChief
Subject: Emergency calls for the month September

Month of September

3 calls-Power Line Down

10 calls- EMS calls

3calls - MVA



John R. Crawford

Fire Chief South Amherst Fire Department

Phone (440) 986-5901 (leave message)

Fax (440) 986-8688

Email firechief@southamherst.org

105 West Main Street, South Amherst, OH 44001

Information contained in this message may be privileged and confidential. If you are NOT the intended recipient, please notify the sender immediately with a copy to jcrawford@southamherstfd.com and destroy this message. Please be aware that email communication can be intercepted in transmission or misdirected. Your use of email to communicate protected information to us indicates that you acknowledge and accept the possible risks associated with such communication. Please consider communicating any sensitive information by telephone, fax or mail. If you do not wish to have your information sent by email, please contact the sender immediately.

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1776-23

Passed:

AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 1305 SECTION .02 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 1305 SECTION .02 BUILDING FEE SCHEDULE AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:

SECTION 1: The Council of the Village of South Amherst hereby repeals existing South Amherst Codified Ordinance Chapter 1305, Section .02 and enacts new South Amherst Codified Ordinance Chapter 1305, Section .02 as follows:

1305.02 FEE SCHEDULE

The Village hereby adopts the Fee Schedule for the Building Department as set forth by SAFEbuilt Ohio, LLC, as described in Exhibit "A" Residential and Exhibit "B" Commercial attached to Ordinance 1776-23.

SECTION 2: This Ordinance shall repeal all Ordinances in conflict herewith.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is declared to be an emergency measure necessary for the efficient and orderly operation of the Village of South Amherst and services to the Village, and the immediate preservation of the public health, safety and welfare of the Village, wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval.

PASSED:

David Leshinski, Mayor

ATTEST: _____

Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Ordinance No. **1776-23** is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA\2023.1776-23 Repel/Enact Building Fees

Village of South Amherst/SAFEbuilt

Building Department Services

DATE _____
 Permit # _____
 Permit Fee \$ _____
 _____ CASH _____ Check # _____
 _____ Charge Conf # _____
 PIO # _____

NAME _____
 Location & Phone _____

RESIDENTIAL PERMIT FEE SCHEDULE

<u>Residential Building Permits</u>	<u>Base Fee</u>			
New Construction & additions	240.00	+	_____ sf x .10 =	_____
Demolition House	240.00			_____
Partial Interior/Exterior Demolition	60.00			_____
Demolition Accessory Structure	60.00			_____
Alterations	90.00	+	_____ sf x .10 =	_____
Occupancy & Use, New Dwelling	120.00			_____
				Subtotal _____

<u>Residential Electrical Permits</u>	<u>Base Fee</u>			
New Construction & additions	120.00	+	_____ sf x .05 =	_____
Alterations	60.00	+	_____ sf x .05 =	_____
Temporary Service	90.00			_____
New Service	90.00			_____
Electrical Panels, Sub-panels	90.00	x # _____ =		_____
Generator	90.00			_____
Solar Array	60.00			_____
				Subtotal _____

<u>Residential Plumbing Permits</u>	<u>Base Fee</u>			
New Construction & additions	90.00	+	_____ sf x .05 =	_____
Alterations	36.00	+	_____ sf x .05 =	_____
Each fixture, sump, grinder pump	12.00	x # _____ =		_____
Each hot water heater	30.00	x # _____ =		_____
Gas line	36.00			_____
				Subtotal _____

<u>Residential HVAC Permits</u>	<u>Base Fee</u>			
New Construction & additions	90.00	+	_____ sf x .05 =	_____
Alterations	36.00	+	_____ sf x .05 =	_____
Each heating or AC unit	36.00	x # _____ =		_____
Geothermal	150.00			_____
Fireplace, woodstove	60.00	x # _____ =		_____
				Subtotal _____

Pg. 1 Total _____**Misc. notes:**

- post holes are at least 36" down
- 5' b/w outbuildings
- No bldg. permit for gravel driveways
- Concrete work must have a pre-pour inspection
- Pool electric determined by the AMP on the filter & anything else on the line (heater, etc.) wire gauge (8,10/12)

Residential Deposits & Service Fees

Demolition of dwelling deposit 500.00
Engineering – reimbursement of fees paid

Subtotal _____

Residential Plan Review**Fees New Dwelling & Additions**

Structural 120.00
Electrical 42.00
HVAC 42.00
Plumbing 42.00
Fire Suppression 42.00

Subtotal _____

Alterations, Decks, Garages, Accessory Structures

Structural 42.00
Electrical 30.00
HVAC 30.00
Plumbing 30.00
Fire Suppression 30.00

Subtotal _____

Residential Misc. Permits **Base Fee**

Roofing or Siding	90.00	x # _____ =	_____
Window Replacement	90.00		_____
Door Replacement	60.00		_____
Garages or Accessory Bldg.	90.00	+ _____ sf x .10 =	_____
Garage pad/floor	36.00		(1% N/A)
Driveway surface	90.00		(1% N/A)
Apron	30.00		(1% N/A)
Sidewalk/patio	42.00	x # _____ =	(1% N/A)
Grading	90.00		_____

All water type projects

Above ground max 320 sq ft (90.00 + electric 60.00) \$140.00
In-inground (90.00 + electric 60.00 + plan 42.00) \$192.00

Fence 30.00 (1% N/A)
Retaining Wall (under 4' 1% N/A) 60.00
Elevator 145.00
Waterproofing 90.00
Miscellaneous _____

Reinspection fee 108.00

Subtotal _____

Pg. 2 Total _____

Pg. 1 Total _____

7/31/2018
Revisions: 3/1/22; 6/6/22;
6/12/23; 10/10/23

TOTAL _____

1% BBS FEE _____

Administrative Fee 20.00

FINAL TOTAL _____

Village of South Amherst/SAFEbuilt

Building Department Services

NAME _____
Location & Phone _____DATE _____
Permit # _____
Permit Fee \$ _____
CASH _____ Check # _____
Charge Conf # _____
PIO # _____**COMMERCIAL PERMIT FEE SCHEDULE****Commercial Building Permits****Base Fee**

New Construction & additions	420.00 +	_____ sf x .10 =	_____
Demolition Building	300.00		_____
Partial Interior/Exterior Demolition	90.00		_____
Alterations	150.00 +	_____ sf x .10 =	_____
Occupancy & Use, New Dwelling	18000		_____
Water Service, Sanitary, Storm & lateral connections	90.00	x # _____ =	_____
Each exterior storm water basin	42.00	x # _____ =	_____

Subtotal _____

Commercial Electrical Permits**Base Fee**

New Construction & additions	300.00 +	_____ sf x .10 =	_____
Alterations	90.00 +	_____ sf x .10 =	_____
Communication System	90.00		_____
Temporary Service	90.00		_____
New Service	120.00		_____
Electrical Panels, Sub-panels	90.00	x # _____ =	_____
Generator	180.00		_____
Solar Array	120.00		_____

Subtotal _____

Commercial Plumbing Permits**Base Fee**

New Construction & additions	180.00 +	_____ sf x .10 =	_____
Alterations	90.00 +	_____ sf x .10 =	_____
Each fixture, sump, grinder pump	18.00	x # _____ =	_____
Each hot water heater	42.00	x # _____ =	_____
Gas line	60.00		_____

Subtotal _____

Commercial HVAC Permits**Base Fee**

New Construction & additions	180.00 +	_____ sf x .10 =	_____
Alterations	60.00 +	_____ sf x .10 =	_____
Each heating or AC unit	90.00	x # _____ =	_____
Each conversion or replacement	90.00	x # _____ =	_____
Geothermal	300.00		_____

Subtotal _____

Pg. 1 Total _____

Commercial Deposits & Fees

Right of way	1200.00				
Engineering – reimbursement of fees paid					
Demolition of structure (refundable)	750.00				
					Subtotal _____

Commercial Plan Review

Plan Review	150.00	x	#hrs _____	=	_____
Re-review/Special	150.00	x	#hrs _____	=	_____
					Subtotal _____

Commercial Misc. Fees & Permits**Base Fee**

Grading	150.00				
Roof	120.00	x	# _____	=	_____
Driveway/other improved surface per 100'	90.00	x	# _____	=	_____
Parking lot per 5000 sf or portion thereof	120.00	x	# _____	=	_____
Sidewalk/patio	60.00	x	# _____	=	_____
Elevators each floor served	42.00	x	# _____	=	_____
Door	90.00				
Security system	120.00				
Fire Alarm System + each device	108.00 + 2.00	x	# _____	=	_____
Fire Suppression System + each head	108.00 + 2.00	x	# _____	=	_____
Hood & Hood Suppression	120.00				
Fireplace	72.00	x	# _____	=	_____
Communication Tower	360.00				
Sign – Home occupancy	30.00				
Sign – Commercial	90.00				
Sign – Industrial	150.00				
Other					
<i>Reinspection fee</i>	<i>108.00</i>				
					Subtotal _____

Pg. 2 Total _____*Pg. 1 Total* _____*Plan rev fee* _____**TOTAL** _____**3% BBS FEE** _____**Administrative Fee** 20.00**FINAL TOTAL** _____

2018
Revised 6/12/23; 10/10/23

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1777-23

Passed:

**AN ORDINANCE ABOLISHING THE BOARD OF TRUSTEES OF PUBLIC
AFFAIRS FOR THE VILLAGE OF SOUTH AMHERST AND DECLARING
AN EMERGENCY**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE
OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:**

SECTION 1: The Council of the Village of South Amherst hereby abolishes the Board of Trustees of Public Affairs for the Village of South Amherst effective 13 November 2023 at midnight.

SECTION 2: This ordinance shall repeal all Ordinances in conflict herewith.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is declared to be an emergency measure necessary for the efficient and orderly operation of the Village of South Amherst and services to the Village, and the immediate preservation of the public health, safety and welfare of the Village, wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval.

First Reading:
Second Reading:
PASSED:

David J. Leshinski, Mayor

ATTEST: _____
Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Ordinance No. 1777-23 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA/1777-23 Abolish Bd Trust Public Affairs

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1778-23

Passed:

**AN ORDINANCE CREATING THE POSITION OF VILLAGE
ADMINISTRATOR AND FIXING THE RATE OF COMPENSATION
AND DECLARING AN EMERGENCY**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE
OF SOUTH AMHERST, LORAIN COUNTY, STATE OF OHIO THAT:**

SECTION 1: The Council of the Village of South Amherst hereby creates the following position for the Village of South Amherst:

- (a.) Village Administrator\$22.00 per hour
- (b.) Per duties outlined in Exhibit A.
- (c.) Position becomes effective on November 14, 2023.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is declared to be an emergency measure necessary for the efficient and orderly operation of the Village of South Amherst and services to the Village, and the immediate preservation of the public health, safety and welfare of the Village, wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval.

First Reading:
Second Reading:
PASSED:

David J. Leshinski, Mayor

ATTEST: _____
Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Ordinance No. 1778-23 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA/1778-23 Village Administrator

VILLAGE ADMINISTRATOR

GENERAL DESCRIPTION

This position directs the management and operation for water, street, storm water, park facilities and town hall. This position works closely with the Mayor, Council and other Village personnel; represents the Village to other government agencies and organizations outside of the Village. The Administrator shall maintain necessary confidentiality at all times.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The Village Administrator works closely with the Mayor and Council to develop Village policies and procedures; communicates and implements these procedures. The Village Administrator will request ordinances and resolutions as needed. They work closely with Solicitor, Fiscal Officer, water operators, water clerk, support staff, and other professionals to solve municipal problems. The Village Administrator assists citizens with problems regarding municipal services and evaluates existing programs and develops recommendations for improvement to increase the effectiveness, efficiency and responsiveness of Village operations and services. They direct implementation of new or expanded programs. The Village Administrator must keep the Mayor and Council informed on municipal services, programs, plans and fiscal matters by written or oral reports at Council meetings.

The Village Administrator enforces the Zoning Ordinances. They ensure Village maps and drawings reflect changes and are up to date. They advise the Mayor and Council on major problems and concerns pertaining to Village operations and recommends solutions; confers with elected officials, state and federal agencies, private organizations and citizens concerning Village matters; represents the Village before legislative, judicial, and administrative bodies; directs and evaluates the work and professional development of subordinates and staff.

The Village Administrator serves as purchasing agent and coordinates all municipal purchases; reviews and recommends annual budgets and methods of financing municipal services and controls expenditures within budget appropriations. They appoint all employees under their direction, provided positions are first authorized by Council.

The Village Administrator is required to learn the basics of the budgetary, payroll and utility programs to assist in the daily operations of the Village in the absence of the Fiscal Officer or Utility Clerk.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES

The Village Administrator must have comprehensive knowledge of municipal management concepts and techniques and considerable knowledge of financial management. They must have a thorough understanding of planning and programming concepts, methods, and techniques.

The Village Administrator must be skilled in effectively communicating complex instructions and policies both orally and in writing, to individuals and to groups. They must have the ability to analyze and solve difficult management problems. The Village Administrator must have the skill in directing, evaluating, and developing personnel. They must also have considerable skill in developing effective working relationships with Village officials, other public and private agencies, civic groups and Village residents. The Village Administrator must be able to understand and interpret construction drawings.

VILLAGE ADMINISTRATOR

WORK ENVIRONMENT

The work environment described here is representative of that which an employee will encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment will be primarily in an office setting; however, the employee will make field inspections of ongoing construction and maintenance work, which may involve being outside in severe weather. The employee occasionally works near moving mechanical parts and is occasionally exposed to fumes, airborne particles or toxic or caustic substances. The noise level may be high in field and plant settings.

SPECIAL REQUIREMENTS

Performs a variety of village maintenance activities involving manual labor and equipment operation in one or more public works/public utilities areas. Performs semi-skilled work requiring some training and experience. The position is supervised by the village Mayor or authorized representative and requires some independent judgment. Management of additional staff as needed. Willing to gain any certifications required to maintain any utility systems.

EQUIPMENT TO BE USED AND JOB LOCATION

Computers, fax and copy machines, applicable software, pick-up truck, dump truck, lawnmowers, chainsaw, weed eater, chemical sprayers, blowers, hand tools, shovels, rakes, pneumatic and hydraulic equipment, sweeper, backhoe, asphalt roller, sprayer, and woodchipper. This position is based at the village garage and performs duties on village property, rights-of-way, and the village park.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions. While performing the duties of this job the employee may be required to:

- Frequently required to speak and hear.
- Required to make visual observations, to read reports, and to prepare reports for others to read.
- The employee will make frequent visits to the Utility Systems.
- Will regularly make field inspections of ongoing construction and maintenance work which may involve walking over rough ground, climbing ladders, or entering enclosed spaces.
- The employee is occasionally required to walk, climb, stoop, or kneel.
- Some lifting and carrying of objects weighing 20-50 pounds, with occasional lifting of items weighing 100 pounds.
- Working in confined spaces.
- Frequent operation of vehicles, shop, or hand tools requiring manipulative skills and hand-eye coordination.
- **Position requires working under adverse weather conditions.**

VILLAGE ADMINISTRATOR

QUALIFICATIONS

- Any combination of education and experience that meet the minimum knowledge/skills.
- Experience in performing heavy manual labor preferred.
- Experience in working with diverse Boards, Committees, etc.
- Experience in the operation of ground maintenance, equipment, plant pest & disease diagnosis, and treatment.
- General knowledge of maintenance tasks.
- Good physical strength and stamina are required, and a willingness and ability to work under varying climatic conditions.
- Must be able to understand and follow oral instructions and write.
- Must possess or obtain appropriate licensing requirements as required.
- Possession of valid Ohio Driver's License.
- Ability to manage additional staff as needed.
- Understand municipal utility systems.
- Two years supervisory experience, preferably in municipal government.
- Class B DOT commercial driver's license or ability to obtain license within one year of employment. The village will reimburse all costs associated with obtaining the required licensure.

DETAILED RESPONSIBILITIES AND ACTIVITIES

Utilities Management (Water & Storm Water)

- Supervises water operators and utilities office staff.
- Prepares an annual schedule of testing and reporting requirements and monitors to completion.
- Completes or monitors completion of scheduled testing and reporting.
- Oversees all activities pertaining to the village utilities.
- Reports to mayor and council twice a month or as needed.

Street Maintenance

- Installs street signs and maintains or adds pavement markings.
- Cleans gutters, culverts, and other drainage structures required to maintain roads.
- Loads and unloads stone, gravel, dirt, asphalt, timber, debris, etc.
- Removes snow, applies salt to village roads, and puts up snow fencing.
- Monitors and provides simple maintenance for traffic signals.
- Fills pavement cracks and holes with asphalt, shovels, and rakes asphalt paving mix in road repairs.
- Pours small concrete areas to repair roads; includes preparing an area for forms and concrete.
- Removes deceased animals from roadways.
- Keeps growth back from road signs and eliminates visual impairments for drivers, and removes any fallen branches.

VILLAGE ADMINISTRATOR

Landscaping / Grounds Maintenance

Provides landscape services in all village parks, streets, village property, and rights-of-way;

- Plants and maintains trees, shrubs, and flower beds.
- Application of herbicides and pesticides where needed, including the parking lot at the park.
- Mows lawn areas and berms.
- Trims around buildings.
- Maintains ornamental planting areas; may include diagnosis of plant pests and diseases.
- Rakes, loads grass, cuts back brush, and overall cleaning of lawns.
- Removes animal waste from village parks and village grounds.
- Removes trash from village parks and village grounds.

Building Maintenance

Provides minor maintenance of buildings; Includes but is not limited to,

- Replaces/checks Furnace Filters.
- Maintains the exterior of buildings.
- Verifies proper operation of emergency lighting and exit signs on a bi-yearly basis.
- Verifies fire extinguishers are working and up to date.
- Provides snow removal and salt applications during inclement weather.
- Ensures buildings have no safety violations.
- Flag and monument maintenance.

Equipment Maintenance

- Performs daily routine maintenance and minor repairs on equipment.
- Ensures cleanliness of equipment.
- Cleans equipment, vehicles, shop facility, and service grounds.
- Documents, tags, and reports any non-working equipment.
- Maintains inventory of tools and equipment.

Cemetery

- Flower pick-up.
- Smooths dirt on graves & planting grass on graves.
- Keep weeds down in Memorial Gardens bricks.
- Straighten or level headstones.
- Spray for wasps or eliminate rodents.

Zoning

- Zoning Inspections.
- Permit Inspections.
- Posting of notices physically on properties and mailings.

VILLAGE ADMINISTRATOR

- Village-wide drive through
- Coordination of the abatement of nuisances
- Tracking (complete address file)
- Monthly report to council regarding status of violations
- Monthly county report. Yearly Building/Zoning Federal Census Report

Other Required Duties

- Supervises or assigns duties to support staff.
- Operates a motor truck transporting sand, gravel, stone, and supplies; salts icy streets during snow removal; operates a light truck carrying tools, equipment, and supplies; operates a backhoe and similar rubber-tired equipment; operates power rollers, tar kettles, pneumatic equipment, and various equipment powered by electrical generators; operates and maintains riding mowers and small tractors.
- Works when necessary for 24-hour emergency service, Lorain County Beautiful, Dumpster Days, and possible weekend/holiday on-call duty.
- Performs other duties as assigned.

Name

Date

Witness

Date

**RECORD OF ORDINANCE
VILLAGE OF SOUTH AMHERST**

Ordinance No. 1779-23

Passed:

**AN ORDINANCE ENACTING SECTION 505.16 OF THE CODIFIED
ORDINANCES OF THE VILLAGE OF SOUTH AMHERST, OHIO, TO PERMIT
RESIDENTS TO HARBOR, MAINTAIN, KEEP OR CONTROL BACKYARD
CHICKENS UNDER CERTAIN CIRCUMSTANCES**

WHEREAS, the Village Council desires to provide regulations for the raising and keeping of chickens located within the Village of South Amherst;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of South Amherst, Lorain County, State of Ohio that:

SECTION 1: That section 505.16 of the Codified Ordinances of the Village of South Amherst, entitled "Backyard Chickens", a complete copy of which is attached hereto, shall be enacted, to become effective as soon as authorized by law.

505.16 BACKYARD CHICKENS

(A) As used in this section, "Chicken" means the species of fowl commonly known as domesticated fowl, typically kept for its eggs or meat, and referred to as *gallus domesticus*. "Chicken" does not include roosters or cockerel that crows.

(B) The Zoning Inspector of the Village of South Amherst, or their designee, shall be charged with the enforcement of this Section.

(C) Except as otherwise provided in this section, no person shall harbor, maintain, keep, or control chickens on any property within the Village of South Amherst.

(D) It shall not be a violation of division (C) of this section if all of the following conditions are met:

1. Prior to placement of one or more chickens on property within Village limits, the person desiring to harbor, maintain, keep, or control one or more chickens obtains a permit from the Village of South Amherst and approved by the Village Zoning Inspector or their designee, which shall include, at a minimum:

- a.) the name, address, and telephone number of the owner of any chicken,
- b.) brief description &/or picture of chicken(s),
- c.) any other information deemed relevant by the Village,
- d.) payment of twenty dollar (\$20.00) one-time registration fee.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

First Reading:
Second Reading:
PASSED:

David Leshinski, Mayor

ATTEST: _____
Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Ordinance No. 1779-23 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the ordinance on the record and is a true and accurate copy. Further, I certify that the adoption of such ordinance occurred in and open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
SA\2023.1779-23 Backyard Chickens

RESOLUTION NO. 714-23

*SAFEbuilt Ohio, LLC
Amendment Two Professional Services Agreement*

Lorain County, Ohio

Be It Resolved, *by the Council of the Village of South Amherst*

WHEREAS, this date, October 10, 2023, Council moved to adopt the following Resolution and declaring an emergency:

WHEREAS, the Village of South Amherst authorizes the Mayor to enter into Amendment Two of a service agreement with SAFEbuilt of Ohio, LLC.

NOW THEREFORE, it is hereby RESOLVED by the Council that:

The Village of South Amherst elects to enter into Amendment Two of a service agreement with SAFEbuilt of Ohio, LLC for professional services building official/inspector for commercial and residential structures within the Village of South Amherst per the agreement specifications attached in Exhibit A.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of the Village of South Amherst concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Village of South Amherst Council, and that all deliberations of the Village of South Amherst Council and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

That this Resolution is declared an emergency measure necessary for the immediate effectiveness of this Resolution. Wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval.

Adopted the 10th day of October, 2023

First Reading:

Second Reading:

PASSED:

David Leshinski, Mayor

ATTEST: _____
Fiscal Officer

**AMENDMENT TWO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN VILLAGE OF SOUTH AMHERST, OHIO
AND SAFEbuilt OHIO, LLC**

This Amendment is entered into to amend the Professional Services Agreement previously entered into on and effective on August 28, 2018, by and between Village of South Amherst, Ohio, (Municipality) and SAFEbuilt Ohio, LLC, a wholly owned subsidiary of SAFEbuilt, LLC, (Consultant). Municipality and Consultant shall be jointly referred to as the "Parties".

Amendment Effective Date: Effective the 2nd of October 2023.

RECITALS AND REPRESENTATIONS

Parties entered into a Professional Services Agreement (Agreement), by which both Parties established the terms and conditions for service delivery on August 28, 2018; and

On December 10, 2018, Parties instituted Amendment One to add zoning consultation services; and

Parties hereto now desire to amend the Agreement as set forth herein; and

NOW, THEREFORE

Agreement is hereby amended as set forth below:

A. Agreement, Exhibit B, 1. Fee Structure shall be replaced with and read in its entirety as follows:

1. FEE STRUCTURE

- ✓ Beginning January 01, 2025 and annually thereafter, the hourly and flat rates listed shall be increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the "CPI") for the Municipality or, if not reported for the Municipality the CPI for cities of a similar size within the applicable region from the previous calendar year, such increase, however, not to exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.
- ✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

Service Fee Schedule:	
Inspection Services • Building, Mechanical, Plumbing, Electrical • Re-Inspections	\$90.00 per hour – one (1) hour minimum
Plan Review Services • Residential and Commercial	\$105.00 per hour – one (1) hour minimum
Structural Engineering Plan Review	\$140.00 per hour – one (1) hour minimum
Building Official Services	\$110.00 per hour – one (1) hour minimum
After Hours/Emergency Inspection Services	\$125.00 per hour – two (2) hour minimum
Zoning Services	\$95.00 per hour – one (1) hour minimum
Hourly inspection time tracked includes roundtrip travel time between Consultant's location and Municipality or first inspection site. Time tracked will end when the inspector completes the last scheduled inspection or leaves Municipal office. Time tracked will include travel time between inspection sites and all administrative work related to inspection support.	

All other provisions of the original Agreement shall remain in effect, to the extent not modified by Amendment.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

Gary Amato, CAO
SAFEbuilt Ohio, LLC

Date

Signature
Village of South Amherst, OH

Date

Name & Title
Village of South Amherst, OH

SOUTH AMHERST VILLAGE
RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
AND CERTIFYING THEM TO THE COUNTY AUDITOR
(VILLAGE COUNCIL)

Revised Code, Secs. 5705.34, - 35.

The Council of the Village of SOUTH AMHERST, Lorain
County, Ohio, met in _____ session on the _____ day of _____,
2023, at the office of the _____
with the following members present:

_____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously
adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2024; and

WHEREAS, The Budget Commission of Lorain County, Ohio, has certified its action
thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary
to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax
limitation; therefore, be it

RESOLVED, By the Council of the Village of _____
Lorain County, Ohio, that the amounts and rates, as determined by the Budget
Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village
the rate of each tax necessary to be levied within and without the ten mill limitation as
follows:

SOUTH AMHERST VILLAGE

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
General Fund - Inside		120,495	3.440	
Cemetery - Inside		9,107	0.260	
2019 Fire	44,785			1.500
TOTAL	44,785	129,602	3.700	1.500
SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
FUND	Maximum Rate Authorized to Be Levied			
General Fund:				
Special Levy Funds:				
Fire levy authorized by voters on 11/05/19 for not to exceed 5 years. Beginning 2019 Duplicate Expiring Last Collection 2024		1,500		
		1,500		

SOUTH AMHERST VILLAGE

and be it further

RESOLVED, That the Clerk of this Council be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

_____ ,	_____ yes	_____ no
_____ ,	_____ yes	_____ no
_____ ,	_____ yes	_____ no
_____ ,	_____ yes	_____ no
_____ ,	_____ yes	_____ no

Adopted the _____ day of _____, 2023

President of Council

Attest:

Clerk of Council

SOUTH AMHERST VILLAGE
CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, **LORAIN** County, ss.

I, _____, Clerk of the Council of the Village of
SOUTH AMHERST, within and for said County, and in whose
custody the Files and Records of said Council are required by the Laws of the State of
Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original

now on file, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____ 2023

Clerk of Council

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C., or at such later date as may be approved by the Department of Taxation of Ohio.

No. _____

COUNCIL OF THE VILLAGE OF

SOUTH AMHERST

LORAIN County, Ohio

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.

(Village Council)

Adopted _____ 2023

Clerk of Council

Filed _____ 2023

County Auditor

By _____
Deputy

TAX YEAR 2024
OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

September 11, 2023

The Budget Commission of LORAIN County, Ohio hereby makes the following Official Certificate of Estimated Resources for the Village of SOUTH AMHERST for the CALENDAR YEAR Beginning January 1st, 2024

FUND	ESTIMATED UNENCUMBERED BALANCE January 1, 2024	REAL ESTATE TAXES	ESTIMATED LOCAL GOVERNMENT ALLOCATION 2024	OTHER SOURCES	TOTAL	ESTIMATED EXPENDITURES	OVER/UNDER REVENUE
General Fund - Inside Mill 3.44 Tif Fund	\$ 741,589.14	\$ 120,495	\$ 74,516.14	\$ 430,244.73	\$ 1,366,845.01	\$ 712,922.61	\$ 653,922.40
Special Revenue Funds	\$ 395,994.35	\$53,892	\$ -	\$ 147,240.00	\$ 597,126.35	\$ 256,969.06	\$ 340,157.29
Debt Service Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Funds	\$ 39,485.63	\$ -	\$ -	\$ 20,090.00	\$ 59,575.63	\$ 48,589.72	\$ 10,985.91
Special Assessment Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Enterprise Funds	\$ 273,667.05	\$ -	\$ -	\$ 568,950.00	\$ 842,617.05	\$ 552,395.56	\$ 290,221.49
Internal Service Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Custodial Fund	\$ 44,133.44	\$ -	\$ -	\$ -	\$ 44,133.44	\$ -	\$ 44,133.44
Private Purpose Trust	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,494,869.61	\$ 174,387	\$ 74,516.14	\$ 1,166,524.73	\$ 2,910,297.48	\$ 1,570,876.95	\$ 1,339,420.53

The Budget Commission further certifies its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

DATE:
9/29/2023

BUDGET COMMISSION

J. J. Moore

BUDGET COMMISSION

J. Craig Smoot

BUDGET COMMISSION

V. J. Zalk

RESOLUTION NO. 716-23

*Employment Agreement with Matthew A. Mishak as Law Director for the
Village of South Amherst 1 January 2024 to 31 December 2024,
Authorizing Appointment of Prosecutor and Administrative Assistant*

Lorain County, Ohio

Be It Resolved, by the Council of the Village of South Amherst

WHEREAS, this date, November 13, 2023, Council moved to adopt the following Resolution and declaring an emergency:

WHEREAS, the Village of South Amherst authorizes the Mayor to enter into an employment agreement with Matthew A. Mishak as Law Director for the Village of South Amherst.

WHEREAS, Matthew A. Mishak, an Attorney at Law admitted to practice in the Courts of the State of Ohio, be and, pursuant to Chapter 137 of the Codified Ordinances of the Village of South Amherst, is hereby appointed and employed as Law Director for the Village of South Amherst, Ohio, for a term commencing 1 January 2024 and ending 31 December 2024.

WHEREAS, Pursuant to §137.01 of the Codified Ordinances of the Village of South Amherst, the Law Director shall be authorized to appoint and remove an Assistant Law Director and Prosecutor and an Administrative Assistant to provide support services to the Village Prosecutor and Village Police to serve during the term of the Law Director.

WHEREAS, The Law Director shall be paid during the term the sum of \$18,000.00 per annum, payable in monthly installments of \$1,500.00 for ordinary legal services rendered such as attending council, approving ordinances and resolutions, and rendering routine legal opinions. The Law Director shall represent the Village and have no duty to represent the State of Ohio.

WHEREAS, The Prosecutor shall be paid for ordinary legal services the sum of \$3,720.00 per annum, payable in monthly installments of \$310.00. The Prosecutor will solely have this duty, independent of the Law Director, to represent the State of Ohio in all cases involving the Village.

WHEREAS, The Oberlin Municipal Court Administrative Assistant shall be paid \$2,580.00 per annum, paid annually to the City of Oberlin, following the end of the fiscal year.

WHEREAS, The Administrative Assistant to the Law Director shall be paid \$3,096.00 per annum, payable in monthly installments of \$258.00. The Law Director shall be responsible for hiring the Administrative Assistant.

WHEREAS, The Law Director shall receive additional compensation for extraordinary services and services not covered by this Ordinance, such as civil court appearances, preparation and drafting of court papers, preparation and drafting of contracts, legal services in connection with capital improvements, negotiation of contracts, enforcement of nuisance abatement and collections and such other extraordinary services as authorized by Village Council. Such extraordinary services rendered by the Law Director shall be charged and paid at an hourly rate of

RESOLUTION NO. 716-23

*Employment Agreement with Matthew A. Mishak as Law Director for the
Village of South Amherst 1 January 2024 to 31 December 2024,
Authorizing Appointment of Prosecutor and Administrative Assistant*

Lorain County, Ohio

\$180.00. Payment for extraordinary services rendered by the Law Director shall be payable to Matthew A. Mishak. Extraordinary services rendered by the Prosecutor shall be charged and paid at an hourly rate of \$100.00. The Village shall not be charged for the same hour of professional services rendered by the Law Director and Prosecutor unless authorized by Village Council.

WHEREAS, Jury trials, bench trials, and other hearings in Oberlin Municipal Court not on regularly scheduled days for the Prosecutor shall be compensated over and above the salaries set forth herein at the applicable hourly rates for the Prosecutor.

WHEREAS, The Village shall reimburse the Law Director the annual dues for the Law Director's membership in the Ohio Municipal Attorney's Association, which is currently \$500.00 for a Village with a population of 2500 or under, tuition for seminars on municipal law and travel expenses, and purchase of legal publications and materials necessary for the performance of the duties of the Law Director the total of which shall not exceed \$1,000.00 per annum.

WHEREAS, The Fiscal Officer is hereby authorized and directed to make appropriate certification as the availability of funds and to issue the appropriate Order for the payment of such salary to Law Director, Prosecutor, Oberlin Municipal Court Administrative Assistant and the Law Director Administrative Assistant as herein provided monthly as such salaries become payable. Fiscal Officer is also authorized to issue appropriate Orders for the payment of additional fees for extra ordinary services rendered by the Law Director and Prosecutor upon presentation to the Council of statement for said additional services the Law Director and Prosecutor for same and approval of Council as to such additional services and fees. Law Director shall review billings for the Prosecutor's extraordinary services and recommend payment thereof.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of the Village of South Amherst concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Village of South Amherst Council, and that all deliberations of the Village of South Amherst Council and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

That this Resolution is declared an emergency measure necessary for the immediate effectiveness of this Resolution. Wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval.

Adopted the 13th day of November 2023

First Reading: October 10, 2023

Second Reading:

PASSED:

RESOLUTION NO. 716-23

*Employment Agreement with Matthew A. Mishak as Law Director for the
Village of South Amherst 1 January 2024 to 31 December 2024,
Authorizing Appointment of Prosecutor and Administrative Assistant*

Lorain County, Ohio

David Leshinski, Mayor

ATTEST: _____
Fiscal Officer

I, the Fiscal Officer of the Village of South Amherst, Lorain County, Ohio, hereby certifies that the forgoing Resolution No. 716-23 is taken and copied from the record of proceedings of the Village Council of the Village of South Amherst, Lorain County, Ohio and that it has been compared by me with the resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such resolution occurred in and open meeting held in compliance with O.R.C. 121.22

Fiscal Officer

APPROVED AS TO FORM:

Matthew A. Mishak, Law Director
Res. 716-23 Law Director Agreement