

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
REGULAR MEETING
April 11, 2022

Council meeting

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	P
Councilmember Jeanne Maschari	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
President Pro Tempore David Troike	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

APPROVAL OF AGENDA April 11, 2022, with the addition of Branch Pickup, mowing contract, building access and accounting of escrow NOPEC Grant funds.

Councilmember Jones moved to approve the agenda with the stated additions Councilmember Siesky second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

APPROVAL OF MINUTES March 14, 2021

Councilmember Troike moved to approve minutes as presented. Councilmember Jones second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

VISITORS

Cemetery: Paula Knodel

SABPA: Thomas Pellittieri

SAPD: Chief Frazier

Lorain County Solid Waste Rep. Brandi Schnell

Dennis Burdue 463 Annis Rd., questioned why minutes were not posted on the website. The records clerk responded that she would be in contact with the webmaster as to why the minutes form March 14 were not posted. The minutes for March 28th could not be posted until they were approved, which was just done at the beginning of this meeting.

DEPARTMENT

Police

The department has made a total of 192 stops from January 1 to April 11, not all of those have been ticketed. Councilmember Siss has requested that since the roundabout has been open, vehicles are back to speeding through the west end and would like to see a more frequent patrol.

Have worked with the Safety Committee on the administration ordinance 139. The one major change would be to make a patrol officer a TAC officer for next year's budget which would leave us with five patrol officers and when possible, move back to six patrol officers. The TAC officer can be used for patrol when needed. Councilmember Troike requested a job description be on file. The other item that was discussed was solar stop signs at Russia Rd. and South Lake St.

Met with the Sanctuary Church regarding the Farmer's Market they are planning to have June 25 through September 3rd. The only concern the chief had, was not to block W. Main St., need one way in and one

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way out. They will get permission from the school to use parking by the soccer field. Solicitor's permit may need to be discussed further.

Mayor's Court has received its second perfect Supreme Court Report. With the increase of citations, the court has become more labor intensive, and we are looking at streamlining procedures such as online payments. Bridge Payment was recommended by the Baldwin Group who handles our current software. It would cost \$250.00 for the initial setup and the \$20.00 monthly. Clarification was made on what Phase 2 meant to the department, which is getting to the point of writing 500 tickets a year and upgrading software plus writing warrants. Councilmember Siss viewed Phase 2 as pursuing code violation enforcement.

Patrol car 222 is blown and not operational. Will be looking for a used vehicle as a replacement for the 2023 budget. If a car comes up for sale prior to 2023 will discuss further with the Safety Committee.

RECORDS

Records Commission meeting April 25, 2022, has been rescheduled to May 9, 2022, at 6:30 p.m.

SOP for Live Stream

Councilmember Jones moved to approve the SOP for Live Streaming council meetings. Councilmember Maschari second.

Discussion: Councilmember Maschari asked if SOPs were amendable, yes, they are.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

Councilmember Troike moved not to exceed \$300.00 for the setup/equipment to live streaming meetings. Councilmember Maschari second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

Mowing Contractor

Councilmember Troike requested additional discussion on the cost analysis of the mowing bids that was presented by the fiscal officer. Consensus of the discussion was that Lockes GoGreen was the lowest bid presented.

Councilmember Troike moved to accept Lockes GoGreen bid. Councilmember Siss second.

Discussion: Councilmember Maschari And Troike both had stated for the record that they had personally each used one of the potential contractors previously. Councilmember Maschari will speak with co-owner Tyler Ruth to include a mutual right to cancel the agreement with a minimum of thirty days.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

ORDINANCE

Ordinance No. 1723-22 NOPEC Grant Acceptance – An ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council 2022 Energized Community Grant.
(Second Reading)

Ordinance No. 1728-22 An ordinance authorizing the mayor to enter into a contract with Locke's GoGreen for the 2022-2023 mowing season, and declaring an emergency.

Councilmember Troike moved to suspend the rules and pass as an emergency Ordinance No. 1728-22 as an emergency. Councilmember Siss second.

Jeffers x Jones x Maschari abstain Siesky x Siss x Troike x Motion passed.

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APPROPRIATIONS

Permanent Appropriation Ordinance No. 284 An ordinance to appropriate money for the respective funds for the current expenses for the period of, January 1, 2022, to December 31, 2022, inclusive.

Councilmember Troike moved to approve Permanent Appropriation Ordinance No. 284. Councilmember Jones second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

MISCELLANEOUS

Building Access

Councilmember Maschari moved that the Council Pro Tempore be provided with a set of keys to have access to all village facilities. Councilmember Troike second. Motion failed.

Discussion: Council Pro Tempore would have a set of keys so that in the event of the absence of the mayor, there would be access into buildings if needed. If a committee needs to enter a building, they will first contact the person in charge of that building to make them aware of when they would be entering. Councilmember Maschari asked the Law Director for clarification if a motion was a legislative action. In summary, the opinion of the law director is that a resolution would need to be drafted giving specific details.

Councilmember Maschari moved to amend the previous motion that the Council Pro Tempore receive a set of keys to all of the village facilities and a resolution drafted with specific details as to turn over the keys, responsibilities, etc. Councilmember Troike second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

Councilmember Maschari moved to pass the amended motion. Councilmember Troike second,

Jeffers yea Jones yea Maschari yea Siesky yea Siss nay Troike yea Motion passed.

Accounting of NOPEC Funds

Councilmember Maschari asked to be provided with the escrow amount and approximate figure of this year's money. Councilmember Troike second.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

Mayor Leshinski stated that the Village would receive \$3900.00 for this year and that we have until 2024 to spend it. The mayor will email the escrowed balance to council.

Branch Pick-up

Councilmember Maschari moved to approve the media release and set the date for the first week of May. Councilmember Jones second.

Discussion: Where will the information be posted: webpage, call system, water bill and 5 posting sites. Councilmember Siss felt that the first line should be omitted.

Councilmember Maschari withdraw motion and amend to change the language of the media release. Second Troike.

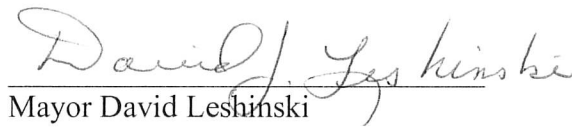
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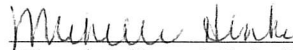
ADJOURNMENT

Councilmember Siss move to adjourn at 8:12 p.m. Councilmember Siesky second.

Respectfully submitted,



Mayor David Leshinski



Fiscal Officer Michelle Henke