

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
May 9, 2022
REGULAR MEETING

Council meeting

7:05 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	P
Councilmember Jeanne Maschari	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
President Pro Tempore David Troike	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

APPROVAL OF AGENDA May 9, 2022, add April Bank Reconciliation .

Councilmember Maschari move to approve the agenda with the addition. Councilmember Jones second. Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

APPROVAL OF MINUTES April 25, 2022, with correction to Wreaths Across America, date is December 17th.

Councilmember Jones move to approve with correction. Councilmember Jeffers second. Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

VISITORS

RITA (Regional Income Tax Agency) – Brian Thunberg, presentation on what RITA has to offer as an income tax administrator. There are four-hundred-member municipalities in the state of Ohio, 11 of them are from Lorain County. Key benefits are electronic filing & payment, modernized E-File, MyAccount, 24/7 voice response, and reduced cost to the village.

SABPA – Mark Leshinski Fire Chief – Dennis Hevener

Kristi Hevener 311 N Lake St

Virgil Flynn 321 Elm St. complaint regarding storm water line on Quarry Rd. south end. The issue will be taken to the SABPA.

MAYOR

Gun Violence Resolution

Councilmember Jones move to approve with correction. Councilmember Maschari second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

Comments to the media

Councilmember Siss strongly declared her displeasure with the mayor being quoted in the local paper regarding an ongoing investigation. Councilmembers Troike and Maschari also, shared their displeasure. Consensus of council was that the mayor should have said, no comment to any questions that were asked by the media, as had been previously discussed. Two additional concerns of council were that they were not given prior notice that the mayor had been contacted by the media. Secondly that a formal statement was not given to council and staff regarding what should be said, in the event they were contacted by residents or the media.

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FISCAL OFFICER

Payment Listing 4/22/22-5/5/22 and April Bank Reconciliation were presented.

NOACA membership on the recommendation of the Village Engineer.

Councilmembers would like clarification from the Village Engineer on what the specific benefits would be if the village joined NOACA. Concerns were mentioned on how the membership fee had increased and how NOACA would never do a presentation for council. The fiscal officer will further research the issues and decision on membership will be made at the May 23rd meeting.

Tax Administration conversion plan

Proposals were given from RITA and Laurie Hudak. City of Amherst said they “might” be able to help if truly needed. Councilmember Troike asked the fiscal officer for her objective opinion, regarding which proposal would be best for the village. The fiscal officer recommended RITA. Councilmember Maschari inquired if the fiscal officer thought the office workload would be reduced, and she said yes.

Councilmember Maschari moved to accept RITA as the village’s tax administrator. Councilmember Troike second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

Income tax ordinance preparation

A previous motion from February 28, 2022, needed to be corrected. The law director advised council to reconsider the motion. Councilmember Maschari moved to reconsider the income tax motion of February 28, 2022. Councilmember Troike second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

The law director stated that there are too many steps in the village’s ordinance process and that any councilmember may present an ordinance. Councilmember Maschari will submit a draft ordinance for approval at the May 23rd meeting, regarding the income tax reciprocity 90/10.

Mayor’s Court April 2022 Village: \$5561.00 County/State: \$1629.00

Council workshop – administration assignments

The fiscal officer asked council that when the committee notes are sent, who determines what actions are to be done and by whom. Councilmember Siss is working on a project management report. Committees are working on the process. Councilmember Maschari gave the following example: if she were the person assigned a certain task and a staff member was to complete the task, she would be the one to follow up, to make sure it was completed.

RECORDS CLERK

NOPEC Grant Form has been emailed to departments.

Code Enforcement

The mayor and fiscal officer met with representatives from SAFEbuilt for the annual meeting. During the meeting a question was raised about the best way to enforce code violations (just not building).

SAFEbuilt said the best way to enforce is by enacting the International Property Maintenance Code.

Councilmember Troike stated that the previous council had not wanted to be like a Homeowners

Association, which is what we didn’t want to do. The second reason we voted it down, is that we do not enforce ordinances now, so why would we add the IPMC. Councilmember Maschari felt it would be worth listening to a presentation and to get a better understanding of the IPMC.

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Councilmember Maschari move to have a meeting with SAFEbuilt. Councilmember Troike second.
Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

Website Email Feedback: 27 total from January 1 – 5/8

General Info	Solicitors	PD	BPA	Bldg./Zoning	Cemetery
10	7	5	1	2	2

Grace Baptist, Bulk Trash, Income Tax, Employment, 2 Potholes, Machine Gun, Parade,

Wreaths Across America

Councilmember Jones move to nominate Jeanne Maschari to be the contact person for Wreaths Across America. Councilmember Siss second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

ORDINANCE

Ordinance No.1731-22 Codified Ordinance Chapter 139 (Second Reading – Police Administrative)

RESOLUTION

Resolution No. 660-20 Wreaths Across America Program

Councilmember Siss move to participate in the Wreaths Across America Program for 2022.

Councilmember Jones second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed.

DEPARTMENTS

Fire

Firefighter resignation Kenny Bartosch

Councilmember Jones move to accept the resignation of Firefighter Bartosch. Councilmember Troike second.

Jeffers yea Jones yea Maschari yea Siesky yea Siss yea Troike yea Motion passed

BOARDS

Cemetery

Councilmember Jones reported that the entrance sign to the cemetery should be installed by Memorial Day. Leveling, seeding and foundations have been done.

Park

Councilperson Jeffers has been unable to contact the Meade's regarding the drainage issue

Soccer is done in June; basketball court will be marked ASAP. A second cleanup day has been scheduled for May 21st from 9 a.m. to noon.

SABPA

Councilmember Siss reported the following: Maroy Dr. storm project is scheduled for the end of May.

Great Lakes has been inspecting to see what needs to be done for upcoming jet-rodding projects.

Hydrant & valve replacement will be done on a two (2) year rotation to be completed by end of 2023.

Residence complaint – zoom meeting between the law director, water clerk & water operator May 24th.

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COMMITTEES

Bldg. & Grounds

Gutter fix, waiting for an estimate

Service/Street/Sidewalk

Tractor restoration – Mr. Campana informed the mayor a restoration of the tractor would not be feasible.

South Amherst Signs – waiting for brackets.

Columbia Gas letter – we are not a member of OOPS, Councilmember Maschari sending a letter to clerks.

Audit/Finance

Meeting on May 10 at 7:00 p.m.

Ordinance

Virtual meeting on May 12 at 11:00 a.m.

Safety

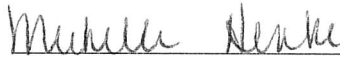
Noise complaint – individual does not live in the village. Mayor suggested to review when the liquor license for the establishments on the west end of town are up for renewal.

Community and Economic Development

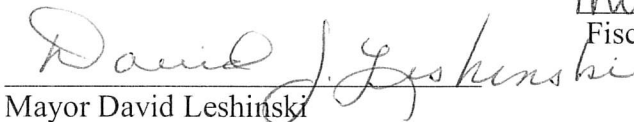
Completing interest form, have committee active in June.

ADJOURNMENT Time 9:36 p.m. Councilmember Siss moved to adjourn. Councilmember Jones second.

Respectfully submitted,



Fiscal Officer Michelle Henke


Mayor David Leshinski