

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
PUBLIC HEARING – Revised Tax Credit
June 27, 2022

CALL TO ORDER the public hearing as called to order at 6:30 by President Pro Tempore David Troike

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Scott Jones	P	Records Clerk Laurie Beran	P
Councilmember Jeanne Maschari	P		

The Fiscal Officer provided the following statistics based on the 2020 census:

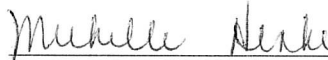
<u>Average Household Income:</u>	\$70,110.00	<u>Average Individual Income:</u>	\$30,000.00
Current Avg Income Tax Pd:	525.82		230.82
2023 Tax Rate	630.99		276.98
Difference of	105.17		46.16
Per day amount	.29		.13

President Pro Tempore David Troike turned the meeting over to Mayor Leshinski at 6:32 p.m.

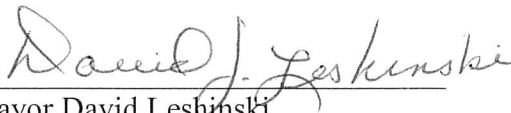
Council had no questions and there were no visitors.

ADJOURNMENT Councilmember Jones moved to adjourn at 6:43 p.m. Councilmember Troike second.

Respectfully submitted,



Fiscal Officer Michelle Henke



Mayor David Leshinski

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
PUBLIC HEARING – 2023 Tax Budget
June 27, 2022

CALL TO ORDER the public hearing as called to order at 6:45 by Mayor David Leshinski .

ROLL CALL

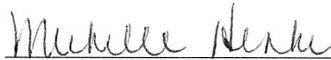
Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Scott Jones	P	Records Clerk Laurie Beran	P
Councilmember Jeanne Maschari	P		
Councilmember Jeri Leigh Siss	P (arrived 6:50 p.m.)		
President Pro Tempore David Troike	P		

The Fiscal Officer stated that no changes were made to the 2023 Tax Budget, however they are monitoring the water budget closely due to the cost of repairs from the water tower issue.

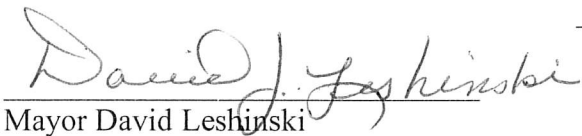
Council had no questions and there were no visitors.

ADJOURNMENT Councilmember Maschari moved to adjourn at 6:58 p.m. Councilmember Jones second.

Respectfully submitted,



Fiscal Officer Michelle Henke


Mayor David Leshinski

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
June 27, 2022
REGULAR MEETING

Council meeting

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	P
Councilmember Jeanne Maschari	P
Councilmember Becky Siesky	EA
Councilmember Jeri Leigh Siss	EA/P
President Pro Tempore David Troike	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

Councilmember Troike moved to excuse Councilmember Siss (family matter) and Councilmember Siesky (illness). Councilmember Jeffers second.

Jeffers x Jones x Maschari x Siesky EA Siss EA Troike x Motion passed.

APPROVAL OF AGENDA June 27, 2022 with the additions of Code Enforcement: 106 Maroy; 449 W Main and Resolution 663-22.

Councilmember Troike moved to approve the agenda with additions. Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky EA Siss EA Troike x Motion passed.

APPROVAL OF MINUTES June 13, 2022

Councilmember Troike moved to approve the minutes as presented.. Councilmember Maschari second.

Jeffers x Jones x Maschari x Siesky EA Siss EA Troike x Motion passed.

VISITORS

Kathleen Thomas of 104 Maroy Dr regarding 106 Maroy Dr. have attempted to personally talk with the owners in order to rectify the issues of: over grown grass, siding falling off, hot days stench from the house, and unknown people parking in the driveway. Grass clippings blown onto 104's property onto the fence. Drawings submitted show a 4' clearance on each side of the fence. Councilmember Maschari asked the Mayor to please speak with Vaughn Sr., plus send a letter. Refer to the following ordinances for possible inclusion in the letter: 521.12, 521.10, 521.09, 521.13.

Councilmember Troike motion to have abatement done by July 1. Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky EA Siss EA Troike x Motion passed.

SAFD Andrew Lawrie

MAYOR

ARPA/County Commissioners

Mayor would like to request money for the drainage issue at the cemetery and the park, in order to avoid any possible litigation. Would the Building & Grounds committee like to review the application?

Councilmember Maschari asked if the request could be broader and not narrow it down to the cemetery and park because there are homes on the west side that get flooded from the storm sewers and are there estimates for the two projects. The mayor stated that for Section L of the cemetery one estimate is \$40,000.00. He has not seen the full request for proposal for the cemetery. The park received one estimate

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting

of \$6,000.00, they're waiting on the second proposal. Councilmember Maschari feels it would be better justified if it served more residents and if the main focus was on storm sewers. Councilmember Troike would like the topic of sanitary sewers brought to the forefront. Councilmember Jones thinks there needs to be further discussion, with all of council's opinions. Councilmember Maschari asked the mayor to contact the Lorain County Commissioners office by July 1, for further details and to inform council. The fiscal officer did state the counties ARPA funds need to be matched with the Village's ARPA funds.

Councilmember Siss entered the meeting at 7:35 p.m.

FISCAL OFFICER

Payment listing 6/11-6/23/22 – Councilmember Maschari questioned some items that were unusual to her:

Bank of Omaha –(4) is our charge card.

Commissioners – \$420.00 employee withholding for health insurance, \$1030.00 the village's portion of employee health care

Eternity Monuments was a footer issue with both the monument company and family paying for the same work. The monument company was reimbursed.

June Financial Reports presented were: Financial Summary, Revenue Summary, Appropriation Summary.

2023 Tax Budget Vote

Councilmember Maschari moved to accept the 2023 Tax Budget. Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky EA Siss Abstain Troike x Motion passed.

ORDINANCE

Ordinance No. 1734-22 An ordinance repealing existing South Amherst Codified Ordinance Section 182.081 Credit For Tax Paid To Another Municipality; enacting new South Amherst Codified Ordinance Section 182.081 Credit For Tax Paid To Another Municipality (Final Reading)

Councilmember Maschari moved to approve Ordinance No. 1734-22. Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky EA Siss x Troike x Motion passed.

Ordinance No. 1736-22 An ordinance repealing existing South Amherst Codified Ordinance Section 901 Sidewalk; enacting new South Amherst Codified Ordinance Section 901 Sidewalk (Final Reading)

Councilmember Maschari moved to approve Ordinance No. 1736-22, Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky EA Siss x Troike x Motion passed.

Ordinance No. 1738-22 An ordinance enacting new Chapter 1170 Regulations For the Use and Installation of Solar Energy Systems of the Codified Ordinances of the Village of South Amherst and declaring an emergency (Second/Final Reading)

Councilmember Maschari moved to suspend the rules and pass as an emergency Ordinance No. 1738-22, Councilmember Troike second.

Jeffers x Jones x Maschari x Siesky EA Siss x Troike x Motion passed.

Ordinance No. 1741-22 SAPD 2023 Compensation (First Reading)

An ordinance fixing the rate of compensation for part-time members of South Amherst Police Department effective January 1, 2023.

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting

RESOLUTIONS

Resolution No. 663-22 SAPD 2022 Special Event Compensation (First Reading)

Be It Resolved, *by the Council of the Village of South Amherst*

WHEREAS, declaring the rate of compensation for special events for the South Amherst Police Department for the remainder of the 2022 calendar year.

WHEREAS, declaring the rate of compensation to be \$40.00 p/h.

WHEREAS, declaring a minimum of four (4) hours paid for the Halloween Parade and Trick-or-Treat.

BOARDS

Cemetery

RFP's for drainage are due June 30th. Waiting to hear from the finance committee for the requested meeting, if there will not be a meeting the board would like to present to the council directly.

Councilmember Troike reminded those in attendance that Councilmember Siesky has been ill and that it would be prudent to wait until all the RFP's have been.

Park

Electrical outlet cover has been ripped off the northwest corner of the pavilion.

Vandalism - bench in the southwest corner is back in the weeds, pentagrams in the parking lot, may need trail cams. Councilmember Maschari suggested that the benches be anchored to the concrete.

Yoga in the Park on Wednesday and Thursday evenings at 6 was strongly endorsed by the fiscal officer.

SABPA

Maroy Dr. Project is being moved to late summer or early fall in light of the recent events.

Insurance Adjuster to inspect the damage to the shed under the water tower..

Ludwig & Schram Ditch previous question had been asked if the County could take over maintenance of the ditches. Seventy percent of Ludwig is in New Russia Twp. and all of Squires/Schramm Ditch is within the village. A call was made to the Army Corp of Engineers in Buffalo by the board chair and was told that the project was too small for them to consider. Discussion has been held with the county and it was stated that the county would clean it out for a price with interest. The current MOU with the Lorain County Storm Water District should be reviewed to clarify the procedures, staff members do not agree with what the board members were told by the county. Councilmember Maschari stated that the Village had been paying the LCSWD fee for the cemetery (prior to our joining) because of the roads that were in it, so we should get money from New Russia Twp. Staff understood that grants could be applied for, without interest. Councilmember Siss will request to have on the BPA agenda the Ludwig/Schram Ditch regarding the LCSWD MOU.

County ARPA Funds – request to be added to the BPA agenda.

Thompson & Maroy Water break Councilmember Jeffers asked if the pile of dirt will be leveled, seems rather high. Councilmember Siss will ask for clarification from the board.

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting

DEPARTMENTS

Fire

Monthly Report

	EMS	Fires	MVA	Tpk.
Total	8	5	5	0
Village	7	2	1	
Twp	1	3	4	

- Of the five (5) fire calls two (2) were for mutual aid and there were three (3) classified as other.
- Monthly training consisted of EMS and hand tools.

New truck is scheduled to arrive late August, early September.

Approve Auxiliary Member John Crawford Jr.

Councilmember Maschari moved to approve Auxiliary Member John Crawford Jr. Councilmember Troike second.

Jeffers x Jones x Maschari x Siesky EA Siss x Troike x Motion passed.

Police

Monthly Blotter

Traffic Citations: 24 Speed, 2 Running Red, 2 DUS

Calls for Service: 11

LCSO: 6

Officer Hotz has decided to resign due to personal reasons. Currently conducting background checks on 2 new officers. Continue to research alternatives for a quality used vehicle to replace Cruiser 222.

FO – Elyria is getting rid of 13, he will be going on Thursday to review. If possible he might be able to get 3 for \$10,000.00, not sure if the Avon car will come through

Police Hours resident Mr. Sangicamo requested a copy of police hours for the last year. The fiscal officer stated that there is no report currently available with the information requested. The fiscal officer created and asked for approval of the law director before releasing the information that was gathered. The information is not a public record and there are no names listed. Law Director gave permission to release the created report.

Police coverage Councilmember Siss asked about coverage on the west end. She asked the mayor to get information from the police chief of recorded coverage on the west end. Councilmember Jones asked for the chief to attend the next meeting. Councilmember Troike also asked for the mayor to have the chief explain why we can have coverage 8 hrs. 5 days a week and why the officer was out of uniform. Councilmember Maschari stated she spoke with the chief regarding the matter and the officer is not being employed by the village at the time they work for Columbia Gas. There is an ordinance stating that the pay is \$65.00 per hour, with \$60.00 p/h for the officer and \$5.00 p/h for the vehicle. The question was raised, if the officer working for Columbia Gas as traffic control sees a crime, is the officer responsible to act? Councilmember Maschari will discuss with the chief. The fiscal officer asked the same question of the chief, and she was told only if another officer is in distress.

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting

COMMITTEES

Bldg.& Grounds

Request for meeting will discuss dates with committee members. Councilmember Siss asked for the holding tank for the SAFD be on the agenda and that a representative of the BPA & FD be present.

Auction Items Councilmember Troike stated that the project is not completed.

Service-Street-Sidewalk

Village Entrance Signs three of the four signs are installed.

101 Vivian Councilmember Maschari is waiting on a reply from Columbia Gas to see if this was new pavement or a replacement.

Service Worker there are six applicants to be interviewed.

Audit/Finance

Meeting – Chair has been ill and Councilmember Troike suggested that it wait until the RFPs for the cemetery have been collected and when the chair is able to attend.

Ordinance

Zoning update fee ordinance and definition to include accessory structure.

SABPA have the law director opinion by July 5 regarding the inactive account issue.

Virtual Meetings Law Director will send a question to the listserv regarding virtual committee meetings after 6/30/22.

Safety

SAPD the chief does not feel that it is worth investing more money into the car. Looking for good quality used vehicles. Discussion on special event pay. Community service events.

Holding tank asked to be a part of the discussion with Building & Grounds.

Upcoming items for the committee agenda: What are the committee members roles on the safety committee; review of the SAFD – SOP's, recognition of safety forces.

Community & Economic Development

Newsletter form to be sent June 29th, deadline July 8. Council and chief's bio. To be included. The fiscal officer inquired on how it will be delivered and cost. Chair said it depends on the length of the newsletter and how do we want to roll it out; by paper or social media. Councilmember Maschari stated that if there is recycle information in the newsletter, Recycle Grant can be used for the newsletter.

Farmer's Market Councilmember Jones remarked that there was a good response by the community.

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting

MISCELLANEOUS

NOPEC Grant Mayor stated he has only received one submission and that was from the SAFD.

Councilmember Maschari asked the law director, "When there are funds being given to the village does the mayor have the right to make the decision?" The law director replied that it should be a legislative decision. The submission needs to be sent to the Building & Grounds committee for their agenda in order to make a recommendation. Councilmembers reiterated how the SABPA were previously promised funds for weatherizing a part of the village garage for storage and the SAPD to get flashing speed signs. Councilmember Siss moved to extend the deadline request submission for the NOPEC Grants to July 11th, then at which time the Building & Grounds Committee would review and council vote on July 25th. Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky EA Siss x Troike x Motion passed.

The mayor will reach out to FD to get a new quote to submit for the NOPEC Grant.

Code Enforcement

Residential & Commercial Mowing Councilmember Maschari reached out to GoGreen about having them as the call person to do our mowing for noxious weeds. The quote would be done by square footage. Councilmember Maschari moved to have GoGreen to give us a square footage cost for on-call mowing. Councilmember Troike second.

Jeffers x Jones x Maschari x Siesky EA Siss x Troike x Motion passed.

Councilmember Troike reminded council to coordinate with the fiscal officer for budgeting of the mowing. Noxious weeds have to be billed and sent to county ASAP for assessment.

449 W Main St Councilmember Maschari said the letter has been sent, the date has passed. Waiting on a response from Republic if they can pick up the furniture. Need a tool, we would be invoiced and put on special assessment. Councilmember Siss thanked Ms. Maschari for taking the time to reach out to Republic to discuss options for pick-up. Ms. Siss stated that ultimately it is the resident's responsibility to manage their garbage/bulk pick-up; it is not village's responsibility to get it picked up. Councilmember Maschari asked the zoning inspector if she has received the returned signature card. The signature card has not been received as of today. The certification process was briefly explained to council. Current ordinance does state that after three days of the letter being sent, it is considered received, regardless of if the signature card is returned. Councilmember Jones mentioned that when a service worker is employed, they could be the Code Enforcement Officer.

Reinforcement of Ordinances notifying the residents more frequently regarding Bulk Pick-Up dates, when garbage should be placed curbside and taken in. Using all forms of media including WENS.

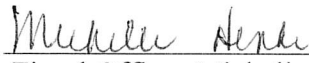
Waste haulers the mayor feels that Republic Services has failed the village and still strongly feels that we should join the consortium,

Social Media Policy still needs to be updated.

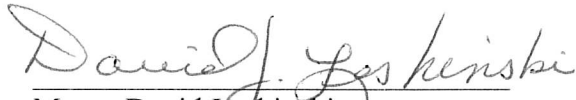
RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting

ADJOURNMENT Time 9:28 Councilmember Maschari moved to adjourn. Councilmember Siss second.

Respectfully submitted,



Fiscal Officer Michelle Henke



Mayor David Leshinski