

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
September 12, 2022
REGULAR MEETING

Council meeting

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	EA
Councilmember Jeanne Maschari	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
President Pro Tempore David Troike	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	EA

(EA – excused absences)

Approve Councilmember Jones absence due to illness

Councilmember Siss moved to excuse Councilmember Jones. Councilmember Troike second.
Jeffers x Jones AB Maschari x Siesky x Siss x Troike x Motion passed.

APPROVAL OF AGENDA September 12, 2022 additions of parking lot, dump truck, Common Ground, Finance meeting/reappropriation

Councilmember Maschari moved to approve agenda with additions. Councilmember Troike second.
Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

APPROVAL OF MINUTES August 22, 2022

Councilmember Troike moved to approve minutes as presented. Councilmember Maschari second.
Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

VISITORS

Service Worker – David Valentine
SABPA Board member – Mark Leshinski

MAYOR

MHARS (Mental Health Addiction Resource Services) Resolution:

For the fifth year in a row, our county and others across Ohio will be honoring first responders during the Week of September 18-24, 2022 recognizing those who unconditionally respond to residents in our county; Ohio is still facing an addiction and overdose epidemic within a pandemic. Like never before, Lorain County's first responders are doubly challenged to assist individuals struggling with this disease. Later in the meeting there is an ordinance to approve, to recognize the Village first responders.

FISCAL OFFICER

Payment listing 8/18 – 9/8/2022 was presented. July & August Bank Reconciliations were presented.

Appropriation Ordinance #291 and detail – increase for the NOPEC Grant and then the expenditure for the SAFD HVAC.

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RECORDS CLERK

Columbia Gas Project Walk Through

Scheduled for Thursday 9/15 @ 1 p.m. Mayor Leshinski clarified for Councilmember Siss what the walk through meant; representatives from Columbia Gas, Infrasource, and Village representatives will walk and inspect the project area to see if there are items that need to be addressed. Councilmember Maschari is still waiting for video regarding 101 Vivian St. and Councilmember Siesky is still waiting on a response regarding what happened to the sandstone that was replaced. Those items will be addressed during the walk through.

Columbia Gas Charitable Donation

Will go directly to First United Methodist for the food bank. The Sanctuary is not a non-profit.

Contract Renewals

Law Director contract is up for renewal. The fiscal officer will set-up a meeting with the Law Director and the Mayor. If there are any questions or concerns, please email those to the fiscal officer by this Thursday.

Building Report

August – total 5 1 concrete patio, 1 porch, 2 roofs, 1 wood fence

Zoning Report

August – total 0

BZA meeting this Wednesday at 7 regarding lot split at 5905 Russia Rd.

Code Enforcement

Elm St – no permit filed bldg./zoning

List submitted at the 8/22 mtg will be addressed, later this week.

RESOLUTION

Resolution 665-22 First Responder Recognition – Bringing Help. Bringing Hope. Thank You.
Councilmember Troike moved to suspend the rules and pass as an emergency Resolution 665-22.
Councilmember Maschari second.

Discussion: Councilmember Siss asked to have pictures taken when the presentation was done.

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

APPROPRIATIONS

Appropriation Ord. No. 291 (This is for the receipt and expense related to the NOPEC grant.)

Councilmember Maschari moved to approve Appropriation Ordinance No. 291. Councilmember Siesky second.

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

BOARDS

Cemetery (Mayor Leshinski presented)

Ohio Department of Commerce Grant

A \$2,500.00 grant has been awarded to Evergreen Cemetery for use in developing a second entranceway

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onto the property. The project will commence in the spring of 2023. Councilmember Troike stressed that there needs to be written documentation (an easement) from the church approving the walking path/new entryway.

Park (Board member Laurie Beran presented)

Basketball court

Recognize the donors and volunteer workers at the ribbon cutting, date to be determined. Councilmember Maschari inquired about a proclamation.

Mowing

Locke's GoGreen meeting regarding the mowing issues was held with board member Laurie Beran and service worker David Valentine present.

SABPA (Board member Mark Leshinski presented)

Stormwater

Maroy Dr. project will start end of October/early November. Oakdale storm issue was discussed.

Further research to be done for an ordinance regulating trees being planted near storm sewers.

Water

Issues with Verizon and the tower communicating properly over Labor Day weekend.

RLCWA has still not released their water rate study. Once that has been released, the BPA will decide the rate of their increase.

Inactive account balances are still a topic of discussion. Councilmember Maschari inquired to how many there were and stated that the unpaid balances follow the property. M. Leshinski believed there were ten (10) outstanding inactive accounts. The fiscal officer mentioned that the accounts she has seen, the accounts were in existence prior to security deposits being required.

Mayor Leshinski stated that he feels the Village should no longer be in the water business and would like a meeting with RLCWA, to find out what they could do for us.

Supplies ordered for: meter-pits, pipe for N. Lake St.

Road patches from the water breaks need to be addressed before November.

Councilmember Maschari asked if the SABPA has a plan and estimated cost for redoing the water system throughout the village.

COMMITTEES

Bldg. & Grounds (Councilmember Troike & Maschari presented)

Utility Room

Councilmember Siss moved to allow Councilmember Troike permission to remove unnecessary items from the utility room. Councilmember Maschari second.

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

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Discussion: Councilmember Maschari stated that the service worker will be collecting boxes from Peck & Gambish on 9/13/22 and she will be meeting with Holland Computers to review which electronic equipment is still viable.

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x

Motion Passed

HVAC (humidity issue)

Councilmember Troike recommends seeking other quotes for correcting the humidity issue at the Village Hall besides the Gundlach proposal. Councilmember Maschari will seek three (3) proposals. The fiscal officer reiterated that two (2) other companies have stated that the system is not over sized and that the building/floor is holding moisture.

SAFD HVAC

Installation is scheduled for Thursday/Friday with Raymond Heating as the contractor. The project is being done through a NOPEC Grant.

Parking Lot

Mayor – talked with the PD & SAFD, it is a hazard not only for their personnel, also for residents, it is atrocious. Using the parking lot as a staging area has not helped the southwest part of the parking lot. The mayor has a number of quotes which are 4-6 months old, batch plants will be closed mid-November. Councilmember Maschari asked if the SABPA could find a different hydrant for companies to get bulk water, instead of the one under the tower. Ms. Maschari has not seen any quotes for the parking lot, she believes that there needs to be an engineer's scope of work done, due to the thickness of the asphalt that is required. Councilmember Troike stated that if we have not seen a scope of work, we can not make a recommendation to approve.

Councilmember Maschari moved to have the committee review any and all estimates that we have, plus review the last motion for scope of work, review finances and determine to put out for public bid.

Councilmember Siss second.

Discussion: Councilmember Troike reiterated that we need to have a scope of work, if the committee has to do it, fine. Mr. Troike has seen trucks through the whole parking lot and it seems that it should be 6" throughout with the exception of the parking spaces. Mr. Troike added that we need to find out where the drain on the east side of the FD goes to (the Y downspout). Also, wires need to be underground.

Councilmember Siss asked if we have a relationship with the engineer, where we could call and just ask how thick the asphalt would need to be, without the engineer doing a whole scope of work that would cost \$5000.00 plus. Councilmember Maschari responded by saying that she tried to do one, but realized that it was too technical for her. The engineer does the scope of work, plus the package that goes out for bid and handles the whole bid process.

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x

Motion passed.

Holding Tank

Councilmember Siss asked about the progress on the holding tank. Mayor replied that the engineer has the EPA requirements for the drawing. Councilmember Maschari will contact the engineer for a followup. Council stressed that the holding tank should be a priority to be done before winter.

Street-Sidewalk-Service Councilmember Siesky presented)

Road Striping

Councilmember Maschari moved to go with the county, not to exceed \$7000.00. Councilmember Troike second.

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Trees 209-211 E Main St

Only two (2) bids were received for the removal of two (2) trees that are located between 209 and 211 E. Main St.

Councilmember Troike moved to approve the bid from Bob's Tree Service, Councilmember Siss second
Discussion: Service worker will follow up and schedule, paid from state highway, traffic control will be discussed with the contractor.

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed.

Snowplowing

Mayor received a call from Irvin, waiting on the quote.

Chip & Seal

Councilmember Maschari shared that townships participate with the county for a chip & seal program, the village could be part of the program. Mark Leshinski stated that the BPA is against the chip & seal because of the loose stone that ends up in the storms sewers.

Dump Truck (Service worker presented)

Two (2) quotes were emailed to council. One is available now 3500 9' for \$82, 635.00, has 2000 miles on it.

Councilmember Troike moved to purchase the Chevy 3500 from Sunnyside Chevrolet. Councilmember Siesky second.

Discussion: Mayor – why do we need a crew cab, you don't need four (4) doors for one person, paying for something you won't use. For the price you will only get x amount days of snowplowing for that cost. Councilmember Troike stated that discussion of a truck was approved by the finance committee for up to 125K. Councilmember Maschari mentioned that trucks are in short supply and the companies have not announced when new ones will be released. The fiscal answered yes, when asked if there was money in the budget for a truck

Jeffers x Jones EA Maschari x Siesky x Siss x Troike x Motion passed

Audit/Finance

Audit met on August 30th and questioned what Positive Pay was. The fiscal officer answered that, "Positive Pay from Civitas Bank is a security measure to make sure that checks (warrants) written by the village are legit and not falsified checks. This measure was added last year when the checking account was compromised."

Next meeting is October 11 at 7, finance meeting at 6:45

Ordinance

Monthly meeting 9/15/22 @ 11

Safety (Councilmember Maschari presented)

Met on September 1, reviewed recognition of the safety forces, reducing the speeding throughout the village, a sign at the east and west end. Signs will be tabled until further information is received. Fiscal Officer stated there is about \$5000 available, meetings will be scheduled quarterly.

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Meeting 9/22 @ 4

Street signs for the school zone to be taken down by service worker.

Community & Economic Development (Councilmember Siss presented)

Newsletter to be circulated on Friday and "Getting to Know You" will be starting on the FB page.

MISCELLANEOUS (Councilmember Maschari presented)

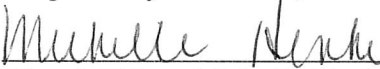
Common Ground on Baird Rd, has programs for team building and conflict resolution which could be a good idea for council, boards, the mayor, and staff.

ADJOURNMENT Time: 9:05 p.m. Councilmember Siss moved to adjourn. Councilmember Siesky second.



Mayor David Leshinski

Respectfully submitted,



Fiscal Officer Michelle Henke