

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
November 14, 2022
REGULAR MEETING

Call to order

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	P
Councilmember Jeanne Maschari	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
President Pro Tempore David Troike	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

APPROVAL OF AGENDA November 14, 2022

Councilmember Maschari moved to approve as presented. Councilmember Jones second.
Jeffers Jones Maschari Siesky Siss Troike Motion passed

APPROVAL OF MINUTES October 24, 2022

Councilmember Troike moved to approve as presented, Councilmember Maschari second.
Jeffers Jones Maschari Siesky Siss Troike Motion passed

VISITOR

Fire Chief Dennis Hevener
SABPA Thomas Pellittieri

MAYOR

Sanitary Sewers

Met with the County and Bramhall Engineering regarding the truck-line that will come down Baumhart Rd. Currently, they are in the final design stage of the project which should be completed in 2023. ARPA Funds have been allocated to start the project and they have applied for twenty million from the federal government which was not approved. An outside firm was hired to write grants and lobby. Possibly be a 90-10 split for a TIFF with the school.

Control of the system:

If and when the Village would get sewers, a decision would need to be made of who controls the system. The fiscal officer stated that the county would want a commitment that we would contract with the county not LORCO. The law director is researching to see if we have a legal obligation to LORCO and will report the findings at a later date. The mayor recommends going with the county which would have the sewage go to Lorain, which is closer, then going with LORCO which would take it to Avon Lake.

Council asked again for a meeting with the county to start a cost analysis. The mayor stated that we all received the letter from the engineer and the first step would be acquiring the design funding. The whole project would cost somewhere between 40-60 million dollars. Councilmember Troike asked how come at our last meeting you (mayor) said we needed a shovel ready project and now we can't afford it. The mayor restated how just the engineering portion of the project would be in the approximately seven hundred-thousand-dollar (\$700,000.00) range, and that is the first step. Councilmember Siss felt would be

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advantageous to have all the parties as possible in the room that were here previously. The mayor will see what can be attained.

FISCAL OFFICER

Agenda/2023 Committee Meetings

Due to all the events that are taking place currently, the order of the agenda has been changed to have legislation at the end, so that any last-minute details may be presented, prior to voting. This is with the knowledge that the agenda will return to the proper order at the beginning of the year with work being done in committee meetings.

Payment Listing 10/21 – 11/10

Presented

October Mayor's Court Financial

Village	\$6549.00	County/State	\$2281.00
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Appropriation Ordinance No. 296 w/ detail

Specifically for the Fire Department to reappropriate payroll to an expense line to order equipment for the new truck.

Debt Summary

At the last finance meeting it was suggested to present the debt summary to council. The mayor asked if it would be beneficial to pay off some of the debt. Fiscal officer replied, not at this time. Councilmember Siss clarified that the largest debt is attributed to the SABPA and Fire. For the SABPA, there two loans that will be paid off in 2025 and 2026.

2023 Appropriation Budget

Printed copies were passed out, they will be voted on at the next meeting. One thing that was added was the underground conduit to the fire station. Fiscal Officer stated that the holding tanks were not added to the budget. Councilmember Maschari said at this time, we are waiting on the engineer's scope of work. Councilmember Siss inquired if council could see the comparison between Mayor's Court and Oberlin Municipal. Those figures should be available in March.

RECORDS CLERK

Building/Zoning – recommend eliminating hard copies of permits when possible. In 2023 residents will be able to apply for permits online and will be able to print their own approved permits. For those that submit in person, we would make a copy of the actual hard copy.

Councilmember Jones moved to eliminate hard copies of permits. Councilmember Siss second.

Discussion: Updated lists will be given on a regular basis to the service worker.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed

Building/Zoning Report

Building (12) Roof 5, 2 concrete, 1 front porch, 1 window, 1 fence, 1 addition, 1 hot tub

Zoning (5) Shed, Patio & Deck, Addition, front porch, fence

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BOARDS

Cemetery (Councilmember Jones presented)

35% overall increase for the 2023 mowing contract.

Special meeting on 12/14 @ 6 pm to discuss the secondary entryway and 2023 landscaping.

Park (Park Board member Laurie Beran presented)

Gates Closed November 14, path and court is open but at your own risk.

Soccer to use fields through 2023, after that they will be at the Firelands School Complex.

SABPA (Councilmember Siss presented)

Public Hearings for Water Rates

There were no visitors at the public hearing on November 7, 2022.

The second hearing will be held at the SABPA meetings on November 21st at 6:45 p.m.

Storm Water

Maroy Dr. project is completed.

County has completed mapping of the system and is online.

Ditches will be a shared responsibility between storm and service for maintenance.

COMMITTEES

Bldg. & Grounds

Wellstone (Park)

Councilmember Troike moved to allow the Park Board to relocate the Wellstone currently located behind 105 W Main St. to the Community Park. Councilmember Siss second.

Jefferies x Jones x Maschari x Siesky x Siss x Troike x Motion passed

103/105 W Main Drainage

Councilmember Maschari moved to approve the estimate from Economy Drain Cleaning not to exceed \$4000.00 (four thousand dollars). Councilmember Troike second.

Discussion: Councilmember Troike verified with the fiscal officer that funds were budgeted and available to the project.

Jefferies x Jones x Maschari x Siesky x Siss x Troike x Motion passed

Gutter Cleaning

Councilmember Troike moved to approve Brother Gutters of Cleveland West for the purchase of gutter guards and cleaning. Councilmember Maschari second.

Discussion: Council consensus was to have the contractor do the gutters at this time due to safety concerns. Councilmember Troike stated that the service worker should reevaluate cleaning of gutters in the spring from this point going forward.

Jefferies x Jones x Maschari x Siesky x Siss x Troike x Motion passed

Holiday Decorations (Councilmember Siss)

Councilmember Maschari and Siss met with the fire chief to discuss the annual Tree Lighting that will be held on Thursday, December 1st at 6:30 p.m. Due to no appropriate evergreen tree, it was recommended to purchase a telescoping flagpole with the appropriate lighting system to look like a Christmas tree.

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Councilmember Siss moved to purchase the telescoping flagpole and lights not to exceed six hundred dollars (\$600.00). Councilmember Jones second.

Jeffers Jones Maschari Siesky Siss Troike Motion passed

Office Decorations

Councilmember Maschari moved to allot two hundred dollars (\$200.00) for office decorations.

Councilmember Jones second.

Jeffers Jones Maschari Siesky Siss Troike Motion passed

Conduit from 103 – 105 W Main (internet)

It will wait until 2023 and be budgeted in the Fire Department Permanent Appropriations.

Maple & Evergreen Trees 103 W Main

Councilmember Maschari moved to approve removal of both trees (service worker evergreen) estimates on the Maple not to exceed \$2500.00. Councilmember Jones second

Discussion: The fiscal officer verified that some funds were available. Councilmember Troike inquired if the maple tree could wait until 2023.it wait. Mayor stated if there is a bad storm it would affect cars and the street.

Jeffers Jones Maschari Siesky Siss Troike Motion passed

Audit/Finance (Councilmember Siesky presented)

Cemetery Board had requested a meeting to discuss the lot increases and a board compensation increase. The fiscal officer requested to only do reappropriations quarterly in 2023, not to do as often as it was this year.

Water Financials

During the committee meeting discussion was held regarding the finances of the water department and the affect it could have on the Villages finances as a whole. The projected water operating funds for 2023 stands at forty-five hundred dollars (\$4,500.00), if there are numerous breaks this winter the department will not be able to sustain itself and the council needs to be prepared on how they would keep the department up and running. Councilmember Maschari was asked to contact Mr. Waldecker at Rural Lorain County Water Authority to schedule a meeting with council and the SABPA. Ms. Siss will coordinate dates with Ms. Maschari. SABPA Board Member Thomas Pellittieri stated that the meeting should include the EPA along with the county, so that everyone is on the same page.

Ordinance

The December meeting is changed to the 22nd at 11 a.m.

Community & Economic Development (Councilmember Siss presented)

A summary of committee/board accomplishments for the year was requested for a winter newsletter.

Tree Lighting Thursday, 12/1 at 6:30 p.m.

Special Committee

Administrative (Councilmember Maschari presented)

Meeting scheduled for December 15th at 2 p.m. on how to use Google Suites.

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Employee handbook revisions are almost completed and has been submitted to the law director for Approval.

ORDINANCE

Ordinance No. 1749-22	SABPA Water Rate Increase (<i>Second Reading</i>)
Ordinance No. 1751-22	Cemetery Bylaw & Regulations (<i>First Reading</i>)
Ordinance No. 1752-22	Cemetery Board Compensation (<i>First Reading</i>)

RESOLUTIONS

Resolution No. 673-22 Storm System Agreement with Brothers Gutters of Cleveland West for Village of South Amherst property at 103 & 105 W. Main St.

Councilmember Troike moved to suspend the rules and pass Ordinance No. 673-22 as an emergency. Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed

Resolution No. 674-22 Contract Agreement with Kelly Brothers Construction, Inc. for Demolition of Water Treatment Plant

Councilmember Troike moved to suspend the rules and pass Ordinance No. 674-22 as an emergency. Councilmember Jeffers second.

Discussion: JM while we have to wait for the electrical to be removed can we get the keys to have the salvageable items to be removed. Troike restated that this is not municipal funds but from a grant. Mayor Leshinski thanked Jeannie

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed

Resolution No. 675-22 Property Assessment PPN 0500011105052, PPN 0500091104001

The Law Director is still working on the draft and recommended to wait until January 2023 to pass due to the County Auditor's office would file the assessments as delinquent. If an assessment is delinquent the auditor's office claims a percentage of the assessment.

APPROPRIATIONS

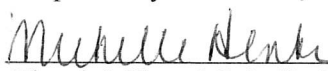
Ordinance No. 296

Councilmember Troike moved to approve Appropriation Ordinance No. 296. Councilmember Maschari second.

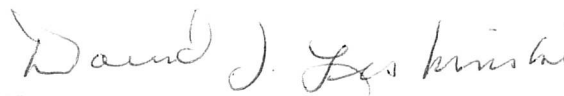
Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed

ADJOURNMENT Time 8:16 p.m. Councilmember Siss moved to adjourn. Councilmember Jones second.

Respectfully submitted,



Fiscal Officer Michelle Henke



Mayor David Leshinski