

RECORD OF PROCEEDINGS
Minutes of Village of South Amherst Meeting
November 28, 2022
REGULAR MEETING

Call to order

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

The roll was called:

Councilmember Michele Jeffers	P
Councilmember Scott Jones	P
Councilmember Jeanne Maschari	P
Councilmember Becky Siesky	P
Councilmember Jeri Leigh Siss	P
President Pro Tempore David Troike	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Matthew Mishak	P

(EA – excused absences)

APPROVAL OF AGENDA November 28, 2022

Councilmember Maschari moved to approve as presented. Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

APPROVAL OF MINUTES November 14, 2022

Councilmember Troike moved to accept the minutes as presented. Councilmember Jones second.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

MAYOR

Solid Waste Grant

Information was given on what to recycle. 2023 will be the last year for the Community Incentive Grant (Recycle Grant). Councilmember Siss inquired as to what the financial impact would be on the village and what have we used the grant money for? The mayor responded that we purchase a percentage of our copy paper with the grant and have used it to purchase recycled rubber mulch, picnic tables, benches and waste containers for use at various locations throughout the village properties. On average we have received between three – five thousand dollars.

RCAP (Ohio Rural Community Assistance Program)

Met with Brandon Evans of RCAP in a very superficial meeting to discuss ways to fund a sewer project. The Village does not qualify for principal forgiveness (grants) due to the average household income is too high. A loan would be the only option to cover the cost of the engineer's scope of work. Further discussion was held and Councilmember Siss suggested a meeting with all parties to meet on December 19th.

Councilmember Maschari moved to have the mayor schedule a meeting for December 19th at 7 p.m. with Lorain Community Development, Bramhall Engineering, RCAP, SABPA, and Council. Councilmember Troike second.

Jeffers x Jones x Maschari x Siesky x Siss x Troike x Motion passed.

FISCAL OFFICER

Financial Reports

Payment Listing 11/10-11/24/22; November Fund Summary, November Revenue Summary, November Appropriation Summary, October Bank Reconciliation were presented.

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Councilmember Maschari moved to have a townhall code that the records clerk keeps control of.
Councilmember Troike second.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Holding Tanks

Councilmember Troike stated that the main reason why the current tank cannot be plugged is because it is an oil/water separator, and it is too small. So, the answer for now is, no washing. The service worker will need to find an alternative for washing the service vehicles.

Sandstone Ambulance District

October – 7 calls of service

Community & Economic Development (Councilmember Siss presented)

Email to the boards to attend the council work session on December 12th with their 2023 plans. A request will also be made for year end summaries of boards and committees of their 2022 accomplishments to be published in the winter newsletter and to submit for the January 23, 2023 meeting.

Special Committee

Administrative

Procedural Change

Councilmember Maschari moved to have legislation signed immediately following votes.

Councilmember Siss second.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

ORDINANCE

Ordinance No. 1749-22 SABPA Water Rate Increase (*Final Reading*)

An ordinance repealing existing South Amherst Codified Ordinance Section 921.04 Water Rates; enacting new South Amherst Codified Ordinance Section 921.04 Water Rates

Councilmember Troike moved to approve Ordinance No. 1749-22. Councilmember Jones second.

Discussion: Mayor stated that it will be a six (6) percent increase, operating cost have increased.

Councilmember Siss restated that the SABPA is not making a profit with this increase, it is to cover the cost of operation.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Ordinance No. 1751-22 Cemetery Bylaws and Regulations (*Second Reading*)

An ordinance adopting the revised Board of Cemetery Trustees Bylaws and Regulations.

Ordinance No. 1752-22 Cemetery Board Compensation (*Second Reading*)

An ordinance fixing the rate of compensation for elected and certain appointed officials.

Ordinance No. 1753-22 Backup Snowplow Operator (*Emergency*)

An ordinance creating the position of Backup Snowplow Operator and fixing the rate of compensation effective November 28, 2022, and declaring an emergency.

Councilmember Troike moved to suspend the rules and pass Ordinance No. 1753-22 as an emergency.

Councilmember Jones second.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

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Appropriation Ordinance 297

2023 Temporary Appropriations - no questions were received.

RECORDS CLERK

Application/transfer of Liquor License 518 W. Main St. to Hart & Son Enterprises LLC DBA Wild Bills Whiskeyville.

Councilmember Maschari moved to approve the license. Councilmember Jeffers second.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Emergency Legislation - definition

Ordinances and resolutions shall be read on three different days and go into effect thirty days from the date of passage. There are 2 ways that an ordinance or resolution can take effect immediately upon passage:

1. By a three-fourths vote of council to dispense with the three readings.
2. Have the three readings and with a two-thirds vote the legislation takes effect immediately.

SERVICE WORKER

Tree Removal

207 & 209 E. Main St trees scheduled for the week of 12/5.

Tree behind the village hall, still waiting on estimate.

Gutters/Drains 103 & 105 W. Main

Brother Gutters are scheduled to clean and place gutter guards the week of 11/28.

Water Treatment Plant

Kelly Brothers have been notified that they start at any time.

Accessory Garage

The concrete pad has been poured. Construction on the garage to begin 12/2.

BOARDS

Cemetery (Councilmember Jones presented)

Special meeting to be held on December 14th at 6 p.m. to discuss 2023 mowing contract and secondary entrance.

SABPA (Councilmember Siss presented)

Second Public Hearing for Water Rate Increase

November 21st there was one resident in attendance, no questions were received.

Water

The fiscal officer was in attendance to discuss the finances carrying over into 2023. She will be present at the next work session for a more detailed discussion. The work session will be held on November 30th at 7 p.m. to discuss finances, rate study, 2023 planning, digitized map project.

Maroy Dr.

Project completed except for grass which will be planted in 2023.

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Holding Tank (Fire Station)

From the Ohio EPA - there are no exceptions..... no village vehicles can be washed within the village until the holding tanks are in place. Bramhall to have the plans on December 2nd. The fire chief has stated that a couple of the surrounding fire departments have offered their facilities to wash the trucks, temporarily. Once the plans are received from the engineer, they will be sent to the Ohio EPA for approval. Once approval has been met the fire chief will obtain two (2) quotes for the project.

Councilmember Maschari had previously understood that the EPA comments were that you could plug the current holding tank, wash the truck and then have a company come out to drain the tanks. Secondly, with respect to the street garage if the vehicle is washed in the grass, then they can be washed. Further discussion led to comments of frustration of why residents can wash a vehicle and it would drain into the storm, but the village is not allowed. Councilmember Troike stated that initially the report only said you couldn't wash the vehicles within the building, now it states that you cannot wash them anywhere until this holding tank project is completed. Ms. Siss did reread part of the most recent email and it does state that the drain could be plugged, drained and disposed of to an approved wastewater facility. Councilmember Siss will recommend to the BPA/Fire Department that a Plan B needs to be in place if the plans do not come through on December 2nd.

COMMITTEES

Bldg.& Grounds (Councilmember Troike presented)

Flashing Speed Limit Signs

Installed and working.

Street-Sidewalk-Service (Councilmember Maschari presented)

Service Worker Back-up

Councilmember Maschari moved to have the compensation for the Backup Snowplow Operator at \$18.00 p/hr. Councilmember Troike second.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Audit/Finance (Councilmember Siesky presented)

Clarification was asked for regarding an October 26th electronic payment of \$400.00. The fiscal officer asked for further clarification and it will be answered by the December 5th meeting.

2023 audit meetings will be monthly. If a finance meeting is needed, notification will be given, and it will be held prior to the audit meeting.

Safety

Fire

Tree Lighting Refreshments

Councilmember Maschari moved to have Councilmember Siss emcee events. Councilmember Troike Second.

Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Security Code Access

Discussion ensued regarding the issue of Bramhall Engineering not being able to access the station for the holding tank project. The mayor did not notify the department that access was required. In order not to have the issue arise again the following motion was made:

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Ordinance No. Repeal & Enact New 921.02 Inactive Accounts (*First Reading*)
An ordinance repealing existing South Amherst Codified Ordinance Section 921.02 Deposit Required; Termination of Delinquent Accounts; Habitual Delinquent Accounts; enacting new South Amherst Codified Ordinance Section 921.02 (j), (k), (l) Deposit Required; Termination of Delinquent Accounts; Habitual Delinquent Accounts; Inactive Accounts and declaring an emergency.

Ordinance No. Repeal & Enact New 717 Rummage Sale (*First Reading*)
An ordinance repealing existing South Amherst Codified Ordinance Chapter 717 Sections .02, .03, .04 (a); enacting new South Amherst Codified Ordinance Chapter 717 Sections .02, .03, .04 (a)

RESOLUTIONS

Resolution No. 676-22 Law Director Contract
The fiscal officer postponed the resolution until December 5th due to incomplete review of the resolution.

Resolution No. 677-22 County Mitigation Plan
Councilmember Maschari moved to table Resolution No. 677-22 until December 5th for further review.
Councilmember Troike second.
Jeffers Jones Maschari Siesky Siss Troike Motion passed.

Resolution No Employee Handbook (*First Reading*)

Resolution No. Diggers of Ohio Contract for Evergreen Cemetery 15 January 2023 to 15 January 2024 (*First Reading*)

APPROPRIATIONS

Appropriation No. 297 Temporary Appropriation 2023
Councilmember Troike moved to approve Appropriation No. 297. Councilmember Siss second,
Jeffers Jones Maschari Siesky Siss Troike Motion passed.

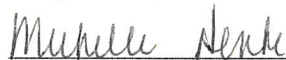
MISCELLANEOUS

Wreaths Across America
December 17th— depending on the weather we will be reading the names of the veterans. There will also be wreaths for each branch of service. More information will be given at the December 5th meeting.

Columbia Gas
The mayor received a letter stating that Columbia Gas will be going in front of PUCO to seek a rate increase of at least \$2.40 to

ADJOURNMENT Time 8:19 p.m. Councilmember Siss moved to adjourn. Councilmember Siesky second.

Respectfully submitted,



Fiscal Officer Michelle Henke


Mayor David Leshinski