

**VILLAGE OF SOUTH AMHERST
COMMITTEE MINUTES**

March 14, 2022

CALL TO ORDER at 7:50 p.m.

ROLL CALL

Councilmember Michele Jeffers	P	Fiscal Officer Michelle Henke	P
Councilmember Scott Jones	P	Records Clerk Laurie Beran	P
Councilmember Jeanne Maschari	P	Law Director Mathew Mishak	P
Councilmember Becky Siesky	P		
Councilmember Jeri Leigh Siss	P		
President Pro Tempore David Troike	P		

(EA – excused absences)

VISITORS

SAFD – Council interviewed Interim Chief Dennis Hevener

Transparency, change in paperwork such as certificates for training, multiple trainings with surrounding departments, delegating responsibility such as Ambulance Board, applying for grants. Status of new truck – possibly receiving it in August. One grant has already been applied for and one will be done in April. The grants are to purchase equipment for the truck, at no cost to the Village. 2 promotion assistant chief and captain, they will be based on their motivation, how much they show up etc.

Recommendation is to appoint Dennis Hevener, with the exception that he works toward Firefighter II.

SABPA – Tom Pellittieri

BOARDS

Cemetery – Researching perpetual fund usage. The board can use the village truck with one exception. Researching various cemetery software and engraver for markers in the Memorial Garden.

Park – Received a partial grant for the basketball court.

SABPA – Grant writer to start March 1. Status on NOPEC grant information has been requested by the board and the liaison multiple times. The board had previously been offered the NOPEC Grant to use for insulation at the Village Garage. The mayor stated that legislation has to be passed accepting the grant, then would like each board to submit their ideas of what the grant could be used for and then a decision to be made on what is most needed. Councilmember Siss reiterated that the Mayor offered the grant to the SABPA, but evidently the offer no longer stands and we'll make sure that the board gets in their request for the grant.

Multiple requests for the oil to be removed, what is the status. Mayor stated that he is still waiting on responses. Councilmember Maschari mentioned that council had previously motioned and voted that the oil was to be removed by March 15th. She then asked, "What happens when the mayor doesn't complete an item that was motioned by council.?" No reply was given. The mayor will take the 5 gallon buckets and remove them from the garage. By April 11th there will be no more oil in the possession of.

Councilmember Maschari recommends that we have a resolution drawn up for the 3/28

meeting that all the oil be removed by April 11th.

ORGANIZATION

Street Commissioner – The position has still not been decided on. Councilmember Maschari inquired if the mayor had ever made an effort to find a street commissioner. The mayor stated that he didn't deviate from past history where the mayor was appointed to the position. Councilmember Siss recommended that the mayor and the street/service committee work together to interview candidates for the position.

**The mayor requested an estimate from PMOH Pavement Maintenance of Ohio.
Patch the potholes \$7673.15 Crack seal the streets \$55402.50
Councilmember Siss requested a comparable table for bids and a scope of work.
Councilmember Maschari inquired if we have the funds to do the patching – yes.**

AUDIT/FINANCE

A: 2022 meeting schedule

Keep the monthly audit schedule for the time being starting in April. Finance meeting in May and November. Keep December's on the schedule, just in case it is needed.

F: ARPA Resolution for the 3/28 meeting

Fiscal Officer gave the presentation to the entire council on the budget process

SERVICE, BUILDING & GROUNDS -----BREAK OUT SERVICE SO ITS 2 COMMITTEES

HVAC – Gundlach has been in to tweak adjustments, the solution would be the replacement of all the thermal- diffusers, middle ground proposal variable thermostat. Mr. Kette was not at the presentation with the council. It was made crystal clear that there would never be any 2nd phase. It was CARES ACT money and we only had this amount of money. If the private company knew that the councilmember worked for them, that was a major conflict.

(attach the letter that the Law Director read)) **Law Director – the Village would need to get an impartial HVAC contractor to state that Phase 1 was not up to industry standards and the company was negligent to even propose only half the job. Councilmember Troike stated that the previous council made it pretty clear, that there would never be a Phase 2. Negotiations were done during COVID-19, so there was no in-person presentation given. Proposals were just sent back and forth through email. The Law Director asked if former Councilmember James worked for Gundlach and did They know that he was a councilmember? The Fiscal officer asked Mr. James if he did work for Gundlach and he replied, that he did not work for Gundlach. During council discussions, Mr. James would give his opinion of what the Village should do. Litigation will cost. The Law Director would like some guidance on the next step to take.**

Mowing Bids – Mayor passed off his information to the committee.

2022 Branch Pick-up -----decision needs to get made!!! To discuss on Sunday, 150.00 an hour

Service worker – hold till Sunday

Water Plant – no word on the grant

Oil – to be removed on Tuesday 3/15

SAFETY

Fire Dependency form was filled out and emailed. Due to Covid 19 – only a form needed to be filed with the State.

The committee asked the fiscal officer to see if they were allowed to purchase gift cards for the Safety Forces. The fiscal officer did state that they need to have a more specific reason.

ORDINANCE

Meeting – the chair will schedule a virtual meeting for this week.

EDC – table till Sunday. Chair asked for recommendations on people to be on committee or the type of person to be on the committee, have for Sunday.

ADMINISTRATIVE

Review Structure – postpone to Sunday

MISCELLANEOUS

Live Stream meetings – Councilmember Jones working on SOP

Trash Service – rep from Lorain County Solid Waste

Grant Writer – postpone to Sunday

Website – contact form – table till Sunday

Business Card – Councilmember Jones will send out instructions on how to order through Downtown Direct and he will design a letterhead template.

Memorial Day - tentative Honor Guard lined up, parade as usual, still need a speaker

Kim Green – Councilmember Jeffers has all the information from the courthouse. She will discuss a few items with the Law Director following this meeting. Main questions is, seeing she is done with probation can we go after her for more seeing that she is still paying?

ADJOURNMENT Councilmember Maschari moved to adjourn at 10:23 p.m., Councilmember Siss second.

Respectfully submitted,



Laurie J. Beran, Records Clerk