

July 06, 2023

South Amherst Board of Public Affairs
Storm & Water Minutes

Meeting Called to Order at 7:00 PM.

Roll Call:

Board Members Present: Zoltan Zoltai; Tom Pellittieri, Mark Leshinski

Operator of Record: Dennis Hevener

Water Clerk: Stephanie Koscho

Liaison/Council Representative: not present

Visitors: Mayor Leshinski, Council Member Becky Siesky, Fiscal Officer Michelle Henke

Agenda Amendments:

Water: Old Business: Hydrant Flushing (Z); Neptune Servicing (Z); Consumer Confidence Report (Z); Operator Vehicle (Mark)

Water: New Business: Water Operator II (Tom); Joel Waldecker (Mayor)

Approve Agenda: Motion to accept the agenda with amendments by Mark. Seconded by Tom. Motion passed unanimously.

Previous Minutes: 06/22/2023: Motion to approve the minutes from June 22, 2023, as submitted, by Tom. Seconded by Z. Minutes accepted. Mark abstained as he was not present for the meeting.

7:04 PM – Z motions to enter Executive Session. All visitors and non-Board Members and staff not pertinent to the topic will leave the room. Michelle will stay as this is a Human Resources discussion. Clerk will leave. No notes. Turned off recorder.

7:25 PM – Mark motions to exit Executive Session. Tom seconds. All in favor.

Mark motions to schedule a **Work Session for July 11 @ 6:00PM** to review resumes for the Water Clerk position. Water Clerk's attendance is requested. (Exhibit B as discussed later will also be a topic for the Work Session.)

Storm

Operator's Report: Dennis Hevener – Nothing at this time.

Clerk's Report: Stephanie Koscho – Nothing at this time.

Completed Tap-ins:

Pending Tap-ins: 319 Vivian St; 5906 Russia Rd. Both need additional paperwork. Water Clerk mailed applications and letters requesting information.

Financial Reports (Exhibit A): Tom motioned to approve Exhibit A. Second by Z. All in favor. Exhibit A approved.

Old Business:

- **(M) Operator Worklist:**
 - Mark asked to review 156-162 E. Main and possible French drain – Dennis confirmed they did not tie-in to the storm system. See 06/05/2023 Minutes for more information.
- **Budget (work session 6/13/23): Tabled from 06/22/2023**
 - Reappropriations for the vac truck will need to be approximately \$6000.
 - Mark asked for clarification on funds from property taxes. Michelle confirmed that they are already accounted for within the budget and revenue.

(Visitor) Becky Siesky is following up on the inquiry she made at a previous meeting on the repair of the road in front of 124 Maroy. Dennis said there isn't really much that can be done without repaving the entire road. Tom concurred. Z asked the Mayor about any road repair funds that could be coming available. Mayor said Council discussed the possibility of resurfacing Maroy and Charles toward the end of the year if funds are available.

New Business: None

Water

Operator's Report: Dennis Hevener

- Six complaints of brown/cloudy water today. RLCWA had no issues. Dennis has been in constant contact with Tom all day. Flushing 2 hydrants with hoses and pulled samples from both tonight at 6:00pm. Tom wants to continue flushing all night – shut them down in the morning. If complaints continue tomorrow, we'll have to look for a leak. Based on numbers, a small leak could be possible but there is no obvious break surfacing. Michelle confirmed that Town Hall bathrooms have cloudy water. We may need Leak Seekers. Tom noticed less consumption on the Consumption Report though Water Clerk explained a significant decrease in RLCWA reading so she is unsure of the accuracy of the current report. Dennis explained how it could be accurate based on maintaining pressure at a very consistent rate.
- Dennis has been testing hydrants for EPA. Three out of 80 could not flow. Fire Dept. is aware of the locations of these 3. Mark asked if we have spare hydrants for the faulty ones. Estimated cost for new hydrant is approximately \$5000 + \$5000 labor each. Tom suggested getting quotes to replace all 3 at once. Dennis is mostly concerned with the one at Kenwood & E. Main. The one at the end of Wallu and at Squires both leak. Because of proximity of other hydrants, Kenwood is the most pressing. Dennis will follow up with Core & Main for quotes. Valves will be after EPA tests.
- Copper & Lead tests are due. Waiting for bottles to arrive. Paperwork is ready. When Avon Lake receives them from Alloway, they will call Dennis for pickup.

Clerk's Report: Stephanie Koscho

- Consumer Confidence Report in meeting packet. Includes RLCWA and ALRW CCRs as posted on the website.
- Fiscal Officer has taken over the transfer of the Operator Vehicle. Payment was successfully processed.

Financial Reports (Exhibit B): Z moved to accept the financial reports as written. Seconded by Mark. All in favor. Motion passed unanimously.

Water Clerk confirmed that the monthly adjustments are a mess because it is impossible to void or delete a transaction, instead, it requires corrective math and more adjustments.

Old Business:

- GPS mapping timeline --- Waiting for EPA testing to be completed first.
- Neptune 360 updates – Z asked if there were any problems with the updates occurring during meter reading time. Stephanie confirmed that it took multiple attempts and more than one day to get the meter readings. It is all corrected now, and bills are complete and have been mailed.
- New Business:
- Tom: Operator II – Corey called Tom to discuss having Dennis take some tests for him during the week because it's a long drive from his other work location. Weekends are not a problem. All testing would still be submitted under Corey's credentials. Tom doesn't have a problem with it, nor does Dennis except Dennis will not be available on the weekends. Tom will follow up with Corey tomorrow.
- Joel Waldecker – forwarded a notification from Ohio EPA for emergency generators to keep water distribution flowing during a power outage. Discussion among the Board and Operator determined that the Water Dept. owns 3 portable generators with backup power supplies that are used for emergency power-outage situations.
- Michelle: Exhibit B – Water Operating Unencumbered Fund Balance is in the negative and it needs to be in the positive. Board needs to think about how to fix this in addition to the new water rates. \$1700 needs reallocated for Water Operator mileage. Fiscal Officer needs Board approval to move the mileage funds. Mark motioned to reallocate Water Operator mileage funds. Seconded by Z. All in favor.

New Business:

Council Member, Becky – “Water Bills?” she said inquisitively as she looked at the Water Clerk. They have been mailed. They did go out one day late because of a postal employee's vacation schedule. There was also a federal holiday this week. The Water Clerk delivers the bills to the USPS but has no control over what happens beyond that. The residents are more than welcome to call the office for their balance. 440-986-2222 Ext. 1. The Water Clerk has been providing balances to residents all week because of the mail situation and she will continue to do so.

Zoltan Zoltai moved to adjourn the meeting. Seconded by Mark Leshinski. All in favor.

Meeting adjourned at 8:11 pm.

Respectfully submitted by Stephanie Koscho, Water Clerk