

July 17, 2023
South Amherst Board of Public Affairs
Storm & Water Minutes

Meeting called to order @ 7:00PM

Roll Call:

Board Members: Zoltan Zoltai; Tom Pellittieri; Mark Leshinski

Operator of Record: Dennis Hevener

Water Clerk of Record: Stephanie Koscho

Council Representative/SABPA Liaison: Jeri Leigh Siss

Visitors: Mayor Leshinski

Agenda Amendments:

- Executive Session (Tom)
- Water, New Business: 20/20 Split (Tom)
- Water, Old Business: Generator Grant (Mark)
- Water, Old Business: Russia Culvert (Mark)
- Water, Old Business: Bills (Mark)

Agenda Approval: Motion to approve the agenda with amendments made by Tom. Second by Mark. All in favor. Agenda approved.

Previous Minutes: 7/06/2023: Motion to approve the Minutes from July 6, 2023, as submitted, by Mark. Second by Tom. Z asked about the WENS SOP issuance as discussed on July 6. Water Clerk thought he wanted the SOP with the June 22 meeting because that's when decisions for the SOP were made, so that's where the SOP is filed. All in favor. Minutes are approved.

Storm

Operator's Report: Dennis Hevener – Nothing at this time.

Clerk's Report: Stephanie Koscho – Nothing at this time.

Completed Tap-Ins: None.

Pending Tap-Ins:

- NPDES System @ 319 W. Main St. (Haynes) – Application submitted and \$500 fee paid.
 - Tom moved to approve the application as submitted by Mr. & Mrs. Haynes. Second by Z. All in favor. Tap-In Application Approved for 319 W. Main St.
- Permit to install Sewage Treatment System @ 5906 Russia Road (Bohl).
 - Water Clerk mailed the application and requirements to the address on file for this location with the Lorain County Auditor. Water Department has not received a response as of the time of the meeting.

Financial Reports (Exhibit A): Mark motioned to approve the financial reports for Stormwater/Exhibit A. Seconded by Tom. All in favor. Reports approved.

Old Business:

- **(M) Operator Worklist**

- 1001 S. Lake St. – Did they need a Grading Permit for the work of installing a rockwall/embankment at Herrick Ditch to combat flooding of his property? After a short discussion, SABPA determined that this wall did not need a Grading Permit.
- 340 – 354 Annis Rd. – It was reported that there was a retaining wall built at Squires Creek. Has anyone seen the work? Is it impeding the flow of the creek? Dennis confirmed that this wall does not impede any flow and this wall was also built to combat flooding.

New Business: Nothing at this time.

Water

Operator's Report: Dennis Hevener

- Corey & Dennis are splitting the tower readings. Dennis does weekdays for Corey, and Corey completes 2 tests for Dennis on the weekends.
- Lead & Copper Tests – Paperwork is in process. Changes from previous years as the tests now go to a different location. Recently picked up the bottles. Will review paperwork procedures with lab before tests are due.

Clerk's Report: Stephanie Koscho

- Processing bill from the weekend since today is Due Day.
- Trying to organize the desk and tie-up loose ends before a new person starts.

Financial Reports (Exhibit B): Tom motioned to approve the financial reports for Water/Exhibit A. Seconded by Mark. All in favor. Reports approved.

Jeri Leigh asked if there will be any leniency or forgiveness for the people who did not receive their bills before the due date. Z reiterated again that there are alternative ways to get the amount due for the water bills and that it is incumbent upon the residents to be responsible for their own financials. There will be no automatic forgiveness at this time, however, this is not an uncaring Board and we are willing to discuss assistance with late fees on a situational basis.

Old Business:

- **(M) Operator Worklist**

- GPS & Valves – Working on it.
- Core & Main replacement hydrant follow-up – Approximately \$5000 per hydrant plus \$3000-5000 for installation & labor.
- Generator Grant – Researching and obtaining quotes for the application which is due early August.
- Bills – See discussion prior to Water: Old Business.

7:21 PM – Z motions to enter Executive Session. Mark seconds. Everyone except the three SABPA members will exit Council Chambers. No notes. No recording.

7:35 PM – Mark motions to exit Executive Session. Seconded by Z. All in favor. Meeting attendees return to Council Chambers. Regular meeting continues.

New Business:

- 20/20 Split – Tom makes a motion to split Dennis's hours at 20 hours per week for Storm pluds 20 hours per week for Water so his salary will be coming from two different funds. Daily hours don't matter, just the weekly cumulative total. And if there's a Water emergency, that will always take precedence.

Zoltan Zoltai motions to adjourn the meeting. Tom seconds. All in favor.

Meeting adjourned at 7:37 PM.

Respectfully submitted by Stephanie Koscho, Water Clerk on record for the 7/17/2023 SABPA Meeting.