

## **South Amherst Board of Public Affairs**

### **Storm & Water**

#### **Meeting Minutes for September 06, 2023**

#### **Call to order 7:00PM**

- Roll Call was conducted, and present were as follows:
  - SABPA Board- Zoltan Zoltai, Mark Leshinski, Tom Pellitteri (absent)
  - Council Liaison: Jeri Leigh Siss (absent)
  - Visitors: Mayor Leshinski (present); Guest – None
  - Water/Storm Operator: Dennis Hevener (present)
  - Water Clerk: Cindy Knudsen (present)
  - Interim Clerk: Jeanne Maschari (present)

#### **Agenda Amendments:**

- Winterization of school

#### **Motion to approve agenda with amendments:**

- Motion made to approve agenda with amendments. Zoltan Zoltai moved to approve; Mark Leshinski 2<sup>nd</sup>. The roll was called and all in favor.
- **Motion to approve previous minutes from 08/21/23:** Zoltan Zoltai moved to approve; Mark Leshinski 2<sup>nd</sup>. The roll was called and all in favor.

Zoltan Zoltai moved to go into Executive Session; Mark Leshinski 2<sup>nd</sup>. The roll was called with all in favor.

#### **Executive Session:**

Started at 7:02pm.

Returned from Executive session at 7:16 pm.

#### **Storm**

#### **Water Operator:**

- 685 Lake St., Exhibit C. - Dennis brought up to put in a riser at the lower catch basin. At the last meeting Tom brought up putting a T in the ground and burying it. Second catch basin about 10 foot away. They can fix it at a lower cost. This was tabled until Mark and Dennis look and decide what the best course would be.

- 113 & Quarry Rd. – Grate can be reused. The only cost would be Diggers of \$2950 (Exhibit D). Dennis will coordinate scheduling for repair. Mark inquired if insurance would cover any costs and the Mayor stated no since we do not know who caused the damage. Zoltan Zoltai moved to approve. Mark Leshinski 2<sup>nd</sup>. The roll was called with all in favor.
- Possibly will need to reappropriate funds for all of the estimates. Zoltan Zoltai moved to approve to reappropriate as needed. Mark Leshinski 2<sup>nd</sup>. The roll was called with all in favor.
- 600 S Lake St – Grates were set back in place.
- Silt Fence – Before any dirt can be moved it must be dewatered per EPA so replacing the silt fence would not be needed.

#### **The Clerks report:**

- Provided copy of open work orders (Exhibit E)

#### **Pending tap-ins: None**

#### **Storm Financial Reports:**

- Exhibit A  
Mark Leshinski moved to approve. Zoltan Zoltai 2<sup>nd</sup>. The roll was called with all in favor.

#### **Old Business- Storm: None**

#### **Water**

#### **Water Operator:**

- Leaky valve at Thompson and Oakdale needs repaired. Exhibit F. Zoltan Zoltai moved to approve not exceed \$4000.00; Mark Leshinski 2<sup>nd</sup>. The roll was called with all in favor.
- Pricing on hydrant at Kenwood and E Main needs repaired. Pricing was \$9514.82. Mark Leshinski moved to approve not to exceed \$9514.82. Zoltan Zoltai 2<sup>nd</sup>. The roll was called with all in favor.
- Behind on GPS mapping due to storms. This will be finished next week.
- Pricing will be sent to Bohl (Russia Rd) when Dennis gets it. Culvert is dug out and have a meter for pit.
- 213 N Lake has no one there. Water has been shut off.
- 109 Kenwood St. water will be shut off tomorrow.

#### **The Clerks report:**

- Mark inquired about availability to acquire the old police vehicle. We would need to pay for the cost of removing all police equipment from the car at \$20.00 per hour for 8 hours.
- Notice was included in the August billing regarding post office issues and changing of due date.
- Adjustments were reported and signed.

- Complaint from Mr. Beckett, 5803 Russia Rd., regarding water. Requesting credit. There have not been prior complaints. No credit will be given. If complaints come in the future do a work order for Water Operator to check.
- Water customer requested to set up a payment plan. It was agreed to pay current charges plus \$113 on past due until the account is caught up. Motion made to approve by Zoltan Zoltai; Mark Leshinski 2<sup>nd</sup>. The roll was called with all in favor.
- Consumption report (Exhibit G) was updated and changed layout. It includes a rough estimate of 500 gallons of water for the Fire Department flushing hydrants for brown water.

#### **Water Financial Reports:**

- Exhibit B
- Mark Leshinski moved to approve, Zoltan Zoltai 2<sup>nd</sup>. The roll was called with all in favor.

#### **Old Business:**

- Kenwood and E Main fire hydrant funds availability was already discussed under Water Operators report.

#### **New Business:**

- Any information if school is winterizing or turning off water. Back flow testing also needs to be addressed and payments on deposits. Clerk needs to set up conference call with Dennis, Zoltan, Water Clerk and Chad Pado.
- Dennis is working on asset management report and is almost ready to work with Water Clerk on fiscal information.
- Council requested that the SABPA members review and sign Water Operator's mileage expenses before the Fiscal Officer creates payment. Mileage expenses were reviewed and signed.
- Error on Mr. Johnson's account. Interim clerk reviewed the account. The water amount is \$493.98. Zoltan moved to approve \$493.98, and waive other charges provided account is paid in full; 2<sup>nd</sup> Mark. The roll was called with all in favor.

Zoltan Zoltai moved to adjourn. Mark Leshinski 2<sup>nd</sup>. The roll was called and all in favor. Meeting adjourned at 8:16pm 09/06/2023.

Respectfully submitted, Water Clerk, Cindy Knudsen