

**Committee of the Whole Meeting of the Village of Somerset
Village Hall, 110 Spring Street Somerset, WI 54025 | Monday, April 13, 2026**

President Pro Tem Caleb Garn called the regular meeting to order at 6:00 p.m. Present at the Village Hall were, Chris Dubak, Caleb Garn, Brandon Krohn, Chris Moreno, Jessica Plourde, and Janna Stewart. Donald Kern joined the meeting via zoom. Also in attendance at the village hall was Public Works Director, Bob Gunther.

Public Comment

No one from the public spoke.

Business Items - Finance-Personnel

Treasurer's Report – Building Inspector Report

Kern requested that the monthly building permit report be given to the Plan Commission.

Employee Review Process

Kern requested that Department Heads email two (2) personal goals to the Finance/Personnel Committee members within the next two (2) weeks.

Employee Concern Policy

Stewart will review the policy.

Board Member Access Policy

The Board reviewed the policy.

Bond Schedule – Court Cost Increase

Municipal court fees will increase, per Wisconsin Act 113.

Village Hall Summer Hours

Village staff requested that the Village Board approve summer hours which would be Monday-Thursday 8:00am-4:00pm and will be closed to the public on Fridays beginning on May 1st through September 4th.

New Trustee On-Boarding - Trustee Trainings

Reference/training material will be researched, and a handbook will be created for board members.

Business Items - Public Safety

Street Use Permit-Somerset Lions Club, Pea Soup Days

The staging area for the Pea Soup Day parade will be at the amphitheater. The new parade route will go from Spring St to Main St, Main St to Garfield, and Garfield to Hud. The kiddie parade would start at Frances/Hud to Spring St, Spring St to River St, ending at Village Park.

Use of Golf Carts on Village Streets

This topic will be reviewed by Public Safety. Additional research will be conducted on insurance, slow moving vehicle signage, licensing, lights, and age requirements.

Alcohol Beverage Licensing

Plourde will revise the draft copy and it will be reviewed at the regular village board meeting.

Main Street/Hwy 35 Intersection

Chief Trepczyk reviewed a draft version of a resolution and letter requesting that WisDOT review southbound WIS 35 right-turn control at Main Street to see if modifications should be made.

Business Items - Public Works

Parks & Lighted Walking Trail at Village Park

Kern requested pricing for solar lights and material for a walking trail down by the river at Village Park; not to exceed \$10,000.

Fee Schedule – Ball Field

Language will be added to address that additional fees may be incurred if excessive cleaning needs to be done after an event. Parking at Larry Forrest Park will be reviewed.

Water Tower #1 Reconditioning

KLM evaluated bids that were received for the cleaning, repairing, and painting of Water Tower #1 on March 31, 2026. A total of eight (8) qualifying bids were received ranging from \$460,000 - \$847,750. The lowest bidder was O&J Coatings Inc.

Asbestos Removal – Main Street Properties

302 Main St, 272 Main St, and 270 Main St will require asbestos inspection and analysis before they can be demolished. Two (2) bids were received and pricing ranged from \$3750 - \$5125. The lowest bidder was North Central Inspection Service LLC.

Demolition of the Main Street Properties

Gunther will contact the lowest bidder to verify if the water/sewer service termination and cap line items can be removed from the cost (Public Works staff will do the work); verify if the quote includes hauling, and what type of fencing, if any, will be used to secure the site.

Update from MSA

The Board reviewed the update by MSA.

Adjourn

Motion by Plourde, second by Krohn to adjourn and motion carried unanimously. Meeting adjourned at 7:39 p.m.

Jessica Lehman, Village Clerk/Deputy Treasurer
(Minutes are not official until approved at next meeting)