PUBLIC WORKS COMMITTEE AGENDA

VILLAGE OF SOMERSET
110 Spring Street, Somerset WI
[Brandon Krohn, Caleb Garn, Janna Stewart]

Wednesday, February 11, 2026
5:30 p.m.

(Notice - A quorum of the Village Board may be present)

Meeting to be held at the Village Hall, 110 Spring Street, Somerset WI 54025
You may watch the meeting on our YouTube channel @villageofsomersetwi

1. **Public Works Committee Meeting Called to order**
2. **January 14, 2026 Public Works Minutes**
3. **Public Comment on Agenda Items (2 minutes/person; 14 minutes/topic)**
4. **Project Updates**
   a. General Update on Active Projects

5. **Unfinished Business**
   a. **Discussion/Possible Recommendation –** Parks
   b. **Discussion/Possible Recommendation –** Fee Schedule – Ball Field
   c. **Discussion/Possible Recommendation –** Bridge Inspection Report
   d. **Discussion/Possible Recommendation –** Welcome Banners

6. **New Business**
   a. **Discussion/Possible Recommendation –** TID #5 Lift Station Pay App #5*
   b. **Discussion –** Nonmetallic Mining Permit
   c. **Discussion/Possible Recommendation –** March PW Meeting Date Possible Change

7. **Public Works Department Report**
   a. Water
   b. Sewer
   c. Parks
   d. Streets
   e. Storm Water
   f. 2026 Budget Reports

8. **Public Works, Water, Sewer and Parks Bills**

9. **Future Agenda Items**

10. **Public Works Committee Meeting Adjourned**

Revised: *2/9/26 9:00 A.M.

Original posted and emailed: 2/5/26

https://zoom.us/ **or by telephone 1-312-626-6799**
Meeting ID 858 0964 8984
Password 481850

PUBLIC WORKS COMMITTEE
VILLAGE OF SOMERSET
January 14, 2026

Chairman Brandon Krohn called the meeting to order at 5:30 p.m.
Present at the Village Hall: Brandon Krohn, Caleb Garn, Janna Stewart, Bob Gunther, Chuck Schwartz, MSA, Donnie Kern and Jessica Plourde

Minutes
Committee reviewed the November 12, 2025 Public Works minutes. *Motion by Garn, second by Stewart to approve the November 12, 2025 Public Works meeting minutes and motion carried.*

Public Comment
- No Public Comment

Project Updates
General Updates on Active Projects: A project update memo was provided.
- Schwartz briefly updated the committee due to a number of his updates were further down on the agenda.

Unfinished Business
Parks:
- Construction observation and grant administration is needed for the TAP Grant. Solicited ten engineering companies, four were interested. Anticipated start in April.
- Garn updated the committee about the warming house at Veteran's Park being opened and called Heroes Hall displaying the Hometown Heroes Banners.

Fee Schedule – Ball Field:
- Gunther went through it to make it feasible.
- Need to clarify in the fee schedule if alcohol can be consumed with a permit.

Motion by Krohn, second by Garn to recommend to the Village Board approval of the Fee Schedule – Ball Field and motion carried.

Water Tower Final Design:
- Plourde would like to narrow down to two options.
- One or Two logos?

Garn publicly recommending to the Village Board options One and Three. Krohn agreed.

New Business
Recreation Concepts: Concept plans were provided.
- Committee discussed needs and wants.
- 4 ball fields are a must, with one being a premier field with lights.
- Need more buffering on South side between houses and ball fields.
- Need more storage for maintenance of the facilities.

Motion by Garn, second by Stewart to recommend to the Village Board approval of the Recreation Concepts and motion carried.

Bridge Inspection Report: A handout was provided.

- Bridge was built in the WWII era. New deck in the 80's.
- There have been changes to how bridges are assessed and eligibility for rehabilitation. Score 50 or lower, you are eligible to receive funds to replace. 80 or below you are eligible for rehabilitation to receive 80% from federal and 20% local.
- Overall rating is fair.
- Items that weren't repaired 2 years ago and didn't need it then, now need to be repaired.
- Garn questioning why the bridge needs all these repairs when we just spent all this money for repairs 2 years ago. It's not adding up. There should be some sort of warranty.
- Need to have MSA's bridge guy, Josh to come to next month's meeting for an explanation of the report.

Alternate Truck Routes – Deport Street/Cloutier Drive:

- Gunther talked to the complainant.

Motion by Garn, second by Stewart to recommend to the Village Board Public Works installing "No Truck Route" sign on Depot Street and motion carried.

Title 6, Chapter 2 of the Code of Ordinances – Public Works, Streets and Sidewalks (Sections 6-2-4 and 6-2-5): A handout was provided.
Motion by Garn, seconded by Stewart to recommend to the Village Board as presented approval of the Title 6, Chapter 2 of the Code of Ordinances – Public Works, Streets and Sidewalks (Sections 6-2-4 and 6-2-5) and motion carried.

Welcome Banners: A handout was provided with three designs.

- Heroes Banners are on display Memorial Day through Veteran's Day
- Krohn asked how we would pay for these? Plourde said the Champions are working on paying for them.
- Gunther stated we don't have a lift; it's a significant cost to Public Works.
- Garn will talk to the Champions about paying for them and installing them.

Motion by Garn, second by Stewart to recommend to the Village Board approval of Welcome Banners One and Two and motion carried.

Public Works Department Report

- An update memo was provided.
- Gravely lawnmower is shot, looking at getting a walk behind snowblower for the bridge.

Public Works, Water, Sewer and Parks Bills

- The committee reviewed the bills.

Motion by Garn, second by Stewart to recommend to the Village Board approval of the Public Works, Water, Sewer and Parks Bills as presented and motion carried.

Future Agenda Items

- Bridge Inspection Report

Adjourn
Motion by Garn, seconded by Stewart to adjourn and motion carried. The Public Works Committee meeting adjourned at 6:57 p.m.

Village of Somerset, WI

CLIENT LIAISON:

Charles D. Schwartz, P.E.

Phone: (612) 548-3141

Cell: (651) 272-0041

cschwartz@msa-ps.com

DATE: FEBRUARY 6, 2026

NEUMANN FARMS ATHLETIC COMPLEX MASTER PLAN

Our office will create exhibits for the Villages upcoming Public Information Hearing. This meeting is to take place later this month. Drafts of the exhibits will be presented to the Public Works Committee at their February 11 meeting.

REQUESTED ACTION:

Update only, no action needed.

2025 MAIN STREET BRIDGE INSPECTION

The Main Street Bridge over the Apple River was inspected October 6. A report and memo were submitted to the Village. Inspection results to be discussed in more detail at the Public Works February 11th meeting. The person who completed the inspection will be in attendance at the meeting.

REQUESTED ACTION:

Update only, no action needed.

TID #5 LIFT STATION & UTILITY EXTENSION

The TID #5 lift station is online, and pumps are operating as designed. A leak was encountered in the valve manhole likely due to a loose bolt. The Contractor will clean the manhole and repair later this week. A preliminary punch list, which includes site restoration items, has been given to the contactor to be completed in spring. Pay Application #5 for work completed to date will be presented for Village consideration.

REQUESTED ACTION:

The Board to consider approval at their February 17th meeting.

TID #5 – LATITUDE 45 DEVELOPMENT

The contractor plans to raise all manhole castings & gate valve boxes and complete the remaining second lift of pavement in the development this summer.

REQUESTED ACTION:
Update only, no action needed.

PINE VALE SECOND ADDITION

Pine Vale Second Addition is located east of the original Pine Vale and south of the First Addition platted lands. Construction is expected to occur in Spring 2026.

REQUESTED ACTION:
Update only, no action needed.

PINE VALE FIRST ADDITION

The contractor plans to complete the remaining second lift of pavement and bituminous trail this summer.

REQUESTED ACTION:
Update only, no action needed.

WINESAP PRAIRIE FIRST ADDITION

Albrightson Excavating, Inc. crew installed utilities in Bruce Larson Way right of way to the north phase line in January. The crew is on a pause until the weather warms. The final course of bituminous pavement will be placed in 2027.

REQUESTED ACTION:
Update only, no action needed.

"OTHER THINGS GOING ON"

- Pine Vale Pond 1 – The infiltration bench for the Pine Vale Pond 100 is not functioning properly. MSA's stormwater team reviewed the geotechnical report and made recommendations on corrective actions. The contractor will work to correct the pond in spring.
- Our office reviewed and commented on the River Valley Meadows Sketch Plan. For this development to move forward, the property would need to be rezoned and the Future Land Use (FLU) map amended. Our planners are assisting staff with the required materials for each of these tasks.

Somerset Athletic Field Rentals

Welcome to the Village of Somerset's athletic fields! Our goal is to provide safe, well-maintained, and affordable spaces for youth sports, school activities, community events, and recreational play.

Somerset's rental system is simple, affordable, and community-first. All reservations include pre-even field preparation. Base lining is not included.

Who Can Reserve a Field? (Priority System)

Fields are scheduled by priority level, and within each level it is first-come, first-served.

Priority 1 – Somerset youth associations and school district.

Priority 2 – Local Youth Sports (Legion Ball)

Priority 4 – Out-of-Town Non-Profits

Priority 5 – Commercial / For-Profit Groups

Rental Rates (Prep Included!)

Hourly Rental Rates

Group Rates

Priority 1 –Somerset youth associations & Somerset district

$0–$5/hr.

Priority 2 – Local Youth Sports

$10/hr.

Priority 4 – Out-of-Town Non-Profits

$20/hr.

Priority 5 – Commercial Groups

$30/hr.

Full-Day / Tournament Rates

If your event lasts 6+ hours or uses multiple fields, special day-rates may apply:

- Somerset youth associations and school district: $100/day
- Local Youth Sports: $150/day

- Out-of-town nonprofits: $200/day
- Commercial groups: $300/day

These help cover additional staffing, cleanup, and wear on the fields.

How to Reserve a Field: Field reservations open February 1 each year.

To reserve a field, you'll need to provide:

- Your organization or group name
- Contact name, phone number, and email
- Priority level
- Insurance (Commercial and for-profit only)

Dates and times requested Once approved, you'll receive a confirmation email with your scheduled field times.

Public Use of Fields

When fields are not reserved and not prepped for an upcoming game, they are open for free public use.

If a field has been freshly lined or groomed, please avoid play so we can keep conditions safe for scheduled users.

Weather & Cancellations

- Refunds will be issued if the event is cancelled and no field preparation has been done.
- No-shows will not be refunded.

**Representative of the group must contact the Village Public Works Department in advance of any field preparations to receive a refund.

Insurance Requirements

- For-profit and commercial groups are required to provide a Certificate of Insurance.

Field Rules & Responsibilities

To keep our fields safe and playable, we ask that all users follow basic guidelines:

- No unauthorized digging, staking, or field modifications.
- Rake out and level all divots in batter's boxes and pitching mound areas after use.
- Pick up all litter around fields and dugouts.

- Report any damage to the Village
- Excessive damage may result in additional fees

No smoking or vaping. Consumption of alcoholic beverages requires proper permitting/licensing through the Village of Somerset's Public Safety Department.

Annual Policy Review

The Village reviews rental rates and policies each year to ensure affordability, fairness, and long-term maintenance of our facilities.

Have Questions or Want to Reserve a Field? Email: (insert Village email here) Phone: (insert number) Office Hours: (insert hours)

We look forward to hosting your games, practices, and community events at Somerset's athletic fields!

MSA Memo

To: Robert Gunther

From: Joshua R. Sweno, P.E.

Subject: Main Street Bridge Inspection, Recommended Repairs

Date: November 18, 2025

PURPOSE/OVERVIEW

This memo summarizes the recommended bridge repairs following the recent inspection of the Main Street Bridge over the Apple River in the Village of Somerset, St. Croix County, WI. On October 6, 2025, representatives of MSA Professional Services, the Village of Somerset, and the Wisconsin Department of Transportation met at the Main Street Bridge to conduct the Routine Inspection and Non-Redundant Steel Tension Member Inspection. Listed below are the recommended repairs by level of priority, with highest priority being first. Also provided is a list of general maintenance items for the bridge.

RECOMMENDED REPAIRS

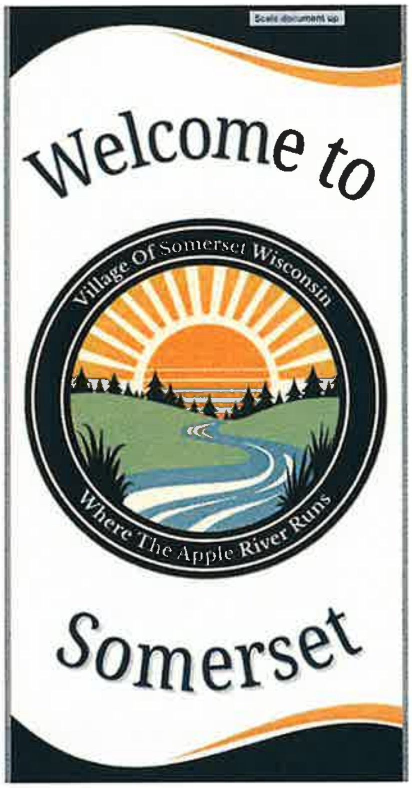
- The expansion joint at pier 2 was repaired in 2024 with a sealer to close tears in the joint gland material. The sealer is wearing away allowing water to continue to leak onto the lateral bracing and pier 2 bearings. Additional repairs to the pier 2 joint will likely have the same result. It is for this reason that it is recommended that the pier 2 expansion joint be replaced within the next 2 years.
- There is damage to the joint material and leaking at the ends of the compression joints at pier 1 and pier 3. The leaking has been occurring for numerous years and is causing significant corrosion to the girder bearings below. It is recommended that the pier 1 and pier 3 compression joints be replaced within the next 2 years.
- Past minor leaking at the pier deck joints is leading to corrosion of the lateral bracing and bearings. It is recommended that the pier lateral bracing and bearings be cleaned and painted within the next 2 years.
- The north downspout adjacent to pier 3 was repaired by the contractor in 2023. The new section has disconnected adjacent to the truss which will lead to water splashing on the adjacent truss member. This drain connection should be repaired in the next 2 years. As an alternative the deck drain systems throughout the deck appear to be continuing to leak onto the adjacent truss members based on the presence of corrosion on previously painted areas. Consideration should be given to fully replacing the deck drain systems.

- The outer chain link fence railing along the sidewalk on both sides of the bridge has several locations where the bottom horizontal members have rusted through. It is recommended that the chain link fence railing be repaired or replaced within the next 2 years.
- There are concrete patches in the wearing surface of the concrete deck that were completed in the past. These patches are beginning to show signs of deterioration. There are also areas of small open spalls in the deck wearing surface. It is recommended that the patched areas be replaced, the open spalls be patched, and the areas of delamination be repaired and patched within the next 2 years.
- The paint system throughout the steel truss and girders is deteriorating. It is recommended that spot painting be completed on an as-needed basis, likely every 5 to 10 years. The frequency will depend on the exposure of the steel superstructure members to the elements (water, snow, and salt).

RECOMMENDED MAINTENANCE

- Debris accumulation in the deck joints happens over time with the continuous use of the bridge by vehicles. It is recommended that the joints be cleaned on a yearly basis with a power washer to allow for proper movement and prevent future damage to the joints.
- Debris accumulation in the deck drains happens over time with the continuous use of the bridge by vehicles. It is recommended that the drains be cleaned on an annual basis to allow for proper drainage.

Welcome banners:



MSA

LETTER OF TRANSMITTAL

DATE:	February 5, 2026	JOB NO.	#08783111
ATTENTION:	Robert Gunther, DPW		
RE:	TID #5 Lift Station Pay Application #5		

TO: Village of Somerset
110 Spring Street
Somerset, WI 54025

WE ARE SENDING YOU:

- [X] Attached
- [ ] Copy
- [ ] Change Order
- [ ] Contract
- [ ] Pay Application
- [ ] Shop Drawings
- [ ] Prints/Plans
- [ ] Specifications
- [ ] Estimates
- [ ] Other (See Below)

COPIES	DATE	DESCRIPTION
1		Contractor's Application for Payment #5

THESE ARE TRANSMITTED AS CHECKED BELOW:

- [X] For Approval
- [X] For Your Use
- [ ] As Requested
- [ ] For Review and Comment
- [ ] For Bids Due ____________
- [ ] Approved as Submitted
- [ ] Approved as Noted
- [ ] Returned for Corrections
- [ ] For Review and Signature
- [ ] ____________

SHOP DRAWINGS

- [ ] Reviewed with No Comments
- [ ] Reviewed with Comments as Noted
- [ ] Amend And Resubmit
- [ ] Rejected (See Attached Comments)

REMARKS:

Attached is the Contractor's Pay Application #5 for $16,652.87. This is for work completed from October 1, 2025 through February 2, 2026. During this period, the Contractor completed the lift station. MSA has reviewed the Pay Application and recommends payment to the contractor. The retainage to be paid upon completing the punchlist.

Upon approval, please email an executed copy to us and a copy to Haas Sons, Inc. with payment. If you have any questions, please feel free to call me at 612-548-3141. Thank you.

Charles D. Schwartz, PE

COPY TO:

60 Plato Blvd. East, Suite 420, St. Paul, MN 55107-1835
P (612) 548-3231• TF (866) 452-9454
WWW.MSA-PS.COM

Contractor's Application For Payment No.5

To (Owner): Village of Somerset	Application Period: 10-1/2025 - 2/2/26	Application Date: 2/2/26
Project: Somerset TID #5 Lift Station	From (Contractor): Haas Sons, Inc.	Notice to Proceed Date:
	Contract:	Via (Engineer): MSA Professional Services, Inc.
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 08783111

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$17,772.00	
2	$1,979.25	
3	5199.5	
4	0	
TOTALS	$24,950.75	$0.00
NET CHANGE BY CHANGE ORDERS		$24,950.75

1. ORIGINAL CONTRACT PRICE	$	869,605.50
2. Net change by Change Orders	$	24,950.75
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	$	894,556.25
4. TOTAL COMPLETED AND STORED TO DATE		
(Column G on Progress Estimate)	$	884,302.06
5. RETAINAGE:		
a. 5 % x $________ Work Completed	$	44,215.10
b. 0 % x $________ Stored Material	$	0.00
c. Total Retainage (Line 5a + Line 5b)	$	44,215.10
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	$	840,086.96
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	$	823,434.09
8. AMOUNT DUE THIS APPLICATION	$	**16,652.87**

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Brandon Haas Date: 2/4/26

Payment of: $16,652.87
(Line 8 or other - attach explanation of other amount)

is recommended by: Charles D. Schwartz, PE (Engineer) 2/5/2026 (Date)

Payment of: $16,652.87
(Line 8 or other - attach explanation of other amount)

is approved by: ______ (Owner) ______ (Date)

Approved by: ______ Funding Agency (if applicable) ______ (Date)

EJCDC No. C-620 (2007 Edition)

Progress Estimate **Contractor's Application**

Project: Somerset TID #5 lift Station						**Application Number:** 5						
						Application Date:			2/2/2026			
A				B1	B2	C	D	E	F	G	H	I
Item		Bid	Unit	Unit	Bid	Work Completed			Materials Pres. Stored	Tot. Completed & Stored to Date		Balance to Finish
Bid Item #	Description	Qty		Price	Value	From Prev. Application	Qty this Period	Value this Application	not in C or E	$ (C*B1 + E + F)	% (G / B)	(B - G)
	SITE											
1	Mobilization	1.00	LS	$20,760.00	$20,760.00	1.00		$0.00		$20,760.00	100%	$0.00
2	Clearing & Grubbing	0.30	AC	$9,000.00	$2,700.00	0.30		$0.00		$2,700.00	100%	$0.00
3	Salvage & Reinstall Rip-Rap	100.00	SY	$34.00	$3,400.00	100.00		$0.00		$3,400.00	100%	$0.00
4	Unclassified Excavation	7,000.00	CY	$2.25	$15,750.00	7,000.00		$0.00		$15,750.00	100%	$0.00
5	Base Aggregate Dense 1 1/4-Inch	300.00	TON	$18.50	$5,550.00	393.66		$0.00		$7,282.71	131%	-$1,732.71
6	Erosion and Sediment Control	1.00	LS	$1.00	$1.00	1.00		$0.00		$1.00	100%	$0.00
7	Silt Fence	1,800.00	LF	$2.20	$3,960.00	1,800.00		$0.00		$3,960.00	100%	$0.00
8	Sediment Bale Barrier	200.00	LF	$12.00	$2,400.00	0.00		$0.00		$0.00	0%	$2,400.00
9	Topsoil Placement & Grading	15,000.00	SY	$1.00	$15,000.00	17,322.00		$0.00		$17,322.00	115%	-$2,322.00
10	Erosion Mat, Class I, Type B, Urban	5,000.00	SY	$1.95	$9,750.00	6,672.00		$0.00		$13,010.40	133%	-$3,260.40
11	Seed & Fertilizer (WisDOT Mix 20)	15,000.00	SY	$0.85	$12,750.00	17,322.00		$0.00		$14,723.70	115%	-$1,973.70
12	Seed, Fertilize & Mulch (WisDOT Seed Mix 40)	550.00	SY	$3.95	$2,172.50	550.00		$0.00		$2,172.50	100%	$0.00
13	Dewatering	1.00	LS	$1.00	$1.00	1.00		$0.00		$1.00	100%	$0.00
14	Utility Line Opening (ULO)	4.00	EA	$500.00	$2,000.00	4.00		$0.00		$2,000.00	100%	$0.00
	SITE TOTAL				**$96,194.50**	**0.00**		**$0.00**		**$103,083.31**	107%	
	SANITARY SEWER											
15	Forcemain, DIP CL52, 8-Inch	100.00	LF	$155.00	$15,500.00	104.00		$0.00		$16,120.00	104%	-$620.00
16	Sanitary Sewer, PVC SDR-26, 10-Inch	90.00	LF	$77.00	$6,930.00	150.00		$0.00		$11,550.00	167%	-$4,620.00
17	Sanitary Sewer, HDPE DR17, 10-Inch	320.00	LF	$90.00	$28,800.00	325.00		$0.00		$29,250.00	102%	-$450.00
18	Sanitary Sewer, PVC C900, 12-Inch	25.00	LF	$102.00	$2,550.00	23.00		$0.00		$2,346.00	92%	$204.00
19	Sanitary Sewer Manhole, 48-Inch, Complete	3.00	EA	$7,100.00	$21,300.00	3.00		$0.00		$21,300.00	100%	$0.00
20	Structure Marker	6.00	EA	$200.00	$1,200.00	4.00		$0.00		$800.00	67%	$400.00
21	Lift Station	1.00	LS	$584,311.00	$584,311.00	0.97	0.03	$17,529.33		$584,311.00	100%	$0.00
	SANITARY SEWER TOTAL				**$660,591.00**			**$17,529.33**		**$665,677.00**	**101%**	
22	Utility Allowance	1.00	LS	$20,000.00	$20,000.00	0.00		$0.00		$0.00	0%	$20,000.00
	WATERMAIN											
22	Hydrant	2.00	EA	$5,750.00	$11,500.00	1.00		$0.00		$5,750.00	50%	$5,750.00
23	Gate Valve & Box, 6-Inch	2.00	EA	$2,500.00	$5,000.00	1.00		$0.00		$2,500.00	50%	$2,500.00
24	Gate Valve & Box, 12-Inch	2.00	EA	$5,300.00	$10,600.00	2.00		$0.00		$10,600.00	100%	$0.00
25	Watermain, PVC C900, 6-Inch	20.00	LF	$67.00	$1,340.00	7.00		$0.00		$469.00	35%	$871.00
26	Watermain, PVC C900, 12-Inch	140.00	LF	$117.00	$16,380.00	216.00		$0.00		$25,272.00	154%	-$8,892.00
27	Watermain, HDPE DR11, 12-Inch	300.00	LF	$100.00	$30,000.00	280.00		$0.00		$28,000.00	93%	$2,000.00
28	Watermain Fittings	1,125.00	LBS	$16.00	$18,000.00	1,125.00		$0.00		$18,000.00	100%	$0.00
	WATERMAIN TOTAL				**$112,820.00**			**$0.00**		**$90,591.00**	80%	

Village of Somerset
Box 356
110 Spring Street
Somerset WI 54025
715-247-3395 / Fax 715-247-5790

Somerset
Beautiful. Inviting. Just Across the River.

Sewer Utility:
Heating issues have been resolved and working without any issues.

We had a leak in the main sewer connection inside the pit of the TID 5 lift station. This was corrected by the contractor that installed the lift station.

Water Utility:
There is a class action lawsuit brought against 3M and DuPont for PFAS water contamination. The village's water samples that were tested for PFAS did contain a trace amount (not anywhere close to a health concern) that qualifies the utility to participate in the lawsuit. All of the information has been sent to the legal firm that is handling the suit. I have no idea on any amount of money the village may receive, if any due to the very low level of detection. If the village is awarded money, there is no limit or restriction on where those funds can be spent. I will update the committee once I have more information.

Streets:
Some of our streets are very beat up due to winter weather. We do have our name on the list for the county AMZ crew to repair. I do not have a timeline of when they will be here to make the repairs, but hopefully soon!

Parks:
The fee schedule for ballfield reservation/use is on the agenda. The committee will need to determine an appropriate fee schedule to reimburse village costs for ballfield preparation, maintenance, and energy use. This is not intended to be a money-making situation, but solely to recuperate costs associated with events that are not considered public benefit.

Other Things:
We did purchase a walk-behind snowblower to remove snow on the bridge pedestrian walk. Although it is not ideal, it will get the work accomplished. We will look for better alternatives to assist us in doing that work.

I will be out of town the night of the committee meeting scheduled for March 11th. The committee can decide if the meeting should be moved to the first Wednesday of the month or keep the original scheduled date.

Budget Comparison - Detail
Parks Budget
Unposted Included

Account Number		2026 February	2026 Actual 02/28/2026	2026 Budget	Budget Status	% of Budget
100-00-55200-110-000	Parks Salary	131.96	263.92	3,500.00	3,236.08	7.54
100-00-55200-120-000	Parks Wages	380.82	1,003.98	67,000.00	65,996.02	1.50
100-00-55200-150-000	Parks Employee Benefits	199.22	492.12	27,000.00	26,507.88	1.82
100-00-55200-290-000	Parks Contractual Services	0.00	0.00	0.00	0.00	0.00
100-00-55200-350-000	Parks Operating Expense	223.61	396.11	22,000.00	21,603.89	1.80
100-00-55200-371-000	Park Maintenance	0.00	0.00	9,500.00	9,500.00	0.00
100-00-55200-372-000	Athletic Fields Maint/Expense	0.00	0.00	5,500.00	5,500.00	0.00
100-00-55200-511-000	Parks Insurance Expense	0.00	1,831.00	2,156.00	325.00	84.93
100-00-55200-512-000	Parks Worker's Compensation	0.00	0.00	87.00	87.00	0.00
100-00-55200-514-000	Pks Unemployment Compensation	0.00	0.00	0.00	0.00	0.00
100-00-55200-810-000	Parks Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	PARKS OUTLAY/IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-00-55310-390-000	Celebrations/Decorations Exp	0.00	0.00	5,000.00	5,000.00	0.00
New Parks		935.61	3,987.13	141,743.00	137,755.87	2.81
Total Expenses		935.61	3,987.13	141,743.00	137,755.87	2.81
Net Totals		-935.61	-3,987.13	-141,743.00	-137,755.87	2.81

Account Number		2026 February	2026 Actual 02/28/2026	2026 Budget	Budget Status	% of Budget
100-00-53240-110-000	Machinery & Equipment Salary	0.00	0.00	0.00	0.00	0.00
100-00-53240-120-000	Machinery & Equipment Wages	470.62	1,619.58	5,600.00	3,980.42	28.92
100-00-53240-150-000	Machinery & Equip Emp Benefits	154.74	576.20	2,200.00	1,623.80	26.19
100-00-53240-240-000	Machinery & Equip Maint/Repair	692.86	3,107.10	23,000.00	19,892.90	13.51
100-00-53240-350-000	Machinery & Equipment Oper Exp	0.00	1,421.00	16,500.00	15,079.00	8.61
100-00-53240-390-000	Machinery & Equip Other Exp	0.00	0.00	150.00	150.00	0.00
100-00-53240-810-000	Machinery & Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53270-110-000	Garages & Sheds Salary	0.00	0.00	0.00	0.00	0.00
100-00-53270-120-000	Garages & Sheds Wages	2,082.24	3,060.98	6,000.00	2,939.02	51.02
100-00-53270-150-000	Garages & Sheds Emp Benefits	671.89	1,062.24	1,700.00	637.76	62.48
100-00-53270-350-000	Garages & Sheds Operating Exp	285.78	483.72	11,500.00	11,016.28	4.21
100-00-53270-390-000	Garages & Sheds Other Expenses	0.00	52.94	2,100.00	2,047.06	2.52
100-00-53270-810-000	Garages & Sheds Equip Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53310-110-000	Street Maintenance Salary	62.17	124.34	1,700.00	1,575.66	7.31
100-00-53310-120-000	Street Maintenance Wages	3,181.48	9,165.72	108,000.00	98,834.28	8.49
100-00-53310-150-000	Street Maint Employee Benefits	1,616.59	4,072.31	51,000.00	46,927.69	7.98
100-00-53310-240-000	Street Maintenance & Repairs	0.00	0.00	5,500.00	5,500.00	0.00
100-00-53310-290-000	St Maint Contractual Services	0.00	0.00	25,000.00	25,000.00	0.00
100-00-53310-350-000	Street Maint Operating Expense	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53310-390-000	Street Maint-Other Expenses	0.00	0.00	1,200.00	1,200.00	0.00
100-00-53310-820-000	Street Maint Outlay/Improve	0.00	0.00	0.00	0.00	0.00
100-00-53320-110-000	Street Cleaning Salary	0.00	0.00	0.00	0.00	0.00
100-00-53320-120-000	Street Cleaning Wages	0.00	0.00	6,300.00	6,300.00	0.00
100-00-53320-150-000	Street Cleaning Emp Benefits	0.00	0.00	3,700.00	3,700.00	0.00
100-00-53330-110-000	Snow & Ice Removal Salary	0.00	0.00	0.00	0.00	0.00
100-00-53330-120-000	Snow & Ice Removal Wages	4,137.12	7,697.71	35,000.00	27,302.29	21.99
100-00-53330-150-000	Snow/Ice Removal Emp Benefits	2,005.85	3,256.53	13,000.00	9,743.47	25.05
100-00-53330-240-000	Snow/Ice Removal Maint/Repairs	0.00	0.00	150.00	150.00	0.00
100-00-53330-370-000	Salt & Sand	4,759.89	4,759.89	24,000.00	19,240.11	19.83
100-00-53330-390-000	Snow/Ice Removal Other Exp	0.00	0.00	200.00	200.00	0.00
100-00-53420-220-000	Street Lighting Utility Svc	0.00	0.00	48,000.00	48,000.00	0.00
100-00-53420-820-000	Street Lighting Outlay/Improve	0.00	0.00	0.00	0.00	0.00
100-00-53430-110-000	Sidewalks Salary	0.00	0.00	0.00	0.00	0.00
100-00-53430-120-000	Sidewalks Wages	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53430-150-000	Sidewalks Emp Benefits	0.00	0.00	250.00	250.00	0.00
100-00-53430-240-000	Sidewalks Maint/Repairs	0.00	0.00	4,000.00	4,000.00	0.00
100-00-53430-390-000	Sidewalks Other Expenses	0.00	0.00	0.00	0.00	0.00
100-00-53430-820-000	Sidewalks Outlay/Improv	0.00	0.00	0.00	0.00	0.00
100-00-53440-110-000	Storm Sewer Salary	0.00	0.00	0.00	0.00	0.00
100-00-53440-120-000	Storm Sewer Wages	0.00	207.72	1,500.00	1,292.28	13.85
100-00-53440-150-000	Storm Sewer Employee Benefits	0.00	30.85	510.00	479.15	6.05
100-00-53440-240-000	Storm Sewer Maint & Repairs	0.00	0.00	500.00	500.00	0.00
100-00-53440-820-000	Storm Sewer Outlay/Improvemnt	0.00	0.00	0.00	0.00	0.00
100-00-53620-120-000	Refuse Collection Wages	0.00	0.00	3,750.00	3,750.00	0.00
100-00-53620-150-000	Refuse Collection Emp Benefits	0.00	0.00	1,400.00	1,400.00	0.00
100-00-53620-390-000	Refuse Collection Other Exp	0.00	0.00	0.00	0.00	0.00
100-00-53630-290-000	Solid Waste Disposal Contract	17,641.00	17,641.00	202,000.00	184,359.00	8.73
100-00-53635-120-000	Recycling Wages	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53635-150-000	Recycling Employee Benefits	0.00	0.00	1,300.00	1,300.00	0.00
100-00-53635-290-000	Recycling Contractual Services	4,860.00	4,860.00	56,000.00	51,140.00	8.68
100-00-53635-810-000	Recycling Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53640-120-000	Weed Control Wages	0.00	0.00	3,300.00	3,300.00	0.00

Account Number		2026 February	2026 Actual 02/28/2026	2026 Budget	Budget Status	% of Budget
100-00-53640-150-000	Weed Control Employee Benefits	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53640-390-000	Weed Control Other Expenses	0.00	0.00	0.00	0.00	0.00
100-00-53930-154-000	Pub Wks Health & Dental Insur	0.00	0.00	0.00	0.00	0.00
100-00-53930-159-000	Public Works Uniform Allowance	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53930-511-000	Public Wks Insurance Expense	0.00	1,396.00	2,849.00	1,453.00	49.00
100-00-53930-512-000	Pub Wks Worker's Compensation	0.00	0.00	5,042.00	5,042.00	0.00
100-00-53930-514-000	PW Unemployment Compensation	0.00	0.00	0.00	0.00	0.00
New Public Works		42,622.23	64,595.83	682,901.00	618,305.17	9.46
Total Expenses		42,622.23	64,595.83	682,901.00	618,305.17	9.46
Net Totals		-42,622.23	-64,595.83	-682,901.00	-618,305.17	9.46

Dated From: 1/22/2026 From Account: 100-00-53240-110-000
Thru: 2/18/2026 Thru Account: 100-00-53930-514-000

Voucher Nbr	Check Date	Payee	Amount
	2/18/2026	OLSON SANITATION LLC JANUARY REFUSE & RECYCLING	22,501.00
	2/18/2026	SOMERSET UTILITIES WATER/SEWER SERVICE	70.78
		Grand Total	22,571.78

ALL Checks by Payee ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 1/22/2026 From Account: 100-00-53240-110-000

Thru: 2/18/2026 Thru Account: 100-00-53930-514-000

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	22,571.78
Total Expenditure from all Funds	22,571.78

GENERAL CHECKING - FIRST NATL Accounting Checks

Posted From: 1/22/2026 From Account: 100-00-53240-110-000
Thru: 2/18/2026 Thru Account: 100-00-53930-514-000

Check Nbr	Check Date	Payee	Amount
63976	2/04/2026	MIDWEST NATURAL GAS INC.	944.90
Previous Year Expense		NATURAL GAS SERVICES	
63977	2/04/2026	MORTON SALT INC	4,759.89
		PW/SAFE-T-SALT	
63978	2/04/2026	NORTHWEST COMMUNICATIONS	215.00
		TELEPHONE EXPENSE	
63980	2/04/2026	SOMERSET COLLISION AND COATINGS LLC	425.00
		PW/RHINO LINER & GLASS INSTALL-TOOL CAT	
63982	2/04/2026	TRI STATE BOBCAT INC	267.86
		PW/TOOLCAT REPAIRS	
		Grand Total	6,612.65

GENERAL CHECKING - FIRST NATL Accounting Checks

Posted From: 1/22/2026 From Account: 100-00-53240-110-000
Thru: 2/18/2026 Thru Account: 100-00-53930-514-000

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	6,612.65
Total Expenditure from all Funds	6,612.65

GENERAL CHECKING - FIRST NATL

Dated From: 1/22/2026 From Account: 100-00-55200-110-000
Thru: 2/18/2026 Thru Account: 100-00-55310-390-000

Voucher Nbr	Check Date	Payee	Amount
	2/18/2026	SOMERSET UTILITIES WATER/SEWER SERVICE	223.61
		Grand Total	223.61

Dated From: 1/22/2026 From Account: 100-00-55200-110-000
Thru: 2/18/2026 Thru Account: 100-00-55310-390-000

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	223.61
Total Expenditure from all Funds	223.61

GENERAL CHECKING - FIRST NATL Accounting Checks

Posted From: 1/22/2026 From Account: 100-00-55200-110-000
Thru: 2/18/2026 Thru Account: 100-00-55310-390-000

Check Nbr	Check Date	Payee	Amount
63972	2/04/2026	GARDEN EXPRESSIONS INC	1,383.30
Previous Year Expense		PW/GARLAND	
63976	2/04/2026	MIDWEST NATURAL GAS INC.	148.66
Previous Year Expense		NATURAL GAS SERVICES	
		Grand Total	1,531.96

GENERAL CHECKING - FIRST NATL Accounting Checks

Posted From: 1/22/2026 From Account: 100-00-55200-110-000
Thru: 2/18/2026 Thru Account: 100-00-55310-390-000

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	1,531.96
Total Expenditure from all Funds	1,531.96

GENERAL CHECKING - FIRST NATL

Dated From: 1/22/2026 From Account: 610-00-11100-000-131
Thru: 2/18/2026 Thru Account: 620-00-58290-000-428

Voucher Nbr	Check Date	Payee	Amount
	2/18/2026	AG SOURCE COOP SERVICES WU/SU/LAB TESTING	1,843.23
	2/18/2026	KLM ENGINEERING INC WATER TOWER PROJECT	14,249.99
	2/18/2026	SOMERSET UTILITIES WATER/SEWER SERVICE	320.51
		Grand Total	16,413.73

Dated From: 1/22/2026 From Account: 610-00-11100-000-131
Thru: 2/18/2026 Thru Account: 620-00-58290-000-428

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY FUND	14,949.40
Total Expenditure from Fund # 620 - SEWER UTILITY FUND	1,464.33
Total Expenditure from all Funds	16,413.73

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ACCT

GENERAL CHECKING - FIRST NATL Accounting Checks

Posted From: 1/22/2026 From Account: 610-00-11100-000-131
Thru: 2/18/2026 Thru Account: 620-00-58290-000-428

Check Nbr	Check Date	Payee	Amount
63961	2/04/2026	ABT MAILCOM JANUARY UTILITY BILLING	1,156.61
63968	2/04/2026 Previous Year Expense	DIGGER'S HOTLINE WU/SU/DECEMBER LOCATES	47.20
63969	2/04/2026	DIGGER'S HOTLINE 2026 PRE-PAYMENT-LOCATES	1,308.60
63970	2/04/2026	EO JOHNSON COMPANY COPIER MAINTENANCE AGREEMENT	64.00
63971	2/04/2026	EO JOHNSON COMPANY COPIER LEASE	91.14
63973	2/04/2026	HAWKINS INC. WU/SU/CHEMICALS	4,381.36
63976	2/04/2026 Previous Year Expense	MIDWEST NATURAL GAS INC. NATURAL GAS SERVICES	1,972.10
63978	2/04/2026	NORTHWEST COMMUNICATIONS TELEPHONE EXPENSE	378.14
63983	2/04/2026	WEST CENTRAL WISCONSIN BIOSOLIDS FACILITY SU/MONTHLY SERVICES-JANUARY	14,640.58
63985	2/04/2026 Previous Year Expense	WISCONSIN STATE LABORATORY OF HYGIENE SU/LAB TESTING	550.00
EFT 012926-1	1/29/2026 Manual Check	PITNEY BOWES POSTAGE MACHINE LEASE	71.26
		Grand Total	24,660.99

GENERAL CHECKING - FIRST NATL Accounting Checks

Posted From: 1/22/2026 From Account: 610-00-11100-000-131
Thru: 2/18/2026 Thru Account: 620-00-58290-000-428

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY FUND	1,522.02
Total Expenditure from Fund # 620 - SEWER UTILITY FUND	23,138.97
Total Expenditure from all Funds	24,660.99