

Regular Meeting of the Village of Somerset Board of Trustees
Village Hall, 110 Spring Street Somerset, WI 54025 | Tuesday, December 16, 2025

Village President Donnie Kern called the regular meeting to order at 6:00 p.m. Present at the Village Hall were, Chris Dubak, Caleb Garn, Donnie Kern, Brandon Krohn, Chris Moreno, Jessica Plourde, and Janna Stewart. Public Works Director, Bob Gunther and Village Engineer, Chuck Schwartz-MSA were also present. Village Attorney; Paul Mahler, Bakke Norman was absent.

Approval of Agenda

Motion by Garn, second by Plourde to approve the agenda as presented and motion carried unanimously.

Public Comment

No one from the public spoke.

Consent Agenda

Motion by Garn, second by Plourde to approve the Consent Agenda including the following:

- *Minutes of Special & Regular Board meetings on 11/18/2025 and Committee of the Whole meeting on 12/03/2025*
- *Village, Water, and Sewer Bills*
- 2026 Special Funds Budgets – Water, Sewer, TIDs 3, 5, 6
- Assessor Contract for 2026, 2027, and 2028 with 2027 being an exterior revaluation
- Side Letter Agreement - Lateral Transfer and Police Recruit Academy Sponsorship Program
- Police Department Pre-Employment Reimbursement Agreement
- *Fire/Rescue Report*

Motion carried unanimously.

New Business

Appointment of Building Inspector

Motion by Kern, second by Garn to approve the Appointment of Tony Feuerhelm, TF Inspection Agency as the Building Inspector for a Two-Year Term ending on 12/31/2027. Motion carried unanimously.

Appointment of Election Inspectors and Chief Election Inspectors

Motion by Plourde, second by Garn to approve the appointment of Election Inspectors and Chief Election Inspectors for the 2026-2027 Term, as presented. Motion carried unanimously.

Appointment of Alternate Member to the Police Review Board

Motion by Kern, second by Plourde to approve the appointment of Aaron Morrison as the alternate member of the Police Review Board. Motion carried unanimously.

Resolution No. 2025-14 – Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations

Motion by Garn, second by Plourde to approve Resolution No. 2025-14 – Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations. Motion carried unanimously.

Resolution No. 2025-15 – Creating Tax Incremental District No. 7, Approving its Project Plan and Establishing its Boundaries

Motion by Kern, second by Garn to table Resolution No. 2025-15 – Creating Tax Incremental District No. 7, Approving its Project Plan and Establishing its Boundaries. Motion carried unanimously. The property that would be included in TID #7 has not been annexed to the village.

Resolution No. 2025-16 – Providing for the Issuance and Sale of General Obligation Promissory Notes, Series 2026A

Motion by Kern, second by Garn to approve Resolution No. 2025-16 – Providing for the Issuance and Sale of General Obligation Promissory Notes, Series 2026A. Motion carried unanimously.

Resolution No. 2025-17 – Acceptance of Improvements-Parallel 45; CapVest, LLC

Motion by Garn, second by Krohn to approve Resolution 2025-17 – Accepting those Public Improvements Described in that Certain Tax Increment Development Agreement Entered into Between the Village of Somerset and CapVest, LLC Dated December 5, 2024. Motion passed on a roll call vote of 7-0 (Garn-aye, Krohn-aye, Moreno-aye, Plourde-aye, Kern-aye, Dubak-aye, Stewart-aye).

Title 6, Chapter 2 of the Code of Ordinances – Public Works, Streets and Sidewalks (Sections 6-2-4 and 6-2-5) AND Title 7, Chapter 2 of the Code of Ordinances – Fermented Malt Beverages and Intoxicating Liquor

Motion by Garn, second by Plourde to table items H & I and refer *Item H* to the Public Works Committee and *Item I* to the Public Safety Committee. Motion carried unanimously.

Updates from MSA

Chuck Schwartz reviewed engineering updates with the board. Those updates included:

- 1) Two concept plans will be presented at the Public Works Committee meeting in January regarding the Neumann Farms complex.
- 2) The bridge inspection is complete, and information will be presented at the Public Works Committee meeting in January. Funding was briefly discussed with funding at 80/20 in 2030.
- 3) Training will begin at Lift station 5. The lift station currently has power but no gas which allows the pumps to run but the generator can't be started.
- 4) The work on the sanitary sewer continues in Winesap Prairie.
- 5) The infiltration system in Pond 100 in Pine Vale isn't infiltrating as anticipated and work on the pond will be addressed this spring.

Fee Schedule – Ball Field

Kern stated that this item will be sent to the Public Works Committee for final revisions before it is presented to the village board.

Village Park Score Board - Installation and Electrical

Motion by Garn, second by Moreno to approve the quote from NEO for the electrical installation in an amount of \$5,125.00. Motion carried unanimously. The installation of the score board is not included in this quote, and the Board will discuss installation at a later date.

Alternate Truck Routes – Depot and Cloutier Streets

Motion by Garn, second by Moreno to send this item to both the Public Works Committee and Public Safety Committee. Motion carried unanimously.

Water Tower – Colors & Logo

Motion by Garn, second by Plourde to table the item. Motion carried unanimously.

Purchase of a Snow Blower

Motion by Garn, second by Dubak to approve the purchase of a 32x60 Snow Blower from Tri-State Bobcat, Inc in an amount of \$6,944.93. Motion carried unanimously.

Temporary Placement of Wayfinding Signage for Christ Lutheran Church

Motion by Garn, second by Plourde to approve the temporary placement of wayfinding signage for Christ Lutheran Church. Motion passed on a roll call vote of 5-0 (Garn-aye, Krohn-aye, Moreno-aye, Plourde-aye, Kern-abstained, Dubak-abstained, Stewart-aye).

Unfinished Business**Weld Riley Invoices**

A request for information was sent on 11/20/2025 but no response has been received as of 12/16/25.

Convene into Closed Session

Motion by Kern, second by Garn to convene into closed session pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Main Street property and pursuant to Wis. Stat. §19.85(1)(c) for the purpose of considering employment of police officer candidates.

Motion passed on a roll call vote of 7-0 (Garn-aye, Krohn-aye, Moreno-aye, Plourde-aye, Kern-aye, Dubak-aye, Stewart-aye) and the board convened into closed session at 6:55 p.m.

Reconvene into Open Session

Motion by Plourde, second by Garn to reconvene into open session. Motion passed on a roll call vote of 7-0 (Garn-aye, Krohn-aye, Moreno-aye, Plourde-aye, Kern-aye, Dubak-aye, Stewart-aye) and the board reconvened into open session at 7:39 p.m.

Motion by Plourde, second by Garn to approve the employment of Noah Beierman, effective January 2, 2026. Motion carried unanimously.

Motion by Plourde, second by Garn to approve extending a conditional offer of employment to Owen Parnell, contingent upon successful completion of all required pre-employment evaluations, with an anticipated start date in May 2026. Motion carried unanimously.

Motion by Kern, second by Garn to approve the purchase of lots 181-1030-30-000, 181-1030-10-000, and 181-1030-40-000 in an amount not to exceed \$480,000.00. Motion carried unanimously.

Adjourn

Motion by Garn, second by Plourde to adjourn and motion carried unanimously. Meeting adjourned at 7:41 p.m.

Jessica Lehman, Village Clerk/Deputy Treasurer
(Minutes are not official until approved at next meeting)