

Regular Meeting of the Village of Somerset Board of Trustees
Village Hall, 110 Spring Street Somerset, WI 54025 | Tuesday, October 21, 2025

Village President Pro Tem Caleb Garn called the Regular meeting to order at 6:00 p.m. Present at the Village Hall were, Chris Dubak, Caleb Garn, Brandon Krohn, and Chris Moreno. Donnie Kern, Jessica Plourde, and Director of Public Works, Bob Gunther joined the meeting via Zoom. Village Engineer Chuck Schwartz, MSA and Village Attorney Paul Mahler, Bakke Norman were absent.

Garn announced that the Village Board won't convene into closed session and that Ryan S. Sicard has resigned as Village President.

Approval of Agenda

Motion by Moreno, second by Dubak to approve the agenda as presented and motion carried unanimously.

Public Comment

Cathy Ness, 453 Charles Lane, stated that she is part of the Somerset Champions and that she has been working with Jessica Plourde on updating a logo.

Consent Agenda

Motion by Krohn, second by Dubak to approve the Consent Agenda including the following:

- *Minutes of Regular Board minutes of September 16, 2025*
- *Certified Survey Map Application from Brock Montpetit/La Pointe Events*
- *Athletic Field Repair Quote from BQ Landscapes and Irrigation*
- *Tree Removal Quote from Meyer Tree Service LLC*
- *Pay App #4 - TID #5 Lift Station*
- *Fire/Rescue Report*

Motion carried unanimously.

New Business

Motion by Krohn, second by Dubak to move agenda item 9D-Branding Project Update to the first business item. Motion carried unanimously.

Branding Project Update

Motion by Kern, second by Krohn to approve the logo, as presented. Motion carried unanimously.

Village, Water, and Sewer Bills

Motion by Kern, second by Moreno to approve the Village, Water, and Sewer Bills. Motion carried unanimously.

Weld Riley Statements/Invoices

Motion by Kern, second by Dubak to table this item. Motion carried unanimously.

MTI Distributing Quote for a Toro Sand Pro 5040

Motion by Garn, second by Krohn to table the item until research can be done to see if there's a more utilitarian piece of equipment that would serve this purpose. Motion carried unanimously.

Tri-State Bobcat, Inc. Quote for a Bobcat UW53

Motion by Krohn, second by Kern to approve the quote from Tri-State Bobcat, Inc. in the amount of \$49,997.84 for the purchase of a Bobcat UW53 and to sell the current Bobcat.

Kern stated that \$49,997.84 amount includes the trade-in value amount of \$22,000 which the board does not want to trade-in the used Bobcat.

Amended motion by Krohn, second by Kern to approve the quote from Tri-State Bobcat, Inc. in the amount of \$61,997.84 for the purchase of a Bobcat UW53 and to sell the current Bobcat. Motion carried unanimously.

John Fabick Tractor Co. Quote for a 14' Snow Pusher

Motion by Kern, second by Dubak to approve the quote from John Fabick Tractor Co. in the amount of \$10,900.00 for the purchase of a Fusion 14' Snow Pusher. Motion carried unanimously.

Resolution 2025-09 Intention to Join the Statewide Public Safety Interoperable Communication System

Motion by Garn, second by Moreno to approve Resolution 2025-09 allowing the Police Department to Join the Statewide Public Safety Interoperable Communication System. Motion carried unanimously.

Authorize Chief of Police to Begin Recruitment and Hiring Process for Officer

Motion by Moreno, second by Kern to authorize the Police Chief to begin the recruitment and hiring process for an Officer. Motion carried unanimously.

General Code Quote for eCode360

Motion by Krohn, second by Moreno to approve the quote from General Code in an amount of \$2,350.50 to transition the village ordinances to the eCode360 platform and to approve the Lite tier of services in an amount of \$695 annually. Motion carried unanimously.

2026 Dental, Health & Life Insurance Renewals

Motion by Krohn, second by Moreno to approve 2026 Dental, Health & Life Insurance Renewals. Motion carried unanimously.

Unfinished Business**Appointing Alternate Member to Board of Zoning Appeals**

Motion by Kern, second by Garn to table the appointment of the alternate member to the Board of Zoning Appeals. Motion carried unanimously.

Employee Handbook Update

Motion by Krohn, second by Dubak to table the approval of the updated Employee Handbook to include consistent language regarding Department Head, Department Manager, and Administrator. Motion carried unanimously.

Village Hall Holiday Hours

Motion by Kern, second by Krohn to approve the request to change the Village Hall Holiday Hours, as presented. Motion carried unanimously.

2026 Budget Priorities - Discussion

Dubak stated that the Board is thinking long-term regarding the need for new municipal buildings and is committed to continuing to save funds toward those future projects.

Krohn agreed and expressed a desire to see forward movement on planning for a new Public Works building, a new Village Hall, and a Police Department facility. Krohn added that adequate facilities would better serve both staff and the community.

Garn concurred and stated that if the current Board does not “bite the bullet” and begin making progress toward new facilities, then a future Board will be forced to do so, noting that construction costs will not decrease over time. Garn emphasized a preference to be proactive in addressing facility needs. Garn also referenced the St. Croix County housing study, noting that the Village’s population will undoubtedly continue to increase and that new facilities will be necessary to meet future demand.

Adjourn

Motion by Kern, second by Krohn to adjourn and motion carried unanimously. Meeting adjourned at 7:20 p.m.

Jessica Lehman, Village Clerk/Deputy Treasurer