

Regular Meeting of the Village of Somerset Board of Trustees
Village Hall, 110 Spring Street Somerset, WI 54025 | Tuesday, September 16, 2025

Village President Ryan S. Sicard called the Regular meeting to order at 6:00 p.m. Present at the Village Hall were, Chris Dubak, Caleb Garn, Brandon Krohn, Chris Moreno, Jessica Plourde, and Ryan S. Sicard. Donnie Kern joined the meeting via Zoom. Also present at the Village Hall was Chuck Schwartz, MSA; Paul Mahler, Bakke Norman; and Director of Public Works, Bob Gunther.

Public Comment

Dave Wolner, 490 Forrest Drive, stated that he would like the Winesap Prairie Plat to go back to the Plan Commission to address who will be responsible for maintaining the retaining walls of the holding pond.

Approval of Agenda

Motion by Krohn, second by Garn to approve the agenda as presented and motion carried unanimously.

Proclamation - Positive Recognition

President Sicard thanked Debbie Baillargeon, Deb Kohler, JoAnn Hardegger, Bekah Whitlock, and Josh Svejcar for their work throughout the community.

Consent Agenda

Motion by Sicard, second by Krohn to remove the Village, Water, and Sewer Bills from the Consent Agenda. Motion carried unanimously.

Motion by Garn, second by Plourde to remove Winesap Prairie First Addition Replat and Pine Vale Second Addition Final Plat from the Consent Agenda. Motion carried unanimously.

Motion by Kern, second by Krohn to remove the Employee Handbook Update and Village Hall Holiday Hours from the Consent Agenda. Motion carried unanimously.

Motion by Garn, second by Plourde to approve the Consent Agenda including the following:

- *Minutes of Regular Board minutes of August 19, 2025*
- *Street Use Permit – Somerset School Homecoming Parade*
- *Use Warming House for Storage of Hometown Hero Banner*
- *TID #5 Lift Station – Pay App #3*
- *Fire/Rescue Report*

Motion carried unanimously.

New Business

Village, Water, and Sewer Bills

Motion by Sicard, second by Krohn approve the Village, Water, and Sewer Bills excluding the Weld Riley invoice until the president of the firm has returned to the office and can further explain the charges. Motion carried unanimously.

Winesap Prairie First Addition Replat

Motion by Krohn, second by Garn to approve Winesap Prairie First Addition Replat, contingent on the execution of the Development Agreement. Motion carried unanimously.

Pine Vale Second Addition Final Plat

Motion by Garn, second by Krohn to approve Pine Vale Second Addition Final Plat, contingent on the execution of the Development Agreement and to send the plat back to the Plan Commission to address the ownership of the retaining walls.

Amended motion by Garn, second by Krohn to approve Pine Vale Second Addition Final Plat, contingent on the execution of the Development Agreement. Motion carried unanimously.

Employee Handbook Update

Motion by Garn, second by Krohn to table approval of the Employee Handbook Update. Motion carried unanimously.

Village Hall Holiday Hours

Motion by Kern, second by Krohn to table the approval of Village Hall Holiday Hours. Motion carried unanimously.

Olson Sanitation-Temporary Storage Area for Containers

Motion by Garn, second by Plourde to allow Olson Sanitation to submit a Conditional Use Permit application and/or a lease agreement, to allow temporary storage of their 10/20/30 yard roll off containers on Village owned property. Motion carried unanimously.

TID #5 Lift Station & Utility Extension Change Order #4

Motion by Krohn, second by Garn to approve Change Order #4 for TID#5 Lift Station & Utility Extension. Motion carried unanimously.

Developer's Agreement for Pine Vale Second Addition.

Motion by Krohn, second by Garn to approve the Developer's Agreement for Pine Vale Second Addition. Motion carried unanimously.

Task Order - Neumann Farms Green Space Plan

Motion by Krohn, second by Dubak to approve the Task Order for Neumann Farms Athletic Complex from MSA. Motion carried 6-1 (Kern-nay).

Branding Project Update

Motion by Plourde, second by Krohn to bring the final logo design for the Village of Somerset back to the Village Board next month. Motion carried unanimously.

180th / Parent Street Update

Gunther stated that the project should be completed and the road should be open by the end of September.

Police Staffing in 2026

Police Chief Trepczyk informed the board that a Police Officer will be deployed beginning in December 2025, resulting in a 12-month vacancy within the department. To maintain adequate coverage, the department will need to temporarily fill this position. Chief Trepczyk also noted that, based on the Village of Somerset's population of approximately 3,500, staffing models suggest the department should employ 8.4 full-time officers. He expressed his goal of staffing the department with 8 officers by the year 2027.

2026 Budget Priorities

Sicard requested that the other Trustees submit 3 to 5 items that they would like to see prioritized in the 2026 budget to the Village Clerk.

St. Croix Housing Needs Assessment Review

Sicard stated that the housing study conducted by St. Croix Economic Development Corporation is available and a link to the study will be put on the village website.

Unfinished Business

Appoint Alternate Member to Police Review Board

Motion by Krohn, second by Garn to approve the appointment of Fred Mngine as the alternate member to the Police Review Board. Motion carried unanimously.

Developer's Agreement for Winesap Prairie First Addition

Motion by Krohn, second by Moreno to approve the draft Developer's Agreement for Winesap Prairie First Addition, contingent upon adding the approved exhibit documents to the agreement. Motion carried 6-1 (Kern-nay).

Adjourn

Motion by Krohn, second by Garn to adjourn and motion carried unanimously. Meeting adjourned at 7:48p.m.

Jessica Lehman, Village Clerk/Deputy Treasurer