

PUBLIC WORKS COMMITTEE AGENDA

VILLAGE OF SOMERSET

110 Spring Street, Somerset WI

[Brandon Krohn, Caleb Garn, Jessica Plourde]

Wednesday, September 10, 2025

5:30 p.m.

(Notice - A quorum of the Village Board may be present)

Meeting to be held via Zoom Meeting

<https://zoom.us/> or by telephone 1-312-626-6799

Meeting ID 858 0964 8984

Password 481850

- 1. Public Works Committee Meeting Called to order**
- 2. August 13, 2025 Public Works Minutes**
- 3. Public Comment on Agenda Items (2 minutes/person; 14 minutes/topic)**
- 4. Project Updates**
 - a. General Update on Active Projects
- 5. Unfinished Business**
 - a. **Discussion/Possible Recommendation** – New Commemorative Sign to be Installed in Commemoration of the Old Bridge
 - b. **Discussion/Possible Recommendation** – Parks
 - c. **Discussion/Possible Recommendation** – Way Finding Signs
- 6. New Business**
 - a. **Discussion/Possible Recommendation** – Street Use Permit – Somerset School Homecoming Parade
 - b. **Discussion/Possible Recommendation** – Utilizing Warming House in Veteran's Park for Storage of Hometown Hero Banners
 - c. **Discussion/Possible Recommendation** – TID #5 Lift Station & Utility Extension Change Order #4
 - d. **Discussion/Possible Recommendation** – TID #5 Lift Station – Pay App #3
 - e. **Discussion/Possible Recommendation** – Task Order – Neumann Farms Green Space Plan
- 7. Public Works Department Report**
 - a. Water
 - b. Sewer
 - c. Parks
 - d. Streets
 - e. Storm Water
 - f. 2025 Budget Reports
- 8. Public Works, Water, Sewer and Parks Bills**
- 9. Future Agenda Items**
- 10. Public Works Committee Meeting Adjourned**

PUBLIC WORKS COMMITTEE
VILLAGE OF SOMERSET
August 13, 2025

President Brandon Krohn called the meeting to order at 5:30 p.m.

Present at the Village Hall: Brandon Krohn, Caleb Garn, Bob Gunther and Chuck Schwartz, MSA

Absent: Jessica Plourde

Zoom: Donnie Kern

Minutes

Committee reviewed the July 9, 2025 Public Works minutes. *Motion by Garn, second by Krohn to approve the July 9, 2025 Public Works meeting minutes and motion carried.*

Public Comment

- No Public Comment

Motion by Garn, second by Krohn to move item 5d to the top of the agenda and motion carried.

Unfinished Business

River Hills North Drainage: A handout was provided.

- Schwartz updated the committee.
- The developer's engineer said he was done; he wasn't getting paid.
- MSA stepped in and is trying to schedule as quick as possible.
- The developer is not agreeing to any of this.

Motion by Krohn, second by Garn to recommend to the Village Board the River Hills North Drainage and motion carried.

Project Updates

General Updates on Active Projects: A project update memo was provided.

- Main Street Bridge Inspection scheduled for Oct. 6th.
- 2025 Mill & Overlay and Micro-Surfacing Projects will either happen the week of Sept. 15th or 22nd.
- TID5 substantial completion date was August 31st. It will be delayed due to supply chain issues.
- The town has to petition to annex in 180th Street. The resolution was passed at the Joint Town & Village meeting. Jurisdictionally transferred means we (the Village) maintain the road.

Unfinished Business

New Pot to be Installed in Commemoration of the Old Bridge:

- Change Pot to Commemorative Sign and keep on unfinished business.

Motion by Garn, second by Krohn to table and motion carried.

Alex Court Parking: A handout was provided.

- Driveways have ample parking in them.
- If we shrink the bulb, we would have to complete a study.
- Could install no parking signs, establish hours and update our ordinance.

Motion by Garn, second by Krohn to recommend to the Village Board approval of Option 1 with an ordinance update and establishing no parking hours and motion carried.

- Funding through fundraising - no tax dollars at this time.
- Seeking Village Board approval for general dimensions and final design and location TBD.

Motion by Krohn, second by Garn to recommend to the Village Board to permit a permanent pavilion for Village Park with dimensions not to exceed 50'x100' with design and location TBD with no tax dollars to be spent at this time and motion carried.

Addition to Vet's Park Memorial to House Veteran's Banners When Not Displayed: A handout was provided.

- Champions worked with the Legion for the Hometown Heroes Banners.
- Approximate structure would be 12' in total length.
- Hometown Heroes Banners – 1 year on the light poles, 1-2 years at the memorial.
- Seeking donation from the Village for the concrete slab.
- Have existing committed funding from the Legion. Currently seeking the rest of the funding for a total cost of approximately \$3500.00.

Motion by Krohn, second by Garn to recommend to the Village Board approval of the Addition to Vet's Park Memorial to House Veteran's Banners When Not Displayed the Village will put forth the concrete not to exceed \$600.00 and motion carried.

Way Finding Signs:

- Waiting on a final logo. Garn said they could have a strong recommendation in September or October.

Public Works Department Report

- An update memo was provided.

Public Works, Water, Sewer and Parks Bills

- The committee reviewed the bills.

Motion by Garn, second by Krohn to recommend to the Village Board approval of the Public Works, Water, Sewer and Parks Bills as presented and motion carried.

Future Agenda Items

- Tabled Items

Adjourn

Motion by Garn, seconded by Krohn to adjourn and motion carried. The Public Works Committee meeting adjourned at 6:56 p.m.

Village of Somerset, WI**CLIENT LIAISON:**

Charles D. Schwartz, P.E.

Phone: (612) 548-3141

Cell: (651) 272-0041

cschwartz@msa-ps.com



DATE: SEPTEMBER 4, 2025

2025 MAIN STREET BRIDGE INSPECTION

The Main Street Bridge over the Apple River is scheduled for snooper truck inspection on October 6th. Similar to previous inspections, village staff will provide traffic control for the snooper and deck chaining work.

REQUESTED ACTION:

Update only, no action needed.

2025 MILL & OVERLAY AND MICRO-SURFACING PROJECTS

MSA prepared the specs and exhibits for the Mill & Overlay and Micro-surface projects. The Village staff is working with the contractors during the construction phase.

REQUESTED ACTION:

Update only, no action needed.

TID #5 LIFT STATION & UTILITY EXTENSION

A Change Order will be presented in September to revise the substantial and final completion dates. The contractor is waiting for Xcel Energy to power the site. Pay Application #3 for work completed to date will be presented for Village consideration.

REQUESTED ACTION:

The Public Works to consider recommending approval of Change Order #4 and Pay Application #3. The Board to consider approval at their September 16 meeting.

TID #5 – LATITUDE 45 DEVELOPMENT

Concrete curb and gutter has been installed. Asphalt paving expected to occur by the end of September.

REQUESTED ACTION:

Update only, no action needed.

STREET USE PERMIT

VILLAGE OF SOMERSET

APPLICANT NAME, ADDRESS & PHONE NO.

Kelly Emerson
Somerset, WI 54025

NAME, ADDRESS & PHONE NO. OF ORGANIZATION REQUESTING PERMIT

Somerset School District
645 Sunrise Dr
Somerset, WI 54025

NAME, ADDRESS & PHONE NO. OF CONTACT PERSON FOR STREET USE

Kelly Emerson
715 247 4848 ext 140

PROPOSED STREETS:

Forrest, Sunrise, Main, Depot, Cloutier,
Friday, Sept 26, 2025 Spartan Dr

DATE OF USE:

TIME OF USE:

1:30-2:30

PROJECTED ATTENDANCE: _____

PROPOSED STREET USE (Describe in detail):

Forrest Dr → Right on to Sunrise → Left on to Main St →
left on to Depot → Cloutier → Right on to Sunrise →
enter campus on ~~Forrest~~ Spartan Drive

*** PAVEMENT MARKING IS NOT ALLOWED ON ANY STREET ****

-
- **INSURANCE:** Required to indemnify, defend and hold the Village and its employees and agents harmless against all claims, liability, loss damage or expense incurred by the Village on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. As evidence of the applicant's ability to perform the conditions of the permit, the applicant is required to furnish a Certificate of Comprehensive General Liability Insurance with the Village of Somerset. The applicant is required to furnish a performance bond prior to being granted the permit.

☐ Insurance Requirement Waived

☒ Proof of Insurance Provided

For office use:

Date Reviewed by Village Board: _____ Approved _____ Denied _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ansay & Associates, LLC. 101 East Grand Ave. Suite #11 Port Washington WI 53074	CONTACT NAME: Tiana Regenwether	
	PHONE (A/C, No, Ext): 262-284-7174	FAX (A/C, No): 262-377-3784
INSURED Someset School District 645 Sunrise Drive Someset WI 54025	E-MAIL ADDRESS: tiana.regenwether@ansay.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Community Insurance Corp	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 997331432**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			SGL22343-25	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			SGL22343-25	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						☐ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Proof of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tiana Regenwether

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CHANGE ORDER NO.: 004

Owner: Village of Somerset
Engineer: MSA Professional Services, Inc.
Contractor: Haas Sons, Inc.
Project: TID 5 Lift Station & Utility Extension
Contract Name: Village of Somerset – TID 5 Lift Station & Utility Extension
Date Issued: August 29, 2025
Owner's Project No.:
Engineer's Project No.: 08783111
Contractor's Project No.:
Effective Date of Change Order: August 29, 2025

The Contract is modified as follows upon execution of this Change Order:

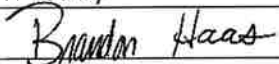
Description: Extension of completion dates due to casing pipe location verification.

Attachments:

Change Order Time & Material Work Order from Haas Sons, Inc.

Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 869,605.50		Substantial Completion:	August 29, 2025
		Ready for final payment:	October 1, 2025
[Increase] from previously approved Change Orders No. 00 to No. 03		[Increase] [Decrease] from previously approved Change Orders No. 00 to No. 03	
\$ 24,950.75		Substantial Completion:	0
		Ready for final payment:	0
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 894,556.25		Substantial Completion:	August 29, 2025
		Ready for final payment:	October 1, 2025
[Increase] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 0.00		Substantial Completion:	November 26, 2025
		Ready for final payment:	June 1, 2026
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 894,556.25		Substantial Completion:	November 26, 2025
		Ready for final payment:	June 1, 2026

Recommended by Engineer (if required)
By: Charles D. Schwartz
Title: Operations Leader
Date: 8/29/2025

Authorized by Owner
By: 
Title: President
Date: 8/29/2025

Authorized by Owner

Approved by Funding Agency (if applicable)



LETTER OF TRANSMITTAL

TO: Village of Somerset
110 Spring Street
Somerset, WI 54025

DATE: September 5, 2025	JOB NO. #08783111
ATTENTION: Robert Gunther, DPW	
RE: TID #5 Lift Station Pay Application #3 and Change Order #4	

WE ARE SENDING YOU:

☒ Attached	☐ Copy	☐ Change Order	☐ Contract	☐ Pay Application
☐ Shop Drawings	☐ Prints/Plans	☐ Specifications	☐ Estimates	☐ Other (See Below)

COPIES	DATE	DESCRIPTION
• 1		Contractor's Application for Payment #2 #3
• 1		Change Order #4
•		

THESE ARE TRANSMITTED AS CHECKED BELOW:

☒ For Approval	☐ Approved as Submitted
☒ For Your Use	☐ Approved as Noted
☐ As Requested	☐ Returned for Corrections
☐ For Review and Comment	☐ For Review and Signature
☐ For Bids Due	☐

SHOP DRAWINGS
☐ Reviewed with No Comments
☐ Reviewed with Comments as Noted
☐ Amend And Resubmit
☐ Rejected (See Attached Comments)

REMARKS:

Attached is the Contractor's Pay Application #3 for \$89,263.72 and Change Order #4. This is for work completed from July 15, 2025 through September 2, 2025. During this period, the Contractor installed sanitary and water main piping, constructed the lift station driveway, and placed topsoil. The Change Order is necessary to account for delays due to casing pipe location verification. MSA has reviewed the Pay Application and recommend payment to the contractor.

Upon approval, please email an executed copy to us and a copy to Haas Sons, Inc. with payment. If you have any questions, please feel free to call us at 612-548-3141. Thank you.


Charles D. Schwartz, PE

COPY TO:

60 PLATO BLVD. EAST, SUITE 420, ST. PAUL, MN 55107-1835
P (612) 548-3231 • TF (866) 452-9454
WWW.MSA-PS.COM

Progress Estimate

Contractor's Application

Project: Somerset TTD #5 lift Station										Application Number: 3		9/2/2025								
Application Date:										Application Date:		9/2/2025								
A			B1		B2		C		D		E		F		G		H		I	
Item		Bid		Unit		Unit Price		Bid Value		Work Completed		Value this Application		Materials Pres. Stored		Tot. Completed & Stored to Date		Balance to Finish		
Bid Item #	Description	Qty	Unit	Price	Value	From Prev. Application	Qty this Period	Value this Application	Not in C or F	\$ (C*B1 + E + F)	% (G / B)									
SITE																				
1	Mobilization	1.00	LS	\$20,760.00	\$20,760.00	0.50	0.25	\$5,190.00		\$15,570.00	75%	\$5,190.00								
2	Clearing & Grubbing	0.30	AC	\$9,000.00	\$2,700.00	0.30		\$0.00		\$2,700.00	100%	\$0.00								
3	Salvage & Reinstall Rip-Rap	100.00	SY	\$34.00	\$3,400.00		100	\$3,400.00		\$3,400.00	100%	\$0.00								
4	Unclassified Excavation	7,000.00	CY	\$2.25	\$15,750.00	6,000.00		\$0.00		\$13,500.00	86%	\$2,250.00								
5	Base Aggregate Dense 1 1/4-Inch	300.00	TON	\$18.50	\$5,550.00		393.66	\$7,282.71		\$7,282.71	131%	-\$1,732.71								
6	Erosion and Sediment Control	1.00	LS	\$1.00	\$1.00	1,800.00	1	\$1.00		\$1.00	100%	\$0.00								
7	Silt Fence	1,800.00	LF	\$2.20	\$3,960.00			\$0.00		\$3,960.00	100%	\$0.00								
8	Sediment Bale Barrier	200.00	LF	\$12.00	\$2,400.00		7000	\$0.00		\$0.00	0%	\$2,400.00								
9	Topsoil Placement & Grading	15,000.00	SY	\$1.00	\$15,000.00			\$7,000.00		\$7,000.00	47%	\$8,000.00								
10	Erosion Mat, Class I, Type B, Urban	5,000.00	SY	\$1.95	\$9,750.00			\$0.00		\$0.00	0%	\$9,750.00								
11	Seed & Fertilizer (WisDOT Mix 20)	15,000.00	SY	\$0.85	\$12,750.00			\$0.00		\$0.00	0%	\$12,750.00								
12	Seed, Fertilize & Mulch (WisDOT Seed Mix 40)	550.00	SY	\$3.95	\$2,172.50			\$0.00		\$0.00	0%	\$2,172.50								
13	Dewatering	1.00	LS	\$1.00	\$1.00	1.00		\$0.00		\$1.00	100%	\$0.00								
14	Utility Line Opening (ULO)	4.00	EA	\$500.00	\$2,000.00	4.00		\$0.00		\$2,000.00	100%	\$0.00								
SITE TOTAL					\$96,194.50			\$22,873.71		\$55,414.71	58%									
SANITARY SEWER																				
15	Forcemain, DIP CL52, 8-Inch	100.00	LF	\$155.00	\$15,500.00	100.00	4	\$620.00		\$16,120.00	104%	-\$620.00								
16	Sanitary Sewer, PVC SDR-26, 10-Inch	90.00	LF	\$77.00	\$6,930.00	90.00	60	\$4,620.00		\$11,550.00	167%	-\$4,620.00								
17	Sanitary Sewer, HDPE DR17, 10-Inch	320.00	LF	\$90.00	\$28,800.00	260.00	65	\$5,850.00		\$29,250.00	102%	-\$450.00								
18	Sanitary Sewer, PVC C900, 12-Inch	25.00	LF	\$102.00	\$2,550.00	25.00	-2	-\$204.00		\$2,346.00	92%	\$204.00								
19	Sanitary Sewer Manhole, 48-Inch, Complete	3.00	EA	\$7,100.00	\$21,300.00	3.00		\$0.00		\$21,300.00	100%	\$0.00								
20	Structure Marker	6.00	EA	\$200.00	\$1,200.00	4.00		\$0.00		\$800.00	67%	\$400.00								
21	Lift Station	1.00	LS	\$584,311.00	\$584,311.00	0.80	0.1	\$58,431.10		\$525,879.90	90%	\$58,431.10								
SANITARY SEWER TOTAL					\$660,591.00			\$69,317.10		\$607,245.90	92%									
22	Utility Allowance	1.00	LS	\$20,000.00	\$20,000.00			\$0.00		\$0.00	0%	\$20,000.00								
WATERMAIN																				
22	Hydrant	2.00	EA	\$5,750.00	\$11,500.00	2.00	-1	-\$5,750.00		\$5,750.00	50%	\$5,750.00								
23	Gate Valve & Box, 6-Inch	2.00	EA	\$2,500.00	\$5,000.00	2.00	-1	-\$2,500.00		\$2,500.00	50%	\$2,500.00								
24	Gate Valve & Box, 12-Inch	2.00	EA	\$5,300.00	\$10,600.00	2.00		\$0.00		\$10,600.00	100%	\$0.00								
25	Watermain, PVC C900, 6-Inch	20.00	LF	\$67.00	\$1,340.00	20.00	-13	-\$871.00		\$469.00	35%	\$871.00								
26	Watermain, PVC C900, 12-Inch	140.00	LF	\$117.00	\$16,380.00	140.00	76	\$8,892.00		\$25,272.00	154%	-\$8,892.00								
27	Watermain, HDPE DR11, 12-Inch	300.00	LF	\$100.00	\$30,000.00	260.00	20	\$2,000.00		\$28,000.00	93%	\$2,000.00								
28	Watermain Fittings	1,125.00	LBS	\$16.00	\$18,000.00	1,125.00		\$0.00		\$18,000.00	100%	\$0.00								
WATERMAIN TOTAL					\$112,820.00			\$1,771.00		\$90,591.00	80%									
												2 of 3								



Professional Services Agreement

MSA Project Number: 08783120

This AGREEMENT (Agreement) is made effective September 8, 2025 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 60 Plato Blvd East, St. Paul, MN 55107-1835

Phone: (612) 548-3132

Representative: Chuck Schwartz

Email: cschwartz@msa-ps.com

VILLAGE OF SOMERSET (OWNER)

Address: 110 Spring Street, PO Box 356, Somerset, WI 54025

Phone: (715) 247-5555

Representative: Bob Gunther

Email: rgunther@villageofsomerset.us

Project Name: Neumann Farms Athletic Complex

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Start Date: October, 2025
Approximate Completion Date: February, 2026

The lump sum fee for the work is: \$30,700

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

VILLAGE OF SOMERSET

Bob Gunther

Director of Public Works

Date: _____

MSA PROFESSIONAL SERVICES, INC.

Charles D. Schwartz, PE

Chuck Schwartz, PE

Public Works Operations Leader

Date: *September 8, 2025*

services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. Location of Utilities. Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. Professional Representative. MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. Construction. When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. Standard of Care. In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. Municipal Advisor. MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. Conduct Expectations. Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

19. Reuse of Documents. Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. Indemnification. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if MSA's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to MSA.

22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

PROJECT SERVICES SCOPE
DESIGN MASTER PLAN
Neumann Farms Athletic Complex
Somerset, WI
MSA #:08783120



PROJECT UNDERSTANDING

Somerset is planning the development of a 250-acre parcel in coordination with private developers to create a mixed-use TID district. The proposed development will include commercial, industrial, and residential components, requiring thoughtful site planning to ensure buffers between land uses.

A key design priority is to separate residential areas from adjacent commercial and industrial zones using strategically placed green space. This green space (Project Study Areas A & B) will serve both as a visual and functional separation and as a recreational amenity for the community.

MSA will work with the Village within this scope of work to accomplish their goals for the Project Study Area A (approx. 37.2 acres), and potentially expand to a larger area (Project Study Area B), developing design options for an athletic complex. The Village has identified a need for these additional recreational facilities, which will be incorporated into the plan:

- New ballfields (baseball/softball)
- Combined basketball/pickleball court(s)
- One full-court basketball facility
- An all-inclusive play area accessible to all users
- Open green space reserved for future athletic field development (e.g., lacrosse, flag football)
- Stormwater management

The planned stormwater management areas may require adjustment or relocation to accommodate the development footprint. Coordination with the developer is ongoing, and they have expressed ability to grade the future athletic field areas as part of their site work, potentially utilizing excess material generated during construction. This collaborative approach will ensure the site is developed efficiently while meeting community needs and maintaining environmental and recreational integrity. The project approach that follows will outline how MSA plans to support the design efforts to create a plan for Village adoption.

PROJECT APPROACH

PHASE 1 – PROJECT KICK-OFF

TASK 1.1 – PROJECT BASEMAP

MSA will use any documentation provided by the Village and developer (parcel data, planned roadways, utility locations, or other related documents), and/or current LiDAR contours and aerial imagery from St. Croix County GIS to develop a project basemap for the Project Study Areas.

TASK 1.2 – PROJECT KICK-OFF MEETING (Meeting #1, In-Person)

MSA will conduct a kickoff meeting with the client and project team to review current and future conditions shown in the basemap, review vision and goals of the project, and discuss the desired amenities. We will discuss the proposed project schedule and other administrative details to run the project most efficiently to its successful completion.

TASK 3.3 – FINAL MASTER PLAN

MSA will review feedback from the meeting in **TASK 3.2**. The project cost estimate, Final Phasing Plan, and Final Master Plan will be finalized for Village Adoption.

TASK 3.4 – ADOPTION MEETING (Meeting #5, In-Person)

This Adoption Meeting will review the Final Master Plan, Final Phasing Plan, and Implementation Cost Estimates with the Village Board. The Village Board shall adopt the plan or provide feedback on any changes regarding the plan's vision for the park space.

Meetings and Deliverables:

Task 3.1	Draft Master Plan (1) (PDF) Draft Phasing Plan (1) (PDF)
Task 3.2	Meeting #4 (virtual) Meeting Minutes (PDF)
Task 3.3	Final Master Plan (PDF) Final Phasing Plan (1) (PDF) Implementation Cost Estimate (PDF)
Task 3.4	Adoption Meeting #5 (In-Person)

SERVICES NOT INCLUDED:

The basic services of this proposal do not include providing the following services. These services can be provided by additional Design and Engineering services if specifically authorized by the Owner.

1. Attend other meetings not identified above.
2. Any Public Engagement, Surveys, or Event attendance.
3. Site Survey, Design Development or Construction Documents.
4. 3D-Rendered models or additional rendered views.

PROJECT SCHEDULE

Task Description	Target Timeframe
Inventory and Analysis	October-November 2025
Kick off Meeting	October-November 2025
Concept Development	December 2025 – January 2026
Final Design	January – February 2026

Village of Somerset
Box 356
110 Spring Street
Somerset WI 54025
715-247-3395 / Fax 715-247-5790



Sewer Utility:

The TID No.5 lift station work has experienced delays due to Xcel Energy's schedule to extend electrical service to the station. The contractor is looking for an extension to complete the project due to this situation, but it does sound like Xcel will be starting their work in the near future so it will not be an extensive extension.

Water Utility:

Hydrant flushing will begin soon on portions of our distribution system. Hydrant flushing is done once in the spring and once in the fall as part of our routine maintenance and water quality purposes.

Streets:

Micro-surfacing work on Main Street has started with spray patching and crack sealing already completed. The contractor was to give me at least a week before the micro-surfacing commenced, however, I was contacted by the contractor this past Saturday indicating the crew was going to start this Wednesday. I told him that there was not enough time for staff to contact businesses and residents about the work and work out temporary plans for parking and those conducting business. I am working through scheduling with the contractor for an extension on the start date. If we want to consider a nighttime application of the micro-surfacing, then that would postpone the work until next construction season. I will keep you informed on what the outcome of our conversation is once I have that information.

I have not received a schedule from Monarch regarding the mill and overlay projects but expect that work to begin either this week or next week. We will inform impacted residents about the work in advance.

The bridge inspection is scheduled to occur in October. This will be done under traffic with the public works department providing traffic control.

Parks:

Greg Parnell went ahead and ordered the scoreboard for village park ballfield. I still do not know many things about this other than the department did not have any involvement with this purchase and have little idea on where it is going or what our expense is to energize and mount the scoreboard. These things need to be channeled through the public works committee so things are transparent for everyone.

ISA should be regrouping with the committee on their use of the ballfields. ISA has been very cooperative, but at the same time are requesting village resources as part of their use on the ballfields such as having the lights at village park on for their practices. A fee schedule should be adopted so the village can recoup the electric expense for the use of the field lights.

Budget Comparison - Detail
Parks Budget
Unposted Included

Account Number		2025 September	2025 Actual 09/30/2025	2025 Budget	Budget Status	% of Budget
100-00-55200-110-000	Parks Salary	126.89	2,195.20	3,389.39	1,194.19	64.77
100-00-55200-120-000	Parks Wages	2,704.52	44,508.19	64,000.00	19,491.81	69.54
100-00-55200-150-000	Parks Employee Benefits	996.16	14,539.16	26,500.00	11,960.84	54.86
100-00-55200-290-000	Parks Contractual Services	0.00	0.00	0.00	0.00	0.00
100-00-55200-350-000	Parks Operating Expense	736.96	16,157.25	16,200.00	42.75	99.74
100-00-55200-371-000	Park Maintenance	490.25	7,709.36	9,100.00	1,390.64	84.72
100-00-55200-372-000	Athletic Fields Maint/Expense	0.00	1,480.00	6,000.00	4,520.00	24.67
100-00-55200-511-000	Parks Insurance Expense	0.00	2,010.75	2,100.00	89.25	95.75
100-00-55200-512-000	Parks Worker's Compensation	0.00	82.00	81.00	-1.00	101.23
100-00-55200-514-000	Pks Unemployment Compensation	0.00	0.00	0.00	0.00	0.00
100-00-55200-810-000	Parks Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	PARKS OUTLAY/IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-00-55310-390-000	Celebrations/Decorations Exp	0.00	2,834.03	5,000.00	2,165.97	56.68
New Parks		5,054.78	91,515.94	132,370.39	40,854.45	69.14
Total Expenses		5,054.78	91,515.94	132,370.39	40,854.45	69.14
Net Totals		-5,054.78	-91,515.94	-132,370.39	-40,854.45	69.14

Public Works Budget

ACCT

Unposted Included

Account Number		2025 September	2025 Actual 09/30/2025	2025 Budget	Budget Status	% of Budget
100-00-53240-110-000	Machinery & Equipment Salary	0.00	0.00	0.00	0.00	0.00
100-00-53240-120-000	Machinery & Equipment Wages	0.00	2,793.01	5,400.00	2,606.99	51.72
100-00-53240-150-000	Machinery & Equip Emp Benefits	0.00	963.74	2,000.00	1,036.26	48.19
100-00-53240-240-000	Machinery & Equip Maint/Repair	5,229.99	22,587.68	15,500.00	-7,087.68	145.73
100-00-53240-350-000	Machinery & Equipment Oper Exp	0.00	10,871.09	16,700.00	5,828.91	65.10
100-00-53240-390-000	Machinery & Equip Other Exp	463.98	492.96	500.00	7.04	98.59
100-00-53240-810-000	Machinery & Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53270-110-000	Garages & Sheds Salary	0.00	0.00	0.00	0.00	0.00
100-00-53270-120-000	Garages & Sheds Wages	0.00	3,696.99	7,200.00	3,503.01	51.35
100-00-53270-150-000	Garages & Sheds Emp Benefits	0.00	1,199.25	3,000.00	1,800.75	39.98
100-00-53270-350-000	Garages & Sheds Operating Exp	314.15	8,373.78	10,050.00	1,676.22	83.32
100-00-53270-390-000	Garages & Sheds Other Expenses	0.00	1,706.40	1,500.00	-206.40	113.76
100-00-53270-810-000	Garages & Sheds Equip Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53310-110-000	Street Maintenance Salary	59.78	1,034.20	1,597.83	563.63	64.73
100-00-53310-120-000	Street Maintenance Wages	6,303.58	94,917.35	95,000.00	82.65	99.91
100-00-53310-150-000	Street Maint Employee Benefits	2,819.28	41,429.49	48,000.00	6,570.51	86.31
100-00-53310-240-000	Street Maintenance & Repairs	2,337.42	4,234.15	5,600.00	1,365.85	75.61
100-00-53310-290-000	St Maint Contractual Services	2,542.55	11,874.18	30,000.00	18,125.82	39.58
100-00-53310-350-000	Street Maint Operating Expense	124.68	1,008.50	2,500.00	1,491.50	40.34
100-00-53310-390-000	Street Maint-Other Expenses	45.47	1,107.03	400.00	-707.03	276.76
100-00-53310-820-000	Street Maint Outlay/Improve	0.00	0.00	0.00	0.00	0.00
100-00-53320-110-000	Street Cleaning Salary	0.00	0.00	0.00	0.00	0.00
100-00-53320-120-000	Street Cleaning Wages	0.00	1,613.76	7,250.00	5,636.24	22.26
100-00-53320-150-000	Street Cleaning Emp Benefits	0.00	944.21	3,000.00	2,055.79	31.47
100-00-53330-110-000	Snow & Ice Removal Salary	0.00	0.00	0.00	0.00	0.00
100-00-53330-120-000	Snow & Ice Removal Wages	0.00	10,142.31	35,000.00	24,857.69	28.98
100-00-53330-150-000	Snow/Ice Removal Emp Benefits	0.00	3,984.90	13,000.00	9,015.10	30.65
100-00-53330-240-000	Snow/Ice Removal Maint/Repairs	0.00	0.00	250.00	250.00	0.00
100-00-53330-370-000	Salt & Sand	0.00	10,996.33	22,500.00	11,503.67	48.87
100-00-53330-390-000	Snow/Ice Removal Other Exp	0.00	0.00	250.00	250.00	0.00
100-00-53420-220-000	Street Lighting Utility Svc	0.00	26,730.17	38,000.00	11,269.83	70.34
100-00-53420-820-000	Street Lighting Outlay/Improve	0.00	0.00	0.00	0.00	0.00
100-00-53430-110-000	Sidewalks Salary	0.00	0.00	0.00	0.00	0.00
100-00-53430-120-000	Sidewalks Wages	0.00	0.00	600.00	600.00	0.00
100-00-53430-150-000	Sidewalks Emp Benefits	0.00	0.00	150.00	150.00	0.00
100-00-53430-240-000	Sidewalks Maint/Repairs	0.00	0.00	4,000.00	4,000.00	0.00
100-00-53430-390-000	Sidewalks Other Expenses	0.00	0.00	0.00	0.00	0.00
100-00-53430-820-000	Sidewalks Outlay/Improv	0.00	0.00	0.00	0.00	0.00
100-00-53440-110-000	Storm Sewer Salary	0.00	0.00	0.00	0.00	0.00
100-00-53440-120-000	Storm Sewer Wages	0.00	1,141.89	2,200.00	1,058.11	51.90
100-00-53440-150-000	Storm Sewer Employee Benefits	0.00	351.63	1,000.00	648.37	35.16
100-00-53440-240-000	Storm Sewer Maint & Repairs	1,220.00	1,328.15	4,000.00	2,671.85	33.20
100-00-53440-820-000	Storm Sewer Outlay/Improvemnt	0.00	0.00	0.00	0.00	0.00
100-00-53620-120-000	Refuse Collection Wages	309.34	2,818.92	3,500.00	681.08	80.54
100-00-53620-150-000	Refuse Collection Emp Benefits	118.49	1,142.87	1,900.00	757.13	60.15
100-00-53620-390-000	Refuse Collection Other Exp	0.00	0.00	0.00	0.00	0.00
100-00-53630-290-000	Solid Waste Disposal Contract	0.00	120,011.00	162,000.00	41,989.00	74.08
100-00-53635-120-000	Recycling Wages	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53635-150-000	Recycling Employee Benefits	0.00	0.00	1,200.00	1,200.00	0.00
100-00-53635-290-000	Recycling Contractual Services	0.00	33,156.00	48,000.00	14,844.00	69.08
100-00-53635-810-000	Recycling Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53640-120-000	Weed Control Wages	0.00	3,001.58	1,800.00	-1,201.58	166.75

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GENERAL CHECKING - FIRST NATL

Dated From: 8/21/2025 From Account: 100-00-53240-110-000

Thru: 9/17/2025 Thru Account: 100-00-53930-514-000

Voucher Nbr	Check Date	Payee	Amount
	9/17/2025	MONARCH PAVING MARTIN WAY & HARRIMAN REPAIRS	5,805.00
	9/17/2025	MSA PROFESSIONAL SERVICES INC PROFESSIONAL SERVICES	354.10
	9/17/2025	SOMERSET UTILITIES WATER/SEWER SERVICES	88.85
	9/17/2025	ST CROIX COUNTY HIGHWAY DEPT PW/STREET MAINTENANCE	2,278.45
	9/17/2025	TRI STATE BOBCAT INC PW/TOOLCAT MAINENANCE	441.29
		Grand Total	8,967.69

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GENERAL CHECKING - FIRST NATL

Dated From: 8/21/2025

From Account: 100-00-55200-110-000

Thru: 9/17/2025

Thru Account: 100-00-55310-390-000

Voucher Nbr	Check Date	Payee	Amount
	9/17/2025	SOMERSET UTILITIES WATER/SEWER SERVICES	323.17
		Grand Total	323.17

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GENERAL CHECKING - FIRST NATL

Dated From: 8/21/2025 From Account: 610-00-11100-000-131

Thru: 9/17/2025 Thru Account: 620-00-58290-000-428

Voucher Nbr	Check Date	Payee	Amount
	9/17/2025	ENDUSTRA FILTER MANUFACTURERS SU/REPLACEMENT FILTERS	156.00
	9/17/2025	ENERGENECS INC WU/TRANSDUCER MAINTENANCE	535.00
	9/17/2025	FERGUSON WATERWORKS #2516 WU/METERS	23,665.60
	9/17/2025	HAWKINS INC. WU/SU/CHEMICALS	4,350.56
	9/17/2025	HYDROCORP CROSS CONNECTION PROGRAM	1,974.00
	9/17/2025	MILLER EXCAVATING INC WU/HUD STREET REPAIR	7,054.29
	9/17/2025	MSA PROFESSIONAL SERVICES INC PROFESSIONAL SERVICES	545.00
	9/17/2025	NORTH CENTRAL LABORATORIES SU/LAB SUPPLIES	496.10
	9/17/2025	R & R WASTE SYSTEMS CLEANING INC SU/JETTING	4,514.25
	9/17/2025	SOMERSET UTILITIES WATER/SEWER SERVICES	329.70
		Grand Total	43,620.50

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GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/21/2025 From Account: 100-00-53240-110-000
Thru: 9/17/2025 Thru Account: 100-00-53930-514-000

Check Nbr	Check Date	Payee	Amount
63566	8/25/2025	OLSON SANITATION LLC REFUSE/RECYLCING - JULY	260.00
63581	9/08/2025	B & J HARDWARE LLC AUGUST PURCHASES	159.17
63587	9/08/2025	JOHN DEERE FINANCIAL PW/CHAINSAW	463.98
63589	9/08/2025	MIDWEST NATURAL GAS INC. NATURAL GAS SERVICES	16.88
63591	9/08/2025	NORTHWEST COMMUNICATIONS TELEPHONE EXPENSE	208.42
63596	9/08/2025	SHERWIN WILLIAMS CO, THE PW/PAINT	1,481.10
63599	9/08/2025	TAPCO PW/STREET SIGNS	856.32
63600	9/08/2025	VERIZON WIRELESS PW/PKS/WU/SU/CELLULAR SERVICES	124.68
EFT 080425-1	8/04/2025	BP BUSINESS SOLUTIONS Manual Check PW/GASOLINE CHARGES	225.36
EFT 080625-2	8/06/2025	XCEL ENERGY Manual Check ELECTRIC EXPENSE	160.10
EFT 082025-1	8/20/2025	CARDMEMBER SERVICE Manual Check JULY PURCHASES	349.12
EFT 082025-2	8/20/2025	KWIK TRIP INC Manual Check JULY GASOLINE CHARGES	744.96
EFT 082125-6	8/21/2025	XCEL ENERGY Manual Check ELECTRIC EXPENSE	4,347.35
EFT 082725-1	8/27/2025	BP BUSINESS SOLUTIONS Manual Check GASOLINE CHARGES	233.64
EFT 082925-2	8/29/2025	XCEL ENERGY Manual Check ELECTRIC EXPENSE	119.42
Grand Total			9,750.50

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GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/21/2025 From Account: 100-00-55200-110-000

Thru: 9/17/2025 Thru Account: 100-00-55310-390-000

Check Nbr	Check Date	Payee	Amount
63557	8/25/2025	B & J HARDWARE LLC JULY PURCHASES	646.39
63581	9/08/2025	B & J HARDWARE LLC AUGUST PURCHASES	168.50
63589	9/08/2025	MIDWEST NATURAL GAS INC. NATURAL GAS SERVICES	17.69
63594	9/08/2025	RASKA SEWER SERVICE PKS/PORTABLES AT DISC GOLF	157.50
63595	9/08/2025	REINDERS PKS/MAINTENANCE	435.67
63600	9/08/2025	VERIZON WIRELESS PW/PKS/WU/SU/CELLULAR SERVICES	124.68
EFT 080425-1	8/04/2025	BP BUSINESS SOLUTIONS	52.64
	Manual Check	PW/GASOLINE CHARGES	
EFT 082025-2	8/20/2025	KWIK TRIP INC	93.09
	Manual Check	JULY GASOLINE CHARGES	
EFT 082125-6	8/21/2025	XCEL ENERGY	378.83
	Manual Check	ELECTRIC EXPENSE	
EFT 082725-1	8/27/2025	BP BUSINESS SOLUTIONS	155.45
	Manual Check	GASOLINE CHARGES	
		Grand Total	2,230.44

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Accounting Checks

Posted From: 8/21/2025 From Account: 610-00-11100-000-131
Thru: 9/17/2025 Thru Account: 620-00-58290-000-428

Check Nbr	Check Date	Payee	Amount
63557	8/25/2025	B & J HARDWARE LLC JULY PURCHASES	110.96
63563	8/25/2025	DIGGER'S HOTLINE JULY LOCATES	286.15
63564	8/25/2025	EO JOHNSON COMPANY PRINTER MAINTENANCE AGREEMENT	44.68
63565	8/25/2025	KLM ENGINEERING INC WU/TOWER 2 INSPECTION	2,500.00
63566	8/25/2025	OLSON SANITATION LLC REFUSE/RECYLCING - JULY	51.00
63573	8/25/2025	WI DNR-ACCOUNTS RECEIVABLE WATER USE FEES	125.00
63574	8/25/2025	ZIMA CORPORATION WWTP - BEARING/V-RING	937.43
63579	9/08/2025	ABT MAILCOM AUGUST UTILITY BILLING	1,160.25
63580	9/08/2025	AG SOURCE COOP SERVICES WU/SU/LAB TESTING	1,498.50
63581	9/08/2025	B & J HARDWARE LLC AUGUST PURCHASES	141.04
63585	9/08/2025	EO JOHNSON COMPANY WU/SU/PRINTER USAGE	174.98
63586	9/08/2025	EO JOHNSON COMPANY COPIER LEASE	109.64
63589	9/08/2025	MIDWEST NATURAL GAS INC. NATURAL GAS SERVICES	209.07
63591	9/08/2025	NORTHWEST COMMUNICATIONS TELEPHONE EXPENSE	381.40
63593	9/08/2025	POLLARD WATER WU/REAGENT	49.47
63600	9/08/2025	VERIZON WIRELESS PW/PKS/WU/SU/CELLULAR SERVICES	249.35
63601	9/08/2025	WEST CENTRAL WISCONSIN BIOSOLIDS FACILITY SU/AUGUST SERVICES	16,968.12
63602	9/08/2025	WISCONSIN DNR WATER OPERATOR CERTIFICATION EXAMS	50.00
63604	9/08/2025	WISCONSIN RURAL WATER ASSOCIATION WATER CERTIFICATION TRAINING 9/24/25	110.00

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/21/2025 From Account: 610-00-11100-000-131
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	Amount
Total Expenditure from Fund # 610 - WATER UTILITY FUND	7,339.72
Total Expenditure from Fund # 620 - SEWER UTILITY FUND	25,300.13
Total Expenditure from all Funds	32,639.85