

Regular Meeting of the Village of Somerset Board of Trustees
Village Hall, 110 Spring Street Somerset, WI 54025 | Tuesday, August 19, 2025

Village President Pro Tem, Caleb Garn called the Regular meeting to order at 6:00 p.m. Present were, Chris Dubak, Caleb Garn, Donnie Kern, Brandon Krohn, Chris Moreno, and Jessica Plourde. Ryan S. Sicard was absent. Also present was Chuck Schwartz, MSA; Paul Mahler, Bakke Norman; and Director of Public Works, Bob Gunther.

Public Comment

None

Approval of Agenda

Motion by Moreno, second by Kern to approve the agenda as presented and motion carried unanimously.

Presentation

April Anderson, from CLA (CliftonLarsonAllen LLP), gave the audit presentation. Sarah Kobs was also present.

Consent Agenda

Kern requested the Village, Water, and Sewer Bills be removed from the consent agenda to discuss them.

Motion by Kern, second by Krohn to approve the Consent Agenda including the following:

- *Minutes of Regular Board minutes of July 15, 2025*
- *ETZ Application – Parcel #032-1072-70-100. Applicant: Sherry Otto*
- *Pay Application #2 – TID #5 Lift Station*
- *Fence Improvements at Larry Forrest Memorial Park*
- *Fire/Rescue Report*

Motion carried unanimously.

New Business

Village, Water, and Sewer Bills

Kern requested that detailed information and an explanation be provided to the Village Board regarding several charges from Weld Riley that do not appear to relate to legal matters previously approved by the Board. Examples cited included: \$252 on 4/10/25 for being retained as counsel; \$324 on 4/11/25 and 5/16/25 for email correspondence on pending matters; and \$288 on 2/12/25 for reviewing amended ordinances. Kern further requested that a Weld Riley attorney explain the charges and identify who authorized them. He also asked for clarification on which budgets these expenses would be allocated to.

Motion by Kern, second by Garn to approve a \$3768.00 payment to Weld Riley, in addition to the rest of the bills submitted to the Board for approval. Motion carried unanimously.

Alex Court Parking – Update Ordinance & Establish Hours for No Parking

Motion by Plourde, second by Krohn to approve Ordinance A-709 amending Section 10-1-28(b) - Parking Prohibited; to include No Person shall stop, park or allow any vehicle to stand on Alex Court within the Village of Somerset between the hours of 2:30 am and 6:30 am. Motion carried unanimously.

Ordinance A-707 – Amending Sec. 9-2-11 – Charges (Sewer Rate)

Motion by Kern, second by Krohn to approve Ordinance A-707 which amends Section 9-2-11, increasing the sewer rate by \$0.25. Motion carried unanimously.

Permanent Pavilion for Village Park

Motion by Kern, second by Garn to approve the addition of a permanent pavilion in Village Park not to exceed 100' x 50' and to be located near the current restrooms. Garn stated that this is being brought forward to the Board to allow efforts for public fundraising to begin. Motion carried unanimously.

Addition to Vet's Park Memorial to House Veteran's Banners When Not Displayed

Motion by Krohn, second by Moreno to approve the addition of a concrete slab at Veteran's Park in an amount not to exceed \$600.00. This slab will be the base for the housing display unit for the Hometown Hero's Veteran's Banners. Motion carried unanimously.

Ordinance A-708; Amending Sec. 2-4-6-Economic development committee/appointment/duties; Appoint Ad-Hoc Technology Committee Members; Appoint Ad-Hoc 250th Committee Members - Ending January 31st, 2027; Appoint Ad-Hoc Marketing & Branding Committee Members; Appoint Economic Development Advisory Committee - Dr. David Grambow, School District of Somerset District Administrator; and Appoint Alternate members to Board of Zoning Appeals & Police Review Board

Motion by Krohn, second by Garn to table New Business Items E through K as they are appointments by the Village President. Kern asked if tabling all the items would hold anything up. The Fire Truck Committee meeting was discussed, and it was determined that delaying the appointment of Wolner may hinder his participation. Amended motion by Krohn, second by Garn to table New Business items E, and G through K until next month. Motion carried unanimously.

Appoint Dave Wolner to the Fire Truck Committee

Motion by Kern, second by Moreno to approve the appointment of Dave Wolner to the Fire Truck Committee. Motion carried unanimously.

Resolution 2025-08 – Requesting Application for Exemption from County Library Tax

Motion by Kern, second by Garn to approve Resolution 2025-08 – Requesting Application for Exemption from County Library Tax. Motion carried unanimously.

Draft Developer's Agreement for Winesap First Addition

Motion by Garn, second by Moreno to table approving the Developer's Agreement for Winesap First Addition until next month. Motion carried unanimously.

Unfinished Business**AT&T Lease Renewal**

Motion by Garn, second by Plourde to approve the AT&T Lease Agreement as presented. Motion carried unanimously.

Closed Session

Motion by Kern, second by Krohn to move into closed session pursuant to Wis. Stat. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility-Vacation Payout

and per Wis. Stat. § 19.85(1)(g) to confer with legal counsel regarding litigation strategy related to drainage issues in which the Village is or is likely to become involved.

Motion passed on a roll call vote of 7-0 (Dubak-aye, Kern-aye, Moreno-aye, Krohn-aye, Garn-aye, Plourde-aye) and the board convened into closed session at 7:10pm.

Reconvene to Open Session

Motion by Kern, second by Plourde to reconvene to open session. Motion carried unanimously and the board reconvened into open session at 7:24pm.

Motion by Kern, second by Krohn to extend the previous vacation payout offer with an acceptance deadline of August 31, 2025 and if the offer is not accepted by August 31, 2025, the offer will be rescinded. Motion carried unanimously.

No other business was acted upon.

Adjourn

Motion by Krohn, second by Kern to adjourn and motion carried unanimously. Meeting adjourned at 7:25p.m.

Jessica Lehman, Village Clerk/Deputy Treasurer