

FINANCE/PERSONNEL COMMITTEE MEETING
Tuesday, July 15, 2025

Trustee Garn called the Finance/Personnel meeting to order at 5:10 p.m. Present: Caleb Garn and Brandon Krohn at the Village Hall. Ryan Sicard was absent.

Also present: Trustee Jessica Plourde at the Village Hall and Library Director Kristina Kelley-Johnson and Trustee Donnie Kern via Zoom.

Public Comment on Agenda Items: None

Minutes: *Motion by Krohn, second by Garn to approve the minutes of June 17th and motion carried.*

Library Report: Kristina reviewed the July Library report with the committee.

Impact Fee Report: Twenty-one (21) impact fees have been collected this year.

Department Head Meeting Report: No formal meeting was held.

2025 Budget Review: Committee reviewed the budget.

New Business:

Discussion/Possible Recommendation-Employee Handbook Revisions: The treasurer stated the proposed revisions were based off changes to state and federal regulations. The revisions were done by the Village's HR consultant with Alera Group (JA Counter). The committee discussed the tuition reimbursement and education incentive should be reviewed. *Motion by Krohn, second by Garn to recommend approval of the Employee Handbook Revisions and motion carried.*

Future Agenda Items: None

Adjourn: *Motion by Krohn, second by Garn to adjourn and motion carried.* The Finance/Personnel Committee meeting adjourned at 5:20 p.m.