

PUBLIC WORKS COMMITTEE AGENDA

VILLAGE OF SOMERSET

110 Spring Street, Somerset WI

[Brandon Krohn, Caleb Garn, Jessica Plourde]

Wednesday, June 11, 2025

5:30 p.m.

(Notice - A quorum of the Village Board may be present)

Meeting to be held via Zoom Meeting

<https://zoom.us/> or by telephone 1-312-626-6799

Meeting ID 858 0964 8984

Password 481850

- 1. Public Works Committee Meeting Called to order**
- 2. April 9, 2025 Public Works Minutes**
- 3. Public Comment on Agenda Items (2 minutes/person; 14 minutes/topic)**
- 4. Project Updates**
 - a. General Update on Active Projects**
- 5. Unfinished Business**
 - a. Discussion/Possible Recommendation – Parks Update**
- 6. New Business**
 - a. Discussion/Possible Recommendation – CMAR Report**
 - b. Discussion/Possible Recommendation – Identity Theft Prevention Review**
 - c. Discussion/Possible Recommendation – Project Scope for 2025 Mill, Overlay, and Micro-surfacing Project**
 - d. Discussion/Possible Recommendation – Task Order from Biannual Main Street Bridge Inspection**
 - e. Discussion/Possible Recommendation – Capstone Line of Credit Reduction #1**
 - f. Discussion/Possible Recommendation – Capstone Line of Credit Reduction #2**
 - g. Discussion – Long Term Traffic Mitigation Strategies at Following Intersections 35 and La Grandeur and 35 and 190th**
- 7. Public Works Department Report**
 - a. Water**
 - b. Sewer**
 - c. Parks**
 - d. Streets**
 - e. Storm Water**
 - f. 2025 Budget Reports**
- 8. Public Works, Water, Sewer and Parks Bills**
- 9. Future Agenda Items**
- 10. Public Works Committee Meeting Adjourned**

PUBLIC WORKS COMMITTEE

VILLAGE OF SOMERSET

April 9, 2025

Donnie Kern called the meeting to order at 5:30 p.m.

Present at the Village Hall: Donnie Kern, Brandon Krohn, Caleb Garn, Bob Gunther, Chuck Schwartz, MSA, Ryan Sicard and Chris Moreno

Present via Zoom: Chris Dubak

Minutes

Committee reviewed the March 12, 2025 Public Works minutes. *Motion by Garn, second by Krohn to approve the March 12, 2025 Public Works meeting minutes and motion carried.*

Public Comment

- No Public Comment.

Project Updates

General Updates on Active Projects: A project update memo was provided.

- TID #5 Lift Station & Utility Extension ~ Schwartz updated the committee. The DOT believes they have a hit of where the pipe is located. This will delay the final completion date.
- Pine Vale First Addition ~ Second phase starting on April 21st. It should be finished by June.
- River Hills North ~ Anticipate starting in May.

Unfinished Business

TID #5 Lift Station & Utility Extension Task Order #1: A task order was provided.

- Schwartz explained where the amounts came from for overseeing all the projects. The original didn't include overseeing the Latitude 45 Development.
- Schwartz said they could spread out the Storm Pond Future amount of \$15,317.50. He is seeking authorization for the \$77,300.00 but can live with waiting on the Storm Pond payment.

Motion by Krohn, second by Garn at recommend to the Village Board approval of the TID#5 Lift Station & Utility Extension Task Order #1 of \$77,300.00 with delayed payment of \$15,317.50 to the sale of the first lot and motion carried.

New Business

Mill and Overlay Quotes: A quote was provided.

- Gunther stated anything over \$25,000.00 needs to be sent out for Class 1 bids.

Motion by Kern, second by Krohn to submit bids for Parnell, Germain, Evergreen and Schachtner for the 1.5" Mill and Overlay and bring back to the committee for review next month and send out for Main and LaGrandeur for chip seal and motion carried.

Plow Truck Chassis Quotes: Quotes were provided.

- The committee combined both 6b & 6c New Business agenda items.
- Gunther said the Streets Department likes the Mack truck.
- Gunther recommends putting the current truck up for sealed bids next year.
- Kern would like to lock in the numbers.

Motion by Kern, second by Garn to recommend to the Village Board the purchase of a 2025 Mack Plow Truck Chassis in the amount of \$134,637.96 and signing the contract for the Plow Truck Uplifting Quote in the amount of \$146,784.00 to be paid in 2026 and motion carried.

Plow Truck Uplifting Quotes: Quotes were provided.

- Recommendation made in the above motion.

Public Works Department Report

- An update memo was provided.

Public Works, Water, Sewer and Parks Bills

- The committee reviewed the bills.

Motion by Garn, second by Krohn to recommend to the Village Board approval of the Public Works, Water, Sewer and Parks Bills as presented and motion carried.

Future Agenda Items

- None

Kern thanked trustee Garn for his time on the Village Board and Public Works Committee.

Adjourn

Motion by Krohn, seconded by Garn to adjourn and motion carried. The Public Works Committee meeting adjourned at 6:22 p.m.

Village of Somerset, WI**CLIENT LIAISON:**

Charles D. Schwartz, P.E.

Phone: (612) 548-3141

Cell: (651) 272-0041

cschwartz@msa-ps.com



DATE: JUNE 5, 2025

2025 MAIN STREET BRIDGE INSPECTION

The Main Street Bridge over the Apple River is required to be regularly inspected. As a "fracture critical" bridge (in which the failure of one structural member could bring about the collapse of the entire bridge), there are additional inspection requirements, including the use of a snooper truck to access the underside of the bridge. The inspection will occur later this summer.

REQUESTED ACTION:

Public Works to consider recommending Professional Services Agreement approval for \$4,475.00. The Board to consider approval at their June 17, 2025 meeting.

2025 MILL & OVERLAY AND MICRO-SURFACING PROJECTS

MSA prepared the specs and exhibits for the Mill & Overlay and Micro-surface projects.

- The projects' bid openings are tentatively scheduled for July 10, 2025.

REQUESTED ACTION:

Public Works to consider recommending approval of the bid packages. The Board to consider approval at their June 17, 2025 meeting.

TID #5 LIFT STATION & UTILITY EXTENSION

Haas Sons, Inc. installed the lift station structures and some of the structure interior piping. WisDOT located the casing pipes and Haas Sons, Inc. verified the locations. A plan of the sanitary sewer and watermain new alignment was prepared by MSA and accepted by the Village staff. The proposed sanitary manholes are being built and are scheduled to be on-site middle of June.

REQUESTED ACTION:

Update only, no action needed.

PROJECT UPDATE**TID #5 – LATITUDE 45 DEVELOPMENT**

Dan's Excavating has installed the water main, sanitary sewer and storm sewer in the development. The crew plans to work on the utility connections and roadway realignment at Parent Street/180th Ave this summer. The water main installed has been pressure tested but not flushed or bacteria tested. Storm sewer and Force main utilities are part of the work in the realignment area.

REQUESTED ACTION:

Update only, no action needed.

PINE VALE FIRST ADDITION

Pine Vale is located on Village-owned property east of STH 35 at the intersection of 190th Avenue and La Grandeur Road. The First Addition is located at the north end of the property. North Pine Aggregate completed the installation of all the utility work and is currently working on the roadway subgrade. Curb & gutter is scheduled to be poured the week on June 9th.

The developer has requested a reduction in the required security to account for work completed to date in accordance with the Village's standards for public improvements. Our office has reviewed their request and is recommending their security be reduced to \$626,000 to cover outstanding work items.

REQUESTED ACTION:

Public Works to consider recommending the Letter of Credit reduction. The Board to consider approval at their June 17, 2025 meeting.

PINE VALE SUBDIVISION

MSA personnel has provided the developer items to be completed or corrected (substantial completion punch list). The developer is aware of the additional roadway pavement/subgrade failures over the winter. The repairs will be completed at the same time as the asphalt base course paving in first addition. The contractor also completed the sidewalk.

The developer has requested a reduction in the required security to account for work completed to date in accordance with the Village's standards for public improvements. Our office has reviewed their request and is recommending their security be reduced to \$201,000 to cover the remaining street construction work items.

REQUESTED ACTION:

Public Works to consider recommending the Letter of Credit reduction. The Board to consider approval at their June 17, 2025 meeting.

WINESAP PRAIRIE SUBDIVISION AND FIRST ADDITION

Albrightson Excavating, Inc. is working items shown on the updated punch list dated March 31, 2025 and additional comments from the DNR on site meeting April 4, 2025.



PROJECT UPDATE

REQUESTED ACTION:

Update only, no action needed.

RIVER HILLS NORTH

The developer's engineer was asked to review the current drainage plan and possibly include the property at 336 Aspen Drive. The contractor is scheduling the drainage improvement work for this summer.

REQUESTED ACTION:

Update only, no action needed.

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/3/2025

2024

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 702	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.1798	x	310	x	8.34	=	464
February	0.1726	x	318	x	8.34	=	458
March	0.1720	x	266	x	8.34	=	382
April	0.1921	x	245	x	8.34	=	393
May	0.2052	x	218	x	8.34	=	373
June	0.2179	x	176	x	8.34	=	319
July	0.2034	x	159	x	8.34	=	270
August	0.2150	x	151	x	8.34	=	271
September	0.2096	x	180	x	8.34	=	315
October	0.2469	x	208	x	8.34	=	428
November	0.1857	x	202	x	8.34	=	312
December	0.1780	x	282	x	8.34	=	419

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.375	x	90	=	0.3375
		x	100	=	.375
Design BOD, lbs/day	650	x	90	=	585
		x	100	=	650

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/3/2025 2024

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)
2024-03-06

☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

☐ Yes

☐ Yes

☐ Yes

☒ No

☒ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☐ Yes

gallons

☒ No

Holding Tanks

☐ Yes

gallons

☒ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

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☐ Yes ☒ No If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/3/2025 2024

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	5	1	0	0
March	30	27	4	1	0	0
April	30	27	7	1	0	0
May	30	27	5	1	0	0
June	30	27	4	1	0	0
July	30	27	4	1	0	0
August	30	27	4	1	0	0
September	30	27	4	1	0	0
October	30	27	4	1	0	0
November	30	27	3	1	0	0
December	30	27	4	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☒ Yes

Enter last calibration date (MM/DD/YYYY)

2024-03-06

☐ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

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If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

☐ Yes

☒ No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

☐ Yes

☐ No

☒ N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/3/2025

2024

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	2	1	0	0
February	30	27	2	1	0	0
March	30	27	3	1	0	0
April	30	27	4	1	0	0
May	30	27	3	1	0	0
June	30	27	4	1	0	0
July	30	27	2	1	0	0
August	30	27	3	1	0	0
September	30	27	3	1	0	0
October	30	27	3	1	0	0
November	30	27	6	1	0	0
December	30	27	2	1	0	0

* Equals limit if limit is ≤ 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/3/2025 2024

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.115	1	0
February	1	0.245	1	0
March	1	0.223	1	0
April	1	0.275	1	0
May	1	0.188	1	0
June	1	0.158	1	0
July	1	0.200	1	0
August	1	0.203	1	0
September	1	0.360	1	0
October	1	0.316	1	0
November	1	0.193	1	0
December	1	0.186	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/3/2025

2024

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☐ Land applied under your permit
- ☐ Publicly Distributed Exceptional Quality Biosolids
- ☒ Hauled to another permitted facility
- ☐ Landfilled
- ☐ Incinerated
- ☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - SLUDGE TO WCWBF

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75										1.859				0	0
Cadmium		39	85										.436				0	0
Copper		1500	4300										313				0	0
Lead		300	840										3.895				0	0
Mercury		17	57										0				0	0
Molybdenum	60		75										4.703			0		0
Nickel	336		420										11			0		0
Selenium	80		100										<4.416			0		0
Zinc		2800	7500										406				0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

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Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
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3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified? 	0
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? o >= 180 days (0 Points) o 150 - 179 days (10 Points) o 120 - 149 days (20 Points) o 90 - 119 days (30 Points) o < 90 days (40 Points) ● N/A (0 Points) 6.2 If you checked N/A above, explain why. No Biosolids storage exists on site	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: n/a	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/3/2025

2024

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing 1.1 Was your wastewater treatment plant adequately staffed last year? ● Yes ○ No If No, please explain: Could use more help/staff for: 1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping? ● Yes ○ No If No, please explain:	
2. Preventative Maintenance 2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items? ● Yes (Continue with question 2) ☐☐ ○ No (40 points) ☐☐ If No, please explain, then go to question 3: 2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment? ● Yes ○ No (10 points) 2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly? ● Yes ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points)	0
3. O&M Manual 3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed? ● Yes ○ No	
4. Overall Maintenance /Repairs 4.1 Rate the overall maintenance of your wastewater plant. ○ Excellent ● Very good ○ Good ○ Fair ○ Poor Describe your rating: preventative maintenance is followed on a monthly schedule.	

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Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/3/2025

2024

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

JAMES T THANIG

Certification No:

33418

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X		X	
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X		X	
C	Biological Solids/Sludges	X		X	
P	Total Phosphorus	X		X	
N	Total Nitrogen				
D	Disinfection	X		X	
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	X	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- ☐ Yes
- ☐ No

• N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

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Somerset Wastewater Treatment Facility

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☐ An arrangement with another certified operator ☒ An arrangement with another community with a certified operator ☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year ☐ A consultant to serve as your certified operator ☐ None of the above (20 points) If "None of the above" is selected, please explain: 	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: ● Averaging 6 or more CECs per year. ○ Averaging less than 6 CECs per year. Advanced Certification: ○ Averaging 8 or more CECs per year. ○ Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/3/2025 2024

Financial Management

1. Provider of Financial Information

Name:

Andrea Otto

Telephone:

715-247-3395

(XXX) XXX-XXXX

E-Mail Address
(optional):

aotto@villageofsomerset.us

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2024

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWFPR required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2024

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 887,832.83

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 887,832.83

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 48,865.27

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 172,855.70

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 763,842.40

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

WWTP Phase 1 Improvements, Dorner Company Invoice Actuator Replacement

3.3 What amount should be in your Replacement Fund? \$ 798,635.00

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☐ Yes

☒ No

If No, please explain.

Transfer was not done until 2025

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Phase 1 of WWTP upgrades: Sludge Storage, Chemical Feed System, SBR upgrades, Larger Headworks building, Generator, updated SCADA.	\$4,195,000	2023
2	Phase 2 of WWTP upgrades: Larger influent pumps, second grit chamber, Larger Blowers, replace river crossing line.	\$1,942,000	2026

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 4

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2024

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	2,812	21
February	2,431	16
March	2,268	20
April	2,223	17
May	2,124	17
June	2,011	22
July	1,840	16
August	1,884	23
September	1,955	16
October	2,432	16
November	2,254	16
December	2,498	21
Total	26,732	221
Average	2,228	18

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

none at this time.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	47,200	5.57	8,474	14.38	3,282	921
February	40,320	5.01	8,048	13.28	3,036	863
March	38,320	5.33	7,189	11.84	3,236	644
April	33,120	5.76	5,750	11.79	2,809	704
May	33,840	6.36	5,321	11.56	2,927	408
June	33,280	6.54	5,089	9.57	3,478	117
July	33,840	6.31	5,363	8.37	4,043	64
August	34,220	6.67	5,130	8.40	4,074	32
September	33,860	6.29	5,383	9.45	3,583	49
October	32,561	7.65	4,256	13.27	2,454	67
November	34,560	5.57	6,205	9.36	3,692	234
December	47,607	5.52	8,624	12.99	3,665	518
Total	442,728	72.58		134.26		4,621
Average	36,894	6.05	6,236	11.19	3,357	385

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☒ Biological Phosphorus Removal
- ☒ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☐ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

none at this time.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☒ No

☐ Yes

If Yes, how is the biogas used (Check all that apply):

☐ Flared Off

☐ Building Heat

☐ Process Heat

☐ Generate Electricity

☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☒ No

☐ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean 20% of the system, Televis 10% of the system, clean all liftstations, video the interceptor, train more employees on the use of the Vac truck. update GIS with more laterals from televising, find missing manholes from the GIS system, continue marking test manholes in the industrial park.

Did you accomplish them?

☒ Yes

☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance (Title 9, Chapter 2, Article A)

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2010-11-11

Does your sewer use ordinance or other legally binding document address the following:

☒ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☒ Rehabilitated sewer and lift station installation, testing and inspection

☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

☒ Equipment and replacement part inventories

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- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☒ Lift Station Evaluation Report
- ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	20	% of system/year
Root removal	2	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	10	% of system/year
Manhole inspections	20	% of system/year
Lift station O&M	1	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections		

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Private sewer I/I removal	0	% of system/year																																				
River or water crossings	0	% of private services																																				
	100	% of pipe crossings evaluated or maintained																																				
Please include additional comments about your sanitary sewer collection system below: Replaced the 8" sewer main that is attached to the Apple River bridge with an new 12" main.																																						
3. Performance Indicators 3.1 Provide the following collection system and flow information for the past year. <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 15%; text-align: center;"> 35.60 </td><td>Total actual amount of precipitation last year in inches</td></tr><tr><td style="text-align: center;"> 32 </td><td>Annual average precipitation (for your location)</td></tr><tr><td style="text-align: center;"> 20 </td><td>Miles of sanitary sewer</td></tr><tr><td style="text-align: center;"> 4 </td><td>Number of lift stations</td></tr><tr><td style="text-align: center;"> 0 </td><td>Number of lift station failures</td></tr><tr><td style="text-align: center;"> 0 </td><td>Number of sewer pipe failures</td></tr><tr><td style="text-align: center;"> 2 </td><td>Number of basement backup occurrences</td></tr><tr><td style="text-align: center;"> 2 </td><td>Number of complaints</td></tr><tr><td style="text-align: center;"> .194 </td><td>Average daily flow in MGD (if available)</td></tr><tr><td style="text-align: center;"> .217 </td><td>Peak monthly flow in MGD (if available)</td></tr><tr><td style="text-align: center;"> </td><td>Peak hourly flow in MGD (if available)</td></tr></table> 3.2 Performance ratios for the past year: <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 15%; text-align: center;"> 0.00 </td><td>Lift station failures (failures/year)</td></tr><tr><td style="text-align: center;"> 0.00 </td><td>Sewer pipe failures (pipe failures/sewer mile/yr)</td></tr><tr><td style="text-align: center;"> 0.00 </td><td>Sanitary sewer overflows (number/sewer mile/yr)</td></tr><tr><td style="text-align: center;"> 0.10 </td><td>Basement backups (number/sewer mile)</td></tr><tr><td style="text-align: center;"> 0.10 </td><td>Complaints (number/sewer mile)</td></tr><tr><td style="text-align: center;"> 1.1 </td><td>Peaking factor ratio (Peak Monthly:Annual Daily Avg)</td></tr><tr><td style="text-align: center;"> 0.0 </td><td>Peaking factor ratio (Peak Hourly:Annual Daily Avg)</td></tr></table>			35.60	Total actual amount of precipitation last year in inches	32	Annual average precipitation (for your location)	20	Miles of sanitary sewer	4	Number of lift stations	0	Number of lift station failures	0	Number of sewer pipe failures	2	Number of basement backup occurrences	2	Number of complaints	.194	Average daily flow in MGD (if available)	.217	Peak monthly flow in MGD (if available)		Peak hourly flow in MGD (if available)	0.00	Lift station failures (failures/year)	0.00	Sewer pipe failures (pipe failures/sewer mile/yr)	0.00	Sanitary sewer overflows (number/sewer mile/yr)	0.10	Basement backups (number/sewer mile)	0.10	Complaints (number/sewer mile)	1.1	Peaking factor ratio (Peak Monthly:Annual Daily Avg)	0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)
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0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)																																					
4. Overflows <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th colspan="5">LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **</th></tr><tr><th style="width: 5%;"></th><th style="width: 20%;">Date</th><th style="width: 35%;">Location</th><th style="width: 25%;">Cause</th><th style="width: 15%;">Estimated Volume</th></tr></thead><tbody><tr><td colspan="5" style="text-align: center;">None reported</td></tr></tbody></table> ** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.			LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **						Date	Location	Cause	Estimated Volume	None reported																									
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	Date	Location	Cause	Estimated Volume																																		
None reported																																						
5. Infiltration / Inflow (I/I) 5.1 Was infiltration/inflow (I/I) significant in your community last year? ☐ Yes ☒ No If Yes, please describe:																																						

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year? ☐ Yes ☒ No If Yes, please describe: 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: no changes 5.4 What is being done to address infiltration/inflow in your collection system? nothing at this time	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0030252

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	128
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

Somerset Utilities

Identity Theft Prevention Program

Implemented as of May 1, 2009



I. INTRODUCTION

The Somerset Utilities (the "Utility") developed this Identity Theft Prevention Program ("Program") pursuant to the Federal Trade Commission's ("FTC") Red Flag Rule, which implements Section 114 of the Fair and Accurate Credit Transaction Act of 2003. 16 C. F. R. § 681.2. This Program is designed to detect, prevent and mitigate Identity Theft in connection with the opening and maintenance of certain utility accounts. For purposes of this Program, "Identity Theft" is considered to be "fraud committed using the identifying information of another person." The accounts addressed by the Program, (the "Accounts"), are defined as:

1. An account the Utility offers or maintains primarily for personal, family or household purposes, that involves multiple payments or transactions; and
2. Any other account the Utility offers or maintains for which there is a reasonably foreseeable risk to customers or to the safety and soundness of the Utility from Identity Theft.

This Program was developed with oversight and approval of the Public Works Committee. After consideration of the size and complexity of the Utility's operations and Account systems, and the nature and scope of the Utility's activities, the Village Board determined that this Program was appropriate for Somerset Utilities and therefore approved this Program on March 17, 2009.

II. IDENTIFICATION OF RED FLAGS.

A "Red Flag" is a pattern, practice, or specific activity that indicates the possible existence of Identity Theft. In order to identify relevant Red Flags, the Utility considered the types of Accounts that it offers and maintains, the methods it provides to open its Accounts, the methods it provides to access its Accounts, and its previous experiences with Identity Theft. The Utility identifies the following Red Flags, in each of the listed categories:

A. Notifications and Warnings from Consumer Reporting Agencies. At this time the Utility does not use a Consumer Reporting Agency, however, if this is used in the future, the following will apply:

Red Flags for this category include: 1) Receiving a report or notice from a consumer reporting agency of a credit freeze; 2) Receiving a report of fraud with a consumer report; and 3) Receiving indication from a consumer report of activity that is inconsistent with a customer's usual pattern or activity.

B. Suspicious Documents.

Red Flags for this category include: 1) Receiving documents that are provided for identification that appear to be forged or altered; 2) Receiving documentation on which a person's photograph or physical description is not consistent with the person presenting the documentation; 3) Receiving other documentation with information that is not consistent with existing customer information (such as if a person's signature on a check appears forged); and 4) Receiving an application for service that appears to have been altered or forged.

C. Suspicious Personal Identifying Information.

Red Flags for this category include: 1) A person's identifying information is inconsistent with other sources of information (such as an address not matching an address on a consumer report ; 2) A person's identifying information is inconsistent with other information the customer provides 3) A person's identifying information is the same as shown on other applications found to be fraudulent; 4) A person's identifying information is consistent with fraudulent activity (such as an invalid phone number or fictitious billing address); 5) A person's address or phone number is the same as that of another person; 6) A person fails to provide complete personal identifying information on an application when reminded to do so; and 7) A person's identifying information is not consistent with the information that is on file for the customer.

D. Unusual Use Of or Suspicious Activity Related to an Account.

Red Flags for the category include: 1) A change of address for an Account followed by a request to change the Account holder's name; 2) An account being used in a way that is not consistent with prior use (such as late or no payments when the Account has been timely in the past); 3) Mail sent to the Account holder is repeatedly returned as undeliverable; 4) The Utility receives notice that a customer is not receiving his paper statements; and 5) The Utility receives notice that an Account has unauthorized activity.

E. Notice regarding possible identity theft.

Red Flags for this category include: 1) The Utility receives notice from a customer, an identity theft victim, law enforcement or any other person that it has opened or is maintaining a fraudulent Account for a person engaged in Identity Theft.

III. DETECTION OF RED FLAGS

In order to detect any of the Red Flags identified above with the opening of a new Account, Utility personnel will take the following steps to obtain and verify the identity of the person opening the Account:

Steps include: 1) Requiring certain identifying information such as name, date of birth, residential or business address, principal place of business for an entity, driver's license or other identification; 2) Verifying the customer's identity, such as by copying and reviewing a driver's license or other identification card; 3) Reviewing documentation showing the existence of a business entity; and 4) Independently contacting the customer.

In order to detect any of the Red Flags identified above for an existing Account, Utility personnel will take the following steps to monitor transactions with an Account:

Steps include: 1) Verifying the identification of customers if they request information (in person, via telephone, via facsimile, via email); 2) Verifying the validity of requests to change

billing addresses; and 3) Verifying changes in banking information given for billing and payment purposes.

IV. PREVENTING AND MITIGATING IDENTITY THEFT.

In the event Utility personnel detect any identified Red Flags, such personnel shall take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

Steps include: 1) Continuing to monitor an Account for evidence of Identity Theft; 2) Contacting the customer; 3) Changing any passwords or other security devices that permit access to Accounts; 4) Reopening an Account with a new number; 5) Not opening a new Account; 5) Closing an existing Account; 6) Notifying law enforcement; 7) Determining that no response is warranted under the particular circumstances; or 8) Notifying the Program Administrator (as defined below) for determination of the appropriate step(s) to take.

In order to further prevent the likelihood of identity theft occurring with respect to Utility accounts, the Utility will take the following steps with respect to its internal operating procedures:

Steps include: 1) Providing a secure website or clear notice that a website is not secure; 2) Ensuring complete and secure destruction of paper documents and computer files containing customer information; 3) Ensuring that office computers are password protected and that computer screens lock after a set period of time; and 4) Ensuring office areas are properly secured to protect customer billing data.

V. UPDATING THE PROGRAM AND THE RED FLAGS

This Program will be periodically reviewed and updated to reflect changes in risks to customers and the soundness of the Utility from Identity Theft. At least once a year, the Program Administrator will consider the Utility's experiences with Identity Theft situations, changes in Identity Theft methods, changes in Identity Theft detection and prevention methods, changes in types of Accounts the Utility maintains and changes in the Utility's business arrangements with other entities. After considering these factors, the Program Administrator will determine whether changes to the Program, including the listing of Red Flags, are warranted. If warranted, the Program Administrator will present the Public Works Committee, with his or her recommended changes and the Public Works Committee will make a determination of whether to accept, modify or reject those changes to the Program.

VI. PROGRAM ADMINISTRATION.

A. Oversight.

The Utility's Program will be overseen by a Program Administrator. The Program Administrator shall be: the Utility Clerk or designee. The Program Administrator will be responsible for the Program's administration, for ensuring appropriate training of Utility staff on the Program, for reviewing any staff reports regarding the detection of Red Flags and the steps

for preventing and mitigating Identity Theft, determining which steps of prevention and mitigation should be taken in particular circumstances, reviewing and, if necessary, approving changes to the Program.

B. Staff Training and Reports.

Utility staff responsible for implementing the Program shall be trained either by or under the direction of the Program Administrator in the detection of Red Flags, and the responsive steps to be taken when a Red Flag is detected. Training shall be reviewed yearly with staff.

C. Service Provider Arrangements.

In the event the Utility engages a service provider to perform an activity in connection with one or more Accounts, the Utility will take the following steps to ensure the service provider performs its activity in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of Identity Theft. These include: 1) Requiring that service providers have such policies and procedures in place; 2) Requiring that service providers review the Utility's Program and report any Red Flags to the Program Administrator.

ADVERTISEMENT FOR BIDS
VILLAGE OF SOMERSET
Somerset, WI
2025 MILL & OVERLAY

General Notice

VILLAGE OF SOMERSET is requesting Bids for the construction of the following Project:

2025 MILL & OVERLAY
Project #08783123

The Village of Somerset will receive and accept bids ONLY through QuestCDN.com via the online electronic bid service (Quest vBid) for the construction of 2025 Mill & Overlay until 10:00 a.m. on July 10, 2025. All bids will be downloaded and publicly read aloud during a virtual public bid opening that will be held at the day and time of the bid closing. All plan holders will receive information via Quest on how to join the virtual meeting prior to the bid opening.

The Project includes following work:

Mill and Overlay:

Evergreen Dr. - Church Hill Rd. to approximately 50 feet west of the Norway Ln. intersection. (3,200 SY)
Schachtner & Raymond St. – Church Hill Rd. to termini of Raymond St. (4,150 SY)

Hud St – At intersection of Vanasse St. (700 SY)

Overlay:

Germain & Parnell St. – Vanasse St. to Spring St. (4,650 SY)

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be found at the following designated website:

www.Questcdn.com

Bidding Documents are available for download from Quest CDN at www.Questcdn.com. You may download the digital plan documents for \$45 by inputting Quest eBidDoc #9724861 on the website's Project Search page. Please contact QuestCDN at 952-233-1632 or contact by email at info@questcdn.com for assistance in free membership registration, downloading, and working with the digital project information. Prospective Bidders are urged to register with Quest CDN as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. Quest CDN requires the bidding documents to be downloaded from the site in order to submit a bid in the Vbid system. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through Quest CDN. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than Quest CDN.

No proposal will be accepted unless accompanied by a certified check or bid bond equal to at least 5% of the amount bid, payable to the Owner as a guarantee that, if the bid is accepted, the bidder will execute and file the proper contract and bond within 15 days after the award of the contract. The certified check or bid bond will be returned to the bidder as soon as the contract is signed, and if after 15 days the bidder shall fail to do so, the certified check or bid bond shall be forfeited to the Owner as liquidated damages.

No bidder may withdraw their bid within 60 days after the actual date of the opening thereof.

Project #08783123

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Advertisement for Bids

Owner reserves the right to waive any informalities or to reject any or all bids.

Village of Somerset
110 Spring St.
Somerset, WI
Robert Gunther
Public Works/Economic Development Director
715-247-3395

DRAFT

ADVERTISEMENT FOR BIDS
VILLAGE OF SOMERSET
Somerset, WI
2025 MICRO-SURFACING PROJECT

General Notice

VILLAGE OF SOMERSET is requesting Bids for the construction of the following Project:

2025 MICRO-SURFACING PROJECT
Project #08783123A

The Village of Somerset will receive and accept bids ONLY through QuestCDN.com via the online electronic bid service (Quest vBid) for the construction of 2025 Micro-Surfacing Project until 10:30 a.m. on July 10, 2025. All bids will be downloaded and publicly read aloud during a virtual public bid opening that will be held at the day and time of the bid closing. All plan holders will receive information via Quest on how to join the virtual meeting prior to the bid opening.

The Project includes following work:

Micro- Surfacing:

Main Street - Approximately 100 feet west of the Spring St. intersection to railroad bridge (400 feet west of Plourde Dr. intersection (14,000 SY)

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be found at the following designated website:

www.Questcdn.com

Bidding Documents are available for download from Quest CDN at www.Questcdn.com. You may download the digital plan documents for \$45 by inputting Quest eBidDoc #9726972 on the website's Project Search page. Please contact QuestCDN at 952-233-1632 or contact by email at info@questcdn.com for assistance in free membership registration, downloading, and working with the digital project information. Prospective Bidders are urged to register with Quest CDN as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. Quest CDN requires the bidding documents to be downloaded from the site in order to submit a bid in the Vbid system. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through Quest CDN. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than Quest CDN.

No proposal will be accepted unless accompanied by a certified check or bid bond equal to at least 5% of the amount bid, payable to the Owner as a guarantee that, if the bid is accepted, the bidder will execute and file the proper contract and bond within 15 days after the award of the contract. The certified check or bid bond will be returned to the bidder as soon as the contract is signed, and if after 15 days the bidder shall fail to do so, the certified check or bid bond shall be forfeited to the Owner as liquidated damages.

No bidder may withdraw their bid within 60 days after the actual date of the opening thereof.

Owner reserves the right to waive any informalities or to reject any or all bids.

Village of Somerset
110 Spring St.
Somerset, WI
Robert Gunther
Public Works/Economic Development Director
715-247-3395

DRAFT



MSA

Professional Services Agreement

MSA Project Number: 08783122

This AGREEMENT (Agreement) is made effective June 2, 2025 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 60 Plato Boulevard East, Suite 140, St. Paul, MN 55107

Phone: (612) 548-3141

Representative: Chuck Schwartz

Email: cschwartz@msa-ps.com

VILLAGE OF SOMERSET (OWNER)

Address: 110 Spring Street, Somerset, WI 54025

Phone: (715) 247-3395

Representative: Robert Gunther

Email: rgunther@vil.somerset.wi.us

Project Name: 2025 Main Street over Apple River Bridge Inspection

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Start Date: September 1, 2025
Approximate Completion Date: December 31, 2025

The lump sum fee for the work is: \$4,475.00

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

VILLAGE OF SOMERSET

MSA PROFESSIONAL SERVICES, INC.

Robert Gunther

Robert Gunther

Date: _____

Charles D. Schwartz, PE

Charles D. Schwartz, PE

Team Leader

Date: *6/3/2025*

MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 18% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of

services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. Location of Utilities. Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. Professional Representative. MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. Construction. When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. Standard of Care. In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. Municipal Advisor. MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. Conduct Expectations. Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

12. Electronic Documents and Transmittals. Owner and MSA agree to transmit and accept project related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. Building Information Modelling (BIM). For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 12 of this Agreement.

14. Construction Site Visits. If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A— Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. Termination. This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. Betterment. If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. Hazardous Substances. OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. Insurance. MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional

insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

19. Reuse of Documents. Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. Indemnification. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if MSA's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to MSA.

22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

23. Exclusion of Special, Indirect, Consequential and Liquidated Damages. MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

24. Limitation of Liability. Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. Successors and Assigns. The successors, executors, administrators, and legal representatives of Owner and MSA are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. Notices. Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. Survival. Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. Severability. Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. No Waiver. A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. State Law. This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

31. Jurisdiction. OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

32. Understanding. This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

**ATTACHMENT A:
SCOPE OF SERVICES**

A. PROJECT DESCRIPTION

Provide the 2025 routine bridge inspection, nonredundant steel tension member (NSTM) inspection, and underwater profile inspection in accordance with the regulations of the Wisconsin Department of Transportation Routine Bridge Inspection Program for the Village of Somerset.

B. SCOPE OF SERVICES

1. MSA will provide bridge inspection services that comply with the current WisDOT Structural Field Inspection Manual.
2. Contact the Village of Somerset before beginning the inspection.
3. Assist the Village of Somerset in coordinating the availability of the WisDOT Snooper for one-day field use in the fall of 2025.
4. Inspect bridge B-55-920 for Village of Somerset for the 2025 routine bridge inspection, NSTM inspection, and underwater profile inspection. Inspect municipal water and sewer pipes and brackets.
5. Gather structure information via office research and field measurements to get the bridge in compliance with the requirements of the Specifications for the National Bridge Inventory (SNBI).
6. Field Review Structure Inventory and Appraisal Sheet (Form DT2006) to assist in complying with Part 1, Chapter 3, Subsection 3.3.4(2), of the Manual.
7. Take digital color photos of changes to major structure deterioration (element condition state 3 or 4 that have changed from the last routine bridge inspection) and enter into the current report, as per WisDOT requirements.
8. NSTM Inspection Plan.
9. The 2025 routine inspection, NSTM inspection, underwater profile inspection, and SIA Review will occur simultaneously on the same trip to this bridge.
10. Create the inspection in the WisDOT HSI system within 28 days from the end of the month in which the field inspection was performed as required by WisDOT. Enter inspection data and complete the report within 3 months after the month when the field portion of the inspection is completed.
11. Complete and provide two copies of the bridge inspection report forms to the Village of Somerset.
12. Prepare an extra 1-page memo to highlight any recommended repairs and provide the Village with a recommended priority level for each repair.

C. SERVICES NOT INCLUDED IN SCOPE

The following work items are not included in the previously listed Scope of Services, but can be provided as **extra services** by MSA, if requested by the OWNER.

1. Structural analysis or re-rating of bridges.
2. Providing a snoopers for any bridge inspections or the necessary signing and flagmen for bridges inspected using the WisDOT "Snooper".
3. The necessary signing and flagmen for chaining the existing bridge deck for delamination.
4. Providing a boat for any bridge inspections.
5. Underwater Inspections requiring the need for a boat or diver.
6. Load Posted Report.
7. The State of Wisconsin Program Manager duties.
8. Any other special inspection, including Initial, In-Depth, Moveable, Damage, Load Posted Inspection, or any additional inspections that are required to update inspection reports as a result of emergency repairs or maintenance

D. SERVICES PROVIDED BY THE OWNER

1. The OWNER is to provide the necessary signing and flagmen for B-55-920 bridge inspection using the WisDOT Snooper and to chain drag the existing deck.
2. The Village of Somerset may assist in coordinating the availability of the WisDOT Snooper for one-day field use in the fall of 2025.
3. Submit one copy of the bridge inspections to St. Croix County for their records.

E. PROSECUTION AND PROGRESS

1. If possible, the work under this PROJECT relating to the 2025 Routine Inspection, NSTM Inspection, underwater profile inspection, and SIA Review shall be completed in the same month of the date due shown in WisDOT's HSI. MSA will coordinate with WisDOT to determine the appropriate timeframe to schedule the Snooper.
2. The inspections will be performed by Joshua Sweno, P.E., a WisDOT certified NSTM bridge inspector.

F. EXTRA SERVICES

1. Extra trip to do the NSTM or any other bridge inspection work.

2. Any measurement of steel members' corrosion, by the linear foot, painted steel, by the square foot, of any steel bridge element, as required by WisDOT's HSIS, not completed, would be performed at a rate of \$175.00 per hour.
3. Any other related work will be provided at a rate of \$175.00 per hour, plus mileage at the approved federal rate (currently \$0.70 per mile).



Memo



To: Village Board
From: Chuck Schwartz
Subject: Pine Vale 1st Addition (2nd phase) Bond Reduction
Date: June 3, 2025

The Pine Vale 1st Addition Development Agreement required the Developer to provide 100% financial security for project improvements. They have requested a reduction in required security to account for work completed to date in accordance with the Village's standards for public improvements. Our office has reviewed their request and are recommending their security be reduced to \$626,000 to cover outstanding work items including the sanitary sewer testing and televising, water main testing and street construction.



ENGINEERING \ SURVEYING \ PLANNING
CARLSON-ENGINEERING.COM

June 2, 2025

Ms. Jessica Lehman
Village Clerk
Village of Somerset
110 Spring Street
Somerset, Wisconsin 54025

Re: **Pine Vale First Addition** - LOC Reduction #1 (Streets & Utilities)
Somerset, Wisconsin
Project #9915

Dear Ms. Lehman:

On behalf of Capstone Homes – WI, Inc., we are requesting that the letter of credit for the streets & utilities for the initial phase of Pine Vale First Addition be reduced for the work completed to date. The estimated cost of work remaining is approximately \$626,000. I have attached a copy of the contractor's latest pay estimate for your reference. Please review this request at your earliest convenience and let me know if you need any additional information.

If you have any questions, please call me at (763) 489-7940.

Sincerely,

Carlson Engineering, LLC.

A handwritten signature in black ink, appearing to read "Aaron Briski", with a stylized flourish at the end.

Aaron D. Briski, P.E.
Staff Engineer

cc: Matt Barker & Kyle Bork, Capstone Homes – WI, Inc.

Enclosures

APPLICATION FOR PAYMENT #3

TO: Capstone Homes-WI, Inc.

PROJECT: Pine Vale First Addition - Street & Utility Construction

CARLSON ENGINEERING PROJECT NO.: 9915

For work accomplished through the date of: May 31st, 2025



Payment Schedule

Gross Amount	\$699,987.90
Less 5% Retainage	\$34,999.40
Amount Due to Date	\$664,988.51
Less Previous Payments	\$496,033.19
Amount Due this Application	\$168,955.32

Approximately

\$626,000

of work

Remaining

Contractor's Certification:

The undersigned CONTRACTOR certifies that:

- 1.) all previous progress payments received from OWNER on account of work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with work covered by prior Applications for Payment number 0 through 2 inclusive.
- 2.) title to all materials and equipment incorporated in said work or otherwise listed in or covered by the Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances except as covered by Bond acceptable to OWNER.

CONTRACTOR

North Pine Aggregate Inc.

By: _____

Date: _____

Payment of the above Amount Due this Application is recommended.

ENGINEER

Carlson Engineering, LLC.

By: _____

Date: _____

Project Name: Pine Vale
Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
Page: 2 of 7

Section A: Sanitary Sewer

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
0	Mobilization	L.S.	\$ 14,765.00	1	\$14,765.00	-	\$0.00	1.00	\$14,765.00
1	8" PVC SDR 26 14-16' w/ Sand Bedding	L.F.	\$ 36.25	24	\$870.00	-	\$0.00	24.00	\$870.00
2	8" PVC SDR 26 16-18' w/ Sand Bedding	L.F.	\$ 46.05	88	\$4,052.40	-	\$0.00	88.00	\$4,052.40
3	8" PVC SDR 26 18-20' w/ Sand Bedding	L.F.	\$ 69.55	58	\$4,033.90	-	\$0.00	58.00	\$4,033.90
4	8" PVC SDR 35 10-12' w/ Sand Bedding	L.F.	\$ 27.50	359	\$9,872.50	-	\$0.00	359.00	\$9,872.50
5	8" PVC SDR 35 12-14' w/ Sand Bedding	L.F.	\$ 31.85	677	\$21,562.45	-	\$0.00	677.00	\$21,562.45
6	8" PVC SDR 35 14-16' w/ Sand Bedding	L.F.	\$ 37.00	403	\$14,911.00	-	\$0.00	403.00	\$14,911.00
7	8" PVC SDR 35 16-18' w/ Sand Bedding	L.F.	\$ 42.55	55	\$2,340.25	-	\$0.00	55.00	\$2,340.25
8	48" Sanitary Sewer Manhole 0-10'	EA	\$ 4,865.00	5	\$24,325.00	-	\$0.00	5.00	\$24,325.00
9	48" Manhole Build in Excess of 10'	V.F.	\$ 250.00	17.15	\$4,287.50	-	\$0.00	17.15	\$4,287.50
10	4" Insulation	S.F.	\$ 6.60	32	\$211.20	-	\$0.00	32.00	\$211.20
11	8" x 4" Service Wye	EA	\$ 410.00	37	\$15,170.00	-	\$0.00	37.00	\$15,170.00
12	4" PVC SDR 26 Service Pipe w/ Sand Bedding	L.F.	\$ 22.50	2,100	\$47,250.00	-	\$0.00	2,100.00	\$47,250.00
13	4" PVC SDR 26 Riser Pipe w/ Sand Bedding	V.F.	\$ 13.55	21	\$284.55	-	\$0.00	21.00	\$284.55
14	Remove Plug & Connect to Existing Sanitary Sewer Manhole	EA	\$ 2,540.00	1	\$2,540.00	-	\$0.00	1.00	\$2,540.00
15	Remove Plug & Connect Service to Existing Wye	EA	\$ 2,265.00	4	\$9,060.00	-	\$0.00	4.00	\$9,060.00
16	8" Plug	EA	\$ 72.00	1	\$72.00	-	\$0.00	1.00	\$72.00
17	Sewer Test	EA	\$ 3,855.00	1	\$3,855.00	-	\$0.00	-	\$0.00
18	Televising	L.F.	\$ 4.20	1,664	\$6,988.80	-	\$0.00	-	\$0.00
19	1.5" Rock for Granular Pipe Bedding (100% Crushed)	Ton	\$ 23.60	575	\$13,570.00	-	\$0.00	575.00	\$13,570.00
TOTALS FOR SECTION A: Sanitary Sewer					\$200,021.55		\$0.00		\$189,177.75

\$3,850
\$7,000

\$10,850

Project Name: Pine Vale
Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
Page: 3 of 7

Section B: Water Main

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	6" DIP Watermain	L.F.	\$ 58.90	52	\$3,062.80	-	\$0.00	52.00	\$3,062.80
2	8" PVC Watermain	L.F.	\$ 37.40	1,725	\$64,515.00	-	\$0.00	1,725.00	\$64,515.00
3	12" PVC Watermain	L.F.	\$ 63.50	325	\$20,637.50	-	\$0.00	325.00	\$20,637.50
4	8" Gate Valve & Box	EA	\$ 3,350.00	4	\$13,400.00	-	\$0.00	4.00	\$13,400.00
5	12" Gate Valve & Box	EA	\$ 6,300.00	1	\$6,300.00	-	\$0.00	1.00	\$6,300.00
6	Fire Hydrant w/ 6" Gate Valve & Box	EA	\$ 8,105.00	4	\$32,420.00	-	\$0.00	4.00	\$32,420.00
7	Temporary Fire Hydrant w/ 6" Gate Valve & Box	EA	\$ 8,105.00	2	\$16,210.00	-	\$0.00	2.00	\$16,210.00
8	Fire Hydrant w/ 6" Gate Valve & Box (Salvaged)	EA	\$ 1,775.00	1	\$1,775.00	-	\$0.00	1.00	\$1,775.00
9	D.I. Fittings	lbs	\$ 8.05	3,800	\$30,590.00	-	\$0.00	3,800.00	\$30,590.00
10	Remove & Salvage Existing Hydrant & Connect to Existing	EA	\$ 3,255.00	1	\$3,255.00	-	\$0.00	1.00	\$3,255.00
11	1" Corporation Stop w/ Service Saddle	EA	\$ 310.00	41	\$12,710.00	-	\$0.00	41.00	\$12,710.00
12	1" Curb Stop and Box	EA	\$ 405.00	41	\$16,605.00	-	\$0.00	41.00	\$16,605.00
13	1" Copper Type K Service Pipe	L.F.	\$ 31.20	2,100	\$65,520.00	-	\$0.00	2,100.00	\$65,520.00
14	4" Insulation	S.F.	\$ 4.25	224	\$952.00	-	\$0.00	224.00	\$952.00
15	Water Test	L.S.	\$ 4,665.00	1	\$4,665.00	-	\$0.00	-	\$0.00
TOTALS FOR SECTION B: Water Main					\$292,617.30		\$0.00		\$287,952.30

4,665

\$4,665

Project Name: Pine Vale
Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
Page: 4 of 7

Section C: Storm Sewer

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	12" RCP Cl. 5	L.F.	\$ 46.35	63	\$2,920.05	63	\$2,920.05	63	\$2,920.05
2	15" RCP Cl. 5	L.F.	\$ 50.75	1,401	\$71,100.75	1,401	\$71,100.75	1,401	\$71,100.75
3	18" RCP Cl. 5	L.F.	\$ 54.70	527	\$28,826.90	527	\$28,826.90	527	\$28,826.90
4	18" RCP Flared End Section	EA	\$ 1,475.00	2	\$2,950.00	2	\$2,950.00	2	\$2,950.00
5	Rip Rap Cl. 3	C.Y.	\$ 119.00	18	\$2,142.00	18	\$2,142.00	18	\$2,142.00
6	Remove Temp Riser Pipe & Connect to CBMH 304	EA	\$ 1,675.00	1	\$1,675.00	1	\$1,675.00	1	\$1,675.00
7	Remove Plug & Connect to Existing Storm Sewer Structure	EA	\$ 1,135.00	3	\$3,405.00	3	\$3,405.00	3	\$3,405.00
8	Remove Plug & Connect Draintile to Existing Draintile Stub	EA	\$ 193.00	2	\$386.00	2	\$386.00	2	\$386.00
9	4" Perforated PE Draintile	L.F.	\$ 23.70	370	\$8,769.00	370	\$8,769.00	370	\$8,769.00
10	24" x 36" Catch Basin	EA	\$ 2,730.00	2	\$5,460.00	2	\$5,460.00	2	\$5,460.00
11	27" Dia. Catch Basin	EA	\$ 2,155.00	3	\$6,465.00	3	\$6,465.00	3	\$6,465.00
12	48" Dia. Catch Basin Manhole	EA	\$ 3,935.00	9	\$35,415.00	9	\$35,415.00	9	\$35,415.00
13	48" Dia. Storm Manhole	EA	\$ 4,335.00	1	\$4,335.00	1	\$4,335.00	1	\$4,335.00
14	48" Dia. Manhole Build in Excess of 10'	V.F.	\$ 300.00	2.36	\$708.00	2.36	\$708.00	2.36	\$708.00
15	Erosion Control for Catch Basins	EA	\$ 235.00	14	\$3,290.00	14	\$3,290.00	14	\$3,290.00
TOTALS FOR SECTION C: Storm Sewer					\$177,847.70		\$177,847.70		\$177,847.70

\$0

Project Name: Pine Vale
Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
Page: 5 of 7

Section D: Street Construction

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Subgrade Preparation	S.Y.	\$ 0.95	9,000	\$8,550.00	-	\$0.00	-	\$0.00
2	24" Granular Subbase (Borrow)	S.Y.	\$ 16.45	9,000	\$148,050.00	-	\$0.00	-	\$0.00
3	8" Aggregate Base Cl. 5	S.Y.	\$ 10.10	8,000	\$80,800.00	-	\$0.00	-	\$0.00
4	1.5 Bituminous Base Course	S.Y.	\$ 10.50	6,700	\$70,350.00	-	\$0.00	-	\$0.00
5	1.5" Bituminous Wear Course (2026)	S.Y.	\$ 9.45	6,700	\$63,315.00	-	\$0.00	-	\$0.00
6	Tack Coat	GAL	\$ 4.44	500	\$2,220.00	-	\$0.00	-	\$0.00
7	Mountable Concrete Curb & Gutter	L.F.	\$ 14.25	3,500	\$49,875.00	-	\$0.00	-	\$0.00
8	Barrier Concrete Curb & Gutter	L.F.	\$ 25.10	375	\$9,412.50	-	\$0.00	-	\$0.00
9	Adjust Catch Basin Casting	EA	\$ 570.00	8	\$4,560.00	-	\$0.00	-	\$0.00
10	Adjust Manhole Casting	EA	\$ 910.00	10	\$9,100.00	-	\$0.00	-	\$0.00
11	Adjust Gate Valve & Box	EA	\$ 395.00	8	\$3,160.00	-	\$0.00	-	\$0.00
12	Concrete Sidewalk w/Agg. Base	S.F.	\$ 6.91	7,850	\$54,243.50	-	\$0.00	-	\$0.00
13	Pedestrian Ramp	EA	\$ 425.00	5	\$2,125.00	-	\$0.00	-	\$0.00
14	Sawcut Bituminous	L.F.	\$ 4.50	35	\$157.50	-	\$0.00	-	\$0.00
15	Mill Bituminous	L.F.	\$ 12.40	35	\$434.00	-	\$0.00	-	\$0.00
16	Backfill Curb & Gutter & Grade Boulevard	L.S.	\$ 9,075.00	1	\$9,075.00	-	\$0.00	-	\$0.00
17	Sod (Seed & Blanket may be used in lieu of sod)	S.Y.	\$ 2.10	2,850	\$5,985.00	-	\$0.00	-	\$0.00
18	Turf Establishment	AC	\$ 955.00	6	\$5,730.00	-	\$0.00	-	\$0.00
19	Ford A-1 Casting	EA	\$ 220.00	1	\$220.00	-	\$0.00	-	\$0.00
20	R1-1 Sign	EA	\$ 528.00	3	\$1,584.00	-	\$0.00	-	\$0.00
21	Street Sign	EA	\$ 580.00	2	\$1,160.00	-	\$0.00	-	\$0.00
22	Type III Barricades	EA	\$ 475.00	6	\$2,850.00	-	\$0.00	-	\$0.00
23	Future Thru Street Sign	EA	\$ 159.00	3	\$477.00	-	\$0.00	-	\$0.00
24	Conduit Crossing (Utility - 4" PVC Supplied by Contractor)	L.F.	\$ 4.80	400	\$1,920.00	-	\$0.00	-	\$0.00
25	Temporary Cul-de-sac	L.S.	\$ 18,305.00	1	\$18,305.00	-	\$0.00	-	\$0.00
26	Rock Construction Entrance	EA	\$ 2,675.00	1	\$2,675.00	-	\$0.00	-	\$0.00
27	4'x4' Concrete Pad for Cluster Mailbox (6" Depth)	EA	\$ 150.00	4	\$600.00	-	\$0.00	-	\$0.00
28	Silt Fence (8' Behind Curb)	L.F.	\$ 1.85	3,875	\$7,168.75	-	\$0.00	-	\$0.00
29	Seed and Blanket (8' Behind Curb)	Ton	\$ 2.10	3,444	\$7,232.40	-	\$0.00	-	\$0.00
30	Remove & Replace Damaged Curb & Gutter (est. 10%)	Ton	\$ 66.00	390	\$25,740.00	-	\$0.00	-	\$0.00
31	Remove & Replace Damaged Sidewalk (est. 10%)	L.S.	\$ 17.00	785	\$13,345.00	-	\$0.00	-	\$0.00
TOTALS FOR SECTION D: Street Construction					\$610,419.65		\$0.00		\$0.00

\$610,420

Project Name: Pine Vale
Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
Page: 6 of 7

Section E: Water Main Stub Revision

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Grading, Temp Bypass (Incl. Strip & Respread Topsoil)	L.S.	\$ 850.00	1	\$850.00	-	\$0.00	1.00	\$850.00
2	6" Aggregate Base Cl. 5, Temp Bypass	Ton	\$ 27.80	68	\$1,890.40	-	\$0.00	68.00	\$1,890.40
3	Sawcut Bituminous	L.F.	\$ 5.50	90	\$495.00	-	\$0.00	90.00	\$495.00
4	Remove & Dispose Of Ex Bituminous	S.Y.	\$ 11.35	115	\$1,305.25	-	\$0.00	115.00	\$1,305.25
5	Remove & Replace Concrete Curb & Gutter	L.F.	\$ 66.00	60	\$3,960.00	-	\$0.00	60.00	\$3,960.00
6	Remove Existing 8" PVC Watermain	L.F.	\$ 13.50	60	\$810.00	-	\$0.00	60.00	\$810.00
7	Remove & Salvage 8" Gate Valve & Box	EA	\$ 315.00	1	\$315.00	-	\$0.00	1.00	\$315.00
8	12" PVC Watermain	L.F.	\$ 63.50	60	\$3,810.00	-	\$0.00	60.00	\$3,810.00
9	12" Gate Valve & Box	EA	\$ 6,300.00	1	\$6,300.00	-	\$0.00	1.00	\$6,300.00
10	D.I. Fittings	lbs	\$ 8.05	1,000	\$8,050.00	-	\$0.00	1,000.00	\$8,050.00
11	Connect To Existing Watermain	EA	\$ 9,650.00	1	\$9,650.00	-	\$0.00	1.00	\$9,650.00
12	Mill Bituminous	L.F.	\$ 12.40	90	\$1,116.00	-	\$0.00	90.00	\$1,116.00
13	Aggregate Patching	Ton	\$ 32.00	60	\$1,920.00	-	\$0.00	60.00	\$1,920.00
14	Bituminous Patching	Ton	\$ 189.50	15	\$2,842.50	-	\$0.00	15.00	\$2,842.50
15	Remove Temporary Gravel Bypass Lane	Ton	\$ 9.50	68	\$646.00	-	\$0.00	68.00	\$646.00
16	Seed & Blanket	S.Y.	\$ 2.10	500	\$1,050.00	-	\$0.00	500.00	\$1,050.00
TOTALS FOR SECTION B: Water Main Stub Revision					\$45,010.15		\$0.00		\$45,010.15

\$0

Project Name: Pine Vale
Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
Page: 7 of 7

Section F: Extra Work

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
					\$0.00	-	\$0.00	-	\$0.00
TOTALS FOR SECTION F: Extra Work					\$0.00		\$0.00		\$0.00
PROJECT TOTALS					\$1,325,916.35		\$177,847.70		\$699,987.90

NA



Memo



To: Village Board
From: Chuck Schwartz
Subject: Pine Vale Bond Reduction #2
Date: June 3, 2025

The Pine Vale Development Agreement required the Developer to provide 100% financial security for the project improvements. They have requested a reduction in required security to account for work completed to date in accordance with the Village's standards for public improvements. Our office has reviewed their request and are recommending their security be reduced to \$201,000 to cover the remaining street construction work items.



May 27, 2025

Ms. Jessica Lehman
Village Clerk
Village of Somerset
110 Spring Street
Somerset, Wisconsin 54025

Re: **Pine Vale** - LOC Reduction #2 (Streets & Utilities)
Somerset, Wisconsin
Project #9915

Dear Ms. Lehman:

On behalf of Capstone Homes – WI, Inc., we are requesting that the letter of credit for the streets & utilities for the initial phase of Pine Vale be reduced for the work completed to date. The estimated cost of work remaining is approximately \$201,000. I have attached a copy of the contractor's latest pay estimate for your reference. Please review this request at your earliest convenience and let me know if you need any additional information.

If you have any questions, please call me at (763) 489-7940.

Sincerely,

Carlson Engineering, LLC.

A handwritten signature in black ink, appearing to read "Aaron Briski", with a stylized flourish at the end.

Aaron D. Briski, P.E.
Staff Engineer

cc: Matt Barker & Kyle Bork, Capstone Homes – WI, Inc.

Enclosures

APPLICATION FOR PAYMENT #9

TO: Capstone Homes-WI, Inc.

PROJECT: Pine Vale - Grading, Street & Utility Construction

CARLSON MCCAIN PROJECT NO.: 9915

For work accomplished through the date of: May 23rd, 2025



Payment Schedule

Gross Amount	\$3,161,444.24
Less 2.5% Retainage	\$79,036.11
Amount Due to Date	\$3,082,408.14
Less Previous Payments	\$2,985,892.89
Amount Due this Application	\$96,515.25

Approximately
\$201,000
of
work
remaining

Contractor's Certification:

The undersigned CONTRACTOR certifies that:

- 1.) all previous progress payments received from OWNER on account of work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with work covered by prior Applications for Payment number 0 through 8 inclusive.
- 2.) title to all materials and equipment incorporated in said work or otherwise listed in or covered by the Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances except as covered by Bond acceptable to OWNER.

CONTRACTOR

North Pine Aggregate Inc.

By: _____

Date: _____

Payment of the above Amount Due this Application is recommended.

ENGINEER

Carlson Engineering, LLC.

By: _____

Date: _____

Project Name: Pine Vale
 Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
 Page: 2 of 7

Section A: Grading

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Mobilization & SWPPP Management	L.S.	\$ 15,700.00	1	\$15,700.00	-	\$0.00	1	\$15,700.00
2	Silt Fence	L.F.	\$ 1.74	13,500	\$23,490.00	-	\$0.00	13,533	\$23,547.42
3	Tree Fence	L.F.	\$ 1.85	2,000	\$3,700.00	-	\$0.00	-	\$0.00
4	Common Excavation (Plan Quantity)	C.Y.	\$ 1.70	305,000	\$518,500.00	-	\$0.00	305,000	\$518,500.00
5	Subgrade Correction (Field Measured)	C.Y.	\$ 1.85	25,000	\$46,250.00	-	\$0.00	25,000	\$46,250.00
6	Topsoil Respread (Plan Quantity)	C.Y.	\$ 1.90	42,000	\$79,800.00	-	\$0.00	42,000	\$79,800.00
7	Rock Construction Entrance	EA	\$ 2,500.00	1	\$2,500.00	-	\$0.00	1	\$2,500.00
8	Turf Establishment	AC	\$ 900.00	60	\$54,000.00	-	\$0.00	67.0	\$60,300.00
9	Retaining Wall	S.F.	\$ 38.50	5,226	\$201,201.00	-	\$0.00	3,226	\$201,201.00
10	Finish Grade & Seed Infiltration Basins (WISDOT Seed Mix #20)	L.S.	\$ 17,665.00	1	\$17,665.00	-	\$0.00	-	\$0.00
11	Devotering	L.S.	\$ 3,500.00	1	\$3,500.00	-	\$0.00	1	\$3,500.00
12	Planting Medium (Import) For Infiltration Basins (80/20 Mix W/Onsite Sand)	C.Y.	\$ 26.65	1,500	\$39,975.00	-	\$0.00	-	\$0.00
TOTALS FOR SECTION A: Grading					\$1,006,281.00		\$0.00		\$951,298.42

NA

Project Name: Pine Vale
Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
Page: 3 of 7

Section B: Sanitary Sewer

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1a	Mobilization (Street & Utilities)	L.S.	\$ 7,500.00	1	\$7,500.00	-	\$0.00	1	\$7,500.00
1	10" PVC SDR 26 16-18" w/ Sand Bedding	L.F.	\$ 61.90	655	\$40,544.50	-	\$0.00	655	\$40,544.50
2	10" PVC SDR 26 18-20" w/ Sand Bedding	L.F.	\$ 63.30	713	\$45,132.90	-	\$0.00	605	\$38,296.50
3	10" PVC SDR 26 20-22" w/ Sand Bedding	L.F.	\$ 64.65	552	\$35,686.80	-	\$0.00	716	\$46,289.40
4	10" PVC SDR 26 22-24" w/ Sand Bedding	L.F.	\$ 65.70	329	\$21,615.30	-	\$0.00	273	\$17,936.10
5	10" PVC SDR 35 0-10" w/ Sand Bedding	L.F.	\$ 34.70	103	\$3,574.10	-	\$0.00	103	\$3,574.10
6	10" PVC SDR 35 10-12" w/ Sand Bedding	L.F.	\$ 35.50	45	\$1,597.50	-	\$0.00	45	\$1,597.50
7	10" PVC SDR 35 12-14" w/ Sand Bedding	L.F.	\$ 54.75	36	\$1,971.00	-	\$0.00	36	\$1,971.00
8	10" PVC SDR 35 14-16" w/ Sand Bedding	L.F.	\$ 56.95	36	\$2,050.20	-	\$0.00	36	\$2,050.20
9	10" PVC SDR 35 16-18" w/ Sand Bedding	L.F.	\$ 67.65	12	\$811.80	-	\$0.00	12	\$811.80
10	8" PVC SDR 26 16-18" w/ Sand Bedding	L.F.	\$ 54.30	87	\$4,724.10	-	\$0.00	87	\$4,724.10
11	8" PVC SDR 26 18-20" w/ Sand Bedding	L.F.	\$ 55.05	70	\$3,853.50	-	\$0.00	70	\$3,853.50
12	8" PVC SDR 35 10-12" w/ Sand Bedding	L.F.	\$ 27.85	307	\$8,549.95	-	\$0.00	307	\$8,549.95
13	8" PVC SDR 35 12-14" w/ Sand Bedding	L.F.	\$ 46.85	299	\$14,008.15	-	\$0.00	299	\$14,008.15
14	8" PVC SDR 35 14-16" w/ Sand Bedding	L.F.	\$ 49.10	308	\$15,122.80	-	\$0.00	308	\$15,122.80
15	8" DHP CL. 52 10-12" w/ Sand Bedding	L.F.	\$ 63.60	40	\$2,544.00	-	\$0.00	40	\$2,544.00
16	8" DHP CL. 52 14-16" w/ Sand Bedding	L.F.	\$ 88.65	20	\$1,773.00	-	\$0.00	20	\$1,773.00
17	48" Sanitary Sewer Manhole 0-10'	EA	\$ 4,690.00	15	\$70,350.00	-	\$0.00	15	\$70,350.00
18	48" Manhole Build in Excess of 10'	V.F.	\$ 261.00	118.98	\$31,053.78	-	\$0.00	118.98	\$31,053.78
19	4" Insulation	S.F.	\$ 5.70	32	\$182.40	-	\$0.00	64	\$364.80
20	8" Outside Vertical Drop Connection 0-5'	EA	\$ 5,655.00	3	\$16,965.00	-	\$0.00	3	\$16,965.00
21	8" Outside Vertical Drop in Excess of 5'	V.F.	\$ 345.00	6.21	\$2,142.45	-	\$0.00	6.21	\$2,142.45
22	8" x 4" Service Wye	EA	\$ 385.00	16	\$6,160.00	-	\$0.00	16	\$6,160.00
23	10" x 4" Service Wye	EA	\$ 595.00	33	\$19,635.00	-	\$0.00	33	\$19,635.00
24	4" PVC SDR 26 Service Pipe w/ Sand Bedding	L.F.	\$ 70.70	2,250	\$16,575.00	-	\$0.00	2,250	\$16,575.00
25	4" PVC SDR 26 Riser Pipe w/ Sand Bedding	V.F.	\$ 11.70	268	\$3,135.60	-	\$0.00	268	\$3,135.60
26	Remove Plug & Connect to Existing Sanitary Sewer	EA	\$ 2,950.00	1	\$2,950.00	-	\$0.00	1	\$2,950.00
27	8" Plug	EA	\$ 72.00	5	\$360.00	-	\$0.00	5	\$360.00
28	10" Plug	EA	\$ 160.00	1	\$160.00	-	\$0.00	1	\$160.00
29	Sewer Test	EA	\$ 2,905.00	1	\$2,905.00	-	\$0.00	1	\$2,905.00
30	Televsion	L.F.	\$ 3.00	3,612	\$10,836.00	-	\$0.00	3,612	\$10,836.00
31	1.5" Rock for Granular Pipe Bedding (100% Crushed)	Ton	\$ 37.00	1250	\$46,250.00	-	\$0.00	1,249.39	\$46,227.43
TOTALS FOR SECTION B: Sanitary Sewer					\$463,219.83		\$0.00		\$470,966.66

\$0

Project Name: Pine Vale
 Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
 Page: 4 of 7

Section C: Water Main

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	6" DIP Watermain	L.F.	\$ 56.40	100	\$5,640.00	-	\$0.00	133.72	\$7,541.81
2	8" PVC Watermain	L.F.	\$ 37.15	1,050	\$39,007.50	-	\$0.00	1,050	\$39,007.50
3	12" PVC Watermain	L.F.	\$ 66.30	2,550	\$169,065.00	-	\$0.00	2,548.6	\$168,972.18
4	8" Gate Valve & Box	EA	\$ 3,525.00	7	\$24,675.00	-	\$0.00	7	\$24,675.00
5	12" Gate Valve & Box	EA	\$ 5,780.00	4	\$23,120.00	-	\$0.00	4	\$23,120.00
6	Fire Hydrant w/ 6" Gate Valve & Box	EA	\$ 8,290.00	8	\$66,320.00	-	\$0.00	9	\$74,610.00
7	Temporary Fire Hydrant w/ 6" Gate Valve & Box (Salvaged)	EA	\$ 8,290.00	3	\$24,870.00	-	\$0.00	2	\$16,580.00
8	D.I. Fittings	lbs	\$ 7.00	8,000	\$56,000.00	-	\$0.00	7,675	\$53,725.00
9	Connect to Ex. 12" DIP WM	EA	\$ 4,425.00	1	\$4,425.00	-	\$0.00	1	\$4,425.00
10	1" Corporation Stop w/ Service Saddle	EA	\$ 335.00	45	\$15,075.00	-	\$0.00	45	\$15,075.00
11	1" Curb Stop and Box	EA	\$ 389.00	45	\$17,505.00	-	\$0.00	45	\$17,505.00
12	1" Copper Tynes K Service Pipe	L.F.	\$ 28.35	2,250	\$63,787.50	-	\$0.00	2,205	\$62,311.75
13	4" Insulation	S.F.	\$ 5.55	320	\$1,776.00	-	\$0.00	96	\$532.80
14	Water Test	L.S.	\$ 6,065.00	1	\$6,065.00	-	\$0.00	1	\$6,065.00
TOTALS FOR SECTION C: Water Main					\$517,331.00		\$0.00		\$514,346.04

\$0

Project Name: Pine Vale
 Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
 Page: 5 of 7

Section D: Storm Sewer

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	12" RCP Cl. 5	L.F.	\$ 45.50	101	\$4,595.50	-	\$0.00	101	\$4,595.50
2	15" RCP Cl. 5	L.F.	\$ 48.55	1,299	\$63,066.45	-	\$0.00	1,299	\$63,066.45
3	18" RCP Cl. 5	L.F.	\$ 53.25	1,373	\$73,112.25	-	\$0.00	1,373	\$73,112.25
4	21" RCP Cl. 4	L.F.	\$ 61.10	966	\$59,022.60	-	\$0.00	966	\$59,022.60
5	24" RCP Cl. 3	L.F.	\$ 69.85	931	\$65,030.35	-	\$0.00	931	\$65,030.35
6	27" RCP Cl. 3	L.F.	\$ 89.55	168	\$15,044.40	-	\$0.00	168	\$15,044.40
7	30" RCP Cl. 3	L.F.	\$ 116.25	54	\$6,277.50	-	\$0.00	54	\$6,277.50
8	33" RCP Cl. 3	L.F.	\$ 126.00	42	\$5,292.00	-	\$0.00	42	\$5,292.00
9	36" RCP Cl. 2	EA	\$ 136.00	134	\$18,224.00	-	\$0.00	134	\$18,224.00
10	15" RCP Flared End Section	EA	\$ 1,265.00	1	\$1,265.00	-	\$0.00	1	\$1,265.00
11	18" RCP Flared End Section	EA	\$ 1,335.00	6	\$8,010.00	-	\$0.00	6	\$8,010.00
12	30" RCP Flared End Section	EA	\$ 1,755.00	1	\$1,755.00	-	\$0.00	1	\$1,755.00
13	33" RCP Flared End Section	EA	\$ 2,300.00	1	\$2,300.00	-	\$0.00	1	\$2,300.00
14	36" RCP Flared End Section	EA	\$ 2,900.00	1	\$2,900.00	-	\$0.00	1	\$2,900.00
15	Rip Rap Cl. 3	C.Y.	\$ 71.00	91	\$6,461.00	-	\$0.00	98.45	\$6,989.95
16	4" Perforated PE Drains	L.F.	\$ 17.25	635	\$10,953.75	-	\$0.00	748	\$12,900.00
17	Plug Future 4" Drains	EA	\$ 26.25	2	\$52.50	-	\$0.00	2	\$52.50
18	Cut Into & Connect to Existing Catch Basin Manhole. Reform Invert As Required.	EA	\$ 2,870.00	1	\$2,870.00	-	\$0.00	1	\$2,870.00
19	12" Plug	EA	\$ 280.00	1	\$280.00	-	\$0.00	1	\$280.00
20	15" Plug	EA	\$ 290.00	5	\$1,450.00	-	\$0.00	5	\$1,450.00
21	18" Plug	EA	\$ 300.00	1	\$300.00	-	\$0.00	1	\$300.00
22	24" x 36" Catch Basin	EA	\$ 2,195.00	7	\$15,365.00	-	\$0.00	7	\$15,365.00
23	48" Dia. Catch Basin Manhole	EA	\$ 3,550.00	18	\$63,900.00	-	\$0.00	18	\$63,900.00
24	60" Dia. Catch Basin Manhole	EA	\$ 6,650.00	7	\$46,550.00	-	\$0.00	7	\$46,550.00
25	72" Dia. Catch Basin Manhole	EA	\$ 8,375.00	1	\$8,375.00	-	\$0.00	1	\$8,375.00
26	48" Dia. Storm Manhole	EA	\$ 3,500.00	4	\$14,000.00	-	\$0.00	4	\$14,000.00
27	60" Dia. Storm Manhole	EA	\$ 6,460.00	2	\$12,920.00	-	\$0.00	2	\$12,920.00
28	48" Outlet Control Section	EA	\$ 8,835.00	2	\$17,670.00	-	\$0.00	2	\$17,670.00
29	48" Dia. Manhole Build in Excess of 10'	EA	\$ 285.00	23.31	\$6,643.35	-	\$0.00	23.31	\$6,643.35
30	60" Dia. Manhole Build in Excess of 10'	EA	\$ 445.98	10.23	\$4,562.38	-	\$0.00	10.23	\$4,562.38
31	Erosion Control for Catch Basins	EA	\$ 225.00	36	\$8,100.00	-	\$0.00	36	\$8,100.00
TOTALS FOR SECTION D: Storm Sewer					\$546,348.03		\$0.00		\$548,816.23

\$0

Project Name: Pine Vale
 Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
 Page: 6 of 7

Section E: Street Construction

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Subgrade Preparation	S.Y.	\$ 1.00	14,500	\$14,500.00	-	\$0.00	14,500	\$14,500.00
2	24" Granular Subbase (Onsite)	S.Y.	\$ 0.05	14,500	\$725.00	-	\$0.00	14,500	\$725.00
3	8" Aggregate Base Cl. 5	S.Y.	\$ 8.50	13,250	\$112,625.00	-	\$0.00	13,250	\$112,625.00
4	1.5 Bituminous Base Course	S.Y.	\$ 10.45	11,100	\$115,995.00	-	\$0.00	11,100	\$115,995.00
5	1.5" Bituminous Wear Course (2025)	S.Y.	\$ 9.50	11,100	\$105,450.00	-	\$0.00	-	\$0.00
6	Tack Coat	GAL	\$ 4.45	800	\$3,560.00	-	\$0.00	-	\$0.00
7	Mountable Concrete Curb & Gutter	L.F.	\$ 14.50	4,350	\$63,075.00	-	\$0.00	4,350	\$63,075.00
8	Barrier Concrete Curb & Gutter	L.F.	\$ 15.50	2,250	\$34,875.00	-	\$0.00	2,250	\$34,875.00
9	Adjust Catch Basin Casting	EA	\$ 561.50	29	\$16,283.50	-	\$0.00	29	\$16,283.50
10	Adjust Manhole Casting	EA	\$ 505.00	34	\$17,170.00	-	\$0.00	17	\$8,585.00
11	Adjust Gate Valve & Box	EA	\$ 265.00	20	\$5,300.00	-	\$0.00	-	\$0.00
12	Concrete Sidewalk w/Agg. Base	S.F.	\$ 7.15	11,000	\$78,650.00	11,000	\$78,650.00	11,000	\$78,650.00
13	Bituminous Trail w/Agg. Base	S.Y.	\$ 29.40	700	\$20,580.00	-	\$0.00	-	\$0.00
14	Pedestrian Ramp	EA	\$ 1,050.00	9	\$9,450.00	9	\$9,450.00	9	\$9,450.00
15	Concrete Pedestrian Landing	EA	\$ 1,275.00	1	\$1,275.00	1	\$1,275.00	1	\$1,275.00
16	Sawcut Bituminous	L.F.	\$ 3.15	100	\$315.00	-	\$0.00	44	\$138.60
17	Mill Bituminous	L.F.	\$ 10.90	100	\$1,090.00	-	\$0.00	-	\$0.00
18	Backfill Curb & Gutter & Grade Boulevard	L.S.	\$ 20,305.00	1	\$20,305.00	-	\$0.00	-	\$0.00
19	Sod (Seed & Blanket may be used in lieu of sod)	S.Y.	\$ 1.85	4,850	\$8,972.50	-	\$0.00	-	\$0.00
20	Turf Establishment	AC	\$ 900.00	8	\$7,200.00	-	\$0.00	8	\$7,200.00
21	Ford A-1 Casting	EA	\$ 215.00	1	\$215.00	-	\$0.00	-	\$0.00
22	R1-1 Sign	EA	\$ 527.00	3	\$1,581.00	-	\$0.00	1	\$527.00
23	Street Sign	EA	\$ 580.00	3	\$1,740.00	-	\$0.00	-	\$0.00
24	Type III Barricades	EA	\$ 475.00	8	\$3,800.00	-	\$0.00	-	\$0.00
25	Future Thru Street Sign	EA	\$ 159.00	2	\$318.00	-	\$0.00	-	\$0.00
26	Remove & Dispose of Existing Bituminous	S.Y.	\$ 2.55	325	\$828.75	-	\$0.00	271	\$691.05
27	Remove & Dispose of Existing Concrete Curb & Gutter	L.F.	\$ 3.05	75	\$228.75	-	\$0.00	65	\$198.25
28	Aggregate Patching	Ton	\$ 24.40	100	\$2,440.00	-	\$0.00	-	\$0.00
29	Bituminous Patching	Ton	\$ 182.00	35	\$6,370.00	-	\$0.00	26.56	\$4,833.92
30	Conduit Crossing (Utility - 4" PVC Supplied by Small Utilities)	L.F.	\$ 4.55	600	\$2,730.00	-	\$0.00	575	\$2,616.25
31	Temporary Cul-de-sac	L.S.	\$ 19,530.00	1	\$19,530.00	-	\$0.00	-	\$0.00
TOTALS FOR SECTION E: Street Construction					\$677,177.50		\$89,375.00		\$472,243.57

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\$200,700

Project Name: Pine Vale
Carlson Engineering Project No.: 9915

Owner: Capstone Homes-WI, Inc.
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Section F: Extra Work

Item No.	Contract Item	Unit	Unit Price	CONTRACT		THIS APPLICATION		WORK TO DATE	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Mobilization (Concrete R&R)	EA	\$ 2,000.00	1	\$2,000.00	-	\$0.00	-	\$0.00
2	Remove & Replace Curb	L.F.	\$ 80.50	660	\$53,130.00	-	\$0.00	-	\$0.00
3	Remove & Replace Sidewalk	S.F.	\$ 23.25	1,100	\$25,575.00	-	\$0.00	-	\$0.00
4	Dig Test Pits, 323 Backhoe (CO #1)	HR	\$ 210.00	-	\$0.00	-	\$0.00	28	\$5,880.00
5	Additional Subgrade Correction (CO #2)	C.Y.	\$ 1.85	-	\$0.00	-	\$0.00	27,732	\$51,304.20
6	Erosion Control Blanket (CO #3)	S.Y.	\$ 1.70	-	\$0.00	-	\$0.00	4,500	\$7,650.00
7	Additional Subgrade Correction (CO #5)	C.Y.	\$ 1.85	-	\$0.00	-	\$0.00	718	\$1,328.30
8	Remove Silt Fence & Trees Behind Lots 35/36, Dozer (D&T) (CO #4)	HR	\$ 225.00	-	\$0.00	-	\$0.00	2	\$450.00
9	Remove Silt Fence & Trees Behind Lots 35/36, Foreman (CO #4)	HR	\$ 150.00	-	\$0.00	-	\$0.00	1	\$150.00
10	Erosion Control Blanket (CO #6)	S.Y.	\$ 1.70	-	\$0.00	-	\$0.00	10,917	\$18,558.90
11	Additional Silt Fence (CO #6)	L.F.	\$ 1.74	-	\$0.00	-	\$0.00	2,905	\$5,054.70
12	Additional Compost Loops (CO #6)	L.F.	\$ 3.30	-	\$0.00	-	\$0.00	480	\$1,584.00
13	Additional Subgrade Correction (CO #7)	C.Y.	\$ 1.85	-	\$0.00	-	\$0.00	5,566	\$10,297.10
14	Erosion Control Blanket (CO #9)	S.Y.	\$ 1.70	-	\$0.00	-	\$0.00	178	\$302.60
15	Additional Silt Fence (CO #9)	L.F.	\$ 1.74	-	\$0.00	-	\$0.00	72	\$125.28
16	Trench Borrow, For Select (CO #9)	C.Y.	\$ 2.00	-	\$0.00	-	\$0.00	3,563	\$7,126.00
17	Adit. Common Excavation (Due to Plan Revision) (CO #10)	C.Y.	\$ 1.70	-	\$0.00	-	\$0.00	25,000	\$42,500.00
18	Adit. Turf Establishment (Due to Plan Revision) (CO #10)	AC.	\$ 900.00	-	\$0.00	-	\$0.00	10.0	\$9,000.00
19	Remove & Dispose Dump Sites, Backhoe (CO #11)	HR	\$ 250.00	-	\$0.00	-	\$0.00	10	\$2,500.00
20	Remove & Dispose Dump Sites, Offroad Dump Truck (CO #11)	HR	\$ 250.00	-	\$0.00	-	\$0.00	4	\$1,000.00
21	Remove & Dispose Dump Sites, Side Dump (CO #11)	HR	\$ 165.00	-	\$0.00	-	\$0.00	15	\$2,475.00
22	Remove & Dispose Dump Sites, Foreman (CO #11)	HR	\$ 150.00	-	\$0.00	-	\$0.00	2	\$300.00
23	Remove & Dispose Dump Sites, Landfill Fee (CO #11)	L.S.	\$ 800.00	-	\$0.00	-	\$0.00	1	\$800.00
24	Mobilization (CO #8)	L.S.	\$ 5,000.00	-	\$0.00	-	\$0.00	1	\$5,000.00
25	15" RCP Cl. 5 (CO #8)	L.F.	\$ 48.55	-	\$0.00	-	\$0.00	-	\$0.00
26	18" RCP Cl. 5 (CO #8)	L.F.	\$ 53.25	-	\$0.00	-	\$0.00	101	\$5,378.25
27	21" RCP Cl. 5 (CO #8)	L.F.	\$ 61.10	-	\$0.00	-	\$0.00	-	\$0.00
28	18" RCP Flared End Section (CO #8)	EA	\$ 1,335.00	-	\$0.00	-	\$0.00	2	\$2,670.00
29	21" RCP Flared End Section (CO #8)	EA	\$ 1,755.00	-	\$0.00	-	\$0.00	-	\$0.00
30	Rip Rap Cl. 3 (CO #8)	C.Y.	\$ 71.00	-	\$0.00	-	\$0.00	9	\$639.00
31	48" Dia. Catch Basin Manhole (CO #8)	EA	\$ 3,550.00	-	\$0.00	-	\$0.00	-	\$0.00
32	48" Dia. Outlet Control Structure (CO #8)	EA	\$ 8,835.00	-	\$0.00	-	\$0.00	1	\$8,835.00
33	Erosion Control for Catch Basins (CO #8)	EA	\$ 225.00	-	\$0.00	-	\$0.00	-	\$0.00
34	Temporary CMP Riser Pipe Sediment Basin w/1" Clear Rock (CO #8)	EA	\$ 7,750.00	-	\$0.00	-	\$0.00	-	\$0.00
35	Erosion Control Blanket (CO #8)	S.Y.	\$ 1.70	-	\$0.00	-	\$0.00	200	\$340.00
36	Adit. Turf Establishment (Behind Small Utilities) (CO #12)	AC.	\$ 900.00	-	\$0.00	-	\$0.00	2	\$1,800.00
37	Sweep Streets (Behind Small Utilities) (CO #12)	HR	\$ 275.00	-	\$0.00	-	\$0.00	4	\$1,100.00
38	Increase Sidewalk Thickness (From 4" to 6") (CO #13)	S.F.	\$ 0.90	-	\$0.00	8,000	\$7,200.00	8,000	\$7,200.00
39	Remove & Replace Curb (CO #14)	L.F.	\$ 80.50	-	\$0.00	30	\$2,415.00	30	\$2,415.00
TOTALS FOR SECTION F: Extra Work					\$80,785.00		\$9,615.00		\$203,763.33
PROJECT TOTALS					\$3,291,062.36		\$98,990.00		\$3,161,444.34

NA

Village of Somerset
Box 356
110 Spring Street
Somerset WI 54025
715-247-3395 / Fax 715-247-5790



Sewer Utility:

The lift station that serves Arnold St has been down to one pump due to a large accumulation of wipes that customers have been flushing. We have made contact with all of the residents on Arnold Street informing them of the problem and also to stress the importance that wipes, even if they are labeled "flushable", are not to be flushed. Repairs on the lift station pump will come with a significant expense. Current inspections of the lift station has found no presence of wipes so we are hopeful that this is a one-time occurrence. Wipes should not be flushed in any toilet, regardless of the location in the village, they will end up either in our lift stations or our treatment plant.

The annual CMAR (Compliance Maintenance Annual Report) for the sewer utility has been completed and is included on the agenda only as a discussion item. The CMAR is a similar to a report card that the utility received each year and evaluates critical financial and operational elements. Jim Thanig continues to do an excellent job in operating and maintaining the treatment plant and collection system, receiving a perfect 4.0 score!

Water Utility:

Hydrant flushing has been completed for the spring. Flushing of hydrants will occur in the fall as well.

Tower two (located in the industrial park) was emptied and inspected last week. The inspection found some small delamination of interior paint that should be addressed in the next 3-5 years. The expected cost to do the spot painting repairs is around \$30,000-\$35,000. That expense will shoot up if the current delamination is not fixed as the delamination will migrate to other areas of the tank. Overall, the inspection report found the tank to be in very good condition.

Streets:

The Apple River Bridge Crossing is due for inspection this year. The bridge is required to be inspected more frequently than other bridges due to its design which is classified as fracture critical, similar to the I-35 bridge in the Twin Cities. The inspection will restrict traffic to one-lane, with flaggers assisting traffic across while the inspection is being conducted. The inspection will occur sometime this construction season.

Street resurfacing request for proposals are on the agenda for the committee to decide which streets will be resurfaced this construction season and those that will be postponed. If the committee would like to see all the streets that were discussed resurfaced, the cost would be nearly \$500,000 which would require a debt issuance and involvement from Ehlers.

Xcel Energy replaced many transmission poles in 2025. Some of the replaced poles were in sidewalk areas on Spring Street and on Deport St near the water tower. Xcel removed the sidewalk to install the poles but have yet to restore the areas with new concert. I have had several calls with Xcel to see when this work will be done. I was told a couple of months ago that they would put it at the top of their list of

Village of Somerset
Box 356
110 Spring Street
Somerset WI 54025
715-247-3395 / Fax 715-247-5790



things to do but have not heard anything back and my calls go unanswered and not returned. I will keep on contacting them until that work is done. I offered to have the work done and invoice Excel and have not heard back on if they are good going that route. I may draft a letter on behalf of the board and give them official notice that the work must be done before the end of the construction season if the committee wishes to do that.

Lagrandeur/Business 64 intersection has become congested during morning and afternoon commutes in and out of our business park. This intersection will only become more congested when TID 5 apartments are occupied. An intersection improvement evaluation was carried out about 3 years ago and suggests a roundabout as the most functional intersection improvement since there is a lot of traffic at times and very little at other times of the day and on weekends as well. There is a grant that I am researching on how well we would qualify for funding assistance. Unfortunately, most grants, this one included, are reactive to crash and fatality data and not proactive. We do have some crashes, but no fatalities have been reported at this intersection. St. Croix County did receive a planning grant to evaluate dangerous intersections and I am trying to find out if this intersection or the village is included in their scope of work as this will help our scoring on the grant application. I will let the committee know what I find out.

Parks:

Pea Soup days was well attended. Dave Bracht feels they hit a record attendance this year! A lot of organizing and work is done to make a successful event by many people, so please make sure to thank those involved (Lions, Champions, Chamber of Commerce, fire department, police and public works).

The parade route is still something that both public works and public safety have concerns with. The primary concern is safety and the parade takes up two of our most heavily traveled roads in the village. The school district campus roads are needed for the detour and that comes with additional safety concerns and liability since they are not village roads. The district does give their approval each year, but I feel this is done with some hesitation. I will suggest that a new route is developed for future parades.

Mark Moser, our newest public works employee, continues to do a excellent job of removing overgrowth at village park and much needed maintenance at other parts of the village. He is a great addition to the public works staff.

Budget Comparison - Detail
Public Works Budget
Unposted Included

Account Number		2025 June	2025 Actual 06/30/2025	2025 Budget	Budget Status	% of Budget
100-00-53640-150-000	Weed Control Employee Benefits	0.00	0.00	1,250.00	1,250.00	0.00
100-00-53640-390-000	Weed Control Other Expenses	0.00	0.00	0.00	0.00	0.00
100-00-53930-154-000	Pub Wks Health & Dental Insur	0.00	0.00	0.00	0.00	0.00
100-00-53930-159-000	Public Works Uniform Allowance	0.00	420.77	2,500.00	2,079.23	16.83
100-00-53930-511-000	Public Wks Insurance Expense	0.00	1,342.00	3,000.00	1,658.00	44.73
100-00-53930-512-000	Pub Wks Worker's Compensation	0.00	0.00	5,102.00	5,102.00	0.00
100-00-53930-514-000	PW Unemployment Compensation	376.25	752.50	0.00	-752.50	0.00
New Public Works		1,736.26	238,454.25	608,899.83	370,445.58	39.16
Total Expenses		1,736.26	238,454.25	608,899.83	370,445.58	39.16
Net Totals		-1,736.26	-238,454.25	-608,899.83	-370,445.58	39.16

Budget Comparison - Detail
Public Works Budget
Unposted Included

Account Number		2025 June	2025 Actual 06/30/2025	2025 Budget	Budget Status	% of Budget
100-00-53240-110-000	Machinery & Equipment Salary	0.00	0.00	0.00	0.00	0.00
100-00-53240-120-000	Machinery & Equipment Wages	0.00	2,626.56	5,400.00	2,773.44	48.64
100-00-53240-150-000	Machinery & Equip Emp Benefits	0.00	896.34	2,000.00	1,103.66	44.82
100-00-53240-240-000	Machinery & Equip Maint/Repair	61.98	14,121.91	15,500.00	1,378.09	91.11
100-00-53240-350-000	Machinery & Equipment Oper Exp	0.00	3,218.47	16,700.00	13,481.53	19.27
100-00-53240-390-000	Machinery & Equip Other Exp	0.00	28.98	500.00	471.02	5.80
100-00-53240-810-000	Machinery & Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53270-110-000	Garages & Sheds Salary	0.00	0.00	0.00	0.00	0.00
100-00-53270-120-000	Garages & Sheds Wages	0.00	3,390.19	7,200.00	3,809.81	47.09
100-00-53270-150-000	Garages & Sheds Emp Benefits	0.00	1,090.60	3,000.00	1,909.40	36.35
100-00-53270-350-000	Garages & Sheds Operating Exp	789.39	6,305.99	10,050.00	3,744.01	62.75
100-00-53270-390-000	Garages & Sheds Other Expenses	149.94	822.99	1,500.00	677.01	54.87
100-00-53270-810-000	Garages & Sheds Equip Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53310-110-000	Street Maintenance Salary	0.00	615.74	1,597.83	982.09	38.54
100-00-53310-120-000	Street Maintenance Wages	0.00	47,400.77	95,000.00	47,599.23	49.90
100-00-53310-150-000	Street Maint Employee Benefits	0.00	22,188.22	48,000.00	25,811.78	46.23
100-00-53310-240-000	Street Maintenance & Repairs	234.02	234.02	5,600.00	5,365.98	4.18
100-00-53310-290-000	St Maint Contractual Services	0.00	2,076.65	30,000.00	27,923.35	6.92
100-00-53310-350-000	Street Maint Operating Expense	124.68	623.46	2,500.00	1,876.54	24.94
100-00-53310-390-000	Street Maint-Other Expenses	0.00	1,061.56	400.00	-661.56	265.39
100-00-53310-820-000	Street Maint Outlay/Improve	0.00	0.00	0.00	0.00	0.00
100-00-53320-110-000	Street Cleaning Salary	0.00	0.00	0.00	0.00	0.00
100-00-53320-120-000	Street Cleaning Wages	0.00	974.98	7,250.00	6,275.02	13.45
100-00-53320-150-000	Street Cleaning Emp Benefits	0.00	570.49	3,000.00	2,429.51	19.02
100-00-53330-110-000	Snow & Ice Removal Salary	0.00	0.00	0.00	0.00	0.00
100-00-53330-120-000	Snow & Ice Removal Wages	0.00	10,142.31	35,000.00	24,857.69	28.98
100-00-53330-150-000	Snow/Ice Removal Emp Benefits	0.00	3,984.90	13,000.00	9,015.10	30.65
100-00-53330-240-000	Snow/Ice Removal Maint/Repairs	0.00	0.00	250.00	250.00	0.00
100-00-53330-370-000	Salt & Sand	0.00	10,996.33	22,500.00	11,503.67	48.87
100-00-53330-390-000	Snow/Ice Removal Other Exp	0.00	0.00	250.00	250.00	0.00
100-00-53420-220-000	Street Lighting Utility Svc	0.00	15,093.05	38,000.00	22,906.95	39.72
100-00-53420-820-000	Street Lighting Outlay/Improve	0.00	0.00	0.00	0.00	0.00
100-00-53430-110-000	Sidewalks Salary	0.00	0.00	0.00	0.00	0.00
100-00-53430-120-000	Sidewalks Wages	0.00	0.00	600.00	600.00	0.00
100-00-53430-150-000	Sidewalks Emp Benefits	0.00	0.00	150.00	150.00	0.00
100-00-53430-240-000	Sidewalks Maint/Repairs	0.00	0.00	4,000.00	4,000.00	0.00
100-00-53430-390-000	Sidewalks Other Expenses	0.00	0.00	0.00	0.00	0.00
100-00-53430-820-000	Sidewalks Outlay/Improv	0.00	0.00	0.00	0.00	0.00
100-00-53440-110-000	Storm Sewer Salary	0.00	0.00	0.00	0.00	0.00
100-00-53440-120-000	Storm Sewer Wages	0.00	199.74	2,200.00	2,000.26	9.08
100-00-53440-150-000	Storm Sewer Employee Benefits	0.00	74.83	1,000.00	925.17	7.48
100-00-53440-240-000	Storm Sewer Maint & Repairs	0.00	61.80	4,000.00	3,938.20	1.55
100-00-53440-820-000	Storm Sewer Outlay/Improvemnt	0.00	0.00	0.00	0.00	0.00
100-00-53620-120-000	Refuse Collection Wages	0.00	206.76	3,500.00	3,293.24	5.91
100-00-53620-150-000	Refuse Collection Emp Benefits	0.00	103.34	1,900.00	1,796.66	5.44
100-00-53620-390-000	Refuse Collection Other Exp	0.00	0.00	0.00	0.00	0.00
100-00-53630-290-000	Solid Waste Disposal Contract	0.00	68,032.00	162,000.00	93,968.00	42.00
100-00-53635-120-000	Recycling Wages	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53635-150-000	Recycling Employee Benefits	0.00	0.00	1,200.00	1,200.00	0.00
100-00-53635-290-000	Recycling Contractual Services	0.00	18,796.00	48,000.00	29,204.00	39.16
100-00-53635-810-000	Recycling Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53640-120-000	Weed Control Wages	0.00	0.00	1,800.00	1,800.00	0.00

Parks Budget

Unposted Included

Account Number		2025 June	2025 Actual 06/30/2025	2025 Budget	Budget Status	% of Budget
100-00-55200-110-000	Parks Salary	0.00	1,306.97	3,389.39	2,082.42	38.56
100-00-55200-120-000	Parks Wages	0.00	20,829.35	64,000.00	43,170.65	32.55
100-00-55200-150-000	Parks Employee Benefits	0.00	7,686.49	26,500.00	18,813.51	29.01
100-00-55200-290-000	Parks Contractual Services	0.00	0.00	0.00	0.00	0.00
100-00-55200-350-000	Parks Operating Expense	2,288.72	6,440.44	16,200.00	9,759.56	39.76
100-00-55200-371-000	Park Maintenance	0.00	4,186.52	9,100.00	4,913.48	46.01
100-00-55200-372-000	Athletic Fields Maint/Expense	0.00	1,480.00	6,000.00	4,520.00	24.67
100-00-55200-511-000	Parks Insurance Expense	0.00	1,761.00	2,100.00	339.00	83.86
100-00-55200-512-000	Parks Worker's Compensation	0.00	0.00	81.00	81.00	0.00
100-00-55200-514-000	Pks Unemployment Compensation	0.00	0.00	0.00	0.00	0.00
100-00-55200-810-000	Parks Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	PARKS OUTLAY/IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-00-55310-390-000	Celebrations/Decorations Exp	387.26	887.26	5,000.00	4,112.74	17.75
New Parks		2,675.98	44,578.03	132,370.39	87,792.36	33.68
Total Expenses		2,675.98	44,578.03	132,370.39	87,792.36	33.68
Net Totals		-2,675.98	-44,578.03	-132,370.39	-87,792.36	33.68

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Accounting Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 5/22/2025

From Account: 100-00-53240-110-000

Thru: 6/18/2025

Thru Account: 100-00-53930-514-000

Voucher Nbr	Check Date	Payee	Amount
	6/18/2025	DWD - UI UNEMPLOYMENT BENEFITS	376.25
	6/18/2025	GEMPLER'S PW/SUMMER HELP SAFETY SHIRTS	149.94
	6/18/2025	NORTHWEST COMMUNICATIONS TELEPHONE EXPENSE	200.12
	6/18/2025	SOMERSET UTILITIES WATER/SEWER SERVICE	69.27
		Grand Total	795.58

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Accounting Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 5/22/2025

From Account: 100-00-53240-110-000

Thru: 6/18/2025

Thru Account: 100-00-53930-514-000

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND

795.58

Total Expenditure from all Funds

795.58

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ACCT

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/22/2025 From Account: 100-00-53240-110-000
Thru: 6/18/2025 Thru Account: 100-00-53930-514-000

Check Nbr	Check Date	Payee	Amount
63338	6/05/2025	JOHN DEERE FINANCIAL PW/EQUIPMENT MAINTENANCE	61.98
63342	6/05/2025	OLSON SANITATION LLC APRIL SERVICES	520.00
63346	6/05/2025	TAPCO PW/SIGNS	234.02
63348	6/05/2025	VERIZON WIRELESS PW/PKS/WU/SU/CELL PHONES	124.68
		Grand Total	940.68

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ACCT

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/22/2025

From Account: 100-00-53240-110-000

Thru: 6/18/2025

Thru Account: 100-00-53930-514-000

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	940.68
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Total Expenditure from all Funds	940.68
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Accounting Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 5/22/2025

From Account: 100-00-55200-110-000

Thru: 6/18/2025

Thru Account: 100-00-55310-390-000

Voucher Nbr	Check Date	Payee	Amount
	6/18/2025	MSA PROFESSIONAL SERVICES INC PROFESSIONAL SERVICES	1,580.75
	6/18/2025	SOMERSET UTILITIES WATER/SEWER SERVICE	425.79
		Grand Total	2,006.54

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Accounting Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 5/22/2025

From Account: 100-00-55200-110-000

Thru: 6/18/2025

Thru Account: 100-00-55310-390-000

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND

2,006.54

Total Expenditure from all Funds

2,006.54

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GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/22/2025 From Account: 100-00-55200-110-000
Thru: 6/18/2025 Thru Account: 100-00-55310-390-000

Check Nbr	Check Date	Payee	Amount
63340	6/05/2025	MENARDS - HUDSON PW/FLAGS FOR MAIN STREET LIGHT POLES	387.26
63344	6/05/2025	RASKA SEWER SERVICE PKS/PORTABLES AT DISC GOLF	157.50
63348	6/05/2025	VERIZON WIRELESS PW/PKS/WU/SU/CELL PHONES	124.68
		Grand Total	669.44

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ACCT

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/22/2025

From Account: 100-00-55200-110-000

Thru: 6/18/2025

Thru Account: 100-00-55310-390-000

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	669.44
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Total Expenditure from all Funds	669.44
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Accounting Checks by Payee

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GENERAL CHECKING - FIRST NATL

Dated From: 5/22/2025 From Account: 610-00-11100-000-131

Thru: 6/18/2025 Thru Account: 620-00-58290-000-428

Voucher Nbr	Check Date	Payee	Amount
	6/18/2025	AG SOURCE COOP SERVICES WU/SU/LAB SERVICES	332.00
	6/18/2025	CLIFTONLARSONALLEN 2024 AUDIT SERVICES	6,850.00
	6/18/2025	FERGUSON WATERWORKS #2516 WU/METERS/MARKING PAINT	1,114.04
	6/18/2025	HAWKINS INC. SU/CHEMICALS	2,802.67
	6/18/2025	HYDROCORP WU/MAY CROSS CONNECTION PROGRAM	1,974.00
	6/18/2025	MSA PROFESSIONAL SERVICES INC PROFESSIONAL SERVICES	2,308.00
	6/18/2025	NORTHWEST COMMUNICATIONS TELEPHONE EXPENSE	380.16
	6/18/2025	R & R WASTE SYSTEMS CLEANING INC SU/CLEAN ARNOLD ST LIFT STATION	2,550.00
	6/18/2025	SOMERSET UTILITIES WATER/SEWER SERVICE	311.47
		Grand Total	18,622.34

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Accounting Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 5/22/2025

From Account: 610-00-11100-000-131

Thru: 6/18/2025

Thru Account: 620-00-58290-000-428

Amount

Total Expenditure from Fund # 610 - WATER UTILITY FUND	10,154.52
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Total Expenditure from Fund # 620 - SEWER UTILITY FUND	8,467.82
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Total Expenditure from all Funds	18,622.34
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GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/22/2025 From Account: 610-00-11100-000-131
Thru: 6/18/2025 Thru Account: 620-00-58290-000-428

Check Nbr	Check Date	Payee	Amount
63329	6/05/2025	ABT MAILCOM MAY UTILITY BILLING/CCR INSERT	1,626.58
63330	6/05/2025	AG SOURCE COOP SERVICES MAY LAB TESTING	1,539.50
63334	6/05/2025	EO JOHNSON COMPANY PRINTER & COPIER USAGE-ACCT #103393	233.22
63336	6/05/2025	EO JOHNSON COMPANY COPIER MONTHLY LEASE PAYMENT	91.14
63342	6/05/2025	OLSON SANITATION LLC APRIL SERVICES	102.00
63347	6/05/2025	USA BLUEBOOK SU/DEBRIS GRABBER	418.86
63348	6/05/2025	VERIZON WIRELESS PW/PKS/WU/SU/CELL PHONES	249.37
63349	6/05/2025	WEST CENTRAL WISCONSIN BIOSOLIDS FACILITY SU/APRIL SERVICES	17,210.11
Grand Total			21,470.78

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/22/2025 From Account: 610-00-11100-000-131
Thru: 6/18/2025 Thru Account: 620-00-58290-000-428

Amount

Total Expenditure from Fund # 610 - WATER UTILITY FUND	1,577.15
Total Expenditure from Fund # 620 - SEWER UTILITY FUND	19,893.63
Total Expenditure from all Funds	21,470.78